



# RECREATION COMMITTEE

Members of the Recreation Committee

are summoned to attend a Meeting at **7pm** on

**Wednesday 2 November 2022**

at Loughton Library and Town Hall, Traps Hill, Loughton IG10 1HD  
to transact the business shown in the agenda.

**Mark Squire**  
**Town Clerk**  
26 October 2022

**Membership:**

**Councillor D Wixley (Chairman)**  
**Councillor K Valentine (Vice Chairman)**

S Fontenelle  
S Murray

Councillors  
L House  
M Stubbings

N Mackinnon

Note to Councillors:

If you are unable to attend the meeting,  
please phone your apologies to the office on 020 8508 4200

## **A G E N D A**

- 1 Apologies**  
To RECEIVE any apologies for absence.
- 2 Declarations of Interest**  
Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
- 3 Health and Wellbeing Presentation**  
To receive a presentation from Mr Fabrizio Luca Ferrari, Public Health Improvement Officer, Community Culture and Wellbeing, Epping Forest District Council (EFDC) on community health and wellbeing needs.
- 4 Confirmation of Minutes**  
To CONFIRM the minutes of the meeting held on 7 September 2022.
- 5 Public Representations**  
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
- 6 Town Clerk's / Chairman's Report**  
To report (for discussion only) on any further significant information / matters that may be of interest to Committee members.  
  
**Roding Valley Recreation Ground (RVRG)**
- 7 Playground – Min no RC132**  
See report attached (page 4). Members to receive and note.
- 8 Tree Survey – Min no RC133**  
Members to note that work is due to be completed on various trees, most notably a number of Cherry trees, on Wednesday 26 October 2022. It should also be noted that an additional cost £1,500.00 (exc. of VAT) has been incurred because of the need of the contractor to hire a cherry picker, the reason being that several of the larger Oak trees are now considered to be too dangerous to be climbed.  
  
The lost Cherry trees will be replaced in a rolling programme of works.
- 9 New Bench – Min no RC134**  
An oral update will be provided.
- 10 River Way- Garages / brick wall – Min no RC136**  
A further fly-tip was experienced in early October 2022 and duly dealt with by Town Council staff; therefore no cost was incurred. A purchase order has been issued for the installation of a chain link fence bridge to the gap left by the fallen brick wall, and it is anticipated that the fence will be in place in early November 2022. The planting of a new hedge to add further protection is being considered.
- 11 Hedgerows Survey – Min no RC138**  
Discussions on appropriate ways to enhance hedgerows are ongoing between Loughton Town Council (LTC) Officers and counterparts at EFDC.

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**12 Footpath adjacent to the River Roding**

A local resident has highlighted the poor state of sections of the footpath. NB LTC is responsible only for the footpath sections within its own boundary. Funding for repair work from the Environment Agency via EFDC appears to have been used elsewhere, which is of concern. This is a very costly project and LTC has very limited budget capacity.

EFDC as part of the District Council's Local Plan it is proposing to designate the RVRG as a Suitable Alternative Natural Green Space.(SANG), with the aim to make the RVRG, as an alternative place for people to visit, as opposed to visiting Epping Forest as it is considered that too many people visiting the forest is detrimental to its wellbeing.

Should that plan go ahead resulting in additional funding for enhancements to the RVRG then the priority would be to get the path repaired. The Committee may consider whether to fund patch repairs should be carried out until more news is forthcoming or to earmark reserves for this purpose. Both options will have costly budget implications and should be considered with the Estimates requests later in the agenda.

Members to receive and note.

**Other Agenda Items**

**13 Town Council Van – Min no RC140**

The Town Clerk and Service Manager will have visited 3 Van dealerships in Harlow on 28 October 2022. It is envisaged that a further update will be provided at the meeting.

**14 Willingale Road Nature Reserve – Min no RC141**

Epping Forest Countrycare and a team of its regular volunteers carried out a day of clearance work and general site maintenance on Thursday 6 October 2022. Councillor Wixley visited site during the work session and will provide an oral update.

Members to note that a further workday is planned for Thursday 5 January 2023.

**15 Murray Hall – Min no RC142**

The Town Clerk will provide any updates if applicable.

**16 Kingsley Hall – Essential works to the rear garden wall and gate – Min no RC143 (ii)**

Two quotes have been secured, with a further quote currently being sought. The Services Manager will provide an update at the meeting.

**17 Jessel Green Fun Day**

Aspects of the running of future 'Jessel Green' events were discussed at the Strategy and Staff Group meeting on 24 October 2022. The Town Clerk will liaise with the various Community Groups in the New Year and further updates will be provided at future Recreation Committee meetings. The Town Clerk will provide an oral update at the meeting.

To receive and note

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**18 Broadway Town Centre Partnership (BTCP) request**

The request from Cllr R Brookes (in her capacity as interim Chair of the BTCP) for the Town Council to assist with Christmas events at Debden Broadway was reviewed at the Strategy and Staff Group meeting on 24 October 2022. In line with previous minutes and lack of resources and budget, the Town Council would not be in a position to assist this year. The Recreation Committee would continue to review the position in the New Year, dependent on resources and budget factors.

To receive and note

**19 Financial Position**

The current financial position as of 30 September 2022 is attached together with details of the funds available from earmarked reserves. See pages 5 – 6.

**20 Estimates for 2023/24**

The Committee is requested to prepare its estimates / budget for 2023/24. The Town Clerk will run through the projections. Please note some figures may need to be updated at the final budget meeting in early January 2023. See pages for fees and budgets pages 7 – 13.

**21 Committee Priorities**

Members are requested to review and prioritise the Committee's priorities for 2023/24. See page 14.

**22 Future Work of the Committee**

The opportunity for members to suggest topics to be considered by the Committee at a future meeting, subject to the Committee's agreement.

Note: No substantive discussion may take place under this item as the required statutory notice of the topics will not have been given.

**Mark Squire**  
**TOWN CLERK**  
**26 October 2022**

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**Agenda item 7**

**Recreation Ground Playground – Min no RC132**

- HAGS UK has been appointed as the nominated project management and playground company to deliver the playground project which will commence in Spring 2023
- A further site meeting was conducted on 23 September 2022, between the Town Clerk, Deputy Town Clerk and Services Manager and three HAGS representatives to 'iron out' any potential teething problems.
- The basic plans / graphics will be on display at the meeting.
- An updated version (showing a few modifications to pathway and equipment) to be received by the office by 7 November 2022.
- Formal planning permission will **not** be needed. This has been confirmed in writing by EFDC, that as we are the local council and carrying out the works, then this will be permitted development **not** requiring planning permission so long as none of the equipment is over 4 metres in height – none of the equipment is over 4m in height
- As a formality, we will submit a certificate of lawful development application to get a formal confirmation.

Updated timetable below (completed stages in blue)

Updated / envisaged timetable and time scale of completion of this project **on a best case basis** is as follows.

- **Due diligence completed February 2022**
- **Out to tender for project management / park installation May 2022 – completed 31 July 2022.**
- **Consultation with local residents – completed 16 July 2022.**
- **Review of tenders Friday 2 September 2022**
- **Appointment of Project Manager- 16 September 2022.**
- **Report on construction/design –any modifications needed ? by 16 September 2022.**
- **Planning permission application/approval – EFDC by late October /early November 2022- not needed**
- Certificate of Lawful Development to be obtained before Year End 2022.
- Delivery of materials & playground equipment – to be confirmed (TBC)
- Construction (c5 weeks) – TBC.
- Opening early Spring 2023 – some weather dependency

MS 25.10.22

**Agenda item 19**  
**Financial Position**

**Loughton Town Council**  
**Summary Income & Expenditure by Budget Heading as of 30/09/2022**  
**Month End no 6 Recreation Committee Report**

		Actual Last Year	Actual Year To Date	Current Annual Budget	Variance Annual Total	Funds Availa ble	% of Budge t
<b>Recreation</b>							
Kingsley Hall	Expenditure	33,811	9,762	18,636	8,874	8,874	52.4%
	Income	34,016	18,670	32,000	13,330		58.3%
The Murray Hall	Expenditure	142,621	83,643	138,305	54,662	54,662	60.5%
	Income	76,349	80,761	77,200	(3,561)		104.6%
Other Services (Rec) (1)	Expenditure	3,540	5,020	11,250	6,230	6,230	44.6%
Service Re- Charge (2)	Expenditure	150,000	0	152,000	0	0	0%
Roding Valley Recreation Ground (3)	Expenditure	146,872	19,522	160,037	140,515	140,515	12.2%
	Income	3,650	5,426	10,145	4,720		53.5%
Open Spaces	Expenditure	23,149	7,552	27,428	19,876	19,876	27.5%
	Income	250	609	0	(609)	0	
Playgrounds (4)	Expenditure	31,555	13,411	52,447	39,036	39,036	25.6%
Will. Rd. Playing Field	Expenditure	10,791	8,015	21,297	13,282	13,282	37.6%
	Income	582	612	600	(12)		102%

**INCOME – EXPENDITURE TOTALS**

Recreation Expenditure	<b>542,338</b>	<b>146,925</b>	<b>581,400</b>	<b>434,475</b>	<b>434,475</b>	<b>25.3%</b>
Income	<b>114,847</b>	<b>106,078</b>	<b>119,945</b>	<b>13,867</b>		<b>88.4%</b>
Net Expenditure over Income	<b>427,490</b>	<b>40,848</b>	<b>461,455</b>	<b>420,607</b>	<b>0</b>	<b>0</b>

**Notes:**

- 1) Other services budget includes the preparation for Jessel Green Day (e.g. marquee, toilet facilities and rides / inflatables etc).
- 2) The annual service recharge is £152,000 which is allocated at year end March 2023.
- 3) Roding Valley Recreation Ground (RVRG). DSO grounds maintenance contract costs are not paid until March 2023.
- 4) Playgrounds – The first of the bi-annual playground and outdoor gym inspections have been undertaken for all sites.

**Agenda item 19**  
**Financial Position - continued**

**Earmarked Reserves:**

A summary of the Committee's reserves showing the amounts available from reserves in this current financial year is provided below.

<b>Schedule of Earmarked Reserves</b>	
	<b>24.10.22</b>
<b>Recreation Committee</b>	
Murray Hall/Kingsley Hall	17,638
RVRG clubhouse & surrounding area	53,550
Playgrounds	92,000
Van replacement	12,000
Charles Moules Bridge	15,000
Hillyfields Maintenance	7,600
<b>Total</b>	<b>£197,788</b>

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**Agenda item 20**  
**Estimates for 2023/24**

**Fees Review**

Historically, the annual increases are based on September's Retail Price Index (RPI). The September 2022 RPI figure was 12.6 per cent.

**The Committee is asked to review the fees and charges as follows:**

- i. Kingsley Hall
- ii. Murray Hall
- iii. Football pitch hire at both the Roding Valley Recreation Ground and the Willingale Road Playing Fields  
NB The current policy is that football clubs using Town Council land for football training would not usually be charged (unless reserving a pitch for training). We do, however, expect them to notify the Council in advance of their intention to train so as to be able to allocate an area.
- iv. Current fees for the use of Town Council land by television/film crews:
  - 1) News stories, small scale regional programmes, small scale documentaries – no charge
  - 2) Major documentaries, large scale investigative programmes currently £265 a day
  - 3) Dramas, films, advertisements currently £530 a daySubject to:
  - a) officers may negotiate other fees if required.
  - b) users agreeing to the Council's condition of use
  - c) additional fees may be charged if vehicles are to be taken on to the ground
  - d) users are responsible for the reinstatement of any damage caused to the open spaces, playing fields or recreation ground and their appurtenances
  - e) users indemnifying the Council against any claims arising from their use of the open spaces, playing fields or recreation ground
- v. the maximum annual licence for commercial organisations using Council land for business related activities, such as boot camps, currently is £530 per annum with officers having the discretion to offer reduced fees where appropriate.
- vi. fees for fun fairs and any other activities not included above would be referred to the Committee for further consideration.
- vii. Funfairs on Roding Valley Recreation Ground (only subject to council approval)

**Conclusion**

The current level of fees and charges may be viewed on the LTC website under Documents, Forms and Policies section, or a paper copy can be made available on request from the Council office

We historically base our hire increases on Retail Price Index (RPI) increases. However in the difficult economic conditions, inflation is currently running at over 10 % and RPI at 12.6 %

Bearing in mind the difficult economic conditions for residents and pressure on LTC budgets :-



Comparison fees at other Councils and hirers have been compared with LTC's charges and LTC's are generally in line or lower.

**Recommend**

- i. Increases of 7% (last increase 5%)
- ii. Rounding up to the nearest pound as historic charges set with 2 decimal places are not user friendly and over complicate the charging procedure.

Comparison fees at other Councils and hirers have been compared with LTC's charges and LTC's are generally in line or lower.

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LOUGHTON TOWN COUNCIL BUDGET

2023.24

RECREATION COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.08.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 YTD 31.08.22 INCOME	2022/2023 PROJECTED 31.3.23	2023.24 EXPENSE	2023.24 INCOME
<b>Kingsley Hall</b>												
Hall Hire			£30,000	£34,016				£32,000	£18,463	£31,000		£23,000
Rates	£1,235	£1,185			£1,280	£492	£1,235				£1,410	
Water	£762	£670			£790	£159	£790				£869	
Electricity	£765	£765			£870	£371	£2,295				£2,295	
Gas	£2,000	£1,942			£2,500	£311	£5,826				£5,826	
Insurance -specific allocation	£352	£0			£372	£0	£0					
Cleaning	£6,560	£5,578			£6,757	£3,067	£6,757				£7,433	
Building Maintenance	£6,000	£23,017			£5,000	£4,340	£6,000				£6,600	
Supplies	£500	£0				£0	£0					
General expenses	£100	£0				£0	£0					
Supplies & General expenses	£0	£129			£500	£61	£500				£500	
Refuse Collection	£550	£524			£567	£217	£567				£624	
<b>Sub total</b>	<b>£18,824</b>	<b>£33,811</b>	<b>£30,000</b>	<b>£34,016</b>	<b>£18,636</b>	<b>£9,018</b>	<b>£23,970</b>	<b>£32,000</b>	<b>£18,463</b>	<b>£31,000</b>	<b>£25,557</b>	<b>£23,000</b>
<b>The Murray Hall</b>												
General Income			£300	£78				£200	£149	£200		£200
Comm Ctre site ECC recharge			£6,500	£6,427				£7,000	£4,820	£1,607		£9,000
Hall hire			£60,000	£67,871				£70,000	£54,617	£100,000		£100,000
Salaries	£25,000	£16,834			£19,000	£9,883	£26,200				£26,200	
Tax and National Insurance	£0	£2,029			£2,100	£1,075	£2,700				£2,700	
Pensions	£0	£3,818			£5,000	£2,242	£6,000				£6,000	
Staff Travel	£50	£11			£50	£0	£20				£50	
Telephone Landline & mobile	£1,030	£782			£1,000	£214	£1,000				£1,000	
Licences	£430	£109			£430	£112	£330				£330	
General Expenses	£200	£517			£200	£14	£200				£200	
Rates	£8,240	£7,984			£8,490	£3,329	£8,490				£9,400	
Water	£620	£666			£640	£237	£640				£710	
Electricity	£6,600	£13,081			£8,000	£7,080	£39,243				£39,243	
Gas	£3,400	£5,647			£5,000	£605	£16,941				£16,941	
Insurance -specific allocation	£1,925	£0			£1,925	£0	£0				£0	
Window cleaning	£752	£523			£800	£333	£800				£880	
Ext building & comm areas shared maint	£800	£310			£800	£0	£600				£660	
Building maintenance	£6,000	£12,926			£6,000	£12,819	£20,000				£7,000	
Security maintenance	£205	£119			£210	£0	£210				£210	
Supplies	£1,000	£531			£1,000	£394	£1,000				£1,000	
Ground maintenance	£2,500	£1,600			£2,500	£861	£2,500				£2,500	
Refuse collection	£1,560	£1,467			£1,560	£757	£1,820				£2,000	
Hygiene bin emptying	£300	£151			£300	£140	£340				£380	
Other works /furniture/equipment	£1,000	£0			£1,000	£1,853	£1,000				£2,860	
Loan Repayments -capital	£72,300	£52,676				£27,547						
Loan Repayments -interest		£19,615			£72,300	£8,599	£72,300				£72,300	
<b>Sub Total</b>	<b>£133,912</b>	<b>£141,397</b>	<b>£66,800</b>	<b>£74,376</b>	<b>£138,305</b>	<b>£78,094</b>	<b>£202,334</b>	<b>£77,200</b>	<b>£59,586</b>	<b>£101,807</b>	<b>£192,564</b>	<b>£109,200</b>

RECREATION COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.08.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 ytd 31.08.22 INCOME	2022/2023 PROJECTED 31.3.23	2023.24 EXPENSE	2023.24 INCOME
<b>Other Services</b>												
General Income												
Community Events Jessel Green	£10,000	£3,540			£10,000	£3,090	£5,000				£5,000	
Defibrillators	£250	£0			£250	£525	£525				£500	
Contingency	£1,000	£0			£1,000	£0	£1,000				£1,000	
<b>Sub total</b>	<b>£11,250</b>	<b>£3,540</b>	<b>£0</b>		<b>£11,250</b>	<b>£3,615</b>	<b>£6,525</b>				<b>£6,500</b>	
<b>Roding Valley Recreation Ground</b>												
General income			£1,000	£0				£500	£0	£500		£0
Football income			£4,795	£3,484				£4,795	£2,237	£3,200		£3,200
Licence fees			£4,850	£166				£4,850	£2,250	£3,000		£3,000
Warden Equipment and supplies	£1,262	£1,531			£1,300	£542	£1,300					
Salaries	£23,000	£14,945			£15,878	£6,396	£17,000				£17,000	
Tax and National Insurance	£0	£2,137			£2,135	£970	£2,700				£2,700	
Pensions	£0	£1,967			£2,312	£856	£2,600				£2,600	
Staff Travel	£350	£281			£300	£152	£350				£350	
Staff phones (mobile)	£200	£143			£200	£61	£200				£200	
Rates	£2,132	£2,046			£2,195	£856	£2,070				£2,300	
Water	£211	£373			£460	£81	£460				£500	
Electricity	£200	£148			£200	£74	£444				£444	
Insurance specific allocation	£485	£0			£485	£0	£0				£0	
Building maintenance	£5,000	£349			£5,000	£0	£5,000				£5,000	
Supplies	£60	£0										
Grounds maintenance contract	£77,662	£75,000			£80,000	£0	£80,000				£88,000	
Gate security		£1,235			£9,000	£3,802	£9,150				£10,100	
Supplier & Other works	£7,000	£23,060			£7,000	£1,816	£7,000				£7,000	
Dog bin emptying	£412	£500			£550	£220	£550				£600	
Grounds maintenance contract - football	£25,750	£20,717			£26,522	£0	£26,522				£29,200	
Grounds maintenance contract -nursery	£2,112	£0										
Other Essential works - football	£1,000	£289			£1,000	£105	£1,000				£3,600	
Improvement works	£1,000	£0			£1,000	£0	£1,000				£1,000	
General expenses	£50	£0										
Ditches and drainage	£2,000	£0			£2,000	£0	£2,000				£2,000	
Van re-charge	£2,160	£2,152			£2,500	£0	£2,500				£2,500	
<b>Sub total</b>	<b>£152,046</b>	<b>£146,872</b>	<b>£10,645</b>	<b>£3,650</b>	<b>£160,037</b>	<b>£15,931</b>	<b>£161,846</b>	<b>£10,145</b>	<b>£4,487</b>	<b>£6,700</b>	<b>£175,094</b>	<b>£6,200</b>

RECREATION COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.08.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 ytd 31.08.22 INCOME	2022/2023 PROJECTED 31.3.23	2023.24 EXPENSE	2023.24 INCOME
<b>Open Spaces</b>												
Salaries	£7,300	£5,978			£6,359	£2,558	£7,200				£7,200	
Tax and National Insurance	£0	£855			£854	£388	£1,100				£1,100	
Pensions	£0	£787			£925	£343	£1,100				£1,100	
Staff Travel	£100	£112			£100	£61	£150				£150	
Other works	£3,000	£0			£3,000	£390	£3,000				£3,000	
Lindens	£1,240	£1,240			£1,240	£0	£1,240				£1,240	
Kings Green contract	£206	£0										
Kings Green other works	£206	£0										
Kings Green		£200			£500	£235	£500				£500	
Standard Green - contract	£83	£0										
Standard Green - other works	£0											
Standard Green		£80			£100	£0	£100				£100	
Hillyfields -contract	£9,785	£0										
Hillyfields Green		£9,785			£9,875	£350	£9,875				£10,865	
Land adj WR allotments	£1,102	£420			£1,100	£45	£1,100				£1,100	
Memorial Rose Garden	£1,530	£2,516			£1,530	£705	£1,530				£1,530	
General expenses	£50	£0										
Tree works /supplies	£1,000	£0			£1,000	£0	£1,000				£6,140	
Van re - charge	£845	£861			£845	£0	£845				£845	
<b>Sub total</b>	<b>£26,447</b>	<b>£22,834</b>			<b>£27,428</b>	<b>£5,075</b>	<b>£28,740</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£34,870</b>	
<b>Playgrounds</b>												
General income												
Salaries	£11,000	£8,967			£9,539	£3,834	£10,800				£10,800	
Tax and National Insurance	£0	£1,282			£1,281	£582	£1,600				£1,600	
Pensions	£0	£1,180			£1,387	£514	£1,600				£1,600	
Staff Travel	£130	£169			£130	£91	£220				£220	
Roding Valley Recreational Playground	£1,500	£845			£1,600	£357	£1,600				£1,700	
Felsted Road Playground	£1,700	£812			£1,800	£350	£1,800				£1,900	
Traps Hill Playground	£500	£2,647			£600	£1,217	£1,600				£1,760	
Felsted Road -grass cutting	£57	£56			£100	£0	£100				£100	
Annual playgrounds report	£1,000	£1,436			£1,100	£1,145	£1,800				£2,000	
Playgrounds general maintenance	£1,000	£2,025			£1,000	£248	£1,000				£1,000	
Newmans Lane Playground	£2,500	£2,687			£2,500	£1,058	£2,500				£2,750	
Westall Road Playground	£250	£1,446			£250	£1,353	£1,353				£1,500	
Colebrook Lane playground	£2,000	£2,769			£2,000	£1,418	£2,000				£2,200	
Hillyfields Road Playground	£250	£1,192			£500	£75	£500				£500	
RV outdoor gym	£300	£0										
Outdoor gyms various locations	£2,000	£0										
Outdoor gyms		£2,749			£2,500	£160	£2,500				£2,500	
General expenses	£50	£4										
Playgrounds planned new works	£25,000	£0			£25,000	£0	£25,000				£25,000	
Van recharge	£1,160	£1,291			£1,160	£0	£1,160				£1,160	
Public Sector Loan Board (PSLB)					£2,000	£0					£2,000	
<b>Sub total</b>	<b>£50,397</b>	<b>£31,555</b>			<b>£54,447</b>	<b>£12,402</b>	<b>£57,133</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£60,290</b>	<b>£0</b>

RECREATION COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.08.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 ytd 31.08.22 INCOME	2022/2023 PROJECTED 31.3.23	2023.24 EXPENSE	2023.24 INCOME
<b>Willingale Road Playing Field</b>												
General income			£250	£0								
Football income			£600	£582				£600	£612	£612		£612
Rates	£973	£936			£975	£390	£975				£1,073	
Water	£150	£121			£150	£39	£150				£165	
Electricity	£211	£227			£290	£78	£681				£681	
Insurance specific allocation	£72	£0			£72	£0	£0				£0	
Building maintenance	£2,500	£253			£2,500	£35	£1,000				£2,500	
Other works	£2,000	£1,465			£2,000	£2,250	£3,000				£3,000	
Grass cutting	£3,890	£3,770			£4,000	£1,571	£4,000				£4,400	
Hedge cutting	£1,535	£1,500			£1,600	£625	£1,600				£1,760	
Car park grass area	£706	£730			£710	£304	£710				£780	
Pitch marking initial	£300	£196			£300							
Pitch marking weekly	£1,950	£0										
Pitch marking		£1,333			£2,400	£2,000	£2,400				£2,640	
Dog bin emptying	£250	£260			£300	£110	£300				£330	
Tree works	£6,000	£0			£5,000	£0	£2,500				£5,000	
Supplies	£50	£0										
Ditches and drainage	£1,000	£0			£1,000	£0	£1,000				£1,000	
<b>Sub total</b>	<b>£21,587</b>	<b>£10,791</b>	<b>£850</b>	<b>£582</b>	<b>£21,297</b>	<b>£7,402</b>	<b>£18,316</b>	<b>£600</b>	<b>£612</b>	<b>£612</b>	<b>£23,329</b>	<b>£612</b>
<b>Service Re-charge</b>	<b>£150,000</b>	<b>£150,000</b>			<b>£152,000</b>	<b>£0</b>	<b>£152,000</b>				<b>£154,000</b>	
<b>Sub total</b>	<b>£150,000</b>	<b>£150,000</b>	<b>£0</b>	<b>£0</b>	<b>£152,000</b>	<b>£0</b>	<b>£152,000</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£154,000</b>	<b>£0</b>
<b>TOTALS</b>	<b>£564,463</b>	<b>£540,799</b>	<b>£108,295</b>	<b>£112,624</b>	<b>£583,400</b>	<b>£131,537</b>	<b>£650,864</b>	<b>£119,945</b>	<b>£83,148</b>	<b>£140,119</b>	<b>£672,204</b>	<b>£139,012</b>

**RECREATION COMMITTEE - EARMARKED FUNDS**

	1.4.22	Less	Add	Add	31.3.23
Murray Hall/ Kingsley Hall	20,390	7,752			12,638
Roding Valley Recreation Ground (RVRG) Club House & Surround	53,550				53,550
Playground	92,000				92,000
Playground upgrades				20,000	
Newmans Lane Playground				20,000	20,000
Solar panels				20,000	
Van replacements	12,000	12,000			
Charles Moules Bridge	15,000				15,000
Hillyfields Maintenance	7,600				7,600
<b>TOTAL</b>	<b>200,540</b>		<b>-</b>	<b>60,000</b>	<b>200,788</b>

**Agenda item 21**  
**Committee Priorities**

<b>Current Priority</b>	<b>Main Function</b>	<b>Greater Detail (current position)</b>
	<b>Current Activities</b>	
1	Solar energy installations for Council buildings	Further research and budgetary allowance
2	RVRG Playground	To be completed Spring 2023
3	Other playgrounds	New works/upgrading after no 2
4	RVRG path maintenance	Including the diverted path by Charlie Moules Bridge – ongoing with EFDC
5	RVRG	Improvements to changing rooms exterior & surrounding area
6	Land adjacent to Willingale Road Allotment	Use as a nature reserve/community orchard. Some clearance and environmental studies undertaken
7	Hillyfields litter bins	Working with EFDC
8	Hillyfields landscaping / new gate	Specifications and costings
9	Roding Valley Recreation Ground	Registration as a “Field in Trust”
10	Jessel Green Day	Preparation and organisation
11	Byelaws for Town Council land	To be researched
	<b>On-going Activities</b>	
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley and Murray Halls	Bookings, admin, finance, maintenance and works
High	Open spaces including the Memorial Garden in Roding Road	Maintenance
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Football lettings, maintenance and works
High	Playgrounds/outdoor gyms	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	As detailed in the Standing Orders
High	Provision of Public Access Defibrillators	Maintenance