

Agenda**1 Apologies**

To RECEIVE any apologies for absence.

2 Confirmation of Minutes

To CONFIRM the minutes of the meeting held on 19th May 2010.

3 Public Representations

To adjourn the meeting to hear any representations from members of the public who have registered a request to address the Committee in accordance with no. 5, Appendix C, of the Standing Orders.

4 Declarations of Interest

Councillors to declare any personal and/or prejudicial interest in any items on the Agenda.

5 Matters for Report

To REPORT any further significant information on matters which have been previously discussed, in addition to those which may already be included on the agenda.

5.1 Loughton Film Society – Min no 120.2.2

A report of the inaugural film show at the Murray Hall on 9th July 2010 will be given at the meeting.

5.2 Willingale Road Open Space/Nature Reserve – Min no RC120.4

Officers at Epping Forest Countrycare have put together a "Management Guidance Statement" for Willingale Road site. This year's reptile survey has so far produced some good results which are shown in the plan. There are some concerns that the reptiles may be disturbed if the skateboard park project progresses so further survey work is proposed to inform the size of the population, the extent of the habitat being used and whether works can go ahead without mitigation to reduce this potential disturbance.

5.3 Skateboard Park – Min no RC120.6

Following the successful events in Autumn 2009, Inspector Tom Simons is working on plans for a second series of diversionary events for the 2010 Halloween weekend. The Committee is asked if it wishes to support this by holding a second skateboard/BMX event and commit expenditure of up to £1,000.

5.4 Essex on Tour – Min no RC132.5.1

The next performance at the Murray Hall under this regional touring scheme sponsored by Essex County Council, will take place on Friday 8th October 2010 commencing at 7.30pm. The Drop Dead Divas will present "A Night on Broadway", an evening of entertainment and songs from a wide range of musicals.

5.5 Roding Valley Recreation Ground**5.5.1 Fitness Classes – Min no RC134**

At the last meeting, the Committee agreed to allow free use of the recreation ground by a registered personal trainer for a buggy fitness group for post-natal ladies and their babies on Monday afternoons and Thursday mornings for a trial period of two months. Attendance at these classes has been limited and therefore the Committee is asked to confirm that these classes may continue on the same basis for a further three months pending a review at the next meeting of the Committee on 29th September 2010.

5.5.2 Roding Valley Recreation Ground Play Area

* See attached report (page 3).

5.6 Staffing Report – Min no RC127

The temporary post of Assistant Park Warden ends on 31st October 2010. In consideration of the risks associated with play areas, officers consider it essential that the daily inspections of play areas continue after this date and that this post is reviewed in a timely manner. It is intended to present a report to the next meeting of the Strategy and Staff Group so that its recommendations for future staffing arrangements in this regard can be considered by the Resources and General Services Committee at its meeting on 1st September 2010.

6 Essex Police

Inspector Tom Simons, the Local Neighbourhood Police Inspector, has been invited to address the Committee to report on local policing issues.

7 Essex County Council Children's Services

Kerry Green, Integrated Youth Services Manger for Epping Forest Schools, Children and Families, has been invited to address the Committee to report on service provision at the Centre for Young People in Borders Lane.

8 Current Financial Position

* See attached report (pages 4 – 5).

9 Future Work of the Committee

The opportunity for members to suggest topics to be considered by the Committee at a future meeting, subject to the Committee's agreement.

Note: No substantive discussion may take place under this item as the required statutory notice of the topics will not have been given.

Members are reminded that as part of its overall plan and to complement the budget-making process, at its next meeting the Committee will be asked to review its priority list and agree Estimates for 2010/11.

Enid K Walsh
TOWN CLERK
8th July 2010

Agenda item 5.5.2**Roding Valley Recreation Ground Play Area**

The Committee is asked to NOTE the following details of recent incidents reported by the Park Wardens, occurring at the play area and across the wider recreation ground.

Date	Details	Cost of repairs/ Replacement £
21-22 May	Fire in children's play area, damage to safety surfacing.	980
25-26 May	Wheelie bin destroyed by fire by changing rooms, slight damage to tarmac. No works required at this time.	-
6-7 June	Wheelie bin destroyed by fire close to teen shelter. Scorched grass.	-
13-14 June	Wheelie bin set alight by changing rooms. Scorched grass.	-
18-21 June	5 sections of the wooden post and rail fencing by Highwood Lane pushed over. Alternative fencing options are being considered.	TBC
"	Extensive graffiti on changing rooms block and play area, painted over by LTC staff. Loughton Athletic Club buildings suffered similar damage.	-
"	Two flat rubber swing seats destroyed by fire in play area and damage to safety surfacing from the molten rubber.	436
25-26 June	One cradle swing seat set alight and damage to safety surfacing as above.	186
"	Wheelie bin set alight by play area damaging wooden picnic table – cost for replacement vandal resistant table.	535
29 June	2 wheelie bins burnt out close to Highwood Lane.	-
30 June	Wheelie bin burnt out on mound.	-
5 July	Wheelie bin burnt out on mound and post-mounted litter bin adjacent vehicle entrance gate destroyed by fire. Cost for new litter bin.	335

There are also unconfirmed reports of other wheelie bin fires that pre-date this report and were dealt with by local residents.

A further arson incident at the Willingale Road Playing Field, close to the teen shelter, was discovered on 7th June 2010 where an armchair had been set alight resulting in scorched grass.

The local police and Safer Communities Partnership have been working with the Town Council to address this issue.

Contributing Officer Paul Hoy, Services Manager

Loughton Town Council 2010/11

Agenda item 9

Summary Income & Expenditure by Budget Heading 30/06/2010

Month No: 3

Recreation Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Budget	Variance Annual Total	Funds Available	% of Budget	
<u>Recreation</u>								
Kingsley Hall	Expenditure	11,716	3,612	15,300	11,688	11,688	23.6 %	
	Income	20,562	7,878	15,000	-7,122		52.5 %	
The Murray Hall	Expenditure	156,506	31,014	141,500	110,486	110,486	21.9 %	
	Income	58,770	24,609	47,000	-22,391		52.4 %	
Other Services (Rec)	Expenditure	0	0	1,300	1,300	1,300	0.0 %	
Service Re-charge (Rec)	Expenditure	130,000	see note below	140,200	140,200	140,200	0.0 %	
Roding Valley Rec Grd	Expenditure	105,738	5,827	178,950	173,123	173,123	3.3 %	
	Income	7,586	1,955	6,870	-4,915		28.5 %	
Open Spaces	Expenditure	15,807	1,268	19,300	18,032	18,032	6.6 %	
Playgrounds	Expenditure	77,422	5,832	36,500	30,668	30,668	16.0 %	
	Income	62,100	0	0	0		0.0 %	
Skateboard Facility	Expenditure	1,002	0	43,000	43,000	43,000	0.0 %	
Will. Rd. Playing Field	Expenditure	11,799	2,097	19,500	17,403	17,403	10.8 %	
	Income	1,362	-60	1,000	-1,060		-6.0 %	
Van replacement fund	Expenditure	0	0	2,000	2,000	2,000	0.0 %	
<u>INCOME - EXPENDITURE TOTALS</u>								
	Recreation Expenditure	509,992	49,649	597,550	547,901	0	547,901	8.3 %
	Income	150,380	34,383	69,870	-35,487			49.2 %
	Net Expenditure over Income	359,612	15,266	527,680	512,414			

NOTES

- 1) Service Recharge £140,200. Position as at 30/06/10 = £35,050
- 2) Roding Valley Recreation Ground year to date £5,827. Position as at 30/06/10 including DSO grounds management contract = £26,838
- 3) Open Spaces year to date £1,268. Position as at 30/06/10 including DSO grounds management contract = £3,484

Agenda item 9 cont'd

A summary of the Committee's reserves showing the amounts available from reserves in this current financial year is provided below:

	31/03/2010
Murray Hall	43,757
Kingsley Hall	6,000
Roding Valley Recreation Ground	96,090
Skateboard Facility	42,000
Playgrounds (1)	30,345
Open Spaces	3,000
Willingale Road Playing Field	51,877
Van replacement fund	7,000
Total	£280,069