

**Council-wide Committee Priorities 2026/27**

<b>OVERALL PRIORITIES 2026/27</b>		
<b>Ranking</b>	<b>Committee</b>	<b>Activity</b>
1	Recreation	Solar panels at Murray Hall, Demolition of RVRG changing rooms, RVRG pathways, provision of new playgrounds, Jessel Green Day
2	Resources and General Services	Ensure all payments are being made through the Unity Trust account and signatories are up to date. Ensure Council reserves are achieving best available interest rates
3	Environment & Heritage	Loughton Day
4	Planning & Licensing	Ongoing applications

<b>PLANNING AND LICENCING COMMITTEE – Priorities 2026/2027</b>		
<b>Current Priority</b>	<b>Main Function</b>	<b>Greater Detail (current position)</b>
	<b>Current Activities</b>	
High	Planning and Licensing	Responding to applications
High	All other matters within the committee's terms of reference	
Medium	Design Award Scheme	Annual award presentation

<b>RECREATION COMMITTEE – Priorities 2026/27</b>		
<b>Current Priority</b>	<b>Main Function</b>	<b>Greater Detail (current position)</b>
	<b>Current Activities</b>	
1	Solar energy installation for Murray Hall	Further research and budgetary allowance
2	RVRG	Demolition of existing changing rooms
3	Jessel Green Day	Preparation and organisation
4	RVRG path improvements	New works/upgrading when budget allows (EFDC /Green infrastructure SANG Project) .
4	Other playgrounds	New works upgrading
5	RVRG Skate park	LTC to support
6	Kingsley Hall	Renewal of floor
7	Land adjacent to Willingale Road Allotment	Use as a nature reserve/community orchard. Some clearance and environmental studies undertaken
8	Hillyfields litter bins	Working with EFDC

9	Hillyfields new gate	Specifications and costings
10	Roding Valley Recreation Ground	Registration as a "Field in Trust"
13	Byelaws for Town Council land	To be researched
<b>On-going Activities</b>		
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley and Murray Halls	Bookings, admin, finance, maintenance and works
High	Open spaces including the Memorial Garden in Roding Road	Maintenance
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Maintenance and works
High	Playgrounds / outdoor gyms	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	As detailed in the Standing Orders
High	Provision of Public Access Defibrillators	Maintenance
<b>ENVIRONMENT AND HERITAGE COMMITTEE – Priorities 2026/27</b>		
<b>Current Priority</b>	<b>Main Function</b>	<b>Greater Detail/Current Position</b>
<b>Current activities</b>		
High	Loughton Day / Heritage Open Days	September events + heritage trail/leaflets – 2025
High	Loughton Cemetery Wall	Work to commence soonest
High	Roding Road Allotments agreement	Work to commence soonest
High	Street lighting across Loughton	To investigate further
High	St John the Baptist – Closed Churchyard	Pending
High	Liaison with City of London Corporation	
High	Conservation Areas / areas of local landscape merit	Monitor proposals submitted to EFDC Local List review TBC
High	Liaison with City of London Corporation	All aspects re Epping Forest ie
Medium	Lady Whitaker's Mead	Development of new cemetery /or other project
Medium	Registration of Village Greens	Historically applications submitted to ECC
Medium	Conservation Areas / areas of local landscape merit	Monitor proposals submitted to EFDC Local List review TBC

<b>On-going activities</b>		
High	Environmental Sustainability	Additional ongoing emphasis
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Community lavatory scheme	Confirmed as a priority to progress
High	Cemetery (Church Lane)	Burials, administration, maintenance Rules and Regulations review
High	War memorials	Inspect and maintain
High	Heritage plaques, drinking fountain, seats and other street furniture; Lopping Hall clock	Installation and maintenance
High	Allotments	Lettings, licences, administration
High	Christmas lights (Kings Green, The Broadway and High Road)	Installation, inspections and maintenance
High	Christmas Window Competition	Admin and arrangements
High	Winter salt bag partnership	Facilitating the ECC scheme
High	Responding to consultations	Variable
High	Any other matters within the Committee's terms of reference	

<b>Resources and General Services – Priorities 2026/27</b>		
<b>Current Priority</b>	<b>Main Function</b>	<b>Greater Detail/Current Position</b>
<b>Current activities</b>		
High	Final completion of transfer to Electronic Banking	Transfer to Unity Bank, amalgamating / reducing current banking arrangements – near completion. Imminent
High	Town Councillors and external staff members, e-mail addresses	Designated e-mail addresses – imminent. Deadline is now 28 February 2026
High	AGAR Section 10 requirements	To ensure all is up to date – imminent
Medium	Possible new signatories	Ensuring enough current Councillor signatories to ensure smooth running of banking arrangements
Medium	Town Centre Partnership	To commence in early 2026
New Medium	Implementation of new digital phone system	Analogue system will cease in Jan 27
New Medium	Review IT requirements	Look at moving some staff members to Microsoft business to allow easier access to files when working away from the office
Low	Council structure	Continuing reviews

<b>On-going activities</b>		
High	Seeking external funding sources	As and when
High	Banking arrangements and investments	Kept under review
High	Running the Committee	
High	Admin for whole council	
High	Council and committee agendas and minutes	
High	All council finances, end of year accounts, audit etc	
High	Management of Buckingham Court	
High	Personnel and employment matters, staff management	Staff Handbook reviews as required
High	IT and office equipment	IT policy to implement ahead of AGAR and assertion 10 requirements
High	Civic matters	Civic Celebrations incl. Citizenship Awards
High	Annual Report	Preparation and printing
High	Newsletter	Editorial, printing and distribution
High	Noticeboards	Maintenance and installation
High	Publicity and website	Currently being updated
High	Annual Town Meeting	Arrangements and admin
High	Electronic Christmas card	Arrangements and admin
High	Emergency Plan	Amendments and circulation
High	Financial Assistance Scheme	Admin and finance
High	New legislative requirements	
High	Policy reviews	On-going
High	Responding to consultations	Variable
High	Contract reviews	On-going
High	Training strategy	Regular reviews
High	Any other matters within the Committee's terms of reference	