

LOUGHTON TOWN COUNCIL

LOUGHTON CEMETERY TABLE OF FEES AND CHARGES 2008/2009 (1st April 2008 – 31st March 2009)

	Loughton residents	Buckhurst Hill & Chigwell residents	Non- residents
	£	£	£
1 Purchase of Grave Spaces/Plots for Cremated Remains			
(a) Purchase of Exclusive Rights of Burial in a grave space: There are no further grave spaces available for purchase. Existing ownership includes the right to place on the grave an inscribed upright or horizontal memorial of materials and dimensions as specified in the Regulations.			
(b) Purchase of Exclusive Rights of Burial in a plot for cremated remains includes the right to place on the plot a horizontal plaque of materials and dimensions as specified in the Regulations.			
(i) Purchase of Exclusive Rights of Burial for a period of 25 years in a plot for cremated remains, for a maximum of 4 interments.	417.00	834.00	1251.00
(ii) Purchase of Exclusive Rights of Burial for a period of 25 years in a plot for cremated remains, for a maximum of 2 interments.	317.00	634.00	951.00
(iii) Purchase of Exclusive Rights of Burial for a period of 25 years in a plot for interment of cremated remains direct into the ground (not in a container); maximum two interments.	267.00	534.00	801.00
(c) Interment in a Public Grave (Burial or cremated remains)	182.00	364.00	546.00
(d) Transfer or Assignment of Exclusive Rights of Burial	39.00	78.00	117.00
2 Memorials			
Licence to make an additional inscription on a memorial, or add an additional free-standing vase, or for a replacement memorial.	27.00	54.00	81.00
3 Digging and Re-opening Graves Interment, including digging and subsequent covering with turf or shingle as appropriate:			
a) To a depth of 8 feet (240cm)	548.00	1096.00	1644.00
b) To a depth of 6 feet (180cm)	424.00	848.00	1272.00

		Document download		
c)	To a depth of 4 feet 6 inches (135cm)	311.00	622.00	933.00
d)	Cremated remains	119.00	238.00	357.00
e)	Two sets of cremated remains in one casket	177.00	354.00	531.00
f)	Interment in an existing vault	Price on application		

Fees should be submitted with applications. Cheques made payable to "Loughton Town Council". See definition of "resident" below.

Due to the limited space in the cemetery plots for interments of cremated remains cannot be purchased for future use.

The **Loughton residents' rate** for **purchases of exclusive rights, interments and memorial applications** will apply where:

EITHER

1. At the time of death the deceased was resident in the administrative parish of Loughton

OR

2. The person owning or purchasing the burial rights is resident in the administrative parish of Loughton

OR

3. In the case of a stillborn child, either parent is resident in the administrative parish of Loughton

OR

4. The deceased was resident in the administrative parish of Loughton for five or more years but became non-resident involuntarily (for instance to receive residential care in another area) during the period immediately prior to the date of death or had lived in Loughton for at least twenty years.

For **transfers and assignments**, the residents' rate will only apply where both the transferor/assignor and the transferee/assignee are resident in the administrative parish of Loughton.

The **Buckhurst Hill and Chigwell residents' rate** will apply where the criteria listed above are satisfied in respect of residence by substituting "Buckhurst Hill or Chigwell" for "Loughton"

EXCEPT THAT

where the person owning the burial rights was, at the time of a purchase effected **before 1st October 1997**, resident in the administrative parishes of Buckhurst Hill or Chigwell and is still resident in either of those two parishes or meets the criterion specified in (4) above, the fees will apply as for Loughton residents. The rate will only apply to fees in respect of that grave space or spaces, and will not apply to any purchase taking place on or after 1st October 1997.

RODING VALLEY RECREATION GROUND**FOOTBALL PITCHES****PRICES FOR 2008/2009 SEASON****Regular bookings**

1 match per week for whole season (32 weeks)

Pitch	£638.00	
Changing room (includes shower and toilet facilities)	£330.00	(each)
Mini-soccer (goalposts provided)	£287.00	
Mini-soccer (goalposts not provided)	£237.00	

1 match alternate weeks for whole season (16 weeks)

Pitch	£383.00	
Changing room (includes shower and toilet facilities)	£198.00	(each)
Mini-soccer (goalposts provided)	£173.00	
Mini-soccer (goalposts not provided)	£143.00	

The above charges are exempt from VAT.

Where payment is made for the whole season in advance a discount of 10% is allowed. Otherwise the fees are due in two halves; one prior to the start of the season, and one halfway through. Payment at any other intervals will be subject to a surcharge of 5% of the fees for the whole season.

Casual (one-off) bookings

Pitch	£39.88 + 17.5% VAT = £46.86
Changing room (includes shower and toilet facilities) (one)	£20.63 + 17.5% VAT = £24.24
Mini-soccer pitch (goalposts provided; casual booking on this basis only available if goalposts already in situ)	£17.94 + 17.5% VAT = £21.08
Mini-soccer pitch (teams provide own goalposts; booking only available if pitch already marked up)	£14.82 + 17.5% VAT = £17.41

Note: If more than one casual booking is made and paid for at the same time, the VAT should be calculated on the sum of the basic cost; this may lead to the total being different to a straight multiple of the single booking charge including VAT due to rounding.

One-off bookings for dates outside the Council's season, or on Saturday mornings, will be subject to an additional charge to cover the cost of the groundsman's attendance, which is:
£41.00 + 17.5% VAT (£7.18) = £48.18

The groundsman is in attendance at the following times:

Saturdays 1.45-5.45 BST, 1.00-5.00 outside BST#

Sundays 10.00-2.00

Payment for casual bookings MUST be made IN ADVANCE of the match.

Charge for replacement of lost key - £30.00 + VAT

BST = British Summer

WILLINGALE ROAD PLAYING FIELD**FOOTBALL PITCHES****PRICES FOR 2008/2009 SEASON****Regular bookings**

1 match per week for whole season (32 weeks)	
Pitch	£638.00
Mini-soccer (goalposts provided)	£287.00
Mini-soccer (goalposts not provided)	£237.00
Changing room (includes shower and toilet facilities)	£220.00
1 match alternate weeks for whole season (16 weeks)	
Pitch	£383.00
Mini-soccer (goalposts provided)	£173.00
Mini-soccer (goalposts not provided)	£143.00
Changing room (includes shower and toilet facilities)	£132.00

The above charges are exempt from VAT.

Where payment is made for the whole season in advance a discount of 10% is allowed. Otherwise the fees are due in two halves; one prior to the start of the season, and one halfway through. Payment at any other intervals will be subject to a surcharge of 5% of the fees for the whole season.

Casual (one-off) bookings

Pitch	£39.88 + 17.5% VAT = £46.86
Changing room (includes shower and toilet facilities)	£13.75 + 17.5% VAT = £16.16
Mini-soccer pitch (goalposts provided; casual booking on this basis only available if goalposts already in situ)	£17.94 + 17.5% VAT = £21.08
Mini-soccer pitch (teams provide own goalposts; booking only available if pitch already marked up)	£14.82 + 17.5% VAT = £17.41

Note: If more than one casual booking is made and paid for at the same time, the VAT should be calculated on the sum of the basic cost; this may lead to the total being different to a straight multiple of the single booking charge including VAT due to rounding.

Payment for casual bookings MUST be made IN ADVANCE of the match.

Charge for replacement of lost key - £30.00 + VAT

KINGSLEY HALL**CHARGES**from 1st April 2008 – 31st March 2009**Bookings:**

2 quarters booked and paid in advance – 10% discount

1 quarter booked and paid in advance – Standard rate

1 quarter booked in advance – paid monthly – 5% premium

Standard Hire fee per hour	£9.05
Public Liability Insurance	£1.19
Hire fee + Public Liability insurance	£10.24

BUCKINGHAM COURT**HIRE OF COUNCIL CHAMBER****FEES AND CHARGES FOR 2008/09**

Local charities charge	£6.25 per hour to cover costs
Standard charge	£15.40 per hour
Charge for Commercial Organisations	£30.80 per hour

Public liability 12½% of charge plus 5% IPT

Local Charities Charge	(78p + 4p)	82p per hour
Standard Charge	(£1.93 + 10p)	£2.03 per hour
Commercial Charge	(£3.85 + 19p)	£4.04 per hour

THE MURRAY HALL

CHARGES

From 1st April 2008 – 31st March 2009

	Mon – Fri	Sat + Sun
Standard Hire Fee per hour	36.60	73.20
Concessionary Hire Fee per hour	18.30	36.60

See charge sheet for full details of concessions, discounts, surcharges, minimum session time, etc

Additional setting up charges for large events	17.68
Additional clearing away charges	26.53
Storage per week (double filing cabinet)	3.23
Civil Wedding Ceremony	100.00

	Mon – Fri	Sat	Sun
Caretaker attendance charge per hour (Additional charges when the caretaker is required on site at an event or has to carry out additional work following a hiring)	12.67	19.01	25.34

All the above subject to VAT

Fees & charges 2008 - 2009

ALLOTMENT RENT FROM 1st APRIL 2008

£1.55 per rod (62p for pensioners)

RODING ROAD VEHICLE ACCESS FROM 1st APRIL 2008

£20.00

RADAR KEYS

Fees and charges for 2008/09

Charges per key to members of the public collecting them from the council office at Buckingham Court are as follows:

£2.64 inclusive of VAT

or

£2.25 net of VAT for those persons able to sign an exemption declaration form because of their disability.

Freedom of Information Act 2000 Publication Scheme

60p per side of A4 from 1.4.2008 (includes postage within the UK)