



ENVIRONMENT AND HERITAGE COMMITTEE

Members of the Environment and Heritage Committee

are summoned to attend a Meeting at **7.30pm** on

Wednesday 20 November 2024

to be held at

Loughton Town Council, Council Chamber
1 Buckingham Court, Rectory Lane, Loughton IG10 2QZ

to transact the business shown in the agenda.

Mark Squire

Town Clerk

13 November 2024

Councillor C C Pond (Chairman)
Councillor K Valentine (Vice Chairman)

Councillors

A Fricker
J Obaseki

W Dodd
C Ubah

S Harriman

Note to Councillors:

If you are unable to attend the meeting,
please email your apologies to the office contact@loughton-tc.gov.uk

A G E N D A

- 1 Apologies**
To RECEIVE any apologies for absence.
- 2 Declarations of Interest**
For Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
- 3 Confirmation of Minutes**
To CONFIRM the minutes of the meeting held on 18 September 2024.
- 4 Public Representations**
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
- 5 Town Clerk's / Chairman's Report**
 - Permission has now been granted from Essex County Council, Highways (ECCH) to mount an Evolis, Speed Indicator Device (SID) to a lamppost at 9 Valley Hill. Costs to the Town Council should be modest and limited to linking to the Town Council's Public Liability' insurance cover. Funding for the unit and installation has already been sourced externally by the local resident concerned.
 - Regarding the: 'Removal of seven Loughton Salt Grit Bins by Essex County Council (ECC) – min EH38 refers, there is still no response from ECC on this important issue. The Town Clerk will elaborate further.
- 6 Davenant Playing Fields**
Recreation Committee agenda dated 5 November 2024, item 13 and subsequent minute RC63 refers. It is suggested that this Committee works in tandem with the Recreation Committee. There are potential budget implications for this Committee.

Members to agree this way forward.
- 7 Jessel Green - Fields in Trust – Min EH32**
Recreation Committee agenda dated 5 November 2024, item 14 and subsequent minute RC64 refers. It is suggested that this Committee works in tandem with the Recreation Committee.

Members to agree this way forward.
- 8 Weekly Markets – Min no EH33**
See attached report pages 5 – 7.

Members to review and agree a way forward .
- 9 Heritage Asset and Conservation Areas**
 - 9.1 Extension and Protection of areas within Loughton - Min EH34.1**
Contact has been made with EFDC. The Town Clerk will provide a further oral update if applicable.

To receive and note.

10 Allotments

10.1 Willingale Road Allotments Report

Members to receive the attached report, see page 8.

To review and agree a way forward.

10.2 Pyrles Lane (former) Allotment site EH35.2

EFDC has been contacted and a response is awaited.

To receive and note.

11 Events

11.1 Loughton Wombles – Min no EH12.1

The Loughton Wombles groups teamed up on Saturday 27 October 2024. One group cleared Staples Road and the surrounding roads near to the forest. The second group cleared the housing greens around Rectory Lane Health Centre and Westall Road.

A further litter pick will be held on Saturday 23 November 2024.

To receive and note.

11.2 Loughton Horticultural Show – 2025

Members to approve. Saturday 6 September 2025 has been suggested as the potential date of the event – to be confirmed.

11.3 Loughton Day - 2025

Members to approve. Saturday 20 September 2025 has been suggested as the potential date of the event – to be confirmed.

11.4 Light up a life

A reminder that this event will take place on Saturday 30 November 2024 and that all plans are in place.

To receive and note.

12 Cemetery Matters

12.1 Closed Churchyard – Min no EH37.1

The Town Clerk will provide a further oral update if there are any new developments.

To receive and note.

12.2 Memorial Testing

Memorial testing is due. Plans are being made for this to take place in the next financial year. Funds for this work will be included in 2025-26 Budget figures.

To receive and note.

13 Tender for Christmas Lights 2025

The tender process for Loughton's Christmas Lights for 2025 will be initiated soon.

To receive and note.

- 14 Spring Bulb Display on Borders Lane – Min no EH15**
Whilst Fairview Homes are willing to contribute to the funding of the bulb planting, it has been ascertained that ECC Highways own the verge concerned and their permission is required first as there may be utility pipes underneath the ground surface. A request was registered on the ECC Highways website many months ago now, but nothing has been heard since. The Town Clerk will try and establish a direct contact point and hopefully an update can be provided at the meeting.
- To receive and note.
- 15 Environmental Sustainability – MinEH39**
See report page 9.
- Members to review and recommend a way forward.
- 16 Christmas Windows Competition – Min EH41**
Traditionally ward members distribute the Christmas Window competition flyers to the retailers in their respective wards. Volunteers are required to carry out this task. Similarly additional volunteers are needed to carry out the judging itself. A circular e-mail request will be sent to all members prior to this Committee meeting.
- Members to review and agree a way forward.
- 17 Financial Position**
Current Financial Position
The current financial position as of 31 October 2024 is attached together with current details of the funds available from earmarked reserves. (See pages 10 – 11)
- 18 Fees for Financial Year 2025/26**
See report page 12.
- Members to review and agree fees.
- 19 Budget 2025/26**
19.1 Committee Priorities
See last year's list, page 13 – order has been changed in some instances.
- Members to review.
- 19.2 Budget 2025/26**
The Committee is asked to prepare its Budget for 2025/26. The Town Clerk will highlight areas for particular consideration. See pages 14 – 16.
- Please note that further budget adjustments may be required, in lieu of establishing more reliable utility costs data, implementing the changes from the Chancellor's budget on Employer costs etc.
- 20 Environmental Issues**
This agenda item provides an opportunity for the Committee to discuss concerns and improve the ambience and environment of Loughton by tackling adverse factors and promoting positive ones.
The methodology agreed is as follows:
Councillors should send to the Town Clerk at least 14 days before the meeting a statement of what the eyesore is, its exact location, its ownership, if known, and the desired course of action. Members would discuss the matter, come to a conclusion,

and then the Clerk would write to the responsible body outlining what the Town Council would like to see done. If no action were taken, the matter could be publicised and revisited at a subsequent meeting.

21 Future Work of the Committee

The opportunity for members to suggest topics to be considered by the Committee at a future meeting, subject to the Committee's agreement.

Mark Squire
TOWN CLERK
13 November 2024

Agenda item 8
Weekly Markets – Min no EH33

Having latterly been put on notice that ECC Highways(ECCH) own the freehold title to the pavement in front of Centric Parade, eventually the relevant authority at ECC Highways (to obtain permission for the weekly Sunday Market to go ahead) was located. After several ZOOM meetings and many questions later, ECCH undertook a site visit, which the Town Clerk and Services Manager attended on 28 October 2024.

We met with Tim Olley, ECCH Networks Manager, Olive Porter, ECCH Senior Engineers and Rachel Crouch, ECCH Senior Traffic Regulation & Licencing Office. Having walked along the length of the pavement of the proposed market a further meeting was held back at Buckingham Court.

ECCH are not against the weekly market but there is long list of stipulations, will make the market difficult to deliver in a timely fashion.

Points discussed and advice/ directives provided by ECCH

Existing pavement space

- No stalls can be placed in front or behind any street furniture. In reality this may restrict the market to circa 12 stalls, which may not be commercially viable for the market operator.
- According to ECCH a number of the restaurants have set up dining areas across the pavement. Unlikely that they have been authorized to do so, but the owners would have to remove these encroachments before the Sunday to allow any stalls to be situated there.
- Need to check which retailers can legitimately use the pavement, awnings etc. – No retailer has the right to use any space outside their own property, the public highway is to pass and repass at all times
- The footway must be accessible at all times and wide enough for pedestrians to pass through.
- The Town Clerk and Services Manager will make a further site visit to measure up as to how many stalls can be set up given the current restrictions. ECCH strongly recommends that the gazebos are all of a standard size.

Unloading and loading

- The current parking bays are for all, and you cannot override local residents wishing to park in laybys – cannot ignore existing restrictions.
 - Parking of vans etc – If Loughton wish to see the market traders parking on site, then a new Traffic Regulation Order (TRO) will be required. A decision will need to be made on how Loughton wish to go ahead and there will be a cost for design and advertising of this order .

Parking

- Parking restrictions – needs to be reviewed in further detail, whilst there are none for a Sunday, the bays are open for anyone to park in them and should it be changed for market holders only, this will stop potential customers to the market, a decision to be made, but one that will need to be sorted prior to any market being in place.
- Parking v market v residents right to park- should residents, members of the public going out on a Saturday night in Loughton, they could without incurring a fine leave their car until Sunday night, how is Loughton going to overcome this?

Other logistics

- Tables and chairs licence – EFDC? There has been no table and chair licence applied for in the area for the proposed market and yet they are on site. It would need to be stated that none of the traders can have tables and chairs due to the width of the footway.
- Also, food and drink license needed from EFDC.
- How far will stalls come out – a plan to scale is essential (would prefer to see set gazebos used by all), then it would not matter which trader used the space as they would all be consistent.
- Rubbish collection – when and by whom? Or traders take away their own rubbish that they have created, please advise which, this needs to be stated quite clearly by Loughton in their T&C's
- Overflow into public Highway – No rubbish to be in the public domain or closer than 0.450metres to the kerb edge at any time
- Who is going where and size of gazebos ? - scaled plan required.

Sundry

- No guy ropes permitted
- Guidance on using generators – No - ECCH will not allow on any part of the public highway.
- No variables .e.g. holding on a Tuesday , or other working days or themed market – not possible without changing the TRO (temporary) which comes at a cost
- Amount of public liability insurance – must be ten million pounds
- ECC fee – none at this moment in time
- Specific list of traders and what they are selling – as this market is being proposed under Food and Drink, ECCH recommend that there must be a minimum of 90% food and drink stalls, the remaining stalls should not conflict with shops selling the same or similar items.
- NEPP advice is required – when we know the way Loughton wish to go forward.
- ECCH would also like to see further tweaks to our draft Market policy document, but these are largely incorporating the points made above.
- Also a shorter form licence forms need to be constructed

Conclusion

- There is no flexibility in these ECCH directives.
- Most of the stipulations can most likely be overcome.
- However, the main obstacles are as follows: -
- **1. The requirement for a new Traffic Regulation Order (TRO) for the laybys for loading / unloading. Will take time and at a cost.**
- **2. At the moment, we calculate only a max of 13 stalls are currently viable. Will this be commercially viable for the market operator?**

- **3. Will the market operator have the patience and will to see all these requirements through?**

Recommended Way Forward

- The Town Clerk and Services Manager have subsequently taken further measurements and photos along the pavement to confirm how many market stalls can be feasibly placed. A maximum of 13 stalls has been calculated.
- The Town Clerk will speak to the market operator concerned and further feedback will be provided at the Committee meeting.

MS 13.11.24

Agenda item 10.1
Willingale Road Allotments Report

1. Current Situation

All rents have been paid for the current year, except for one which is being followed up. We have 5 full and 2 half plots vacant currently. Presently we do not have anyone on the waiting list.

The next site inspection will be week commencing 18 November 2024.

A new volunteer has come forward, who has particularly good skills and knowledge, which will be put to use with servicing the equipment on site.

Cesspit

Following the discovery that the cesspit is letting in water, the problem has been looked at further as water is spreading onto the adjacent plot – 16. Volunteers on the site excavated an area near to the WC and found a leak in the freshwater pipe, this has now been repaired by the volunteers. The cesspit was emptied on 29 October, currently we are waiting a quote from a contractor to carry out a survey/investigation, Officers are currently monitoring.

New rules for poultry and captive bird keepers

From 1 October 2024 if you are in charge of the day-to-day care of poultry or other captive birds of any number, you must register them with the Animal Plant and Health Agency (APHA). This includes any birds you keep as pets.

Once registered, the APHA will be able to contact you with updates and guidance if there is a disease outbreak (such as bird flu) in your area and you will help to prevent the spread of disease and protect all kept birds, including back-yard flocks.

Members are asked if they are happy for officers to implement this information into the LTC Hens Tenancy agreement.

2. Volunteers

Loughton Town Council (LTC) is extremely grateful for all the work of the allotment volunteers over the years. They have assisted and carried out numerous repairs on the allotment site.

Members are asked if they are happy for officers to implement discounted rent fees to existing long service volunteers and going forward any new volunteer after 5 years' service. e.g. 50%. The current annual fee for a plot is £53. A certificate of appreciation to be presented to the volunteers would also be a valued addition.

D Taylor – Allotment Officer/MS 11/11/24

Agenda item 15
Environmental Sustainability

The Environment and Sustainability policy was last looked at and agreed at the Environment and Heritage Committee on 23 November 2021- see minutes extract below and link [Council Policies](#)

52.2 Environment & Sustainability Policy – Min no EH 13

The Committee reviewed and AGREED the draft policy document, subject to the following :-

- deletion of the 'EU blacklist' wording
- adding the wording 'In making recommendations, (e.g. on a demolition) in the issue of embodied carbon, and the desirability of retaining and improving existing buildings rather than demolition and replacement.

Cllr Fricker suggests the following

- A future audit of what progress has been made by Loughton Town Council (LTC) in that period and seek from there to define a policy for the next decade?
- Did we sign up to the Nottingham Declaration?
- Did we adopt an Environmental Management System?
- How have we got on promoting biodiversity?
- Are we procuring sustainably?

and notes progress on electrification of our vehicle fleet if not on solar installation (a feasibility study could be undertaken in this respect – possibility of funding from ECC Locality Fund?).

Also that councillors will have in their inbox the consultation link for the [Essex Local Nature Recovery Strategy](#) which offers a number of highly salient suggestions for our area around urban biodiversity, forests and woods, grassed areas, as well as management of areas around rivers.

MS 13.11.24

**Agenda Item 17
Financial Position**

Current Financial Position

Summary Income & Expenditure by Budget Heading 31/10/2024

Month No: 1

Environment & Heritage Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Budget	Variance Annual Total	Funds Available	% of Budget
Environment & Heritage							
Christmas Best Dressed Window	Expenditure	375	0	350	350	350	0%
Cemetery (Church Lane)	Expenditure	57,994	32,635	74,047	41,412	41,412	44.1%
	Income	12,395	8,576	13,178	4,602		65.1%
Street Furniture	Expenditure	38,648	10,379	33,524	23,145	23,145	31.0%
Allotments (1)	Expenditure	4,536	8,053	6,188	(1,865)	0	130.1%
	Income	4,020	2,316	3,675	1,359		63.0%
Lady Whitakers Mead (2)	Expenditure	1,180	2,170	942	(1,228)	0	230.4%
Other Services (3)	Expenditure	2,114	4,027	2,250	(1,777)	0	179.0%
	Income	880	1,089	400	(689)		272.3%
Service Re-charge (4)	Expenditure	125,00	0				0%

INCOME – EXPENDITURE TOTALS

Environment and Heritage Expenditure	<u>229,847</u>	<u>57,263</u>	<u>117,301</u>	<u>60,038</u>	<u>60,038</u>	<u>48.8%</u>
Income	<u>17,295</u>	<u>11,986</u>	<u>17,253</u>	<u>5,267</u>		<u>69.5%</u>
Net Expenditure over Income	<u>212,552</u>	<u>45,277</u>	<u>100,048</u>	<u>54,771</u>		

Notes:

- 1) £2,170 tree works
- 2) £1,497 SSE costs to be reversed, £2,630 tree works and 2,545 fencing and electrical works
- 3) Service re-charge for 2024/25 is £132,000 which is deducted at the end of March 2025. Qualis have now started to invoice on a monthly basis.
- 4) Additional community event costs to be included in budget for 25-26.

Agenda Item 17
Financial Position

Current Financial Position

Earmarked Reserves

A summary of the Committee's reserves showing the amounts available from reserves as at 31/10/2024 is provided below:

Environment & Heritage Committee	31/10/2024
Christmas lights	350
Cemetery	17,292
Salt Bins	5,000
Cemetery plot maintenance endowment (restricted fund)	8,262
Total	30,904

Agenda Item 18
Fees for Financial Year 2025/26

The Committee is asked to agree the rate of increase to be applied to the following fees and charges:

- 1 Cemetery
- 2 Licence for vehicle access to Roding Road allotment site

Notes:

- Allotment rents – the required 12 months' notice has already been issued to tenants at the Willingale Road site that rent for a full-sized plot with effect from September 2025 will be £55 per annum (see Min no EH 10.1).
- Radar keys for access to accessible toilets are sold at cost.
- No fee is charged for licences for pedestrian access on to the Roding Road Allotments.
- The Recreation Committee has agreed to increase the fees under its control by 2.7%.

Conclusion

The current level of fees and charges may be viewed on the LTC website under Documents, Forms and Policies section, or a paper copy can be made available on request from the Council office.

We historically base our hire increases on Retail Price Index (RPI) increases. Currently based on September 2024, Government official indices, inflation is running at 2.6% and RPI at 2.7%.

Comparison fees at other Councils and hirers have been compared with LTC's charges and LTC's are generally in line.

Recommend

Increases of 2.7%, rounding up to the nearest pound as historic charges set with 2 decimal places are not user friendly and over complicate the charging procedure.

MS 13.11.24

Agenda item 19 – Budgets 2025/26

19.1 Committee Priorities

ENVIRONMENT AND HERITAGE COMMITTEE – Priorities 2024/25		
Current Priority	Main Function	Greater Detail/Current Position
Current activities		
High	Loughton Day / Heritage Open Days	September events + heritage trail/leaflets – 2024
High	Loughton Cemetery Wall	Work to commence soonest
High	Weekly food market in High Street	Soonest
High	St John the Baptist= Closed Churchyard	Pending
High	Registration of Village Greens	Historically applications submitted to ECC
High	Conservation Areas / areas of local landscape merit	Monitor proposals submitted to EFDC Local List review TBC
High	Liaison with City of London Corporation	All aspects re Epping Forest including route signage
Medium	Lady Whitaker's Mead	Development of new cemetery /or other project
On-going activities		
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Community Lavatory scheme	Awaiting approaches to businesses
High	Cemetery (Church Lane)	Burials, administration, maintenance Rules and Regulations review
High	War memorials	Inspect and maintain
High	Heritage plaques, drinking fountain, seats and other street furniture; Lopping Hall clock	Installation and maintenance
High	Allotments	Lettings, licences, administration
High	Christmas lights (Kings Green, The Broadway and High Road)	Installation, inspections and maintenance
High	Christmas Window Competition	Admin and arrangements
High	Winter salt bag partnership	Facilitating the ECC scheme Replacement of existing grit bins
High	Responding to consultations	Variable
High	Any other matters within the Committee's terms of reference	

Agenda item 19.2
Budgets 2025/26

Loughton Town Council Budget 2025 - 2026
E&H Budget - initial

ENVIRONMENT & HERITAGE COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD 31.10.24	PROJECTED	BUDGET	YTD 31.10.24	PROJECTED	BUDGET	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
	EXPENSE	EXPENSE	INCOME	INCOME	EXPENSE	EXPENSE	31.3.25	INCOME	INCOME	31.3.25							
Christmas Best Dressed Window																	
Christmas windows prizes																	
Christmas windows other costs																	
Christmas windows prizes/other costs	£350				£350	£0	£350					£360		£360		£360	
Sub total	£350	£0	£0	£0	£350	£0	£350	£0	£0	£0		£360	£0	£360	£0	£360	£0
Cemetery (Church Lane)																	
Purchase Exclusive Rights of Burial			£5,350	£7,000				£5,725	£4,408	£5,725			£5,725		£5,725		£5,725
Interment			£6,900	£3,776				£4,280	£3,162	£4,280			£4,280		£4,280		£4,280
Memorial fee			£965	£555				£1,033	£603	£1,033			£1,033		£1,033		£1,033
Transfer / assignment			£2,500	£1,064				£2,140	£1,238	£2,140			£2,140		£2,140		£2,140
Salaries	£17,300	£17,653			£19,689	£10,545	£20,800					£21,420		£22,060		£22,720	
Tax and National Insurance	£8,000	£8,505			£8,477	£4,689	£9,000					£9,270		£9,550		£9,840	
Pensions	£6,500	£7,046			£7,544	£4,108	£7,500					£7,730		£7,960		£8,200	
Staff travel	£50				£50	£0	£50					£50		£50		£50	
Phones	£100				£0		£0					£0		£0		£0	
Water	£800	£846			£1,017	£198	£800					£820		£840		£870	
Electricity	£2,000	£1,519			£2,000	£730	£1,459					£1,800		£1,850		£1,910	
Building Maintenance	£1,000	£796			£1,000	£170	£1,000					£1,030		£1,060		£1,090	
Supplies	£800	£131			£800	£111	£800					£820		£840		£870	
Ground maintenance - contract	£15,688	£13,921			£16,786	£9,098	£17,000					£17,510		£18,040		£18,580	
Other works	£6,000	£2,985			£6,000	£1,384	£6,000					£6,000		£6,180		£6,370	
Refuse collection	£3,630	£4,112			£3,884	£2,502	£4,000					£4,120		£4,240		£4,370	
Grave digging	£1,800	£480			£1,800		£1,800					£1,850		£1,910		£1,970	
Memorial testing	£0				£5,000		£5,000					£5,150		£5,300		£5,460	
Sub total	£63,668	£57,994	£15,715	£12,395	£74,047	£33,535	£75,209	£13,178	£9,411	£13,178		£77,570	£13,178	£79,880	£13,178	£82,300	£13,178
ENVIRONMENT & HERITAGE COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD 31.10.24	PROJECTED	BUDGET	YTD 31.10.24	PROJECTED	BUDGET	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
	EXPENSE	EXPENSE	INCOME	INCOME	EXPENSE	EXPENSE	31.3.25	INCOME	INCOME	31.3.25							
Street Furniture																	
General Income								£0	£5	£5							
Christmas lights - maintenance	£1,760	£750			£1,883	£255	£1,800					£1,850		£1,910		£1,970	
Christmas lights - electricity	£550	£1,291			£550	£274	£549					£570		£590		£610	
Christmas lights - enhancement	£16,000	£16,400			£16,000	£75	£16,000					£17,000		£17,510		£18,040	
Hanging baskets	£8,700	£8,730			£9,341	£8,567	£8,567					£10,000		£10,300		£10,610	
War memorial maintenance	£1,000	£387			£1,000	£0	£500					£520		£540		£560	
Bus shelters	£500	£64			£500	£0	£500					£520		£540		£560	
Lopping Hall clock annual maintenance	£250	£169			£250	£169	£250					£250		£260		£270	
Heritage plaques/panels	£1,000	£357			£1,000	£414	£828					£1,000		£1,030		£1,060	
Fountain	£0	£300			£300	£615	£615					£630		£650		£670	
Other works	£500	£1,500			£500	£0	£500					£500		£520		£540	
Seats	£500	£55			£500	£0	£500					£500		£520		£540	
Alley way names	£500	£6,270			£500	£0	£500					£500		£520		£540	
Salt/grit bins	£200				£200	£0	£200					£300		£310		£320	
Pedestrian signage	£1,000	£2,375			£1,000	£10	£1,000					£1,030		£1,060		£1,090	
Sub Total	£32,460	£38,648	£0	£0	£33,524	£10,379	£32,309	£0	£5	£5		£35,170	£0	£36,260	£0	£37,380	£0

Agenda item 19.2 Budgets Cont./...

Loughton Town Council Budget 2025 - 2026
E&H Budget - initial

	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
ENVIRONMENT & HERITAGE COMMITTEE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD 31.10.24	PROJECTED	BUDGET	YTD 31.10.24	PROJECTED	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
	EXPENSE	EXPENSE	INCOME	INCOME	EXPENSE	EXPENSE	31.3.25	INCOME	INCOME	31.3.25						
Allotments																
Licence fees			£430	£400				£250	£150	£250				£250		£250
Allotment rents			£3,200	£3,620				£3,425	£3,354	£3,425			£3,425		£3,425	£3,425
Water	£660	£1,831			£588	£554	£949				£920		£950		£980	
Electricity	£600	£1,158			£600	£1,821	£3,000				£3,000		£3,090		£3,180	
Willingale Road allots- works	£2,000	£1,483			£2,000	£5,678	£5,678				£2,060		£2,120		£2,180	
All allotments	£2,000	£64			£2,000	£0	£2,000				£2,060		£2,120		£2,180	
Roding allotment works	£1,000				£1,000	£0	£1,000				£1,000		£1,030		£1,060	
Sub Total	£6,260	£4,536	£3,630	£4,020	£6,188	£8,053	£12,627	£3,675	£3,504	£3,675	£9,040	£3,675	£9,310	£3,675	£9,580	£3,675
Lady Whittakers Mead (Loughton Lane)																
Other works	£880	£0			£942	£2,170	£2,170				£1,000		£1,030		£1,060	
Sub Total	£880	£0	£0	£0	£942	£2,170	£2,170	£0	£0	£0	£1,000	£0	£1,030	£0	£1,060	£0
Other Services																
Loughton Day	£1,000	£1,866		£577	£2,000	£3,807	£3,807	£400	£1,257	£1,257	£4,000	£1,300	£4,120	£1,340	£4,240	£1,380
Wombles Litter Picking	£60	£56			£100	£60	£120				£120		£120		£120	
Horticultural Show	£100	£192			£150	£355	£350		£471	£471	£360	£450	£370	£460	£380	£470
Sub Total	£1,160	£2,114	£0	£577	£2,250	£4,222	£4,277	£400	£1,728	£1,728	£4,480	£1,750	£4,610	£1,800	£4,740	£1,850
Service Recharge																
Sub total	£125,000	£125,000			£132,000		£132,000				£132,000		£132,000		£132,000	£0
	£125,000	£125,000	£0	£0	£132,000	£0	£132,000	£0	£0	£0	£132,000	£0	£132,000	£0	£132,000	£0
TOTALS	£229,778	£228,292	£19,345	£16,992	£249,301	£58,359	£258,942	£17,253	£14,648	£18,586	£259,620	£18,603	£263,450	£18,653	£267,420	£18,703

Agenda item 19.2 Budgets Cont./...

Loughton Town Council Budget 2025 - 2026
E&H Budget - initial

EARMARKED FUNDS	BUDGET 31.3.24		Less the year 2024 to 2025		Add the year 2024 to 2025		New Adjustments		EARMARKED FUNDS 31.3.25	EARMARKED FUNDS 31.3.26	EARMARKED FUNDS 31.3.27
ENVIRONMENT & HERITAGE											
Christmas Lights	£350								£350	£350	£350
Cemetery	£17,292								£17,292	£17,292	£17,292
Cemetery Plot Endowment (RF)	£8,262								£8,262	£8,262	£8,262
Willingale Fencing					£5,000				£5,000		
Closed Churchyard					£17,500				£17,500	£18,025	£18,566
SUB TOTAL	£25,904		£0		£22,500				£48,404	£43,929	£44,470