



# RESOURCES AND GENERAL SERVICES COMMITTEE

Members of the Resources and General Services Committee  
are summoned to attend a Meeting at **7.00pm** on

**Wednesday 12 January 2022**

at Loughton Library and Town Hall, Traps Hill, Loughton IG10 1HD  
to transact the business shown in the agenda.

**Mark Squire  
Town Clerk  
6 January 2022**

**Councillor J Jennings (Chairman)  
Councillor M Owen (Vice Chairman)**

Councillors

R Brookes  
S Murray

B Cohen  
M Stubbings

W Kauffman

Note to Councillors:  
If you are unable to attend the meeting,  
please phone your apologies to the office on 020 8508 4200

**A G E N D A**

- 1 Apologies for absence**  
To RECEIVE any apologies for absence.
- 2 Declarations of Interest**  
Councillors to declare any pecuniary or non-pecuniary interest in any items on the agenda.
- 3 Confirmation of Minutes**  
To CONFIRM the minutes of the meeting held on 8 December 2021.
- 4 Public Representations**  
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
- 5 Town Clerk's / Chairman's Report**  
To report (for discussion only) on any further significant information / matters that may be of interest to Committee members.
- 6 Internal Financial Check**  
To note that Councillor Murray visited the office on the 16 December 2021 and undertook a financial check on Purchase Orders and Receipts from the start of the 2021/22 financial year until the end of November 2021.
- 7 Financial Assistance Working Group**  
The Committee is asked to confirm the three members of this working group to continue in 2021/22 to consider the applications. Currently Councillors J Jennings, M Owen, and S Murray
- 8 Council-wide Priorities 2022/23**  
\* See attached report pages 2-3. N.B. The priorities may need to be revisited after the Estimates discussions.
- 9 Estimates for 2022/23**  
To review the Committees' budgets for the forthcoming financial year and agree a recommendation for the level of Precept for 2022/23 to be made to the meeting of the Council to be held on Tuesday 25 January 2022.  
\* See report pages 6 - 30.

**Mark Squire**  
**TOWN CLERK**  
6 January 2022

**Agenda Item 8**  
**Council-wide Priorities 2022/2023**

| <b>OVERALL PRIORITIES 2022/23</b> |                              |   |
|-----------------------------------|------------------------------|---|
| <b>Ranking</b>                    | <b>Committee</b>             | <b>Activity</b>                                   |
| 1                                 | Recreation                   | Roding Valley Recreation Ground (RVRG) Playground |
| 2                                 | Resources & General Services | Queens Platinum Jubilee Lighting                  |
| 3                                 | Environment & Heritage       | Loughton Day                                      |
| 4                                 | Planning & Licensing         | Local Plan – further deliberations                |
| 5                                 | Recreation                   | RVRG Playground upgrades                          |
| 6                                 | Recreation                   | RVRG path maintenance                             |

**PLANNING AND LICENSING COMMITTEE – Priorities 2022/23**

| <b>Priority</b>           | <b>Main Function</b>                     | <b>Greater Detail (current position)</b> |
|---------------------------|--|--|
| <b>Current activities</b> |  |  |
| High                      | Local Plan                               | Further deliberations                    |
| High                      | Planning and Licensing                   | Responding to applications               |
| High                      | All other matters within the committee's | terms of reference                       |
| Medium                    | Design Award Scheme                      | Annual award presentation                |

**RECREATION COMMITTEE – Priorities 2022/23**

| <b>Current Priority</b>   | <b>Main Function</b>                                 | <b>Greater Detail (current position)</b>   |
|---------------------------|--|--|
| <b>Current Activities</b> |  |  |
| 1                         | Roding Valley Recreation Ground (RVRG) car park gate | Completion imminent  |
| 2                         | RVRG Playground                                      | To complete summer 2022  |
| 3                         | Other playgrounds                                    | New works/upgrading after no 2   |
| 4                         | RVRG path maintenance                                | Including the diverted path by Charlie Moules Bridge – ongoing with EFDC                       |
| 5                         | RVRG   | Improvements to changing rooms exterior & surrounding area                                     |
| 6                         | Land adjacent to Willingale Road Allotment           | Use as a nature reserve/community orchard. Some clearance and environmental studies undertaken |
| 7                         | Hillyfields litter bins                              | Working with EFDC  |
| 8                         | Hillyfields landscaping / new gate                   | Specifications and costings  |

|                            |   |  |
|----------------------------|---|--|
| 9                          | Roding Valley Recreation Ground                                   | Registration as a "Field in Trust"                 |
| 10                         | Jessel Green Day  | Preparation and organisation                       |
| 11                         | Solar energy installations for Council buildings                  | Further research and budgetary allowance           |
| 12                         | Byelaws for Town Council land                                     | To be researched                                   |
| <b>On-going Activities</b> |   |  |
| High                       | Running the committee   | Agenda, reports, research, minutes, finance, admin |
| High                       | Kingsley and Murray Halls   | Bookings, admin, finance, maintenance and works    |
| High                       | Open spaces including the Memorial Garden in Roding Road          | Maintenance  |
| High                       | Willingale Road Playing Field and Roding Valley Recreation Ground | Football lettings, maintenance and works           |
| High                       | Playgrounds/outdoor gyms  | Maintenance  |
| High                       | Responding to consultations                                       | Variable   |
| High                       | Any other matters within the committee's terms of reference       | As detailed in the Standing Orders                 |
| High                       | Provision of Public Access Defibrillators                         | Maintenance  |

**ENVIRONMENT AND HERITAGE COMMITTEE – Priorities 2022/23**

| <b>Current Priority</b>    | <b>Main Function</b>                                | <b>Greater Detail/Current Position</b>                               |
|----------------------------|---|--|
| <b>Current activities</b>  |   |  |
| High                       | Loughton Day / Heritage Open Days                   | September events + heritage trail/leaflets – 2022                    |
| High                       | Registration of Village Greens                      | Historic applications submitted to ECC                               |
| High                       | Conservation Areas / areas of local landscape merit | Monitor proposals submitted to EFDC<br>Local List review TBC         |
| High                       | Liaison with City of London Corporation             | All aspects re Epping Forest including route signage                 |
| Medium                     | Town signs  | Awaiting funding opportunities                                       |
| Medium                     | Lady Whitaker's Mead                                | Development of new cemetery  |
| Medium                     | Flower baskets                                      | Extension to North part of Loughton,                                 |
| Medium                     | Interpretation panels                               | Locations to be identified   |
| Medium                     | Heritage streetlights**                             | On LHP action list   |
| <b>On-going activities</b> |   |  |
| High                       | Running the committee                               | Agenda, reports, research, minutes, finance, admin                   |
| High                       | Community Lavatory scheme                           | Awaiting approaches to businesses                                    |
| High                       | Cemetery (Church Lane)                              | Burials, administration, maintenance<br>Rules and Regulations review |
| High                       | War memorials                                       | Inspect and maintain   |

|        |   |  |
|--------|---|--|
| High   | Heritage plaques, drinking fountain, seats and other street furniture; Lopping Hall clock | Installation and maintenance                                     |
| High   | Allotments  | Lettings, licences, administration                               |
| High   | Christmas lights (Kings Green, The Broadway and High Road)                                | Installation, inspections and maintenance                        |
| High   | Christmas Window Competition  | Admin and arrangements   |
| Medium | Alleyway nameplates   | Site surveys, permissions, purchase and installation             |
| High   | Winter salt bag partnership   | Facilitating the ECC scheme<br>Replacement of existing grit bins |
| High   | Responding to consultations   | Variable   |
| High   | Any other matters within the Committee's terms of reference                               |  |

**Resources and General Services -- Priorities 2022/23**

| Priority | Main Function  | Greater Detail/Current Position            |
|----------|--|--|
|          | <b>Current activities</b>                              |  |
| High     | Queens Platinum Jubilee Beacon Lighting                | Preparations for June 2022 celebrations    |
| Low      | Council structure                                      | Continuing reviews                         |
|          | <b>On-going activities</b>                             |  |
| High     | Seeking external funding sources                       | Targeted action                            |
| High     | Banking arrangements and investments                   | Kept under review                          |
| High     | Running the Committee                                  |  |
| High     | Admin for whole council                                |  |
| High     | Council and committee agendas and minutes              |  |
| High     | All council finances, end of year accounts, audit etc. |  |
| High     | Management of Buckingham Crt                           |  |
| High     | Personnel and employment matters, staff management     | Staff Handbook reviews as required         |
| High     | IT and office equipment                                |  |
| High     | Civic matters  | Civic Celebrations incl Citizenship Awards |
| High     | Annual Report  | Preparation and printing                   |
| High     | Newsletter   | Editorial, printing and distribution       |
| High     | Noticeboards   | Maintenance and installation               |
| High     | Publicity and website                                  |  |
| High     | Annual Town Meeting                                    | Arrangements and admin                     |
| High     | Christmas card competition                             | Arrangements and admin                     |
| High     | Emergency Plan   | Amendments and circulation                 |
| High     | Financial Assistance Scheme                            | Admin and finance                          |
| High     | New legislative requirements                           |  |

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|      |  |                        |
|------|--|------------------------|
| High | Policy reviews   | On-going               |
| High | Responding to consultations                                | Variable               |
| High | Contract reviews   | On-going               |
| High | Training Strategy  | Annual review          |
| High | Any other matters within the Committees terms of reference |                        |
| Low  | Community Forum  | Arrangements and admin |

**Agenda item 9**  
**Estimates for 2022/23**

**1 Budget Review**

All of the Committees have now considered their draft budgets for 2022/23 and provided their estimates for consideration by this Committee.

\* See pages 9 – 30.

For information, the latest Retail Price Index (RPI) figure is 7.1% as of December 2021.

**2 Service Recharges**

These are internal transfers reflecting the cost of running each committee and do not affect the total budgeted expenditure. They are included in the spreadsheet budget figures for 2022/23 provided in the reports. Once the budget has been reviewed, the service recharge for each committee will be calculated and included in the figures for presentation to the Council.

**3 Tax Base**

The tax base which will be used to calculate the 2022/23 Band D Council Tax for Loughton Town Council as confirmed by Epping Forest District Council (EFDC) is 12,732.8 (12,534.1 in 21/22). This is the figure that when divided into the precept gives the Band D annual amount per household. Effectively this means that the base precept level available to the Town Council is slightly increased from last year.

EFDC explains the Tax Base as follows:-

**Council Tax Base** - This is the number of Band D equivalent dwellings in a local authority area. To calculate the tax base for an area, the number of dwellings in each council tax band shown on the Valuation List is reduced to take account of discounts and exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D (from 6/9 for Band A to 18/9 for Band H) and the total across all eight bands is calculated. An adjustment is then made for the collection rate. The tax base figure that is used by the billing authority when it sets its council tax uses an adjustment for the collection rate, the actual discount for second homes and any premium applicable to empty homes.

**4 Committees' Estimates**

The initial summary of the Committees' estimates taking into account each Committee's requests is as follows:

| Committee                                     | Income         | Expenditure      |
|---|----------------|------------------|
|   | £              | £                |
| Resources and General Services                | 10,000         | 531,559          |
| Environment and Heritage                      | 16,810         | 120,145          |
| Recreation                                    | 119,945        | 452,040          |
| Planning and Licensing                        | 0              | 0                |
|   | <b>146,755</b> | <b>1,103,944</b> |
| Interest                                      | 200            |                  |
| New Increase / Decrease in Earmarked Reserves |                |                  |
| Resources & General Services                  |                | -20,145          |
| Environment & Heritage                        |                | -22,708          |
| Recreation                                    |                | 10,755           |
| Planning and Licensing                        |                |                  |
|   |                |                  |
| Total   | <b>146,955</b> | <b>1,071,846</b> |
|   |                |                  |
| <b>Net requirement</b>                        | <b>924,891</b> | <b>72.63</b>     |

Overall this draft initial proposal would result in an increase in the annual tax band D property from £62.44 2020/21 to £72.63 for the financial year 2022/23 16.3 % inc.

This would equate to a movement in Earmarked Reserves as shown on pages 29 – 30 (scenario 1) a decrease in Earmarked Reserves of -£32,098.

## 5 Public Loans Outstanding's

For information, please see below for details of the current status of public loans outstanding.

| Summary of outstanding loans to Council      |         |                  |                          |                  |
|--|---------|------------------|--------------------------|------------------|
| Figures refer to capital balance outstanding |         |                  |                          |                  |
| Purpose                                      |         | Opening balance  | Closing balance 31.12.21 | End date of loan |
|  |         |                  | <b>2021</b>              |                  |
| Buckingham Court                             | 19.1.01 | 400,000          | 101,121.83               | 19.01.26         |
| Community Centre (1)                         | 28.3.02 | 500,000          | 172,250.35               | 28.03.27         |
| Community Centre (2)                         | 28.6.02 | 500,000          | 169,554.12               | 28.06.27         |
| <b>Total</b>                                 |         | <b>1,400,000</b> | <b>442,926.30</b>        |                  |

## 6 Recommendation for Precept to the Council

Following further streamlining of 2022/23 income and expenses and further review of earmarked funds, additional cost savings can be made the Committee is therefore asked to consider the following:-

The Covid pandemic continues to affect the budgeting process, especially in income generating areas. There is also the necessity to bring staffing levels back to pre-Covid levels to match the ambitions and strategies of Loughton Town Council (LTC). There are also numerous other factors to consider, not least the future housing of LTC and the impact



this has on the forthcoming financial year. The Town Clerk will expand further on these areas.

i. **Budget Review**

The following revisions are proposed for consideration by the Committee: See page 31. Savings would lead to a revised budget as shown below and a reduction of Earmarked Funds during the year of £81,858.

**7 Committees' Estimates**

A revised summary of the Committees' estimates is therefore as follows:

| <b>Committee</b>                          | <b>Income</b>  | <b>Expenditure</b> |
|---|----------------|--------------------|
|   | £              | £                  |
| Resources and General Services            | 10,000         | 528,181            |
| Environment and Heritage                  | 16,810         | 120,145            |
| Recreation                                | 119,945        | 420,150            |
| Planning and Licensing                    | 0              | 0                  |
|   | <b>146,755</b> | <b>1,068,476</b>   |
| Interest                                  | 200            |                    |
| Increase / Decrease in Earmarked Reserves |                |                    |
| Resources & General Services              |                | -23,270            |
| Environment & Heritage                    |                | -32,708            |
| Recreation                                |                | -25,880            |
| Planning and Licensing                    |                | 0                  |
|   |                |                    |
| Total                                     | <b>146,955</b> | <b>986,618</b>     |
| <b>Net requirement</b>                    | <b>839,663</b> | <b>65.94</b>       |
| <b>Reduction in General Reserves</b>      | <b>-10,000</b> |                    |
| <b>Final Net Requirement</b>              | <b>829,663</b> | <b>65.16</b>       |

The revised Earmarked Funds summary is shown on pages 29-30. An overall net reduction in Earmarked funds of £81,858 is recorded.

This would result in a 4.35% increase on the Band D charge from £62.44 to £65.16

The Committee is asked to consider the options, and agree

- i. if and where the savings are to be made; and/or
- ii. which new items of expenditure are to be included in the budget; and
- iii. the estimates and the use of funds from general reserves.

This will provide a **RECOMMENDATION of the level of precept for 2022/2023** to be made to the meeting of the Council on 25 January 2022.

| RECREATION<br>COMMITTEE           | 2020/2021      | 2020/2021      | 2020/2021      | 2020/2021      | 2021/2022      | 2021/2022      | 2021/2022      | 2021/2022      | 2021/2022                    | 2021/2022      | 2022.23        | 2022.23        |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------------------|----------------|----------------|----------------|
|                                   | BUDGET         | ACTUAL         | BUDGET         | ACTUAL         | BUDGET         | YTD 30.11.21   | PROJECTED      | BUDGET         | 2021/2022<br>ytd<br>30.11.21 | PROJECTED      | EXPENSE        | INCOME         |
|                                   | EXPENSE        | EXPENSE        | INCOME         | INCOME         | EXPENSE        | EXPENSE        | 31.3.22        | INCOME         | INCOME                       | 31.3.22        |                |                |
| <b>Kingsley Hall</b>              |                |                |                |                |                |                |                |                |                              |                |                |                |
| Hall Hire                         |                |                | £41,000        | £23,497        |                |                |                | £30,000        | £26,271                      | £31,000        |                | £32,000        |
| Rates                             | £1,200         | £1,185         |                |                | £1,235         | £789           | £1,235         |                |                              |                | £1,280         |                |
| Water                             | £740           | £751           |                |                | £762           | £461           | £762           |                |                              |                | £790           |                |
| Electricity                       | £765           | £344           |                |                | £765           | £572           | £850           |                |                              |                | £870           |                |
| Gas                               | £2,000         | £2,120         |                |                | £2,000         | £700           | £2,000         |                |                              |                | £2,500         |                |
| Insurance -specific<br>allocation | £342           | £0             |                |                | £352           | £0             | £352           |                |                              |                | £372           |                |
| Cleaning                          | £6,560         | £6,500         |                |                | £6,560         | £3,103         | £6,560         |                |                              |                | £6,757         |                |
| Building Maintenance              | £6,000         | £2,531         |                |                | £6,000         | £22,927        | £24,000        |                |                              |                | £5,000         |                |
| Supplies                          | £500           | £154           |                |                | £500           | £38            | £400           |                |                              |                |                |                |
| General expenses                  | £100           | £0             |                |                | £100           | £0             | £100           |                |                              |                |                |                |
| Supplies & general<br>expenses    |                |                |                |                |                |                |                |                |                              |                | £500           |                |
| Refuse Collection                 | £545           | £421           |                |                | £550           | £351           | £550           |                |                              |                | £567           |                |
| <b>Sub total</b>                  | <b>£18,752</b> | <b>£14,006</b> | <b>£41,000</b> | <b>£23,497</b> | <b>£18,824</b> | <b>£28,941</b> | <b>£36,809</b> | <b>£30,000</b> | <b>£26,271</b>               | <b>£31,000</b> | <b>£18,636</b> | <b>£32,000</b> |
| <b>The Murray Hall</b>            |                |                |                |                |                |                |                |                |                              |                |                |                |
| General Income                    |                |                | £300           | £0             |                |                |                | £300           | £156                         | £200           |                | £200           |
| Comm Ctre site ECC<br>recharge    |                |                | £6,500         | £8,033         |                |                |                | £6,500         | £6,427                       | £6,500         |                | £7,000         |
| Hall hire                         |                | £51            | £72,000        | £11,709        |                |                |                | £60,000        | £61,173                      | £72,000        |                | £70,000        |
| Salaries                          | £25,000        | £14,711        |                |                | £25,000        | £10,293        | £16,420        |                |                              |                | £19,000        |                |
| Tax and National Insurance        | £0             | £1,490         |                |                | £0             | £1,064         | £1,900         |                |                              |                | £2,100         |                |
| Pensions                          | £0             | £3,507         |                |                | £0             | £2,363         | £4,271         |                |                              |                | £5,000         |                |
| Staff Travel                      | £50            | £0             |                |                | £50            | £11            | £30            |                |                              |                | £50            |                |

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|  |                 |                 |                |                |                 |                 |                 |                |                |                |                 |                |
|--|-----------------|-----------------|----------------|----------------|-----------------|-----------------|-----------------|----------------|----------------|----------------|-----------------|----------------|
| Telephone Landline & mobile                  | £1,000          | £618            |                |                | £1,030          | £260            | £800            |                |                |                |                 | <b>£1,000</b>  |
| Licences                                     | £430            | £0              |                |                | £430            | £108            | £430            |                |                |                |                 | <b>£430</b>    |
| General Expenses                             | £200            | £291            |                |                | £200            | £194            | £200            |                |                |                |                 | <b>£200</b>    |
| Rates  | £8,000          | £7,984          |                |                | £8,240          | £5,324          | £8,240          |                |                |                |                 | <b>£8,490</b>  |
| Water  | £620            | £661            |                |                | £620            | £410            | £620            |                |                |                |                 | <b>£640</b>    |
| Electricity                                  | £6,500          | £14,327         |                |                | £6,600          | £11,186         | £10,000         |                |                |                |                 | <b>£8,000</b>  |
| Gas  | £3,300          | £6,881          |                |                | £3,400          | £3,192          | £4,500          |                |                |                |                 | <b>£5,000</b>  |
| Insurance -specific allocation               | £1,965          | £0              |                |                | £1,925          | £0              | £1,925          |                |                |                |                 | <b>£1,925</b>  |
| Window cleaning                              | £730            | £838            |                |                | £752            | £314            | £752            |                |                |                |                 | <b>£800</b>    |
| Ext building & comm areas shared maintenance | £800            | £690            |                |                | £800            | £105            | £690            |                |                |                |                 | <b>£800</b>    |
| Building maintenance                         | £6,000          | £5,505          |                |                | £6,000          | £8,265          | £6,000          |                |                |                |                 | <b>£6,000</b>  |
| Security maintenance                         | £205            | £113            |                |                | £205            | £0              | £205            |                |                |                |                 | <b>£210</b>    |
| Supplies                                     | £1,000          | £765            |                |                | £1,000          | £120            | £700            |                |                |                |                 | <b>£1,000</b>  |
| Grounds maintenance                          | £2,500          | £2,650          |                |                | £2,500          | £1,050          | £2,500          |                |                |                |                 | <b>£2,500</b>  |
| Refuse collection                            | £1,560          | £941            |                |                | £1,560          | £982            | £1,560          |                |                |                |                 | <b>£1,560</b>  |
| Hygiene bin emptying                         | £305            | £221            |                |                | £300            | £151            | £300            |                |                |                |                 | <b>£300</b>    |
| Marketing                                    | £800            | £90             |                |                |                 |                 |                 |                |                |                |                 |                |
| Furniture /equipment                         | £1,000          | £0              |                |                | £1,000          | £687            | £1,000          |                |                |                |                 | <b>£1,000</b>  |
| Loan Repayments -capital                     |                 | £50,320         |                |                |                 | £39,009         |                 |                |                |                |                 |                |
| Loan Repayments -interest                    | £72,300         | £21,971         |                |                | £72,300         | £14,986         | £72,300         |                |                |                |                 | <b>£72,300</b> |
| <b>Sub Total</b>                             | <b>£134,265</b> | <b>£134,625</b> | <b>£78,800</b> | <b>£19,742</b> | <b>£133,912</b> | <b>£100,074</b> | <b>£135,343</b> | <b>£66,800</b> | <b>£67,756</b> | <b>£78,700</b> | <b>£138,305</b> | <b>£77,200</b> |

| RECREATION<br>COMMITTEE                    | 2020/2021      | 2020/2021     | 2020/2021 | 2020/20   | 2021/2022      | 2021/2022 | 2021/2022     | 2021/2022 | 2021/2022 | 2021/20 | 2022.23        | 2022.23 |
|--|----------------|---------------|-----------|-----------|----------------|-----------|---------------|-----------|-----------|---------|----------------|---------|
|  | BUDGET         | ACTUAL        | BUDGET    | 21        | BUDGET         | YTD       | PROJECTED     | BUDGET    | YTD       | 22      | EXPENSE        | INCOME  |
|  | EXPENSE        | EXPENSE       | INCOME    | ACTUAL    | EXPENSE        | 30.11.21  | 31.3.22       | INCOME    | INCOME    | PROJECT |                |         |
|  |                |               |           | INCOME    |                | EXPENSE   |               |           | INCOME    | ED      |                |         |
|  |                |               |           |           |                |           |               |           |           | 31.3.22 |                |         |
| <b>Other Services</b>                      |                |               |           |           |                |           |               |           |           |         |                |         |
| Community Events                           | £10,000        | £835          |           |           | £10,000        | £1,200    | £3,000        |           |           |         | £10,000        |         |
| Defibrillators                             | £250           | £239          |           |           | £250           | £0        | £250          |           |           |         | £250           |         |
| Contingency                                | £1,000         | £0            |           |           | £1,000         | £0        | £1,000        |           |           |         | £1,000         |         |
| <b>Sub total</b>                           | <b>£11,250</b> | <b>£1,074</b> | <b>£0</b> | <b>£0</b> | <b>£11,250</b> | <b>£0</b> | <b>£4,250</b> |           |           |         | <b>£11,250</b> |         |
| <b>Roding Valley Recreation<br/>Ground</b> |                |               |           |           |                |           |               |           |           |         |                |         |
| General income                             |                |               | £1,000    | £1,252    |                |           |               | £1,000    | £0        | £500    |                | £500    |
| Football income                            |                |               | £4,795    | £2,786    |                |           |               | £4,795    | £3,484    | £4,500  |                | £4,795  |
| Licence fees                               |                |               | £4,850    | £4,968    |                |           |               | £4,850    | £166      | £4,850  |                | £4,850  |
| Warden Equipment and<br>supplies           | £1,225         | £1,827        |           |           | £1,262         | £1,103    | £1,262        |           |           |         | £1,300         |         |
| Salaries                                   | £23,000        | £14,801       |           |           | £23,000        | £9,769    | £15,500       |           |           |         | £15,878        |         |
| Tax and National Insurance                 | £0             | £1,958        |           |           | £0             | £1,350    | £2,100        |           |           |         | £2,135         |         |
| Pensions                                   | £0             | £1,924        |           |           | £0             | £1,281    | £2,300        |           |           |         | £2,312         |         |
| Staff Travel                               | £400           | £178          |           |           | £350           | £187      | £350          |           |           |         | £300           |         |
| Staff phones (mobile)                      | £200           | £153          |           |           | £200           | £103      | £180          |           |           |         | £200           |         |
| Rates                                      | £2,070         | £2,046        |           |           | £2,132         | £1,366    | £2,132        |           |           |         | £2,195         |         |
| Water                                      | £205           | £319          |           |           | £211           | £391      | £450          |           |           |         | £460           |         |
| Electricity                                | £200           | £89           |           |           | £200           | £73       | £150          |           |           |         | £200           |         |
| Insurance specific allocation              | £485           | £0            |           |           | £485           | £0        | £485          |           |           |         | £485           |         |
| Building maintenance                       | £5,000         | £509          |           |           | £5,000         | £0        | £5,000        |           |           |         | £5,000         |         |
| Supplies                                   | £60            | £0            |           |           | £60            | £0        | £60           |           |           |         |                |         |

Resources and General Services Committee 12 January 2022

|   |                 |                 |                |               |                 |                |                 |                |               |               |                 |                |
|---|-----------------|-----------------|----------------|---------------|-----------------|----------------|-----------------|----------------|---------------|---------------|-----------------|----------------|
| Grounds maintenance contract            | £75,400         | £73,376         |                |               | £77,662         | £0             | £77,662         |                |               |               | £80,000         |                |
| Gate security                           |                 |                 |                |               |                 |                |                 |                |               |               | £9,000          |                |
| Supplies and other works                | £7,000          | £8,964          |                |               | £7,000          | £12,155        | £14,000         |                |               |               | £7,000          |                |
| Dog bin emptying                        | £400            | £515            |                |               | £412            | £330           | £540            |                |               |               | £550            |                |
| Grounds maintenance contract - football | £25,000         | £19,114         |                |               | £25,750         | £0             | £25,750         |                |               |               | £26,522         |                |
| Grounds maintenance contract -nursery   | £2,050          | £0              |                |               | £2,112          | £0             | £2,112          |                |               |               |                 |                |
| Other Essential works - football        | £1,000          | £0              |                |               | £1,000          | £289           | £1,000          |                |               |               | £1,000          |                |
| Improvement works                       | £1,000          | £0              |                |               | £1,000          | £0             | £1,000          |                |               |               | £1,000          |                |
| General expenses                        | £50             | £0              |                |               | £50             | £0             | £50             |                |               |               |                 |                |
| Ditches and drainage                    | £2,000          | £0              |                |               | £2,000          | £0             | £2,000          |                |               |               | £2,000          |                |
| Van re-charge                           | £2,100          | £1,315          |                |               | £2,160          | £2,457         | £3,000          |                |               |               | £2,500          |                |
| <b>Sub total</b>                        | <b>£148,845</b> | <b>£127,088</b> | <b>£10,645</b> | <b>£9,006</b> | <b>£152,046</b> | <b>£30,854</b> | <b>£157,083</b> | <b>£10,645</b> | <b>£3,650</b> | <b>£9,850</b> | <b>£160,037</b> | <b>£10,145</b> |

| RECREATION<br>COMMITTEE    | 2020/2021      | 2020/2021      | 2020/2021 | 2020/2021     | 2021/2022      | 2021/2022     | 2021/2022      | 2021/2022 | 2021/2022       | 2021/2022 | 2022.23        | 2022.23 |
|----------------------------|----------------|----------------|-----------|---------------|----------------|---------------|----------------|-----------|-----------------|-----------|----------------|---------|
|                            | BUDGET         | ACTUAL         | BUDGET    | ACTUAL        | BUDGET         | YTD 30.11.21  | PROJECTED      | BUDGET    | YTD<br>30.11.21 | PROJECTED | EXPENSE        | INCOME  |
|                            | EXPENSE        | EXPENSE        | INCOME    | INCOME        | EXPENSE        | EXPENSE       | 31.3.22        | INCOME    | INCOME          | 31.3.22   |                |         |
| <b>Open Spaces</b>         |                |                |           |               |                |               |                |           |                 |           |                |         |
| Salaries                   | £7,000         | £5,920         |           |               | £7,300         | £3,908        | £6,200         |           |                 |           | <b>£6,359</b>  |         |
| Tax and National Insurance | £0             | £783           |           |               | £0             | £540          | £830           |           |                 |           | <b>£854</b>    |         |
| Pensions                   | £0             | £770           |           |               | £0             | £513          | £900           |           |                 |           | <b>£925</b>    |         |
| Staff Travel               | £100           | £66            |           |               | £100           | £75           | £100           |           |                 |           | <b>£100</b>    |         |
| Other works                | £3,000         | £0             |           |               | £3,000         | £0            | £3,000         |           |                 |           | <b>£3,000</b>  |         |
| Lindens                    | £1,200         | £1,055         |           |               | £1,240         | £0            | £1,240         |           |                 |           | <b>£1,240</b>  |         |
| Kings Green contract       | £200           | £167           |           |               | £206           | £0            | £206           |           |                 |           |                |         |
| Kings Green other works    | £200           | £304           |           |               | £206           | £217          | £217           |           |                 |           |                |         |
| Kings Green                |                |                |           |               |                |               |                |           |                 |           | <b>£500</b>    |         |
| Standard Green - contract  | £80            | £77            |           |               | £83            | £0            | £83            |           |                 |           |                |         |
| Standard Green             |                |                |           |               |                |               |                |           |                 |           | <b>£100</b>    |         |
| Hillyfields -contract      | £9,500         | £9,207         |           |               | £9,785         | £35           | £9,785         |           |                 |           |                |         |
| Hillyfields Flood Scheme   |                |                |           | £7,600        |                |               |                |           |                 |           |                |         |
| Hillyfields Green          |                |                |           |               |                |               |                |           |                 |           | <b>£9,875</b>  |         |
| Land adj WR allotments     | £1,070         | £645           |           |               | £1,102         | £420          | £1,102         |           |                 |           | <b>£1,100</b>  |         |
| Memorial Rose Garden       | £1,530         | £2,535         |           |               | £1,530         | £1,110        | £1,530         |           |                 |           | <b>£1,530</b>  |         |
| General expenses           | £50            | £0             |           |               | £50            | £0            | £50            |           |                 |           |                |         |
| Tree works /supplies       | £1,000         | £0             |           |               | £1,000         | £0            | £1,000         |           |                 |           | <b>£1,000</b>  |         |
| Van re - charge            | £820           | £526           |           |               | £845           | £0            | £845           |           |                 |           | <b>£845</b>    |         |
| <b>Sub total</b>           | <b>£25,750</b> | <b>£22,055</b> |           | <b>£7,600</b> | <b>£26,447</b> | <b>£6,818</b> | <b>£27,088</b> | <b>£0</b> | <b>£0</b>       | <b>£0</b> | <b>£27,428</b> |         |

|   |                |                |  |           |                |                |                |           |           |  |                |           |
|---|----------------|----------------|--|-----------|----------------|----------------|----------------|-----------|-----------|--|----------------|-----------|
| <b>Playgrounds</b>                            |                |                |  |           |                |                |                |           |           |  |                |           |
| Salaries                                      | £10,500        | £8,880         |  |           | £11,000        | £5,862         | £9,260         |           |           |  | £9,539         |           |
| Tax and National Insurance                    | £0             | £1,175         |  |           | £0             | £810           | £1,250         |           |           |  | £1,281         |           |
| Pensions                                      | £0             | £1,155         |  |           | £0             | £769           | £1,350         |           |           |  | £1,387         |           |
| Staff Travel                                  | £130           | £118           |  |           | £130           | £112           | £130           |           |           |  | £130           |           |
| Roding Valley Recreational<br>Playground      | £1,500         | £0             |  |           | £1,500         | £600           | £1,500         |           |           |  | £1,600         |           |
| Felsted Road Playground                       | £1,700         | £2,436         |  |           | £1,700         | £417           | £1,700         |           |           |  | £1,800         |           |
| Traps Hill Playground                         | £500           | £1,960         |  |           | £500           | £366           | £500           |           |           |  | £600           |           |
| Felsted Road -grass cutting                   | £55            | £174           |  |           | £57            | £0             | £57            |           |           |  | £100           |           |
| Annual playgrounds report                     | £1,000         | £540           |  |           | £1,000         | £1,436         | £1,300         |           |           |  | £1,100         |           |
| Playgrounds general<br>maintenance            | £1,000         | £0             |  |           | £1,000         | £65            | £1,000         |           |           |  | £1,000         |           |
| Newmans Lane Playground                       | £2,500         | £2,004         |  |           | £2,500         | £1,351         | £2,500         |           |           |  | £2,500         |           |
| Westall Road Playground                       | £250           | £1,940         |  |           | £250           | £569           | £569           |           |           |  | £250           |           |
| Colebrook Lane playground<br>Hillyfields Road | £2,000         | £1,944         |  |           | £2,000         | £875           | £2,000         |           |           |  | £2,000         |           |
| Playground                                    | £250           | £0             |  |           | £250           | £1,052         | £1,052         |           |           |  | £500           |           |
| RV outdoor gym                                | £300           | £0             |  |           | £300           | £2,669         | £2,669         |           |           |  |                |           |
| Outdoor gyms various<br>locations             | £2,000         | £0             |  |           | £2,000         | £80            | £1,500         |           |           |  |                |           |
| Outdoor gyms                                  |                |                |  |           |                |                |                |           |           |  | £2,500         |           |
| General expenses                              | £50            | £0             |  |           | £50            | £0             | £50            |           |           |  |                |           |
| Playgrounds planned new<br>works              | £25,000        | £0             |  |           | £25,000        | £0             | £0             |           |           |  | £25,000        |           |
| Van recharge                                  | £1,225         | £789           |  |           | £1,160         | £0             | £1,160         |           |           |  | £1,160         |           |
| Public Works Loan Board<br>(PWLB)             |                |                |  |           |                |                |                |           |           |  | £2,000         |           |
| <b>Sub total</b>                              | <b>£49,960</b> | <b>£23,115</b> |  | <b>£0</b> | <b>£50,397</b> | <b>£17,033</b> | <b>£29,547</b> | <b>£0</b> | <b>£0</b> |  | <b>£54,447</b> | <b>£0</b> |

| RECREATION<br>COMMITTEE              | 2020/2021      | 2020/2021      | 2020/2021     | 2020/2021   | 2021/2022      | 2021/2022     | 2021/2022      | 2021/2022   | 2021/2022    | 2021/2022   | 2021/2022      | 2022.23     | 2022.23 |
|--------------------------------------|----------------|----------------|---------------|-------------|----------------|---------------|----------------|-------------|--------------|-------------|----------------|-------------|---------|
|                                      | BUDGET         | ACTUAL         | BUDGET        | ACTUAL      | BUDGET         | YTD 30.11.21  | PROJECTED      | BUDGET      | YTD 30.11.21 | PROJECTED   |                | EXPENSE     | INCOME  |
|                                      | EXPENSE        | EXPENSE        | INCOME        | INCOME      | EXPENSE        | EXPENSE       | 31.3.22        | INCOME      | INCOME       | 31.3.22     |                |             |         |
| <b>Willingale Road Playing Field</b> |                |                |               |             |                |               |                |             |              |             |                |             |         |
| General income                       |                |                | £250          | £0          |                |               |                | £250        | £0           | £150        |                |             |         |
| Football income                      |                |                | £900          | £128        |                |               |                | £600        | £582         | £600        |                |             | £600    |
| Rates                                | £945           | £936           |               |             | £973           | £624          | £973           |             |              |             |                | £975        |         |
| Water                                | £150           | £98            |               |             | £150           | £76           | £150           |             |              |             |                | £150        |         |
| Electricity                          | £205           | £225           |               |             | £211           | £210          | £290           |             |              |             |                | £290        |         |
| Insurance specific allocation        | £72            | £0             |               |             | £72            | £0            | £72            |             |              |             |                | £72         |         |
| Building maintenance                 | £2,500         | £40            |               |             | £2,500         | £188          | £1,000         |             |              |             |                | £2,500      |         |
| Other works & supplies               | £2,000         | £650           |               |             | £2,000         | £1,125        | £2,000         |             |              |             |                | £2,000      |         |
| Grass cutting                        | £3,775         | £3,660         |               |             | £3,890         | £2,513        | £3,890         |             |              |             |                | £4,000      |         |
| Hedge cutting                        | £1,490         | £1,450         |               |             | £1,535         | £1,000        | £1,535         |             |              |             |                | £1,600      |         |
| Car park grass area                  | £685           | £710           |               |             | £706           | £487          | £706           |             |              |             |                | £710        |         |
| Pitch marking initial                | £290           | £0             |               |             | £300           | £196          | £300           |             |              |             |                | £300        |         |
| Pitch marking weekly                 | £1,890         | £2,357         |               |             | £1,950         | £1,333        | £1,950         |             |              |             |                |             |         |
| Pitch marking                        |                |                |               |             |                |               |                |             |              |             |                | £2,400      |         |
| Dog bin emptying                     | £180           | £285           |               |             | £250           | £175          | £260           |             |              |             |                | £300        |         |
| Tree works                           | £6,000         | £1,300         |               |             | £6,000         | £0            | £3,000         |             |              |             |                | £5,000      |         |
| Supplies                             | £50            | £0             |               |             | £50            | £0            | £50            |             |              |             |                |             |         |
| Ditches and drainage                 | £1,000         | £0             |               |             | £1,000         | £0            | £1,000         |             |              |             |                | £1,000      |         |
| <b>Sub total</b>                     | <b>£21,232</b> | <b>£11,711</b> | <b>£1,150</b> | <b>£128</b> | <b>£21,587</b> | <b>£7,927</b> | <b>£17,176</b> | <b>£850</b> | <b>£582</b>  | <b>£750</b> | <b>£21,297</b> | <b>£600</b> |         |



|                   |                 |                 |                 |                |                 |                 |                 |                 |                |                 |                 |                 |
|-------------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|-----------------|----------------|-----------------|-----------------|-----------------|
| Service Re-charge | £148,000        | £148,000        |                 |                | £150,000        | £0              | £150,000        |                 |                |                 | £152,000        |                 |
| Sub total         | £148,000        | £148,000        | £0              | £0             | £150,000        | £0              | £150,000        | £0              | £0             | £0              | £152,000        | £0              |
| <b>TOTALS</b>     | <b>£558,054</b> | <b>£481,674</b> | <b>£131,595</b> | <b>£59,973</b> | <b>£553,213</b> | <b>£191,647</b> | <b>£553,046</b> | <b>£108,295</b> | <b>£98,259</b> | <b>£120,300</b> | <b>£572,150</b> | <b>£119,945</b> |

## LOUGHTON TOWN COUNCIL BUDGET

| ENVIRONMENT &<br>HERITAGE<br>COMMITTEE | 2020/2021   | 2020/2021 | 2020/2021 | 2020/2021 | 2021/2022   | 2021/2022    | 2021/2022   | 2021/2022 | 2021/2022    | 2021/2022 | 2021/2022 | 2022/23     | 2022/23   |
|--|-------------|-----------|-----------|-----------|-------------|--------------|-------------|-----------|--------------|-----------|-----------|-------------|-----------|
|  | BUDGET      | ACTUAL    | BUDGET    | ACTUAL    | BUDGET      | YTD 30.11.21 | PROJECTED   | BUDGET    | YTD 30.11.21 | PROJECTED |           | EXPENSE     | INCOME    |
|  | EXPENSE     | EXPENSE   | INCOME    | INCOME    | EXPENSE     | EXPENSE      | 31.3.22     | INCOME    | INCOME       | 31.3.22   |           |             |           |
| <b>Christmas Best Dressed Window</b>   |             |           |           |           |             |              |             |           |              |           |           |             |           |
| Christmas windows prizes               | £300        |           |           |           | 300         | £0           | £300        |           |              |           |           | £300        |           |
| Christmas windows other costs          | £50         |           |           |           | £50         | £0           | £50         |           |              |           |           | £50         |           |
| Christmas windows prizes & other costs |             | £0        |           |           |             |              |             |           |              |           |           |             |           |
| <b>Sub total</b>                       | <b>£350</b> | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£350</b> | <b>£0</b>    | <b>£350</b> | <b>£0</b> | <b>£0</b>    | <b>£0</b> | <b>£0</b> | <b>£350</b> | <b>£0</b> |
| <b>Cemetery (Church Lane)</b>          |             |           |           |           |             |              |             |           |              |           |           |             |           |
| Purchase Exclusive Rights of Burial    |             |           | 5,000     | £3,404    |             |              |             | £3,000    | £4,867       | £5,200    |           |             | £4,200    |
| Internment                             |             |           | 5,900     | £7,186    |             |              |             | £6,000    | £5,375       | £6,000    |           |             | £6,100    |
| Memorial fee                           |             |           | 1,100     | £1,364    |             |              |             | £1,100    | £788         | £1,100    |           |             | £1,150    |
| Transfer / assignment                  |             |           | 2,700     | £3,071    |             |              |             | £2,800    | £1,633       | £2,800    |           |             | £2,800    |
| General income                         |             |           |           | £1,141    |             |              |             |           | £0           | £0        |           |             |           |
| Salaries                               | £25,000     | £14,142   |           |           | £15,000     | £9,594       | £15,000     |           |              |           |           | £15,500     |           |
| Tax and National Insurance             | £0          | £6,810    |           |           | £8,000      | £4,645       | £7,360      |           |              |           |           | £7,600      |           |
| Pensions                               | £0          | £5,494    |           |           | £6,200      | £3,692       | £6,370      |           |              |           |           | £6,600      |           |
| Staff travel                           |             | £65       |           |           | £100        | £0           | £50         |           |              |           |           | £100        |           |
| Phones                                 | £100        | £76       |           |           | £100        | £52          | £90         |           |              |           |           | £100        |           |
| General Expenses                       | £110        | £97       |           |           | £110        | £97          | £110        |           |              |           |           | £110        |           |
| Water                                  | £820        | £2,662    |           |           | £1,200      | £1,160       | £2,200      |           |              |           |           | £1,600      |           |
| Electricity                            | £510        | £156      |           |           | £510        | £317         | £510        |           |              |           |           | £600        |           |

Resources and General Services Committee 12 January 2022

|                                |                |                |                |                |                |                |                |                |                |                |                |                |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Insurance -specific allocation | £155           | £0             |                |                | £160           | £0             | £160           |                |                |                | <b>£160</b>    |                |
| Building Maintenance           | £2,000         | £425           |                |                | £2,000         | £22,951        | £23,000        |                |                |                | <b>£2,000</b>  |                |
| Supplies                       | £1,000         | £308           |                |                | £800           | £670           | £800           |                |                |                | <b>£800</b>    |                |
| Ground maintenance - contract  | £14,000        | £13,874        |                |                | £14,400        | £0             | £14,400        |                |                |                | <b>£14,800</b> |                |
| Other works                    | £10,000        | £1,310         |                |                | £10,000        | £3,300         | £5,000         |                |                |                | <b>£10,000</b> |                |
| Refuse collection              | £2,300         | £2,885         |                |                | £2,500         | £2,405         | £3,200         |                |                |                | <b>£3,300</b>  |                |
| Grave digging                  | £1,000         | £2,785         |                |                | £2,000         | £450           | £1,800         |                |                |                | <b>£2,000</b>  |                |
| Memorial testing               | £5,000         | £0             |                |                | £5,000         | £0             | £5,000         |                |                |                | <b>£5,000</b>  |                |
| OEW contract related           | £500           |                |                |                |                |                |                |                |                |                |                |                |
| <b>Sub total</b>               | <b>£62,495</b> | <b>£51,089</b> | <b>£14,700</b> | <b>£16,166</b> | <b>£68,080</b> | <b>£49,333</b> | <b>£85,050</b> | <b>£12,900</b> | <b>£12,663</b> | <b>£15,100</b> | <b>£70,270</b> | <b>£14,250</b> |

| ENVIRONMENT &<br>HERITAGE COMMITTEE   | 2020/2021      | 2020/2021      | 2020/2021 | 2020/2021   | 2021/2022      | 2021/2022      | 2021/2022      | 2021/2022 | 2021/2022    | 2021/2022 | 2022/23        | 2022/23   |
|---------------------------------------|----------------|----------------|-----------|-------------|----------------|----------------|----------------|-----------|--------------|-----------|----------------|-----------|
|                                       | BUDGET         | ACTUAL         | BUDGET    | ACTUAL      | BUDGET         | YTD 30.11.21   | PROJECTED      | BUDGET    | YTD 30.11.21 | PROJECTED | EXPENSE        | INCOME    |
|                                       | EXPENSE        | EXPENSE        | INCOME    | INCOME      | EXPENSE        | EXPENSE        | 31.3.22        | INCOME    | INCOME       | 31.3.22   |                |           |
| <b>Street Furniture</b>               |                |                |           |             |                |                |                |           |              |           |                |           |
| General income                        |                |                |           | £100        |                |                |                |           |              |           |                |           |
| Insurance - specific allocation       | £82            | £0             |           |             | £82            | £0             | £82            |           |              |           | £85            |           |
| Christmas lights - maintenance        | £1,550         | £1,270         |           |             | £1,550         | £335           | £1,550         |           |              |           | £1,600         |           |
| Christmas lights - electricity        | £250           | £537           |           |             | £250           | £98            | £250           |           |              |           | £300           |           |
| Christmas lights - enhancement        | £16,000        | £14,950        |           |             | £16,000        | £5,460         | £16,000        |           |              |           | £16,000        |           |
| Hanging baskets                       | £7,600         | £6,512         |           |             | £7,700         | £6,989         | £7,700         |           |              |           | £7,900         |           |
| War memorial maintenance              | £1,000         | £74            |           |             | £1,000         | £0             | £1,000         |           |              |           | £1,000         |           |
| Bus shelters                          | £500           | £0             |           |             | £500           | £0             | £500           |           |              |           | £500           |           |
| Lopping Hall clock annual maintenance | £175           | £169           |           |             | £175           | £627           | £627           |           |              |           | £180           |           |
| Heritage plaques/panels               | £1,000         | £1,317         |           |             | £1,000         | £1,111         | £1,200         |           |              |           | £1,000         |           |
| Fountain                              | £1,000         | £80            |           |             | £1,000         | £0             | £1,000         |           |              |           | £1,000         |           |
| Other works                           | £1,000         | £1,819         |           |             | £1,000         | £0             | £500           |           |              |           | £1,000         |           |
| Seats                                 | £500           | £0             |           |             | £500           | £65            | £500           |           |              |           | £500           |           |
| Alley way names                       | £500           | £0             |           |             | £500           | £498           | £500           |           |              |           | £500           |           |
| Salt/grit bins                        | £400           | £0             |           |             | £400           | £0             | £400           |           |              |           | £400           |           |
| Community toilet schemes              | £1,000         | £0             |           |             | £1,000         | £0             | £500           |           |              |           |                |           |
| Pedestrian signage                    |                |                |           |             |                |                |                |           |              |           | £1,000         |           |
| <b>Sub Total</b>                      | <b>£32,557</b> | <b>£26,728</b> | <b>£0</b> | <b>£100</b> | <b>£32,657</b> | <b>£15,183</b> | <b>£32,309</b> | <b>£0</b> | <b>£0</b>    | <b>£0</b> | <b>£32,965</b> | <b>£0</b> |

| ENVIRONMENT &<br>HERITAGE COMMITTEE             | 2020/2021      | 2020/2021     | 2020/2021     | 2020/2021     | 2021/2022      | 2021/2022     | 2021/2022     | 2021/2022     | 2021/2022     | 2021/2022     | 2022/23        | 2022/23       |
|---|----------------|---------------|---------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|
|   | BUDGET         | ACTUAL        | BUDGET        | ACTUAL        | BUDGET         | YTD 30.11.21  | PROJECTED     | BUDGET        | YTD 30.11.21  | PROJECTED     | EXPENSE        | INCOME        |
|   | EXPENSE        | EXPENSE       | INCOME        | INCOME        | EXPENSE        | EXPENSE       | 31.3.22       | INCOME        | INCOME        | 31.3.22       |                |               |
| <b>Allotments</b>                               |                |               |               |               |                |               |               |               |               |               |                |               |
| General Income                                  |                |               |               |               |                |               |               |               |               |               |                |               |
| Licence fees                                    |                |               | 420           | £758          |                |               |               | £430          | £0            | £430          |                | £430          |
| Allotment rents                                 |                |               | 2800          | £2,617        |                |               |               | £2,830        | £3,856        | £4,000        |                | £3,200        |
| Water   | £550           | £244          |               |               | £550           | £368          | £550          |               |               |               | £580           |               |
| Electricity                                     | £150           | £112          |               |               | £150           | £131          | £180          |               |               |               | £200           |               |
| Insurance - specific allocation                 | £135           | £0            |               |               | £140           | £0            | £140          |               |               |               | £140           |               |
| Pyrles Lane allots - works                      | £500           | £0            |               |               | £500           | £0            | £500          |               |               |               | £500           |               |
| Willingale Road allots- works                   | £3,000         | £1,060        |               |               | £3,000         | £4,000        | £4,000        |               |               |               | £3,000         |               |
| All allotments                                  | £3,000         | £0            |               |               | £3,000         | £0            | £1,000        |               |               |               | £3,000         |               |
| Roding allotment works                          | £3,000         | £0            |               |               | £3,000         | £0            | £1,000        |               |               |               | £3,000         |               |
| <b>Sub Total</b>                                | <b>£10,335</b> | <b>£1,416</b> | <b>£3,220</b> | <b>£3,375</b> | <b>£10,340</b> | <b>£4,499</b> | <b>£7,370</b> | <b>£3,260</b> | <b>£3,856</b> | <b>£4,430</b> | <b>£10,420</b> | <b>£3,630</b> |
| <b>Lady Whittakers Mead<br/>(Loughton Lane)</b> |                |               |               |               |                |               |               |               |               |               |                |               |
| Other works                                     | £600           | £580          |               |               | £600           | £1,700        | £1,700        |               |               |               | £800           |               |
| <b>Sub Total</b>                                | <b>£600</b>    | <b>£580</b>   | <b>£0</b>     | <b>£0</b>     | <b>£600</b>    | <b>£1,700</b> | <b>£1,700</b> | <b>£0</b>     | <b>£0</b>     | <b>£0</b>     | <b>£800</b>    | <b>£0</b>     |
| <b>Other Services</b>                           |                |               |               |               |                |               |               |               |               |               |                |               |
| Contingency                                     | £1,000         | £0            |               |               | £1,000         | £0            | £500          |               |               |               | £1,000         |               |
| Heritage Trail                                  | £1,800         | £0            |               |               | £1,800         | £0            | £1,800        |               |               |               | £1,800         |               |
| Wombles Litter Picking                          | £100           | £0            |               |               | £100           | £0            | £100          |               |               |               | £100           |               |
| Loughton Day                                    | £600           | £0            |               |               | £1,000         | £0            | £0            |               |               |               | £1,200         |               |
| Horticultural Show                              | £200           | £0            |               |               | £200           | £0            | £0            |               |               |               | £200           |               |

Resources and General Services Committee 12 January 2022

|                  |                 |                 |                |                |                 |                |                 |                |                |                |                 |                |
|------------------|-----------------|-----------------|----------------|----------------|-----------------|----------------|-----------------|----------------|----------------|----------------|-----------------|----------------|
| Sub Total        | £3,700          | £0              | £0             | £0             | £4,100          | £0             | £2,400          | £0             | £0             | £0             | £4,300          | £0             |
| Service Recharge | £97,000         | £97,000         |                |                | £98,000         | £0             | £98,000         |                |                |                | £99,000         |                |
| Sub total        | £97,000         | £97,000         | £0             | £0             | £98,000         | £0             | £98,000         | £0             | £0             | £0             | £99,000         | £0             |
| <b>TOTALS</b>    | <b>£206,437</b> | <b>£176,233</b> | <b>£17,920</b> | <b>£19,641</b> | <b>£214,127</b> | <b>£51,888</b> | <b>£221,097</b> | <b>£16,160</b> | <b>£10,523</b> | <b>£16,630</b> | <b>£219,145</b> | <b>£16,810</b> |

## LOUGHTON TOWN COUNCIL BUDGET

| RESOURCES & GENERAL<br>SERVICES COMMITTEE | 2020/2021      | 2020/2021      | 2020/2021 | 2020/2021 | 2021/2022      | 2021/2022      | 2021/2022      | 2021/2022 | 2021/2022    | 2021/2022 | 2022.23        | 2022.23   |
|---|----------------|----------------|-----------|-----------|----------------|----------------|----------------|-----------|--------------|-----------|----------------|-----------|
|   | BUDGET         | ACTUAL         | BUDGET    | ACTUAL    | BUDGET         | YTD 30.11.21   | PROJECTED      | BUDGET    | YTD 30.11.21 | PROJECTED | EXPENSE        | INCOME    |
|   | EXPENSE        | EXPENSE        | INCOME    | INCOME    | EXPENSE        | EXPENSE        | 31.3.22        | INCOME    | INCOME       | 31.3.22   |                |           |
| <b>Communication</b>                      |                |                |           |           |                |                |                |           |              |           |                |           |
| Postage                                   | £1,800         | £685           |           |           | £1,700         | £1,027         | £1,700         |           |              |           | £1,750         |           |
| Telephone (landline)                      | £1,340         | £1,979         |           |           | £1,850         | £1,013         | £1,850         |           |              |           | £1,900         |           |
| Website (design and maintenance)          | £1,300         | £300           |           |           | £1,300         | £0             | £500           |           |              |           | £1,000         |           |
| Annual Report (printing)                  | £612           | £0             |           |           | £630           | £592           | £592           |           |              |           | £630           |           |
| Annual Report (design)                    | £325           | £315           |           |           | £325           | £315           | £315           |           |              |           | £325           |           |
| General expenses                          | £100           | £0             |           |           | £100           | £0             | £50            |           |              |           | £100           |           |
| Newsletter (design)                       | £5,250         | £5,040         |           |           | £5,200         | £3,780         | £5,040         |           |              |           | £5,200         |           |
| Newsletter (delivery)                     | £5,970         | £4,788         |           |           | £6,000         | £4,112         | £5,500         |           |              |           | £5,700         |           |
| Newsletter (printing)                     | £1,490         | £245           |           |           | £1,490         | £1,125         | £1,470         |           |              |           | £1,550         |           |
| Noticeboard                               | £1,000         | £0             |           |           | £1,000         | £0             | £1,000         |           |              |           | £1,000         |           |
| <b>Sub Total</b>                          | <b>£19,187</b> | <b>£13,352</b> | <b>£0</b> | <b>£0</b> | <b>£19,595</b> | <b>£11,964</b> | <b>£18,017</b> | <b>£0</b> | <b>£0</b>    | <b>£0</b> | <b>£19,155</b> | <b>£0</b> |
| <b>Office Expenses</b>                    |                |                |           |           |                |                |                |           |              |           |                |           |
| General income                            |                |                |           | £8        |                |                |                |           |              |           |                |           |
| Stationery                                | £1,648         | £598           |           |           | £1,600         | £1,299         | £1,600         |           |              |           | £1,600         |           |
| Photocopying                              | £1,545         | £937           |           |           | £1,500         | £1,064         | £1,500         |           |              |           | £1,500         |           |
| Binding minutes                           | £150           | £0             |           |           | £150           | £0             | £150           |           |              |           | £150           |           |
| Books & publications                      | £100           | £127           |           |           | £100           | £35            | £100           |           |              |           | £100           |           |
| Office equipment & maintenance            | £3,000         | £13,667        |           |           | £3,000         | £1,084         | £3,000         |           |              |           | £3,000         |           |
| Server and equipment maintenance          | £3,000         | £5,296         |           |           | £3,000         | £4,041         | £4,500         |           |              |           | £3,000         |           |
| RBS Omega                                 |                |                |           |           |                |                |                |           |              |           | £1,000         |           |
| Sky Guard personal protection             |                |                |           |           |                |                |                |           |              |           | £850           |           |
| Chip and pin                              | £3,000         | £599           |           |           | £2,000         | £504           | £1,000         |           |              |           | £1,800         |           |

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|                  |                |                |           |           |                |               |                |           |           |           |                |           |
|------------------|----------------|----------------|-----------|-----------|----------------|---------------|----------------|-----------|-----------|-----------|----------------|-----------|
| General expenses | £200           | £490           |           |           | £200           | £667          | £700           |           |           |           | <b>£700</b>    |           |
| <b>Sub Total</b> | <b>£12,643</b> | <b>£21,714</b> | <b>£0</b> | <b>£0</b> | <b>£11,550</b> | <b>£8,694</b> | <b>£12,550</b> | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£13,700</b> | <b>£0</b> |
| <b>Audit</b>     |                |                |           |           |                |               |                |           |           |           |                |           |
| Internal audit   | £1,365         | £750           |           |           | £750           | £0            | £750           |           |           |           | <b>£750</b>    |           |
| External Audit   | £1,650         | £1,600         |           |           | £1,650         | £955          | £1,650         |           |           |           | <b>£1,700</b>  |           |
| RBS Year End     |                | £360           |           |           |                | £360          | £360           |           |           |           | <b>£560</b>    |           |
| <b>Sub Total</b> | <b>£3,015</b>  | <b>£2,710</b>  | <b>£0</b> | <b>£0</b> | <b>£2,400</b>  | <b>£955</b>   | <b>£2,400</b>  | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£3,010</b>  | <b>£0</b> |



| RESOURCES & GENERAL SERVICES COMMITTEE | 2020/2021       | 2020/2021       | 2020/2021 | 2020/2021   | 2021/2022       | 2021/2022       | 2021/2022       | 2021/2022 | 2021/2022    | 2021/2022 | 2022/23         | 2022/23   |
|--|-----------------|-----------------|-----------|-------------|-----------------|-----------------|-----------------|-----------|--------------|-----------|-----------------|-----------|
|  | BUDGET          | ACTUAL          | BUDGET    | ACTUAL      | BUDGET          | YTD 30.11.21    | PROJECTED       | BUDGET    | YTD 30.11.21 | PROJECTED | EXPENSE         | INCOME    |
|  | EXPENSE         | EXPENSE         | INCOME    | INCOME      | EXPENSE         | EXPENSE         | 31.3.22         | INCOME    | INCOME       | 31.3.22   |                 |           |
| <b>Central Personal</b>                |                 |                 |           |             |                 |                 |                 |           |              |           |                 |           |
| Salaries                               | £175,000        | £167,295        |           |             | £187,000        | £109,858        | £178,500        |           |              |           | £205,000        |           |
| Tax & National Insurance               | £67,000         | £64,040         |           |             | £72,000         | £43,929         | £70,800         |           |              |           | £80,500         |           |
| Pensions                               | £68,000         | £69,679         |           |             | £76,000         | £46,775         | £72,200         |           |              |           | £82,500         |           |
| Staff Travel                           | £2,000          | £728            |           |             | £2,000          | £594            | £1,200          |           |              |           | £1,800          |           |
| Other staff costs                      | £5,000          | £3,667          |           |             | £5,000          | £2,846          | £5,000          |           |              |           | £5,000          |           |
| <b>Sub Total</b>                       | <b>£317,000</b> | <b>£305,409</b> | <b>£0</b> | <b>£0</b>   | <b>£342,000</b> | <b>£204,002</b> | <b>£327,700</b> | <b>£0</b> | <b>£0</b>    | <b>£0</b> | <b>£374,800</b> | <b>£0</b> |
| <b>Council Expenses</b>                |                 |                 |           |             |                 |                 |                 |           |              |           |                 |           |
| General income                         |                 |                 |           | £450        |                 |                 |                 |           | £150         | £150      |                 |           |
| Press and advertising                  | £100            | £0              |           |             | £100            | £0              | £100            |           | £100         |           | £100            |           |
| Subscriptions                          | £3,400          | £3,385          |           |             | £3,500          | £2,939          | £3,500          |           |              |           | £4,000          |           |
| Insurance -general                     | £5,600          | £5,501          |           |             | £5,700          | £6,022          | £6,500          |           |              |           | £6,500          |           |
| Training / conferences -Councillors    | £1,000          | £50             |           |             | £1,000          | £743            | £1,000          |           |              |           | £1,100          |           |
| Training /conferences -Staff           | £1,000          | £1,649          |           |             | £1,000          | £575            | £1,000          |           |              |           | £1,100          |           |
| Legal                                  | £4,000          | £80             |           |             | £4,000          | £141            | £2,000          |           |              |           | £3,000          |           |
| Town Mayors expenses                   | £750            | £147            |           |             | £750            | £639            | £750            |           |              |           | £750            |           |
| Christmas card competition             | £100            | £100            |           |             | £100            | £0              | £100            |           |              |           | £100            |           |
| Queens Platinum Jubilee Beacon         |                 |                 |           |             |                 |                 |                 |           |              |           | £500            |           |
| <b>Sub Total</b>                       | <b>£15,950</b>  | <b>£10,912</b>  | <b>£0</b> | <b>£450</b> | <b>£16,150</b>  | <b>£11,059</b>  | <b>£14,950</b>  | <b>£0</b> | <b>£100</b>  | <b>£0</b> | <b>£17,150</b>  | <b>£0</b> |
| <b>Other Services (RGS)</b>            |                 |                 |           |             |                 |                 |                 |           |              |           |                 |           |
| Election expenses                      | £2,000          | £0              |           |             | £2,000          | £25,145         | £25,145         |           |              |           |                 |           |

Resources and General Services Committee 12 January 2022

|                              |               |               |           |           |               |                |                |           |           |           |               |           |  |
|------------------------------|---------------|---------------|-----------|-----------|---------------|----------------|----------------|-----------|-----------|-----------|---------------|-----------|--|
| Contingency                  | £1,000        | £0            |           |           | £1,000        | £0             | £1,000         |           |           |           |               | £1,000    |  |
| Citizenship awards           | £1,000        | £56           |           |           | £1,000        | £65            | £500           |           |           |           |               | £1,000    |  |
| <b>Sub Total</b>             | <b>£4,000</b> | <b>£56</b>    | <b>£0</b> | <b>£0</b> | <b>£4,000</b> | <b>£25,210</b> | <b>£26,645</b> | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£2,000</b> | <b>£0</b> |  |
| <b>Members' Expenses</b>     |               |               |           |           |               |                |                |           |           |           |               |           |  |
| Members travel & subsistence | £500          | £0            |           |           | £500          | £0             | £300           |           |           |           |               | £400      |  |
| Parish basic allowance       | £2,160        | £1,698        |           |           | £2,160        | £0             | £2,160         |           |           |           |               | £2,160    |  |
| Tax & National Insurance     | £0            | £312          |           |           |               |                |                |           |           |           |               | £200      |  |
| <b>Sub Total</b>             | <b>£2,660</b> | <b>£2,010</b> | <b>£0</b> | <b>£0</b> | <b>£2,660</b> | <b>£0</b>      | <b>£2,460</b>  | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£2,760</b> | <b>£0</b> |  |

| RESOURCES &<br>GENERAL<br>SERVICES COMMITTEE | 2020/2021      | 2020/2021      | 2020/2021      | 2020/2021      | 2021/2022      | 2021/2022      | 2021/2022      | 2021/2022      | 2020/2021     | 2021/2022     | 2022/23        | 2022/23        |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|---------------|----------------|----------------|
|  | BUDGET         | ACTUAL         | BUDGET         | ACTUAL         | BUDGET         | YTD            | PROJECTED      | BUDGET         | YTD           | PROJECTE      | EXPENSE        | INCOME         |
|  | EXPENSE        | EXPENSE        | INCOME         | INCOME         | EXPENSE        | 30.11.21       | 31.3.22        | INCOME         | INCOME        | D             |                |                |
| <b>Buckingham Court</b>                      |                |                |                |                |                |                |                |                |               |               |                |                |
| Buckingham Court rental income               |                |                | £32,500        | £20,252        |                |                |                | £20,000        | £4,002        | £5,000        |                | £10,000        |
| General income                               |                |                | £3,015         | £2,724         |                |                |                | £0             | £0            | £0            |                |                |
| Agents fees                                  | £850           | £850           |                |                | £875           | £213           | £875           |                |               |               | £875           |                |
| Service charge                               | £2,595         | £1,946         |                |                | £2,595         | £1,946         | £2,595         |                |               |               | £2,650         |                |
| Rates  | £0             | £0             |                |                | £300           | £4,016         | £9,000         |                |               |               | £9,250         |                |
| Electricity                                  | £0             | £0             |                |                | £300           | £73            | £300           |                |               |               | £300           |                |
| Gas  | £0             | £0             |                |                | £0             | £740           | £800           |                |               |               | £800           |                |
| Insurance - specific allocation              | £115           | £352           |                |                | £118           | £368           | £400           |                |               |               | £400           |                |
| Cleaning                                     | £0             | £0             |                |                | £200           | £50            | £200           |                |               |               | £200           |                |
| Building maintenance                         | £2,000         | £0             |                |                | £2,000         | £1,606         | £2,000         |                |               |               | £2,000         |                |
| Lift inspection and service                  | £515           |                |                |                | £530           | £295           | £530           |                |               |               | £550           |                |
| Loan repayments -capital                     | £19,962        | £21,235        |                |                | £19,762        | £11,017        | £19,762        |                |               |               | £28,206        |                |
| Loan repayments - interest                   | £8,244         | £6,971         |                |                | £7,700         | £3,086         | £7,700         |                |               |               |                |                |
| <b>Sub Total</b>                             | <b>£34,281</b> | <b>£31,354</b> | <b>£35,515</b> | <b>£22,976</b> | <b>£34,380</b> | <b>£23,410</b> | <b>£44,162</b> | <b>£20,000</b> | <b>£4,002</b> | <b>£5,000</b> | <b>£45,231</b> | <b>£10,000</b> |
| <b>Library</b>                               |                |                |                |                |                |                |                |                |               |               |                |                |
| General expenses                             | £2,000         | £67            |                |                | £2,000         | £0             | £200           |                |               |               | £1,000         |                |
| Rent   | £7,200         | £7,200         |                |                | £7,200         | £5,400         | £7,200         |                |               |               | £7,200         |                |
| Service charge                               | £4,500         | £4,500         |                |                | £4,500         | £3,375         | £4,500         |                |               |               | £3,375         |                |
| Insurance specific allocation                | £300           | £0             |                |                | £300           | £0             | £300           |                |               |               | £300           |                |
| <b>Sub Total</b>                             | <b>£14,000</b> | <b>£11,767</b> | <b>£0</b>      | <b>£0</b>      | <b>£14,000</b> | <b>£8,775</b>  | <b>£12,200</b> | <b>£0</b>      | <b>£0</b>     | <b>£0</b>     | <b>£11,875</b> | <b>£0</b>      |

Resources and General Services Committee 12 January 2022

|                              |                 |                 |                |                |                 |                 |                 |                |               |               |                  |                |  |
|------------------------------|-----------------|-----------------|----------------|----------------|-----------------|-----------------|-----------------|----------------|---------------|---------------|------------------|----------------|--|
| <b>Grants</b>                |                 |                 |                |                |                 |                 |                 |                |               |               |                  |                |  |
| Grants- general              | £27,000         | £22,476         |                |                | £27,000         | £4,650          | £20,000         |                |               |               |                  | £30,000        |  |
| Grants -Citizens Advice (CA) | £8,500          | £8,500          |                |                | £8,500          | £0              | £8,500          |                |               |               |                  | £8,500         |  |
| <b>Sub Total</b>             | <b>£35,500</b>  | <b>£30,976</b>  | <b>£0</b>      | <b>£0</b>      | <b>£35,500</b>  | <b>£4,650</b>   | <b>£28,500</b>  | <b>£0</b>      | <b>£0</b>     | <b>£0</b>     | <b>£38,500</b>   | <b>£0</b>      |  |
|                              | -               | -               |                |                | -               |                 | -               |                |               |               |                  |                |  |
| <b>Service Recharge</b>      | £278,000        | £278,000        |                |                | £283,000        | £0              | £283,000        |                |               |               |                  | -£285,000      |  |
|                              | -               | -               |                |                | -               |                 | -               |                |               |               |                  |                |  |
| <b>Sub total</b>             | <b>£278,000</b> | <b>£278,000</b> | <b>£0</b>      | <b>£0</b>      | <b>£283,000</b> | <b>£0</b>       | <b>£283,000</b> | <b>£0</b>      | <b>£0</b>     | <b>£0</b>     | <b>-£285,000</b> | <b>£0</b>      |  |
| <b>TOTALS</b>                | <b>£180,236</b> | <b>£152,260</b> | <b>£35,515</b> | <b>£23,426</b> | <b>£199,235</b> | <b>£298,719</b> | <b>£206,584</b> | <b>£20,000</b> | <b>£4,102</b> | <b>£5,000</b> | <b>£243,181</b>  | <b>£10,000</b> |  |

**LOUGHTON TOWN COUNCIL BUDGET**

| PLANNING &<br>LICENSING<br>COMMITTEE | 2020/2021      | 2020/2021 | 2020/2021 | 2020/2021 | 2021/2022      | 2021/2022    | 2021/2022      | 2021/2022 | 2021/2022    | 2021/2022 | 2022/23        | 2022/23   |
|--------------------------------------|----------------|-----------|-----------|-----------|----------------|--------------|----------------|-----------|--------------|-----------|----------------|-----------|
|                                      | BUDGET         | ACTUAL    | BUDGET    | ACTUAL    | BUDGET         | YTD 30.11.21 | PROJECTED      | BUDGET    | YTD 30.11.21 | PROJECTED | EXPENSE        | INCOME    |
|                                      | EXPENSE        | EXPENSE   | INCOME    | INCOME    | EXPENSE        | EXPENSE      | 31.3.22        | INCOME    | INCOME       | 31.3.22   |                |           |
| Service Recharge Design Award Scheme | £34,000        |           |           |           | £34,000        |              | £34,000        |           |              |           | £34,000        |           |
|                                      | £200           |           |           |           | <b>£200</b>    |              | <b>£200</b>    |           |              |           |                |           |
| <b>Sub total</b>                     | <b>£34,200</b> | <b>£0</b> | <b>£0</b> | <b>£0</b> | <b>£34,200</b> | <b>£0</b>    | <b>£34,200</b> | <b>£0</b> | <b>£0</b>    | <b>£0</b> | <b>£34,000</b> | <b>£0</b> |

**WORKING FUNDS GRAND TOTALS**

**£978,927    £810,167    £185,030    £103,040    £1,000,775    £542,254    £1,014,927    £144,455    £112,884    £141,930    £1,068,476    £146,755**

| <b>EARMARKED FUNDS</b>                  | <b>2021 / 2022<br/>BUDGET<br/>1.4.21</b> | <b>Less during<br/>the year<br/>2021 to 2022</b> | <b>Add during<br/>the year<br/>2021 to 2022</b> | <b>Recommended<br/>New<br/>Adjustments</b> | <b>2022 - 2023<br/>EARMARKED FUNDS<br/>31.3.21</b> |
|---|--|--|---|--|--|
| <b>RECREATION</b>                       |  |  |   |  |  |
| Murray/ Kingsley Hall                   | £40,000                                  | -£19,610   |   |  | £20,390  |
| Roding Valley Recreation Ground (RVRG)  | £70,000                                  | -£8,635  |   |  | £61,365  |
| Playground RVRG                         | £80,000                                  |  |   | £20,000                                    | £100,000   |
| Playground upgrades                     |  |  |   | £5,000                                     | £5,000   |
| Van Replacement                         | £10,000                                  |  |   | £4,000                                     | £14,000  |
| Charles Moules Bridge                   | £15,000                                  |  |   |  | £15,000  |
| Pathways RVRG                           |  |  |   | £10,000                                    | £10,000  |
| Hillyfields Maintenance                 | £7,600                                   |  |   |  | £7,600   |
| <b>SUB TOTAL</b>                        | <b>£222,600</b>                          | <b>-£28,245</b>                                  |   | <b>£39,000</b>                             | <b>£233,355</b>                                    |
| <b>ENVIRONMENT &amp; HERITAGE</b>       |  |  |   |  |  |
| Street Furniture                        | £3,000                                   |  |   |  | £3,000   |
| Christmas Lights                        | £600                                     |  |   |  | £600   |
| Cemetery                                | £40,000                                  | -£22,708   |   |  | £17,292  |
| Cemetery Plot Endowment (RF)            | £8,262                                   |  |   |  | £8,262   |
| Lady Whitakers Mead /New cemetery       | £20,000                                  |  |   |  | £20,000  |
| <b>SUB TOTAL</b>                        | <b>£71,862</b>                           | <b>-£22,708</b>                                  |   |  | <b>£49,154</b>                                     |
| <b>RESOURCES &amp; GENERAL SERVICES</b> |  |  |   |  |  |
| Elections Costs                         | £35,000                                  | -25,145  |   | 5,000                                      | 14,855   |
| Buckingham Court Maintenance Fund       | £2,000                                   |  |   |  | 2,000  |
| Buckingham Court Rent Deposit           | £8,125                                   |  |   |  | 8,125  |
| Grant Funding Held Over                 | £4,524                                   |  |   |  | 4,524  |
| <b>SUB TOTAL</b>                        | <b>£49,649</b>                           | <b>-25,145</b>                                   |   | <b>5,000</b>                               | <b>29,504</b>                                      |

|                                 |                |  |  |  |               |
|---------------------------------|----------------|--|--|--|---------------|
| <b>PLANNING &amp; LICENCING</b> |                |  |  |  |               |
| Local/Neighbourhood Plan        | £20,000        |  |  |  | £20,000       |
| <b>SUB TOTAL</b>                | <b>£20,000</b> |  |  |  | <b>20,000</b> |

**TOTAL EARMARKED FUNDS                    £364,111                    -£76,098                    £44,000                    £332,013**

| <b>EARMARKED FUNDS</b>                  | <b>2021 /<br/>2022<br/>BUDGET</b> |  | <b>Less during<br/>the year<br/>2021 to<br/>2022</b> | <b>Add during<br/>the year<br/>2021 to<br/>2022</b> | <b>Recommended<br/>New<br/>Adjustments</b> | <b>2022 - 2023<br/>EARMARKED FUNDS</b> |
|---|-----------------------------------|--|--|---|--|--|
|   | <b>1.4.21</b>                     |  |  |   |  | <b>31.3.21</b>                         |
| <b>RECREATION</b>                       |                                   |  |  |   |  |  |
| Murray/ Kingsley Hall                   | £40,000                           |  | -£19,610   |   |  | £20,390                                |
| Roding Valley Recreation Ground (RVRG)  | £70,000                           |  | -£8,635  |   | -£11,635                                   | £49,730                                |
| Playground RVRG                         | £80,000                           |  |  |   | £12,000                                    | £92,000                                |
| Van Replacement                         | £10,000                           |  |  |   | £2,000                                     | £12,000                                |
| Charles Moules Bridge                   | £15,000                           |  |  |   |  | £15,000                                |
| Hillyfields Maintenance                 | £7,600                            |  |  |   |  | £7,600                                 |
| <b>SUB TOTAL</b>                        | <b>£222,600</b>                   |  | <b>-£28,245</b>                                      |   | <b>£2,365</b>                              | <b>£196,720</b>                        |
| <b>ENVIRONMENT &amp; HERITAGE</b>       |                                   |  |  |   |  |  |
| Street Furniture                        | £3,000                            |  |  |   |  | £3,000                                 |
| Christmas Lights                        | £600                              |  |  |   |  | £600                                   |
| Cemetery                                | £40,000                           |  | -£22,708   |   |  | £17,292                                |
| Cemetery Plot Endowment (RF)            | £8,262                            |  |  |   |  | £8,262                                 |
| Lady Whitakers Mead /New cemetery       | £20,000                           |  |  |   | -£10,000                                   | £10,000                                |
| <b>SUB TOTAL</b>                        | <b>£71,862</b>                    |  | <b>-£22,708</b>                                      |   | <b>-£10,000</b>                            | <b>£39,154</b>                         |
| <b>RESOURCES &amp; GENERAL SERVICES</b> |                                   |  |  |   |  |  |
| Elections Costs                         | £35,000                           |  | -25,145  |   | 5,000                                      | 14,855                                 |
| Buckingham Court Maintenance Fund       | £2,000                            |  |  |   |  | 2,000                                  |
| Buckingham Court Rent Deposit           | £8,125                            |  |  |   | -3,125                                     | 5,000                                  |
| Grant Funding Held Over                 | £4,524                            |  |  |   |  | 4,524                                  |
| <b>SUB TOTAL</b>                        | <b>£49,649</b>                    |  | <b>-25,145</b>                                       |   | <b>1,875</b>                               | <b>26,379</b>                          |
| <b>PLANNING &amp; LICENCING</b>         |                                   |  |  |   |  |  |



|                          |                |  |  |  |  |               |
|--------------------------|----------------|--|--|--|--|---------------|
| Local/Neighbourhood Plan | £20,000        |  |  |  |  | £20,000       |
| <b>SUB TOTAL</b>         | <b>£20,000</b> |  |  |  |  | <b>20,000</b> |

**TOTAL EARMARKED FUNDS      £364,111                      -£76,098                      -£5,760                      £282,253**