



# COUNCIL MEETING

Members are summoned to attend a Meeting  
of the Town Council

to be held at

Loughton Town Council, Council Chamber  
1 Buckingham Court, Rectory Lane, Loughton IG10 2QZ

on Wednesday 26 July 2023 at 7.30pm

to transact the business shown in the agenda.

**Mark Squire**  
**Town Clerk**  
19 July 2023

**Councillor M Stubbings (Town Mayor)**  
**Councillor K Valentine (Deputy Town Mayor)**

Cllr P Abraham  
Cllr C Davies  
Cllr J Jennings  
Cllr S Murray  
Cllr K Rainbow

Cllr P Beales  
Cllr T Downing  
Cllr W Kauffman  
Cllr M Owen  
Cllr J Riley

Cllr R Brookes  
Cllr S Fontenelle  
Cllr N MacKinnon  
Cllr C C Pond  
Cllr G Wiskin

Cllr B Cohen  
Cllr L House  
Cllr S Murphy  
Cllr C P Pond  
Cllr D Wixley

Note to Councillors:  
If you are unable to attend the meeting,  
please email your apologies to the office [contact@loughton-tc.gov.uk](mailto:contact@loughton-tc.gov.uk)

## A G E N D A

- 1 Death of a Former Town Councillor**  
Members to NOTE the death of former Town Councillor, Alex Copeland, on the Town Council from 2008 to 2012.
- 2 Apologies**  
To RECEIVE any apologies for absence.
- 3 Declarations of Interest**  
For Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
- 4 Confirmation of Minutes**  
To CONFIRM the minutes of the meeting held on 24 May 2023.
- 5 Public Representations**  
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
- 6 Questions Without Discussion**  
To answer any questions which have been submitted in accordance with Standing Order No 4.
- 7 Town Mayor's / Town Clerk's Report**  
To report (for discussion only) on any further significant information / matters that may be of interest to Committee members.  
  
Members to note that the Town Mayor's Civic Service has been scheduled for Sunday 11 February 2024 at the Loughton Methodist Church.
- 8 Town Mayor's Engagements and Announcements**  
The Town Mayor will report on any events he has attended to represent the Town Council. See attached report on page 3.
- 9 Reports from Committees**
  - 9.1 Planning and Licensing**  
Held on 30 May, 12 and 26 June, and 10 and 24 July 2023.
  - 9.2 Recreation**  
Held on 31 May 2023.
  - 9.3 Environment and Heritage**  
Held on 14 June 2023.
  - 9.4 Resources and General Services**  
Held on 27 June 2023.
- 10 Reports from Members on Outside Organisations**
  - 10.1 To receive brief reports from representatives on outside organisations**  
Council representatives on outside organisations are requested to make a written report, which is attached to the Agenda, on meetings which they

have attended. A verbal report can be made on meetings attended within ten days of the Council meeting.

- I. The Loughton Broadway Town Centre Partnership LBTCP AGM – Thursday 13 July 2023 – See pages 4 – 5.
- II. “Coffee with the Cops” St. Mary’s Church, Loughton – 25 May 2023 and 14 July 2023 – See page 6.

**11 Loughton High Road – Weekly Food Market**

See attached draft licence agreement and report pages 7 – 14.

**12 Bus Consultation TFL Route 549 – See page 15.**

This item appears on this agenda due to timing differentials between committee meetings. Members are requested to review and respond accordingly.

**13 Coronation Plaques – See page 16.**

Members to review and recommend whether they wish to purchase a plaque and if so, where to place it? There is no available budget allocation for the item. However, there is a limited budget of £500, for ‘Other Works’ which could be allocated, should Members so wish.

**14 Décor – Town Council building stairway**

The Office is looking to put up framed photographs of the past and present ‘Town Councils’ on the wall of the Chamber Room to reflect the history of Loughton Town Council. A proposal would also to be to add to the wall of the stairway, photographs / posters of Town Council events (e.g., Jessel Green Community Day Horticultural Show etc) which reflect the more current activities of the Town Council.

Members to review whether they wish to take forward.

**Mark Squire  
Town Clerk  
19 July 2023**

**Agenda Item 8**

**Town Mayor's Engagements and Announcements – since the Annual Council meeting held on 24 May 2023.**

27 May	Love Your Library Day – Heritage Blue Plaque Walk	MS
17 June	Loughton Methodist Church 150 <sup>th</sup> Anniversary Community Fun Day	MS
25 June	Jessel Green Community Fun Day	MS
28 June	YES Partnership – Year 9 Motivation Conference	SMurphy
5 July	Oaklands School Prize Giving and Celebration of the year	MS
6 July	Woodland Grove Care Home – Summer Open Day	MS
12 July	Attended Loughton Potato Ground – Best Allotment Judging	MS
15 July	National Jazz Archive Fundraising Loughton Methodist Church	MS
15 July	3Food4U 3 <sup>rd</sup> Anniversary Celebration – 118 Church Hill, Loughton	MS
15 July	Abbeyfield Garden Party	SMurphy
19 July	GROW 7 <sup>th</sup> Anniversary celebration and Volunteers Awards	MS
20 July	Epping Forest Youth Council 15 <sup>th</sup> Birthday Celebration	MS

**Agenda item 10**  
**Reports from Members on Outside Organisations**

**Loughton Broadway Town Centre Partnership AGM**

We were all very grateful for the leadership and hard work of Judy Lovell, who resigned at the last AGM, prior to an imminent move to Wivenhoe. I offered to chair as an interim until a suitable person could be found. Shortly after I took over, Paul Messenger, the EFDC Town Centre manager, left the Council and has not been replaced. Paul worked hard to support and promote all the high streets in the District and his input was greatly valued on the Broadway.

In September 2023 Jordan Dapnah, from Epping Forest District Council, came to talk to the meeting about the planned redevelopments on the Broadway. The Broadway last had a major refurbishment in 2008. The roofs, either side of the Broadway, have leaked several times and are in need of urgent attention. The plan is also to make the buildings more energy efficient. All commercial tenants and leaseholders will need to make a contribution; the precise amount is yet to be decided as final costings have yet to be worked out. Understandably many of the Traders are concerned about another large bill as they are currently waiting for rent reviews. (Rents were held during the Pandemic) Epping Forest District Council's Cabinet has given for approval for the work to go ahead but many details are still to be finalised.

In the absence of any Christmas activities on the Broadway for several years, the Loughton Broadway Town Centre Partnership decided to organise something for children. (Loughton Town Council chose to concentrate on Jessel Green Fun Day in June. The fun day is now attracting large numbers and requiring much more organisation.) It would be fair to say this the Broadway Christmas venture was a learning curve for all of us and I am indebted to all involved in the Santa Claus is Coming to Town event. Special thanks must go to Rowan Hartfree-Pearce and her Creative Arts team at New City College.

The students created a wonderful Pop-Up Santa's Grotto in the Epping Forest Housing office. In addition, they also designed posters which we were able to have printed locally at Coles Printers. We were very grateful for generous donations from the Debden Trader's Association, many local individuals, and the Loughton Bookshop. St. John's base on the Broadway made an excellent base for make-up artists and a children's entertainer. The event was a success because of the many individuals who came to help on the day itself, including the local police.

Loughton Town Council again organised a Christmas window dressing competition in the town which many shops on the Broadway took part in and Councillor Barbara Cohen, the Loughton mayor, judged. After the enthusiasm of the traders to take part in the Christmas venture, the BTCP organised a window competition for the King's Coronation in May. Tony's on the Broadway and Barnardos both won bottles of champagne; both with magnificent window displays. However, generally the response to the competition and the children's Design a card for the King was disappointing. Loughton Town Council paid for Coronation bunting.

Samir Khan, the new manager of Sainsbury's, organised a meeting in May about increasing levels of anti-social behaviour and shoplifting in many of the Broadway shops. The police attended the meeting and since then have increased their presence on the parade. Samir's initiative is very much welcomed, and a further meeting is planned for later in the summer.

Councillor Lee Scott, who represents the Broadway, has been invited to address the Partnership but had to withdraw twice at very short notice. However, I have been in regular contact with him over a number of issues and he hopes to attend in later this year.

Nationally High Streets are in decline. The Broadway faces the additional challenge of Epping Forest Retail Park being in such close proximity. This year the Broadway has lost Peter Sparks, the greengrocer, whose family have traded on the Broadway since 1986. We thank him for his considerable contribution to the shopping offer and the Partnership. Stuart's Market shop also closed at the end of 2022. Many local residents were also disappointed to lose the EFDC housing office. St. John's on the Broadway is now being used for many activities, including the highly patronised Epping Forest Food Bank.

For the Partnership to continue we need to brainstorm and consider all options. I should like to say a massive thank you to all of you have attended regularly. You are, I know, all busy people with many commitments. Special thanks to my Vice-Chair, Councillor Carol Davies, Geraldine Wilson from the Traders, Duncan Gould, our Treasurer and Lorraine Gibson from EFDC. I am also very grateful to Susan Clark, Deputy Principal of the Loughton campus of New City College, and her colleagues for their active involvement in the Partnership.

I am indebted to Lesley. Everyone could do with a Lesley in their lives! She has had much more to do since Judy left and the Partnership couldn't continue without her significant administrative role.

Cllr Rose Brookes

**Agenda item 10**  
**Reports from Members on Outside Organisations**

“Coffee with the Cops” St. Mary’s Church, Loughton 25.5.23. and 14.7.23.

**25.5.23.**

The Police were represented by Chief Inspector Tina Cooper and Community Policing Inspector Leanne Archer.

Cllr House and myself attended with three members of the local Community Speed Watch also present. They reported on their activities and welcomed any support that the Police could offer.

The local Community Speed Watch group were formed after a fatal traffic accident near the Monkams pub in Buckhurst Hill and have operated in the stretch of road incorporating Buckhurst Way, Albert Road, Loughton Way and Valley Hill. The following statistics may be of interest:

Between 28.4.22 (start date) and 10.7.23. there have been 80 x 1 hour monitoring sessions which have recorded 1045 vehicles travelling over 35mph (average speed 38.66mph). The highest speed was 63mph with a number over 50mph. They have recorded 47 repeat offenders. The most common make of car breaking the speed limit is Mercedes and likely to be painted black.

A number of crimes, drug dealing, break-ins and anti-social behaviour issues in Buckhurst Hill and Loughton were discussed.

I’m pleased to report that my suggestion that the Police have a stall at the Jessel Green Family Fun Day and Loughton Day (16.9.23.) was taken up following consultation with LTC. The Essex Police website has also advised of Police public engagement events on the RV Rec. on some Saturday mornings and while these are welcome LTC appears not to have been notified.

**14.7.23.**

This event had a different format to the earlier one as attended by two PCSO’s plus Mr Paul Harris (Essex Watch Liaison Officer for Brentwood, Epping Forest, Harlow and Uttlesford) who set up a stall with numerous leaflets and devices relating to crime prevention, home and personal safety and warnings about scams and dog thefts.

The local Neighbourhood Watch Co-ordinator was also present but had to leave early. A number of residents raised issues with the PCSO’s and obtained information from Mr. Harris.

For members interested in future events I suggest regular viewing of the Essex Police website.

**David Wixley**

**Agenda Item 11**  
**Loughton High Road – Weekly Food Market**

Loughton Town Council (LTC) now has the authority to issue a market licence for a weekly food market to be held every Sunday in Loughton High Street. Members are asked to review and approve the draft document below. The Town Clerk will provide further background information.

Potential market operators were encouraged to approach LTC by latest Friday 21 July. Recommend an initial market licence fee to be in the region of £1,200 to £1,500 p.a. Members to review and recommend a way forward.

.....  
LOUGHTON TOWN COUNCIL    **LTC logo**

**Draft /Market Policy March 2022**

**Introduction and relation to neighbouring markets**

Loughton has been home to two markets since c2000. Both were closed during the Covid 19 health situation, causing further uncertainty, and EFDC's market policy review, initially led to delays in reopening them. The Town Council states that it does not wish markets in Loughton to compete with Charter Markets in Waltham Abbey, Enfield, and Epping on their established days of operation.

**Loughton as a Market Authority**

Loughton Town Council ["the Council"] hereby asserts its right under section 50 of the Food Act 1984 ["The Act"] to be Market Authority for the Parish of Loughton ["the Parish"], as defined under the Essex Parishes Order 1995. The policy will be reviewed regularly to ensure it remains fit for purpose.

The Council will specify the dates and times of any market event, pursuant to section 52 of the Act, and will from time to time make provisions as it thinks fit in relation to sections 53 to 60 of the Act. It will publish any such provisions on its website.

This market policy defines a market as follows:

1. The legal definition of a market is a 'concourse of buyers and sellers' (this means that the public are entitled to attend market events to buy and sell).
2. A market will normally comprise not less than five stalls, stands, vehicles, whether moveable or not or pitches from which articles are sold.
3. There shall be an operator of the market who will be responsible for the organisation and delivery of the market, and of providing public liability insurance for the market. A Market Operator means the person, body, or organisation to which a market licence is granted by the Council.
4. The term 'market event' includes all styles of market, or the Council may operate a market directly.
5. A market may sometimes be held as an integral part of a special event and where this arises the market element will fall within this market policy.
6. It applies to indoor and outdoor markets on any land in the Parish.

If an operator wishes to hold a market in the Parish, he/she must make an application to the Town Council. All decisions to grant a market licence are made at the discretion of the Council. The Council may issue a licence for up to one year or a lesser period where appropriate if the trading activity is seasonal or of a temporary nature.



## **Market requests: advance notice**

Failure to give a notice of a market is a criminal offence and liable to a summary conviction in the Magistrates' Court pursuant to Section 37 of the Local Government (Miscellaneous Provisions) Act 1982).

### **1. Consultation and Review**

There is no statutory requirement to consult before determining this licensing policy however to ensure openness and transparency, prior to implementing this policy the Council has chosen to consult with the following, if appropriate

- The National Association of British Market Authorities (NABMA)
- The National Market Traders Federation (NMTF)
- Members of the Council, including Town and Parish Councils
- Local businesses
- Any existing operators
- Essex Police
- Essex Fire and Rescue
- Essex Highways
- Essex Trading Standards
- Epping Forest Planning Authority
- Environmental Health
- Relevant Council services responsible for licensing, economic regeneration, legal services, and town centre operations

This policy will be reviewed from time to time by the Council

### **2. Licensing of Markets under the Council's Market Policy**

- 2.1 The Council's consent to a market, by the grant of a market licence, must be given prior to the event taking place. Any market that takes place without such a licence shall be in breach of the Markets Policy and may be subject to the enforcement action described in Section 9 below.
- 2.2 Market licenses are issued to the Market Operator identified in the application ("the Market Operator") and are not transferrable.
- 2.3 The Council shall consider applications in respect of the following categories of market events:
  - a) Commercial markets; and
  - b) Community-based markets (operated for a good cause or special event, with a strong charitable element).

### **3. Commercial Markets**

- 3.1 A commercial market is one which is operated for profit and where the traders are engaged in a business activity of selling goods for their own purposes. The Council shall consider applications in respect of commercial markets whilst also having regard to the following matters:

- No market shall be authorised unless it can be demonstrated that the proposed market complements existing retail activity in the local area and supports the Council's objective of helping to create a thriving local economy that is attractive and welcoming and does not prejudice the overall market offer. Please note: A lawful Council operated market, Charter market or other market, is entitled to the right of protection within a common law distance of six and two third miles - measured 'as the crow flies'. This common law entitlement is part of a local authority's market rights and has been upheld by a Court of Appeal.
- The applicant is required to provide a site plan showing the extent of the proposed market area and proposed layout of stalls.
- Design of stalls must enhance the visual appearance of the area and be constructed in a suitable style and of appropriate materials i.e., simple, functional stalls with canopies or awnings of traditional or modern design.
- The applicant is required to undertake a risk assessment in relation to the proposed operation of the market and make this available for inspection by the Council upon request.
- The applicant must ensure that all other necessary consents and licences have been obtained prior to the market taking place. All traders must comply with any relevant statutory requirements, bylaws, and other legislation.
- Where necessary consultation with police, fire, health & safety, and highways should be carried out together with any other relevant body.
- The relevant application fee must accompany the application. The licence fees for any markets licence consist of a non-refundable fixed application fee and a sliding scale fee based on both the size of the market and the frequency with which the market is to be held.
- All market traders must hold a current public liability insurance policy with cover of at least £5,000,000.00 (five million pounds) for any one claim. The policy must indemnify the Council and its employees against any claim, howsoever arising. Details including name and address of insurance company and policy number must be provided to the Council and upon each renewal date updated details produced and filed in the Council office prior to the market taking place.
- All trading standards guidelines, health and safety requirements and any other relevant legislation must be adhered to. Food businesses with articles exposed or offered for sale for human consumption shall comply with current food & hygiene regulations and be able to demonstrate the required certification.
- Food businesses trading should have a minimum food hygiene rating of 3 (standards are generally satisfactory) or above.
- Type of goods to be sold. The goods must complement and not conflict with goods sold by other retailers in the immediate area.
- Consideration being given to the adjacent retail offer to each individual pitch and limiting the number of those selling similar goods. This encourages diversity of offer and operators should seek to complement rather than

compete.

- Demonstrates a preference to the use of local traders and businesses.
- 3.2 Following outline approval of an application a licensing agreement must be entered into between the Market Operator and the Council, and such licensing agreement must be signed by both the Council and the Market Operator before the market takes place. The licence agreement will cover the issues set out in this section and all other matters the Council deems to be relevant including, but not limited to the following:
- Waste disposal arrangements. Applicants have a legal responsibility under the Environmental Protection Act 1990 and other related legislation to safely contain and legally dispose of any waste produced.
  - Road closures and traffic management
  - Noise and nuisance
  - Health & Safety
    - Power usage
    - Market Operator agrees to allow access to appropriate Council Officers in the interest of public safety.

All other requirements the Council consider appropriate.

#### **4. Community Groups Market events**

Any community groups who wish to hold a market style event that falls under the definition of a market event (above), should send in a simple written request to the Council (by email or post). This will require details of the market (organiser, date, time, location, confirmation of the landowner's permission. The Council will assess and confirm every such application.

- 4.1 Community-based markets are normally organised by local communities or groups with the intention of raising funds for a specific cause or celebrating a special event.
- 4.2 The markets must be operated on a non-profit basis to assist a charity or community, and the operator shall supply relevant information to the Council if requested. Whilst it is acknowledged that some traders will be selling goods for their own purposes, the Council will look for the event to have a strong charitable element in the way the event is organised.
- 4.3 The operator must hold adequate proof that the charity they represent is registered with the Charity Commission and provide written permission from the charity organisation to raise funds on their behalf.
- 4.4 In respect of any licence the operator must have adequate insurances, comply with Trading Standards guidelines, health and safety requirements and any other legislative requirements or other statutory provisions laid down by the Council.

- 4.5 A licensing agreement will be entered into between the operator and the Council, and such licensing agreement must be concluded before the market takes place.

## **5. Appeals Process**

- 5.1 If the Council determines to refuse an application for a market licence, it will contact the applicant and set out the reasons for its decision in writing.
- 5.2 There is no statutory right of appeal against the refusal to issue a market licence. However, the applicant may appeal against the decision through the Council complaints procedure.
- 5.3 If the applicant wishes to appeal the decision it should do so, in writing, within fourteen days of the Council's written decision, setting out the reasons why the applicant believes the decision is unwarranted.
- 5.4 On receipt of an appeal request the decision will be reviewed by the Council and the applicant informed of the outcome in writing.

## **6 Market Fees**

- 6.1 A reasonable administrative fee will be charged for applications, and this will require the appropriate fee to be paid at least 7 days prior to the event taking place.
- 6.2 Fees do not include any other fees that may be charged in order for the operator to comply with other relevant legislation, for example, a Game Licence, Alcohol Licence, Planning or Highways permission.

## **7 Other Approvals**

- 7.1 It is important to emphasise that any approval given by the Council in accordance with this Market Policy shall not remove the requirement for any other relevant approvals, consents, or licences to be obtained by the Market Operator.
- 7.2 Where the market is being held on private land, the Market Operator must ensure that approval from the relevant landowner is obtained prior to submitting the market application.

## **8 Renewing or Termination of the Market Licence**

- 8.1 Market licences will be granted for a maximum 12-month period. Operators should re-submit their application if they wish to continue to operate a regular market. This must be done at least one month before their current market licence expires.
- 8.2 The Council will not send out reminders for renewals. It is up to the operator to renew their application on time. Lapsed market licences will be dealt with as new applications.

- 8.3 The market licence may be terminated by either party by giving twenty-eight days' notice in writing.

## **9 Enforcement**

- 9.1 The Council will monitor the application of its Markets Policy and any market event which is operated after the date of the adoption of this Markets Policy.
- 9.2 Any market which is not approved by the Council under its Markets Policy will be subject to legal action and the Council may seek an appropriate remedy in the courts to prevent the market being held and/or damages as appropriate.
- 9.3 Any Market Operator acting in contravention of any market licence granted by the Council will run the risk of the licence being terminated by the Council with immediate effect on such terms as the Council determines and, in such circumstances, the Council reserves the right to refuse any future applications for market licences submitted by the Market Operator concerned or any person or organisation associated with the Market Operator.
- 9.4 Any costs of, or associated with, enforcement action deemed necessary as a result of the Market Operator's failure to comply with the Market Policy will be recovered from the Market Operator.
- 9.5 It is the responsibility of the Market Operator to ensure compliance with the conditions of the market licence. This includes ensuring that all traders are aware and comply with relevant conditions.

## **10 Market Rules and Conditions**

- 10.1 The Market Operator shall not permit the sale, exchange/giving away or display of live animals, birds, fish, reptile, or other livestock on the marketplace.
- 10.2 No firearms (real or imitation), air weapons, sheath knives, cut-throat razors, hunting/fighting knives, bows or crossbows may be available for sale (domestic cutlery is permitted). The sale of any item that may be deemed to be of a harmful, objectionable, or offensive nature, or that is prohibited by current Acts of Parliament, is not permitted.
- 10.3 Loudspeakers, instruments, or other noise generating appliances are not to be used or shall be so moderated as not to cause any nuisance, annoyance or disturbance.
- 10.4 Where the market is held on the public highway, there must be an absolute minimum of 0.450 metres from the kerb edge to a market stall/person serving at the market stall.
- 10.5 Vehicles to unload and load the market are not exempt from existing parking restrictions/taxi bays/disabled parking bays, therefore it is important to consider where they can park safely without having an impact on any other highway user.
- 10.6 Where the market is held on the public highway, market vehicle parking

- should be considered as most locations cannot accommodate all day parking.
- 10.7 Where the market is held on private land, the Market Operator must ensure that there is adequate parking on the market site for both sellers and buyers.
  - 10.8 Where applicable, the Market Operator must ensure that there are sufficient stewards on duty to control traffic entering and leaving the market site and to control parking on the site in a safe manner.
  - 10.9 Market loading and unloading must not cause any trip hazards.
  - 10.10 Traders/the Market Operator must supply their own stalls, including any tables and awnings.
  - 10.11 Awning and stalls used must be stable in all weather conditions and not present a danger to other market/highway users.
  - 10.12 Awnings for stalls must not present trip hazards.
  - 10.13 Market stalls and stock should not block any highway crossing facilities and/or any access to highway crossing facilities.
  - 10.14 Market stalls should not be placed in any particularly narrow sections of the footway.
  - 10.15 Market stalls should be allocated positions that ensure any queues do not block the footways.
  - 10.16 An acceptable width of footway should be left available at all times.
  - 10.17 Stalls should not have goods spread across the footway in front of them.
  - 10.18 The Market Operator must provide suitable receptacles for the disposal of litter and ensure that all rubbish is removed from the vicinity of the market at the end of the day's trading.
  - 10.19 Traders shall not bring onto the market any inflammable liquids, gases, fireworks, or similar articles which may cause fire or explosion. The exception being a gas supply for cooking food upon such conditions as the Council may direct.
  - 10.20 No goods may be displayed or sold which in the opinion of the Council are inappropriate, dangerous, or likely to cause offence to other traders or members of the public.
  - 10.21 No goods may be displayed or sold that are counterfeit or in breach of copyright or patent.
  - 10.22 No mains-powered electrical goods may be sold except for new items still in their original packaging.
  - 10.23 Second-hand or used electrical goods may not be sold, even if PAT-tested

- 10.24 All traders must familiarise themselves with the conditions of the licence issued by the Council.
- 10.25 All incidents, accidents and “near misses” involving Traders, their staff or members of the public must be recorded and reported as soon as possible to the Council.

This list is not exhaustive, additional conditions may be added or removed to the licence dependent on the type and size of the event.


**Agenda Item 12**  
**Bus Consultation TFL Route 549**

TFL are "consulting" about replacement of the very infrequent (every 90 min) 549 (Loughton Stn-Palmerston Rd--Buckhurst Hill-Buckhurst Way- Woodford - South Woodford Stn.

The proposal is to replace it daily (incl Sunday) by Route W14 and extending it beyond Sth Woodford to Wanstead and Whipps + hospital; running every hour. The journey time might be rather long, as uses the back streets around Nightingale Lane.

The consultation is at [Walthamstow, Wanstead, Woodford – proposed changes to bus routes W12, W13, W14 and 549 | Have Your Say Transport for London \(tfl.gov.uk\)](#) and replies have to be in by the end of July.

A less opaque explanation is at the end of the 20 June entry on [diamond geezer](#)



[Walthamstow, Wanstead, Woodford – proposed changes to bus routes W12, W13, W14 and 549](#)

(click map for larger image) We are proposing to make changes to bus routes W12, W13, W14 and 549 between Walthamstow, Wanstead and Woodford areas. This is in response to feedback from our customers to improve connectivity to Whipps Cross Hospital and local areas. We [haveyoursay.tfl.gov.uk](https://haveyoursay.tfl.gov.uk)



**Agenda Item 13  
Coronation Plaques**



Dear Councillor

I have recently been made aware of an initiative in another part of the country to commemorate The King's Coronation. It impressed me so much that I thought I would give it some wider publicity and let you know about it. The plaque is the result of a collaboration between HM Lord-Lieutenant of Shropshire, Anna Turner and the British Ironwork Centre, Oswestry. It involves the design and manufacture of a Coronation plaque and its distribution amongst at least 20 towns and organisations in Shropshire to commemorate the Coronation and to serve as a lasting legacy of this significant occasion. The plaque looks attractive, as you can see from the diagram below. After making some enquiries, I am informed that the plaque is made of 3D Deluxe stainless steel and measures 500mm in diameter and 3mm in thickness. Each plaque costs £199.00, including delivery, which is near enough cost price. Examples of the plaque can be seen below, as too are contact details for the British Ironwork Centre and its Chairman, Clive Knowles should you wish to follow up. I am told that this offer will remain open throughout 2023, so there is no immediate hurry to place an order before the Coronation, but the opportunity can be considered at leisure in the period after the Coronation. I am sending this information in case you might be interested.

For more information, please contact:

Clive Knowles

[clivek@britishironworkcentre.co.uk](mailto:clivek@britishironworkcentre.co.uk)

With very best wishes

Jennifer Tolhurst

**Jennifer Tolhurst,  
HM Lord-Lieutenant of Essex**

