



# COUNCIL MEETING

Members are summoned to attend a Meeting  
of the Town Council

to be held at  
**Loughton Library & Town Hall, Traps Hill, Loughton IG10 1HD**  
**on Tuesday 22 February 2022 at 7.45pm**

in order to transact the business as shown in the agenda.

**Mark Squire**  
**Town Clerk**  
15 February 2022

**Councillor R Brookes (Town Mayor)**  
**Councillor B Cohen (Deputy Town Mayor)**

Cllr P Abraham  
Cllr S Fontenelle  
Cllr N MacKinnon  
Cllr C C Pond  
Cllr M Stubbings

Cllr P Beales  
Cllr L House  
Cllr S Murphy  
Cllr C P Pond  
Cllr K Valentine

Cllr C Davies  
Cllr J Jennings  
Cllr S Murray  
Cllr K Rainbow  
Cllr G Wiskin

Cllr T Downing  
Cllr W Kauffman  
Cllr M Owen  
Cllr J Riley  
Cllr D Wixley

Note to Councillors:  
If you are unable to attend this meeting,  
please email your apologies  
to [contact@loughton-tc.gov.uk](mailto:contact@loughton-tc.gov.uk)

## AGENDA

- 1 Apologies for Absence**  
To receive any apologies for absence.
- 2 Declarations of Interest**  
For Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
- 3 Confirmation of Minutes**  
To confirm the minutes of the meeting held on 25 January 2022.
- 4 Public Representations**  
To hear any representations from members of the public who have registered a request to address the Council in accordance with Standing Order no 3 (h).
- 5 Questions Without Discussion**  
To answer any questions which have been submitted in accordance with Standing Order no 4.
- 6 Town Mayor's / Town Clerk's Report**  
To report (for discussion only) on any further significant information/matters that may be of interest to Town Council members.
- 7 Town Mayor's Engagements and Announcements**  
The Town Mayor will report on any events she has attended to represent the Town Council. See attached report page 3.
- 8 Ride London**  
Please see attached letter for your information, page 4.
- 9 Town Centre Regeneration**  
To respond to request from Epping Forest District Council (EFDC), page 5.
- 10 Thames Water**  
The Town Clerk will provide an oral update.
- 11 Reports from Committees**
  - 11.1 Planning and Licensing**  
Held on 24 January and 7 February 2022.
  - 11.2 Environment and Heritage**  
Held on 25 January 2022.
  - 11.3 Resources and General Services**  
Held on 9 February 2022.
- 12 Reports from Members on Outside Organisations**
  - 12.1 To receive brief reports from representatives on outside organisations**  
Council representatives on outside organisations are requested to make a written report, which is attached to the Agenda, on meetings which they have attended. A verbal report can be made on meetings attended within ten days of the Council meeting.

**13 Exclusion of the Press and Public**

This committee is asked to RESOLVE to exclude the press and public from the following item in accordance with the Public Bodies (Admission to Meetings) Act 1960, as they contain confidential information relating to contractual and staffing matters.

**14 Buckingham Court**

Members to review – see attached report on pages 7 - 9.

**Mark Squire**  
**TOWN CLERK**  
15 February 2022

**Agenda Item 7**

**Town Mayor's Engagements since last Council meeting 25 January 2022**

**2022**

29 January	Upstage Theatre Company The Loughton Pantomime	RB
<del>12 February</del>	<del>Opening of new Nisa store in The Broadway, Debden</del>	<del>RB</del>
12 February	Ricardo Curbelo Latin American Harpist – Lopping Hall	RB
20 February	Waltham Abbey Civic Service	RB

## Agenda Item 8 RideLondon



### RideLondon - Engagement Manager introduction

I am pleased to introduce myself as Engagement Manager for Ride London-Essex. I'm just one part of the organisational team within London Marathon Events (LME) working, in partnership with Essex County Council, to bring the world's greatest cycling festival to Essex, for the first time, on May 27<sup>th</sup>-29<sup>th</sup>.

Created by the Mayor of London in 2013, as a London 2012 Olympic legacy event, RideLondon is a festival of cycling that aims to inspire more people to cycle more often. It includes events for all ages and abilities, including mass participation rides and a professional race for the best women riders in the world.

The events in Essex consist of:

- Friday 27 May 2022: Stage One of RideLondon Classique (women's professional race)
- Saturday 28 May 2022: Stage Two of RideLondon Classique
- Sunday 29 May 2022: RideLondon-Essex 100 and RideLondon-Essex 60 (mass participation rides featuring up to 25,000 cyclists)

The RideLondon Partnership with Surrey County Council from (2013 – 2019) raised more than £80 million for charity.

All surplus generated by RideLondon (and other events organised by LME) are distributed to The London Marathon Charitable Trust (LMCT), which has awarded grants of £95 million to more than 1500 activity-inspiring projects across the UK. With RideLondon now coming to Essex it means county organisations will be eligible to apply for funding from the Trust for similar schemes.

This exciting weekend, which in recent years has raised around £12m for charities each year, will offer opportunities for many groups to host spectators, act as volunteer marshals and generally enjoy a festival of cycling events. For more detail, please follow this link [RideLondon returns in May 2022 - RideLondon](#)

While the Women's World Tour events will mostly be managed with rolling road closures of approx. 20 mins, the mass participation rides on Sunday 29 May will, of necessity, be more disruptive as it is planned to cater for around **25,000 cyclists on 65 miles of closed roads** in Essex. My role is therefore to engage with representatives; organisations; businesses; venues; operations; Town & Parish councils & individuals whose access to essential requirements might be affected by these events and the resultant road closures.

While the **finer details** of the RideLondon route are **embargoed to the public until 18<sup>th</sup> Feb** this invitation is being sent to all those Towns & Parishes in the post code areas that may be directly, or indirectly, affected by one or more of these events. Once the route is announced, you will be able to understand in detail the impact it might have on your parish although, as you may appreciate, the effects of closing 65 miles of roads, including some A-roads, could have wider impact than just your Town / Parish boundary!

While this email is the best way to contact me, please provide name & phone number, as it's invariably the quickest way to address minor problems. The LME website will also be hosting FAQs & further details & contact methods as we get closer to the event. In addition, a "Save the date" letter should arrive on 860,000 doorsteps in late Feb, along with another explanatory letter in March to those on, or close to, relevant routes.

There will be a lot more detail as we go forward, but I hope this is short enough to your appetite & that you will be able to support the first of an exciting series of annual events in Essex? If you would like to arrange a Parish briefing, please let me know.

Kind regards, Robert Mitchell

**Agenda Item 9**  
**Town Centre Regeneration**

**From:** Duncan Haslam [<mailto:dhaslam@eppingforestdc.gov.uk>] **On Behalf Of** John Houston  
**Sent:** 15 December 2021 14:50  
**To:** Mark Squire [[mark.squire@loughton-tc.gov.uk](mailto:mark.squire@loughton-tc.gov.uk)]  
**Subject:** Town Centre Regeneration

Dear Mark,

With the acceptance by Cabinet of the Town Centre Regeneration Reports earlier this year and the subsequent appointment of a Towns Centre Project Manager funded by the District Council, work is now well underway to ensure the continued success of our town centres and ensure that they remain buoyant, successful and attractive centres for both the local community and visitors alike. With ongoing initiatives taking place in all of our towns, we are now beginning to look at the longer term to support the continued development of our towns, ensuring their success not only for current generations, but for future generations as well. It is important that our town centres remain relevant and continue to provide the range of shops, cafes restaurants and pubs, services and facilities that meet the needs of their local community.

Next year will likely see the ending of government grants and support to councils and businesses that have been in place during the pandemic to help out town centres, and which have been used to fund many practical projects across our High Streets.

Although much of the future of town centres will respond to what people want and what businesses are willing to offer, in order to facilitate and co-ordinate the approach we need the input, support and commitment of all stakeholders, including Town Councils, Business Partnerships and where appropriate, individual businesses. In an attempt to retain capacity to fund this important work I have been asked to contact Town Councils and seek views on potential contributions from them (suggested at £5,000 per town centre per annum), which could then be used to support the work of the towns centre regeneration team.

I would welcome your views on this proposal and any suggestions around how we might make this work in practice.

I look forward to hearing from you.

Yours sincerely,

John

**John Houston**  
**Economic Lead**  
**Epping Forest District Council**  
**Direct dial:** 0750 890 1590  
EFDC request

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