



RECREATION COMMITTEE

Members of the Recreation Committee

are summoned to attend a Meeting at **7.30 pm** on

Tuesday 31 October 2023

at Loughton Town Council, Council Chamber, 1 Buckingham Court,
Rectory Lane, Loughton IG10 2QZ
to transact the business shown in the agenda.

Mark Squire
Town Clerk
25 October 2023

Membership:

Councillor D Wixley (Chairman)
Councillor K Valentine (Vice Chairman)

S Fontenelle
S Murray

Councillors
L House
M Stubbings

N MacKinnon

Note to Councillors:
If you are unable to attend the meeting,
please phone your apologies to the office on 020 8508 4200

A G E N D A

- 1 Apologies**
To RECEIVE any apologies for absence.
 - 2 Declarations of Interest**
Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
 - 3 Confirmation of Minutes**
To CONFIRM the minutes of the meeting held on 6 September 2023.
 - 4 Public Representations**
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
 - 5 Town Clerk's / Chairman's Report**
The Town Clerk has the following updates for members:-
 - The Services Manager has placed an order for the two-year comprehensive tree inspection, date to be confirmed.
 - Cllr CC Pond has been able to source from his capacity as an Essex County Councillor, 10 tree whips (from a variety of 8 different species), from the office of the Cabinet Member for Environment, Waste Reduction & Recycling. These whips may be used to supplement the planting along River Way, by the garages, or possibly on the Recreation Ground mound to replenish areas where last year's whips may have failed to survive.
 - Members will be aware of the Epping Forest District Council's (EFDC) news release dated 23 October 2023 regarding Dog Control Public Spaces Protection Order. The online consultation runs between Monday 23 October to Monday 20 November 2023.
- Roding Valley Recreation Ground (RVRG)**
- 6 South Loughton Cricket Club (SLCC)'s request – e-mail dated 29 August 2023 – Min no RC244.1**
The Town Clerk and Service Manager met with the Chairman and President of SLCC and the Cricket Development Manager – Clubs and Leagues, Essex County Cricket (ECC) on 12 October 2023. SLCC outlined their plans for a new clubhouse on the existing site, which has the full support of ECC. See attached report pages 5 – 6.

Members will be aware of an invitation from SLCC to visit their ground between 11am and noon on Saturday 28 October and Saturday 4 November 2023.

To receive and note.
 - 7 Roding Valley Cricket Club (RVCC) – Min no RC245**
The Town Council's solicitors are awaiting receipt of funds from RVCC to finalise the legal agreements.

To receive and note.
 - 8 Loughton Athletics Club (LAC)**
In keeping with the rationale to meet Loughton Town Council's (LTC) external community partners, a 'catch-up' meeting was held between the Town Clerk and the Services Manager and the Chairman of LAC on 17 October 2023. It was noted that

- The 12 year sub lease from May 2016 is due to expire on 1 May 2028.
- The next rent renewal date is 1 May 2024.
- LAC were pleased with the work of the Town Council Services Team for repainting the front of their club house.
- LAC's winter cross country races are scheduled for Saturday 11 November 2023 and Saturday 9 December 2023.

To receive and note.

9 Residents request for a bench – Min no RC247

9.1 The request raised by the Services Manager at the meeting of 6 September 2023, for a commemorative bench, close to the lake, is now on hold pending further instruction from the requestee.

9.2 A request has been received from the Wintle family for a commemorative bench at the RVRG for Alan Wintle, former long-time volunteer litter picker at the site, who recently passed away. A fund-raising campaign launched by the Wintle family has raised a sum beyond the required amount to finance the purchase and installation of the bench, including a concrete base. The family has stated that all excess funds raised will be donated to the British Heart Foundation.

To receive and note.

10 Skate Park Request – Min no RC249

A site meeting has been arranged between the Recreation Committee Chairman, Town Clerk and Services Manager with the founder of the Roding Valley Recreation Ground Skatepark Group (provisional title) for 16 November 2023.

To receive and note.

Other Agenda Items

11 Town Council Community Halls

11.1 Murray Hall – Min no RC250

The office is working on two ongoing concerns (I & II refer)

- I. The erratic and non-sensical estimated electricity bill charges from SSE (current provider) continue to be problematic. Some progress has been made and the Town Clerk and Deputy Town Clerk & RFO attended a Zoom meeting with the Billing Customer Service Manager on 9 October 2023, who is at least taking ownership of the problem. Since then, there has been some comprehensive analysis of data, and this matter will hopefully come to a conclusion soon.
- II. The original air conditioning heating system may not be the most efficient and a better heating system may be required in the longer term for improved energy conservation and lower costs. Currently two heating specialists have been sourced to evaluate the current system.
- III. Members will be informed shortly regarding a date for defibrillator training.

The Town Clerk will provide further background information at the meeting.

To receive and note.

11.2 Kingsley Hall

- I. There are increasingly problems with the heating system, which is the original system since c1976 (with original radiators), although a new boiler was installed in October 2022. As an interim measure the Town Clerk has

instructed a plumber to drain sludge from the radiators at a cost of £450. Hopefully, this may solve the problems, but if not the Committee may have to contemplate a newer and more efficient heating system.

- II. EFDC will be hiring the hall for the local elections day in May 2024, which will provide some additional income.

The Town Clerk will provide further background information at the meeting.

To receive and note.

12 Skate Ramps – Min no RC252

The office continues to chase both EFDC and skateboard company for progress reports.

Any further update (if any) will be provided at the Committee meeting.

13 Environment & Heritage Committee 28.3.23 Minute 194 Financial Savings – Min no RC254

Some prospective availability dates have been circulated between the respective Environment & Heritage and Recreation Committee Chairmen, to set up a site meeting between all relevant parties, at the first available opportunity.

The Town Clerk will provide a further update at the Committee meeting.

14 Filming on Loughton Town Council (LTC) Open Spaces – Min no RC256

Awaiting a list of full costs and charges and terms and conditions from the film company concerned. A further update may be available at the meeting.

To receive and note.

15 Playing Field / Playground Awards

Councillor David Wixley, Chairman of the Recreation Committee, and Paul Hoy, Services Manager, attended the AGM and Awards Evening of the Essex Playing Fields Association in Chelmsford on Thursday 19 October 2023. On behalf of the Town Council, they were delighted to receive five gold certificates from this year's "Best Kept Playing Field" competition. Both Town Council recreation grounds, Roding Valley Recreation Ground and Willingale Road Playing Field, received gold certificates in Class 1 (for playing fields serving communities of more than 2,500 residents), and three gold certificates were gained in Class 3 (best kept children's playgrounds), for Traps Hill, Newmans Lane, and Westall Road Playgrounds respectively.

This achievement is very much a team effort and must therefore be accredited in equal measure to the Town Council's Park Warden Team, its contractors Pinnacle and Qualis Property Solutions (formerly Epping Forest District Council Grounds maintenance), volunteer litter pickers and the Town Council's Services Team office staff, who co-ordinate all the aforementioned, as well as the operation as a whole. All are thanked for their hard work and dedication throughout the past year." This is the very first time that 'Gold' has been awarded for every entry that has been submitted (which did not include the new playground, as it was under construction at the time).

See attached photos page 7.

To receive and note.

16 Financial Position

The current financial position as of 31 July 2023 is attached together with details of the funds available from earmarked reserves. See pages 8 – 9.

17 Financial Savings / Income Generation

Following the Town Council meeting of 20 December 2022, the Committee is asked to review if and where any further savings or income generation can be made.

18 2024/2025 Fees and Charges Review

Members to review recommendations made. See report pages 10 – 11.

19 Committee Priorities for 2024/2025

As part of its overall plan to complement the budget making process, the Committee is asked to review its priority list for 2024/25. See draft priority list page 12.

20 2024/25 Budget

The Committee is asked to prepare its Budget for 2024/25. The Town Clerk will highlight areas for particular consideration. See pages 13 – 16.

21 Future Work of the Committee

The opportunity for members to suggest topics to be considered by the Committee at a future meeting, subject to the Committee's agreement.

Note: No substantive discussion may take place under this item as the required statutory notice of the topics will not have been given.

22 Exclusion of the Press and Public

The Committee is asked to RESOLVE to exclude the press and public from the following items in accordance with the Public Bodies (Admission to Meetings) Act 1960, as it contains confidential information relating to contractual matters.

23 Potential Insurance claim

See report attached 18.

24 EFDC Playground Project

See report attached pages 19 – 20.

25 Lease Agreement

See report attached page 21.

**Mark Squire
TOWN CLERK
25 October 2023**

Agenda item 6

SLCC's request – e-mail dated 29 August 2023 – Min no RC244.1

Meeting with South Loughton Cricket Club (SLCC) 12 October 2023

In attendance:

Andrew Shields (AS) Chairman, Chris Couldrey (CC) President – SLCC
Graham Pryke (GP) Cricket Development Manager – Clubs and Leagues, Essex County Cricket (ECC)
Mark Squire (MS), Town Clerk, Paul Hoy (PH) Services Manager – Loughton Town Council (LTC)

Background

MS stated that LTC's Recreation Committee had agreed, in the first instance, that he and PH would attend this initial meeting without councillor involvement.

AS recounted the meeting held between SLCC and LTC in August 2021, which had been pre-empted by the impact of flood water on the clubhouse, and the option of moving the clubhouse closer to the Loughton Athletic Club (LAC) building was being considered at that time. This idea was subsequently dismissed as it was felt that the relocated building would be too close to neighbouring properties, and because of the upheaval of moving the cricket pitch and square. SLCC reiterated that a new clubhouse is necessary given the frequent flooding of the floor area, which occurs annually, on an ever-increasing basis.

Partners

The inclusion of LAC and Parkrun as partners in any venture of this kind was also being considered in 2021, and although LAC and Parkrun are still seen as potential partners in 2023, SLCC, due to its size and stature in the community, feels that it must take the lead role. It was also stated that LAC had indicated to SLCC that it would rather any new building remain close to the position of its own club building and as such may not wish to relocate to the SLCC site.

Current proposal

SLCC now proposes to keep the clubhouse in its current position. To combat the inevitable flooding, plans would be drawn up to raise the floor level. The project, to be led by CC is set to be discussed with members at the clubs' AGM on 24 November 2023, at which it is proposed that a sub-group will be formed. The club is considered to be in a good financial position, and all financing options for the project will be considered. The club has already been offered a considerable financial contribution from one of its members, and all external grant funding options will be explored.

CC produced draft plans, drawn up in 1997 and not dissimilar to what the club hopes to achieve this time round. CC reported that to gain a greater depth of knowledge of the project and the aims that are to be sought he has attended Sport England Seminars.

LTC's position

Mark Squire gave a brief appraisal of LTC's recent relocation of the children's playground, The current financial climate for both local government and LTC was also explained. SLCC are currently preparing a planning application. The Town Clerk recommended that SLCC meet with the respective officers at the Planning Department and Asset Management Department of Epping Forest District Council (EFDC), at the earliest opportunity, to outline SLCC's proposal as this may help in the long run. There are also likely to be legal costs incurred from EFDC.

MS advised SLCC to engage with local ward councillors from both LTC and EFDC from the outset.

Other observations

- SLCC are considering taking pre-planning advice from EFDC at a cost of £180.00.
- GP advised SLCC to approach Ian Moore from the English Cricket Board (ECB), who would be able to offer pre-planning advice – contact details to follow.
- GP advised that Sport England was currently unable to offer capital funding. He asked whether any Section 106 money was available and strongly advised that women's and girls' cricket are front and centre of the project and subsequent bids for grant funding.
- AS stated, that many local residents are casual members of the club and felt that the club was building good local relationships.
- GP promised to supply evidence and case studies from local cricket clubs and those further afield who had undertaken similar projects.
- AS reiterated the necessity to raise the building and to be resilient and responsive to the realities of climate change.
- AS reiterated that SLCC's AGM was on 24 November 2023.
- PH promised to pass on the contact details of Will Fordham (Disability Inclusion Officer, Health Improvement Team – EFDC), who regularly organises sporting activities on the adjacent tennis courts and all-weather athletic track.
- MS stated that a summary of this meeting would be relayed to the Recreation Committee at its next sitting on 31 October 2023, and that SLCC officials would be invited to attend a subsequent meeting to present their vision to members.

PH/ MS
13 October 2023

Agenda item 15
Playing Field / Playground Awards



Agenda item 16
Financial Position cont.

Earmarked Reserves:

A summary of the Committee's reserves showing the amounts available from reserves as at 31 July 2023, is provided below.

Schedule of Earmarked Reserves	
	31.07.23
Recreation Committee	
RVRG Playground	92,000
Van replacement	12,600
Charlie Moull's Bridge	5,000
Hillyfields Maintenance	7,600
Playgrounds	40,000
Total	£157,200

Agenda item 18
2024/25 Fees and Charges Review

Fees Review

Historically, the annual increases are based on September's Retail Price Index (RPI). The September 2023 RPI figure was 10.6 per cent.

The Committee is asked to review the fees and charges as follows:

- i. Kingsley Hall
- ii. Murray Hall
- iii. Football pitch hire at both the Roding Valley Recreation Ground and the Willingale Road Playing Fields
NB The current policy is that football clubs using Town Council land for football training would not usually be charged (unless reserving a pitch for training). We do, however, expect them to notify the Council in advance of their intention to train so as to be able to allocate an area.
- iv. Current fees for the use of Town Council land by television/film crews:
 - 1) News stories, small scale regional programmes, small scale documentaries – no charge
 - 2) Major documentaries, large scale investigative programmes currently £265 a day
 - 3) Dramas, films, advertisements currently £530 a daySubject to:
 - a) officers may negotiate other fees if required
 - b) users agreeing to the Council's condition of use
 - c) additional fees may be charged if vehicles are to be taken on to the ground
 - d) users are responsible for the reinstatement of any damage caused to the open spaces, playing fields or recreation ground and their appurtenances
 - e) users indemnifying the Council against any claims arising from their use of the open spaces, playing fields or recreation ground.
- v. the maximum annual licence for commercial organisations using Council land for business related activities, such as boot camps, currently is £530 per annum with officers having the discretion to offer reduced fees where appropriate.
- vi. fees for fun fairs and any other activities not included above would be referred to the Committee for further consideration.
- vii. Funfairs on Roding Valley Recreation Ground (only subject to council approval).

Conclusion

The current level of fees and charges may be viewed on the LTC website under Documents, Forms and Policies section, or a paper copy can be made available on request from the Council office.

We historically base our hire increases on Retail Price Index (RPI) increases. However, in the difficult economic conditions, inflation is currently running at over 6.3 % and RPI at 10.6 %.

Bearing in mind the difficult economic conditions for residents and pressure on LTC budgets:-

Recommend

- i. Increases of 7% (last increase 10%) as rates appear to be reducing gradually, with the exception of categories iv & v, due to lack of take up.
- ii. Rounding up to the nearest pound as historic charges set with 2 decimal places are not user friendly and over complicate the charging procedure.

MS 24/10/23

Agenda item 19
Committee Priorities for 2024/2025

Current Priority	Main Function	Greater Detail (current position)
	Current Activities	
1	Solar energy installations for Council buildings	Further research and budgetary allowance
2	Halls heating systems	Further research and budgetary allowance
3	Other playgrounds	New works/upgradings
4	RVRG path maintenance	Budgetary constraints
5	RVRG	Improvements to changing rooms area
6	Land adjacent to Willingale Road Allotment	Use as a nature reserve/community orchard. Some clearance and environmental studies undertaken
7	Hillyfields litter bins	Working with EFDC
8	Hillyfields landscaping / new gate	Specifications and costings
9	Roding Valley Recreation Ground	Registration as a "Field in Trust"
10	Jessel Green Day	Preparation and organisation
11	Byelaws for Town Council land	To be researched
	On-going Activities	
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley and Murray Halls	Bookings, admin, finance, maintenance and works
High	Open spaces including the Memorial Garden in Roding Road	Maintenance
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Football lettings, maintenance and works
High	Playgrounds/outdoor gyms	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	As detailed in the Standing Orders
High	Provision of Public Access Defibrillators	Maintenance

Agenda item 20 – 2024/25 Budget

Agenda item 20 - 2024/25 Budget

Initial Draft Recreation Budget for 24/25 - for Recreation 31.10.23

LOUGHTON TOWN COUNCIL BUDGET 2024.25

RECREATION COMMITTEE	2022/2023 BUDGET EXPENSE	2022/2023 ACTUAL EXPENSE	2022/2023 BUDGET INCOME	2022/2023 ACTUAL INCOME	2023/2024 BUDGET EXPENSE	2023/2024 YTD 31.07.23 EXPENSE	2023/2024 PROJECTED 31.3.24	2023/2024 BUDGET INCOME	2023/2024 YTD 31.07.23 INCOME	2023/2024 PROJECTED 31.3.24	2024/25 EXPENSE	2024/25 INCOME
Kingsley Hall												
Hall Hire			£32,000	£30,707					£25,750	£10,645	£25,750	
Rates	£1,280	£1,185			£1,410	£412	£1,236				£1,323	£25,750
Water	£790	£626			£869	£158	£869				£930	
Electricity	£870	£849			£2,400	£2,000	£2,600				£2,600	
Gas	£2,500	£3,308			£6,000	£495	£6,000				£6,000	
Insurance -specific allocation	£372	£0				£0	£0					
Cleaning	£6,757	£6,626			£7,433	£2,239	£7,200				£7,700	
Building Maintenance	£5,000	£23,628			£6,500	£705	£6,500				£5,000	
Supplies & General expenses	£500	£304			£300	£90	£300				£300	
Refuse Collection	£567	£520			£624	£191	£624				£668	
Sub total	£18,636	£37,046	£32,000	£30,707	£25,536	£6,290	£25,329	£25,750	£10,645	£25,750	£24,521	£25,750
The Murray Hall												
General Income			£200	£445				£200	£227	£300		£200
Comm Ctre site ECC recharge			£7,000	£7,360				£9,000	£6,453	£6,453		£6,500
Hall hire			£70,000	£70,197				£110,000	£77,329	£110,000		£117,700
Salaries	£19,000	£25,337			£24,000	£8,032	£25,200				£27,167	
Tax and National Insurance	£2,100	£2,978			£2,400	£1,262	£4,000				£4,284	
Pensions	£5,000	£5,704			£5,500	£1,955	£6,150				£6,601	
Staff Travel	£50	£0			£50	£0	£20				£50	
Telephone Landline & mobile	£1,000	£998			£1,000	£229	£1,000				£1,070	
Licences	£430	£112			£330	£122	£330				£330	
General Expenses	£200	£14			£200	£0	£200				£200	
Rates	£8,490	£7,984			£9,400	£1,951	£9,400				£10,060	
Water	£640	£643			£710	£-174	£640				£685	
Electricity	£8,000	£49,629			£40,000	£-20,665	£40,000				£40,000	
Gas	£5,000	£7,584			£17,200	£2,342	£14,000				£14,000	
Insurance -specific allocation	£1,925	£0			£0	£0	£0				£0	
Window cleaning	£800	£785			£880	£250	£800				£700	
Ext building & comm areas shared maint	£800	£350			£660	£0	£660				£0	
Building maintenance	£6,000	£19,427			£6,000	£3,342	£8,000				£6,000	
Security maintenance	£210	£0			£210	£0	£210				£0	
Supplies	£1,000	£800			£700	£348	£700				£700	
Ground maintenance	£2,500	£2,335			£2,500	£550	£2,500				£2,500	
Refuse collection	£1,560	£1,606			£2,000	£520	£2,000				£2,140	
Hygiene bin emptying	£300	£217			£380	£35	£250				£268	
Other works /furniture/equipment	£1,000	£8,588			£1,000	£0	£1,000				£1,000	
Loan Repayments -capital		£55,817				£14,215						
Loan Repayments -interest	£72,300	£16,474			£72,300	£3,635	£72,300				£72,300	
Sub Total	£138,305	£207,381	£77,200	£78,001	£187,420	£17,949	£189,360	£119,200	£84,009	£116,753	£190,055	£124,400

RECREATION COMMITTEE	2022/2023 BUDGET EXPENSE	2022/2023 ACTUAL EXPENSE	2022/2023 BUDGET INCOME	2022/2023 ACTUAL INCOME	2023/2024 BUDGET EXPENSE	2023/2024 YTD 31.07.23 EXPENSE	2023/2024 PROJECTED 31.3.24	2023/2024 BUDGET INCOME	2023/2024 YTD 31.07.23 INCOME	2023/2024 PROJECTED 31.3.24	2024/25 EXPENSE	2024/25 INCOME
Other Services												
General Income												
Community Events Jessel Green									£0	£2,950	£6,959	£7,000
Community Events Jessel Green	£10,000	£4,743			£5,000	£14,764	£14,764				£15,000	
Defibrillators	£250	£3,214			£500	£0	£500				£500	
Contingency	£1,000	£0			£0	£0					£0	
Sub total	£11,250	£7,957	£0		£5,500	£14,764	£15,264				£15,500	
Roding Valley Recreation Ground												
General income			£500	£0				£0	£750	£750		£0
Football income			£4,795	£3,815				£3,300	£606	£3,300		£1,500
Licence fees			£4,850	£2,250				£3,000	£2,250	£3,000		£3,000
Warden Equipment and supplies	£1,300	£834			£1,200	£643	£1,200				£1,200	
Salaries	£15,878	£16,520			£18,000	£5,466	£18,353				£19,821	
Tax and National Insurance	£2,135	£2,809			£2,700	£991	£3,182				£3,437	
Pensions	£2,312	£2,273			£2,600	£799	£2,552				£2,756	
Staff Travel	£300	£307			£350	£106	£350				£350	
Staff phones (mobile)	£200	£110			£180	£28	£100				£100	
Rates	£2,195	£2,046			£2,300	£686	£2,100				£2,250	
Water	£460	£162			£350	£24	£250				£268	
Electricity	£200	£185			£200	£165	£300				£300	
Building maintenance	£5,000	£119			£3,000	£0	£3,000				£3,000	
Grounds maintenance contract	£80,000	£75,200			£84,800	£20,535	£84,800				£90,700	
Gate security	£9,000	£9,885			£10,100	£3,042	£9,500				£10,100	
Supplier & Other works	£7,000	£4,732			£7,000	£2,266	£7,000				£7,000	
Dog bin emptying	£550	£530			£600	£170	£600				£642	
Tree wks/supplies	£0	£9,980									£3,000	
Grounds maintenance contract - football	£26,522	£20,720			£28,113	£0	£28,113				£30,000	
Other Essential works - football	£1,000	£319			£3,600	£110	£1,000				£1,000	
Improvement works	£1,000	£0			£1,000	£0	£1,000				£1,000	
Ditches and drainage	£2,000	£0			£0	£0						
Van re-charge	£2,500	£4,852			£2,500	£0	£7,706				£7,566	
Sub total	£159,552	£151,585	£10,145	£6,065	£168,593	£35,031	£171,106	£6,300	£3,606	£7,050	£184,490	£4,500

RECREATION COMMITTEE	2022/2023 BUDGET EXPENSE	2022/2023 ACTUAL EXPENSE	2022/2023 BUDGET INCOME	2022/2023 ACTUAL INCOME	2023/2024 BUDGET EXPENSE	2023/2024 YTD 31.07.23 EXPENSE	2023/2024 PROJECTED 31.3.24	2023/2024 BUDGET INCOME	2023/2024 YTD 31.07.23 INCOME	2023/2024 PROJECTED 31.3.24	2024/25 EXPENSE	2024/25 INCOME
Open Spaces												
General Income			£0	£609				£0	£0			£0
Licence Fees	£0	£0						£0	£125	£125		£0
Salaries	£6,359	£6,608			£7,200	£2,187	£7,341				£7,929	
Tax and National Insurance	£854	£1,124			£1,200	£396	£1,273				£1,375	
Pensions	£925	£909			£1,000	£320	£1,312				£1,416	
Staff Travel	£100	£123			£120	£42	£120				£130	
Other works	£3,000	£390			£2,000	£0	£2,000				£2,000	
Lindens	£1,240	£1,240			£1,000	£0	£1,000				£1,300	
Kings Green	£500	£500			£500	£0	£500				£550	
Standard Green	£100	£80			£100	£0	£100				£125	
Hillyfields Green	£9,875	£10,150			£500	£790	£1,000				£1,100	
Land adj WR allotments	£1,100	£885			£800	£0	£800				£900	
Memorial Rose Garden	£1,530	£4,702			£1,530	£550	£1,530				£1,530	
Tree works /supplies	£1,000	£540			£1,000	£0	£1,000				£2,000	
Van re - charge	£845	£1,941			£845	£0	£3,082				£3,026	
Sub total	£27,428	£29,191		£609	£17,795	£4,285	£21,058	£0	£125	£0	£23,381	
Playgrounds												
Salaries	£9,539	£9,912			£10,600	£3,281	£11,012				£11,893	
Tax and National Insurance	£1,281	£1,686			£1,600	£595	£1,910				£2,062	
Pensions	£1,387	£1,364			£1,600	£479	£1,531				£1,654	
Staff Travel	£130	£184			£220	£63	£220				£220	
Roding Valley Recreational Playground	£1,600	£850			£1,700	£0	£1,700				£1,700	
Felsted Road Playground	£1,800	£2,000			£1,900	£35	£1,900				£2,000	
Traps Hill Playground	£600	£2,132			£1,760	£0	£1,760				£1,800	
Felsted Road -grass cutting	£100	£60			£100	£0	£100				£100	
Annual playgrounds report	£1,100	£1,632			£2,000	£805	£2,000				£2,000	
Playgrounds general maintenance	£1,000	£218			£1,000	£10	£1,000				£1,000	
Newmans Lane Playground	£2,500	£2,437			£2,500	£0	£2,500				£2,500	
Westall Road Playground	£250	£2,298			£1,500	£0	£1,500				£1,500	
Colebrook Lane playground	£2,000	£3,094			£2,200	£1,882	£2,200				£3,000	
Hillyfields Road Playground	£500	£455			£500	£0	£500				£500	
Oakwood Hill (aka Monksg)	£0	£85			£0	£0					£100	
Outdoor gyms	£2,500	£526			£1,000	£170	£1,000				£1,000	
Playgrounds planned new works	£25,000	£0			£26,000	£0	£28,000				£0	
Van recharge	£1,160	£2,911			£1,160	£0	£4,623				£4,539	
Public Sector Loan Board (PSLB)	£0	£0			£0	£0	£0					
Sub total	£52,447	£31,844			£57,340	£7,320	£63,456	£0	£0		£37,568	£0

RECREATION COMMITTEE	2022/2023	2022/2023	2022/2023	2022/2023	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024	2023/2024	2024/25	2024/25
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 31.07.23 EXPENSE	PROJECTED 31.3.24	BUDGET INCOME	YTD 31.07.23 INCOME	PROJECTED 31.3.24	EXPENSE	INCOME	
Willingale Road Playing Field			£600	£696					£612	£0	£1,275		£696
Football income													
Rates	£975	£936			£1,073	£312	£1,000					£1,070	
Water	£150	£117			£165	£30	£165					£180	
Electricity	£290	£358			£800	£262	£800					£800	
Insurance specific allocation	£72	£0			£0	£0	£0					£0	
Building maintenance	£2,500	£334			£1,000	£0	£1,000					£1,000	
Other works	£2,000	£3,180			£2,000	£0	£2,000					£2,000	
Grass cutting	£4,000	£3,770			£4,240	£1,257	£4,000					£4,240	
Hedge cutting	£1,600	£1,500			£1,760	£500	£1,600					£1,710	
Car park grass area	£710	£730			£780	£243	£780					£835	
Pitch marking initial	£300	£0			£0	£0	£0					£0	
Pitch marking	£2,400	£2,084			£2,640	£1,575	£2,640					£2,825	
Dog bin emptying	£300	£265			£330	£65	£300					£330	
Tree works	£5,000	£0			£5,000	£0	£5,000					£5,000	
Ditches and drainage	£1,000	£0			£1,000	£0	£1,000					£1,000	
Sub total	£21,297	£13,273	£600	£696	£20,788	£4,244	£20,285	£612	£0	£1,275	£20,990	£696	
Service Re-charge	£152,000	£152,000			£196,000	£0	£196,000					£198,000	
Sub total	£152,000	£152,000	£0	£0	£196,000	£0	£196,000	£0	£0	£0	£198,000	£0	
TOTALS	£580,915	£630,277	£119,945	£116,077	£678,972	£89,883	£701,858	£151,862	£98,385	£150,828	£694,505	£155,346	

EARMARKED FUNDS	BUDGET 1.4.23	Less the year 2023 to 2024	Add the year 2023 to 2024	New Adjustments	EARMARKED FUNDS 31.3.24
RECREATION					
Playground RVRG	£92,000	£92,000			£0
Playgrounds	£40,000			£10,000	£50,000
Charles Moules Bridge	£5,000	£5,000			£0
Hillyfields Maintenance	£7,600				£7,600
Van Replacement	£12,600	£10,906			£1,694
Halls Heating Systems				£20,000	£20,000
Totals	£157,200	£107,906		£30,000	£79,294

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