



# ANNUAL TOWN MEETING

8pm on Wednesday 19 March 2025

The Murray Hall, Borders Lane, Loughton, IG10 3SB

## AGENDA

- 1 Introduction of Town Councillors.
- 2 To agree the minutes of the Annual Town Meeting held on Tuesday 5 March 2024 as a correct record.
- 3 To take any matters arising from the last meeting.
- 4 To receive reports on the Council's activities from:

Town Mayor of the Council	Cllr Katie Valentine
Chairman of Planning and Licensing Committee	Cllr Carol Davies
Chairman of Recreation Committee	Cllr David Wixley
Chairman of Environment and Heritage Committee	Cllr Chris Pond
Chairman of Resources and General Services Committee	Cllr Michael Owen
- 5 Presentation of the Citizenship Awards.
- 6 Notification to representatives from the local organisations and charities who will receive financial assistance in 2025/26.
- 7 To receive questions from the public concerning matters over which the Town Council has control or some influence.

**Signed:** **Cllr Katie Valentine**  
**Town Mayor, Loughton Town Council**

**Dated:** **12 March 2025**

**The meeting will close at 10pm at the latest.**  
**Tea/coffee will be served after the meeting.**

**LIST OF ATTENDANCE AT MEETINGS**  
**MUNICIPAL YEAR 2024/2025**  
From 15/05/2024 to 12/03/2025

	Council 7 meetings		Planning and Licensing Committee 21 meetings				Recreation Committee 5 meetings				Environment and Heritage Committee 4 meetings				Resources and General Services Committee 5 meetings				Leave of absence granted
	Attended	Apols. rec' d	Attended	Attended as a non-member	Attended as a substitute	Apols. rec' d	Attended	Attended as a non-member	Attended as a substitute	Apols. rec' d	Attended	Attended as a non-member	Attended as a substitute	Apols. rec' d	Attended	Attended as a non-member	Attended as a substitute	Apols. rec' d	
I Allgood	7			1	3			1	1			2			4			1	
R Brookes	5	2		1				1	1			1			5				
C Davies	6	1	16			5													
W Dodd #	6	1	14		2	2					3			1					
S Fontenelle	6	1						2				1			5				
A Fricker	6	1			1				1		4								
S Harriman	7				2						3			1					
L House *	2	4					3												
K-W Lee	7		18			3													
N MacKinnon *	5	1					4			1					4			1	
R Minhas	3	4	15			6													
S Murphy	3	4	14			7													
S Murray	7						4			1					4			1	
J Obaseki	2	3									1			1					
M Owen	6	1													5				
C C Pond	6	1									3			1					
J Riley	7		20			1		1					1						
M Stubbings	7				1		5								5				
R Sylvan	7						4												
C Ubah *	5		13		5			1			1								
K Valentine	6	1					5				4								
D Wixley	7			1	2		5					2	2			3	2		

\* Ballot Papers for Broadway and Debden Wards were incorrect at election on 2/5/24. Extraordinary Meeting held on 29 May to resolve Committee membership details and election of TM and DTM once councillors confirmed. #Final member of Planning & Licensing Committee confirmed for 29 July 2024 meeting.