



RESOURCES AND GENERAL SERVICES COMMITTEE

Members of the Resources and General Services Committee
are summoned to attend a Meeting at **7pm** on

Wednesday, 15 January 2025

at Loughton Town Council, Council Chamber, 1 Buckingham Court,
Rectory Lane, Loughton IG10 2QZ

to transact the business as shown in the agenda.

Mark Squire
Town Clerk
8 January 2025

Councillor M Owen (Chairman)
Councillor R Brookes (Vice Chairman)

Councillors
I Allgood
S Murray

S Fontenelle
M Stubbings

N MacKinnon

Note to Councillors:
If you are unable to attend the meeting,
please phone your apologies to the office on 020 8508 4200.

A G E N D A

- 1 Apologies for absence**
To RECEIVE any apologies for absence.
- 2 Declarations of Interest**
Councillors to declare any pecuniary or non-pecuniary interest in any items on the agenda.
- 3 Confirmation of Minutes**
To CONFIRM the minutes of the meeting held on 4 December 2024.
- 4 Public Representations**
To hear any representations from members of the public who have registered a request to address the Committee in accordance with no 5, Appendix C, of the Standing Orders.
- 5 Town Clerk's / Chairman's Report**
To report (for discussion only) on any further significant information / matters that may be of interest to Committee members.
- 6 Internal Financial Check**
To note that Cllr Mackinnon visited the office on 6 January 2025 and undertook a financial check on the payroll reports for December 2024.

To receive and note.
- 7 Financial Assistance Grants**
To note that the Financial Assistance Working Group will be meeting on Wednesday 29th January 2025 to review the grant applications received by the deadline of 31 December 2024.
- 8 Banking**
Loughton Town Council (LTC) currently uses the Santander (interest bearing) account to hold the precept funds. From time to time, transfers are made from this account to the LTC Nat West current account to top up balances as the latter is LTC's working account. The current method of transfer is to take authorised instructions (with two nominated signatories) into the Santander Branch in the High Street. Santander then send a fax to their Head Office to make the transfer.

As from 4 February 2025 Santander will not facilitate fax transfers. The only way forward that Santander will allow is that the two nominated Councillors need to be in the same room at the same time to make the transfer over the phone, with designated security codes and questions. This does not appear to be a very practical way forward.

Recommend closure of the Santander A/c in due course, with future precept payments to be made into the new Unity Bank A/C which will pay a higher rate of interest and will be easier to administer.
- 9 Committee Priorities**
The Committee is requested to review and AGREE its council wide priority list for 2025/26 (see pages 3-6)

10 Budgets / Estimates 2025/26

The Committee is asked to consider and CONFIRM the estimates of income and expenditure and levels of earmarked funds for 2025/26 (see pages 7 - 21).

The Town Clerk will highlight some salient points.

Mark Squire
TOWN CLERK
8 January 2025

**Agenda item 9
Council-wide Priorities 2025/26**

OVERALL PRIORITIES 2025/26		
Ranking	Committee	Activity
1	Resources and General Services	Transfer to electronic banking
2	Recreation	Jessel Green Day
3	Environment & Heritage	Loughton Day
4	Planning & Licensing	Local Plan modifications

PLANNING AND LICENSING COMMITTEE – Priorities 2025/26

Priority	Main Function	Greater Detail (current position)
	Current activities	
High	Planning and Licensing	Responding to applications
High	All other matters within the committee's	terms of reference
Medium	Design Award Scheme	Annual award presentation

RECREATION COMMITTEE – Priorities 2025/26

Current Priority	Main Function	Greater Detail (current position)
	Current Activities	
1	Jessel Green Day	Preparation and organisation
2	Kingsley Hall	Renewal of floor
3	Willingale Road Playing Field	Renewal of fencing
4	RVRG	Improvements to changing rooms area / demolition of existing buildings
5	Solar energy installations for Council buildings	Further research and budgetary allowance
6	Halls heating systems	Further research and budgetary allowance
7	Other playgrounds	New works/upgrading's
8	RVRG path maintenance	Budgetary constraints
9	Land adjacent to Willingale Road Allotment	Use as a nature reserve/community orchard. Some clearance and environmental studies undertaken
10	Hillyfields litter bins	Working with EFDC
11	Hillyfields landscaping / new gate	Specifications and costings

12	Roding Valley Recreation Ground	Registration as a "Field in Trust"
13	Byelaws for Town Council land	To be researched
	On-going Activities	
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley and Murray Halls	Bookings, admin, finance, maintenance and works
High	Open spaces including the Memorial Garden in Roding Road	Maintenance
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Football lettings, maintenance and works
High	Playgrounds / outdoor gyms	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	As detailed in the Standing Orders
High	Provision of Public Access Defibrillators	Maintenance

ENVIRONMENT AND HERITAGE COMMITTEE – Priorities 2025/26

Current Priority	Main Function	Greater Detail/Current Position
	Current activities	
High	Loughton Day / Heritage Open Days	September events + heritage trail/leaflets – 2024
High	Loughton Cemetery Wall	Work to commence soonest
High	Weekly food market in the High Street	Soonest
High	St John the Baptist – Closed Churchyard	Continue dialogue
High	Registration of Village Greens	Historically applications submitted to ECC
High	Conservation Areas / areas of local landscape merit	Monitor proposals submitted to EFDC Local List review TBC
High	Liaison with City of London Corporation	All aspects re Epping Forest including route signage
Medium	Lady Whitaker's Mead	Development of new cemetery /or other project
	On-going activities	
High	Environmental Sustainability	Additional ongoing emphasis
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Community lavatory scheme	Confirmed as a priority to progress
High	Cemetery (Church Lane)	Burials, administration, maintenance Rules and Regulations review
High	War memorials	Inspect and maintain

High	Heritage plaques, drinking fountain, seats and other street furniture; Lopping Hall clock	Installation and maintenance
High	Allotments	Lettings, licences, administration
High	Christmas lights (Kings Green, The Broadway and High Road)	Installation, inspections and maintenance
High	Christmas Window Competition	Admin and arrangements
High	Winter salt bag partnership	Facilitating the ECC scheme Replacement of existing grit bins
High	Responding to consultations	Variable
High	Any other matters within the Committee's terms of reference	

Resources and General Services -- Priorities 2025/26

Priority	Main Function	Greater Detail/Current Position
	Current activities	
High	Transfer to Electronic Banking	Transfer to Unity Bank; amalgamating / reducing current banking arrangements
High	Town Council Email addresses	Available – require adoption by council members
High	Additional Signatories	The addition of two further Councillor signatories to bank accounts
Medium	Local Council Awards	To commence in 2025
Low	Council structure	Continuing reviews
	On-going activities	
High	Seeking external funding sources	As and when
High	Banking arrangements and investments	Kept under review
High	Running the Committee	
High	Admin for whole council	
High	Council and committee agendas and minutes	
High	All council finances, end of year accounts, audit etc	
High	Management of Buckingham Court	
High	Personnel and employment matters, staff management	Staff Handbook reviews as required
High	IT and office equipment	
High	Civic matters	Civic Celebrations incl. Citizenship Awards
High	Annual Report	Preparation and printing
High	Newsletter	Editorial, printing and distribution
High	Noticeboards	Maintenance and installation
High	Publicity and website	Currently being updated
High	Annual Town Meeting	Arrangements and admin
High	Christmas card	Arrangements and admin

Resources and General Services Committee 15 January 2025

High	Emergency Plan	Amendments and circulation
High	Financial Assistance Scheme	Admin and finance
High	New legislative requirements	
High	Policy reviews	On-going
High	Responding to consultations	Variable
High	Contract reviews	On-going
High	Training strategy	Regular reviews
High	Any other matters within the Committee's terms of reference	

Agenda item 10
Estimates for 2025/26

1 Budget Review

All the Committees have now considered their draft budgets for 2025/26 and provided their estimates for consideration by this Committee. N.B. some adjustments have been made subsequently.

For information, the latest Retail Price Index (RPI) figure is 3.6% as of December 2024, and the latest Consumer Price Inflation (CPI) 2.6% as of December 2024.

2 Service Recharges

These are internal transfers reflecting the cost of running each committee and do not affect the total budgeted expenditure. They are included in the spreadsheet budget figures for 2025/26 provided in the reports. Once the budget has been reviewed, the service recharge for each committee will be calculated and included in the figures for presentation to the Council.

3 Tax Base

The tax base which will be used to calculate the 2025/26 Band D Council Tax for LTC as confirmed by Epping Forest District Council (EFDC) is 13,184.1 (13,017.8 in 24/25). This is the figure that when divided into the precept gives the Band D annual amount per household. Effectively this means that the base precept level available to the Town Council is slightly increased from last year.

EFDC explains the Tax Base as follows:

Council Tax Base - This is the number of Band D equivalent dwellings in a local authority area. To calculate the tax base for an area, the number of dwellings in each council tax band shown on the Valuation List is reduced to take account of discounts and exemptions. The resulting figure for each band is then multiplied by its proportion relative to Band D (from 6/9 for Band A to 18/9 for Band H) and the total across all eight bands is calculated. An adjustment is then made for the collection rate. The tax base figure that is used by the billing authority when it sets its council tax uses an adjustment for the collection rate, the actual discount for second homes and any premium applicable to empty homes.

Calculating the Parish Council Precept

What is a Precept?

The precept is a tax that Parish Council's levy (charge) their local council taxpayers to meet their budgetary requirements. Parish Councils do not receive any direct funding from central government and rely on their precept, plus any other income they generate from services or facilities they provide. The Parish Council precept forms part of the local Council Tax and is collected from local electors via their Council Tax payments.

How is it Calculated?

The precept requirement should be the difference between the Parish Council's estimated income and its anticipated spending requirement for the financial year.

Therefore, the Parish Council needs to agree a budget before it can set its precept, and both must be agreed by the full Parish Council.

When calculating the precept, the Parish Council should take into consideration:

- 1) current year's spending levels - for ongoing services for which it is responsible e.g. recreation facilities, lighting, cemeteries, insurance and cost of the Parish Council offices
- 2) costs of any additional spending plans or projects

- 3) provision for contingencies and reserves
- 4) levels of anticipated income – from services for which it is responsible e.g. rental income, allotment fees, burial fees, grants, etc.

The Parish Council forecasts the amount of funding it will require for the following year and requests this funding from the billing authority (Epping Forest DC) in the form of a precept that is to be included in the local Council Tax levied.

The Council Taxbase is calculated by the billing authority by equating to the number of Band D equivalent properties in each Parish, after considering things like:

- 1) The number of properties in each band during the year (i.e. including the results of changes and appeals)
- 2) The number of demolished properties
- 3) The number of cases in receipt of Disabled Reduction
- 4) The number of cases receiving a discount and/or exemption
- 5) The billing authority's provision for bad or doubtful debts
- 6) Allowance for growth in the tax base figures – properties awaiting Banding by the Valuation Office Agency - expressed as Band D equivalents.

This means a property in Band B will be expressed as a fraction, being equivalent to 7/9^{ths} of a Band D property, whilst a property in Band H will be expressed as two x Band D properties - the two properties together would be expressed as 2.8 x Band D properties.

The Taxbase is used to indicate the amount of Council Tax required for the Parish to cover the precept by performing the following calculation:

- 1) Divide the precept by the Council tax base for your Parish. This will provide you with the Council Tax for a Band D property, and
- 2) Multiply the Band D Council Tax by the appropriate factor to calculate the Council Tax for each of the other bands. These factors are shown in the following table:

Council Tax Band	Factor/Fraction
A	5/9 (Disabled Reduction Band A)
A	6/9
B	7/9
C	8/9
D	1 (9/9)
E	11/9
F	13/9
G	15/9
H	2 (18/9)

For example, if a Parish has a tax base consisting of the equivalent of 1,000 Band D properties and levies a precept of £20,000 the Council Tax for a Band D property would be £20.

Multiplying by the appropriate factors the Council Tax for each Band would be as follows:

Council Tax Band	Formula	Council Tax Levy
A	£20 x 5/9 (Disabled Relief Band A)	£11.11
A	£20 x 6/9	£13.33
B	£20 x 7/9	£15.56
C	£20 x 8/9	£17.78
D	£20 x 9/9	£20.00

E	£20 x 11/9	£24.44
F	£20 x 13/9	£28.89
G	£20 x 15/9	£33.33
H	£20 x 18/9	£40.00

It should be noted, in addition to the Council Tax resulting from the Parish precept there will also be Council Tax levied by the other precepting authorities, i.e., in respect of the District Council, County Council, the Police and Fire Authorities.

What does all this mean in practical terms?

All this means that even if the Parish Council requests the same financial precept for the whole Parish for the next financial year, due to changes in the number of Band D equivalent properties in the Parish, the individual precept against each property may change. This can result in the individual precept rising or falling by a small percentage even when the Parish Council precept, as a whole, has not changed.

4 Committees' Estimates

The summary of the Committees' estimates taking into account each Committee's requests is as follows for 2025/26:

All totals excluding any recharges

Committee	Income	Expenditure
	£	£
Resources and General Services	19,500	621,011
Environment and Heritage	19,133	122,119
Recreation	167,865	499,194
Planning and Licensing	0	212
	206,498	1,242,536
Increase / Decrease in Earmarked Reserves (EMR)		
Resources & General Services		10,000
Environment & Heritage		3,000
Recreation		27,000
Planning and Licensing		-5,000
Total	206,498	1,277,536
Net requirement	1,071,037	
Surplus in General Reserves allocation	10,000	
Final Net Requirement	1,061,037	80.48

Tax base factor 13,184

The Earmarked Funds summary is shown on page 21. An overall net increase in Earmarked Funds of £35,000 is recorded.

This would result in a £4.13 increase on the Band D charge from £76.35 (this year) to £80.48.

The Committee is asked to consider the options, and agree

- I. If and where the savings are to be made; and/or
- II. which new items of expenditure are to be included in the budget; and
- III. the estimates

This will provide a **RECOMMENDATION of the level of precept for 2025/2026** to be made to the meeting of the Council on 26 January 2025.

5 Public Loans Outstanding's

For information please see below for details of the current status of public loans outstanding.

Summary of outstanding loans to Council				
Figures refer to capital balance outstanding				
Purpose	Start Date	Opening balance	Closing balance 31.12.24	End date of loan
			2024	
Buckingham Court	19.1.01	400,000	27,182.66	19.01.26
Community Centre (1)	28.3.02	500,000	84,541.30	28.03.27
Community Centre (2)	28.6.02	500,000	83,099.29	28.06.27
Total		1,400,000	194,823.25	

**Agenda Item 10
Budgets 2025/26**

RECREATION COMMITTEE	2023/2024 BUDGET EXPENSE	2023/2024 ACTUAL EXPENSE	2023/2024 BUDGET INCOME	2023/2024 ACTUAL INCOME	2024/2025 BUDGET EXPENSE	2024/2025 YTD 30.11.2024 EXPENSE	2024/2025 PROJECTED 31.3.25	2024/2025 BUDGET INCOME	2024/2025 YTD 30.11.2024 INCOME	2024/2025 PROJECTED 31.3.25	2025/2026 EXPENSE	2025/2026 INCOME	2026/2027 EXPENSE	2026/2027 INCOME	2027/2028 EXPENSE	2027/2028 INCOME
Kingsley Hall																
Hall Hire			£25,750	£30,012					£25,750	£27,030	£33,000		£33,990		£35,010	£36,060
Rates	£1,410	£1,244			£1,323	£1,027	£1,368				£1,410		£1,450		£1,490	
Water	£869	£363			£930	£319	£600				£650		£670		£690	
Electricity	£2,400	£1,381			£2,600	£1,352	£2,400				£2,600		£2,680		£2,760	
Gas	£6,000	£2,421			£6,000	£609	£2,000				£3,000		£3,090		£3,180	
Cleaning	£7,433	£6,763			£7,700	£4,857	£7,500				£7,730		£7,960		£8,200	
Building Maintenance	£6,500	£6,234			£5,000	£4,128	£6,000				£6,180		£6,370		£6,560	
Supplies & General expenses	£300	£5			£300	£3	£200				£300		£310		£320	
Refuse Collection	£624	£620			£668	£416	£624				£650		£670		£690	
Sub total	£25,536	£19,031	£25,750	£30,012	£24,521	£12,711	£20,692	£25,750	£27,030	£33,000	£22,520	£33,990	£23,200	£35,010	£23,890	£36,060
The Murray Hall																
General Income			£200	£492					£200	£496	£374		£400		£400	£400
Comm Ctre site ECC recharge			£9,000	£6,453					£6,500	£4,176	£10,000		£10,000		£10,000	£10,000
Hall hire			£110,000	£102,134					£117,700	£96,292	£110,000		£113,300		£116,700	£120,200
Salaries	£24,000	£24,644			£27,167	£20,659	£27,545				£29,000		£29,870		£30,770	
Tax and National Insurance	£2,400	£4,548			£4,284	£2,548	£3,397				£4,500		£4,640		£4,780	
Pensions	£5,500	£6,032			£6,601	£4,950	£6,600				£7,000		£7,210		£7,430	
Staff Travel	£50	£7			£50	£0	£0				£50		£50		£50	
Telephone Landline & mobile	£1,000	£862			£1,070	£289	£650				£670		£690		£710	
Licences	£330	£122			£330	£135	£203				£300		£310		£320	
General Expenses	£200	£263			£200	£50	£200				£210		£220		£230	
Rates	£9,400	£5,863			£10,060	£4,396	£6,594				£7,000		£7,210		£7,430	
Water	£710	£204			£685	£580	£870				£900		£930		£960	
Electricity	£40,000	-£10,921			£40,000	£15,016	£30,000				£35,000		£36,050		£37,130	
Gas	£17,200	£6,322			£10,000	£1,751	£6,000				£6,300		£6,490		£6,680	
Window cleaning	£880	£811			£700	£310	£500				£515		£530		£550	
Ext building & comm areas shared maint	£660	£0			£0	£0	£0				£0		£0		£0	
Building maintenance	£6,000	£7,580			£10,000	£12,699	£15,000				£12,000		£12,360		£12,730	
Security maintenance	£210	£0			£0	£0	£0				£0		£0		£0	
Supplies	£700	£843			£700	£675	£900				£930		£960		£990	
Ground maintenance	£2,500	£1,685			£2,500	£1,459	£2,500				£2,575		£2,650		£2,730	
Refuse collection	£2,000	£1,690			£2,140	£1,109	£1,690				£1,740		£1,790		£1,840	
Hygiene bin emptying	£380	£153			£268	£230	£268				£280		£290		£300	
Other works /furniture/equipment	£1,000	£0			£1,000	£0	£0				£1,000		£1,000		£1,000	
Loan Repayments -capital	£0	£58,788			£0	£45,892	£61,189				£0		£0		£0	
Loan Repayments -interest	£72,300	£13,503			£72,300	£8,103	£10,804				£72,300		£72,300		£20,000	
Sub Total	£187,420	£122,999	£119,200	£109,079	£190,055	£120,851	£174,911	£124,400	£100,964	£120,374	£182,270	£123,700	£185,550	£127,100	£136,630	£130,600

Resources and General Services Committee 15 January 2025

RECREATION COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.20 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.20 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
Other Services																
General Income																
Community Events Jessel Green								£7,000	£2,715	£2,715		£7,000		£7,210		£7,430
Community Events Jessel Green	£5,000	£15,496			£15,500	£14,445	£14,445				£15,000		£15,450		£15,910	
Defibrilators	£500	£175			£500	£0	£500				£520		£540		£560	
Sub total	£5,500	£15,671	£0	£0	£16,000	£14,445	£14,945	£7,000	£2,715	£2,715	£15,520	£7,000	£15,990	£7,210	£16,470	£7,430
Roding Valley Recreation Ground																
General income			£0	£1,603				£0	£0	£0		£0		£0		£0
Football income			£3,300	£606				£1,500	£583	£800		£0		£0		£0
Licence fees			£3,000	£2,250				£3,000	£2,250	£3,000		£3,000		£3,000		£3,000
Warden Equipment and supplies	£1,200	£1,353			£1,200	£907	£1,200				£1,240		£1,280		£1,320	
Salaries	£18,000	£17,602			£19,821	£13,784	£18,379				£19,800		£20,390		£21,000	
Tax and National Insurance	£2,700	£3,523			£3,437	£2,984	£3,979				£5,500		£5,670		£5,840	
Pensions	£2,600	£2,524			£2,756	£2,073	£2,764				£2,850		£2,940		£3,030	
Staff Travel	£350	£247			£350	£191	£287				£350		£360		£370	
Staff phones (mobile)	£180	£84			£100	£61	£92				£110		£110		£110	
Rates	£2,300	£2,046			£2,250	£1,536	£2,304				£2,250		£2,320		£2,390	
Water	£350	£24			£268	£157	£236				£300		£310		£320	
Electricity	£200	£410			£300	£709	£300				£300		£310		£320	
Building maintenance	£3,000	£0			£3,000	£90	£135				£3,000		£3,090		£3,180	
Grounds maintenance contract	£84,800	£75,249			£90,700	£54,137	£81,206				£120,000		£123,600		£127,310	
Gate security	£10,100	£9,075			£10,100	£6,086	£9,129				£10,100		£10,400		£10,710	
Supplier & Other works	£7,000	£5,833			£7,000	£7,618	£8,000				£7,210		£7,430		£7,650	
Dog bin emptying	£600	£520			£642	£370	£555				£570		£590		£610	
Tree wks/supplies	£0	£0			£3,000	£13,690	£13,690				£5,000		£5,150		£5,300	
Grounds maintenance contract - football	£28,113	£24,947			£30,000	£17,967	£26,951				£5,000		£5,150		£5,300	
Other Essential works - football	£3,600	£3,195			£1,000	£2,356	£3,534				£1,000		£1,030		£1,060	
Improvement works	£1,000	£0			£1,000	£0	£1,000				£1,000		£1,030		£1,060	
Van re-charge	£2,500	£13,086			£7,566	£0	£6,850				£7,790		£7,056		£7,267	
Sub total	£168,593	£159,718	£6,300	£4,459	£184,490	£124,716	£180,588	£4,500	£2,833	£3,800	£193,370	£3,000	£198,216	£3,000	£204,147	£3,000

Resources and General Services Committee 15 January 2025

RECREATION COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028	
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.20 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.20 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME	
Open Spaces																	
General Income			£0	£125					£0	£125	£175		£175		£175		£175
Licence Fees	£0	£0															
Salaries	£7,200	£7,041			£7,929	£5,513	£7,351				£7,720		£7,950		£8,190		
Tax and National Insurance	£1,200	£1,409			£1,375	£1,193	£1,591				£2,000		£2,060		£2,120		
Pensions	£1,000	£1,010			£1,416	£829	£1,105				£1,150		£1,180		£1,220		
Staff Travel	£120	£92			£130	£76	£114				£130		£130		£130		
Other works	£2,000	£0			£2,000	£2,350	£2,500				£2,000		£2,060		£2,120		
Lindens	£1,000	£887			£1,300	£639	£959				£1,300		£1,340		£1,380		
Kings Green	£500	£444			£550	£615	£743				£570		£590		£610		
Standard Green	£100	£89			£125	£64	£96				£125		£130		£130		
Hillyfields	£500	£444			£1,200	£970	£1,455				£1,500		£1,550		£1,600		
Land adj WR allotments	£800	£670			£900	£450	£900				£900		£930		£960		
Memorial Rose Garden	£1,530	£1,750			£1,530	£1,100	£1,530				£1,530		£1,580		£1,630		
Tree works /supplies	£1,000	£453			£2,000	£0	£2,000				£3,000		£3,090		£3,180		
Van re - charge	£845	£5,234			£3,026	£0	£2,740				£3,116		£2,822		£2,907		
Sub total	£17,795	£19,523		£125	£23,481	£13,799	£23,083	£0	£0	£175	£25,041	£175	£25,412	£175	£26,177	£175	
Playgrounds																	
Salaries	£10,600	£10,561			£11,893	£8,270	£11,027				£11,500		£11,850		£12,210		
Tax and National Insurance	£1,600	£2,114			£2,062	£1,790	£2,387				£2,500		£2,580		£2,660		
Pensions	£1,600	£1,514			£1,654	£1,244	£1,659				£1,750		£1,800		£1,850		
Staff Travel	£220	£148			£220	£114	£171				£220		£230		£240		
Roding Valley Recreational Playground	£1,700	£404			£1,700	£45	£68				£1,700		£1,750		£1,800		
Felsted Road Playground	£1,900	£1,109			£2,000	£587	£1,500				£2,000		£2,060		£2,120		
Traps Hill Playground	£1,760	£2,732			£1,800	£3,314	£4,000				£1,850		£1,910		£1,970		
Felsted Road -grass cutting	£100	£89			£100	£64	£96				£103		£110		£110		
Annual playgrounds report	£2,000	£1,341			£2,000	£1,553	£2,330				£2,000		£2,060		£2,120		
Playgrounds general maintenance	£1,000	£711			£1,000	£266	£1,000				£1,000		£1,030		£1,060		
Newmans Lane Playground	£2,500	£2,528			£2,500	£596	£2,500				£2,500		£2,580		£2,660		
Westall Road Playground	£1,500	£4,586			£1,500	£1,735	£2,500				£1,545		£1,590		£1,640		
Colebrook Lane playground	£2,200	£3,756			£3,000	£1,340	£3,000				£3,100		£3,190		£3,290		
Hillyfields Road Playground	£500	£550			£500	£0	£500				£515		£530		£550		
Oakwood Hill (aka Monksg)	£0	£0			£100	£195	£250				£260		£270		£280		
Outdoor gyms	£1,000	£255			£1,000	£500	£1,000				£1,030		£1,060		£1,090		
Playgrounds planned new works	£26,000	£27,998			£0	£0	£0				£0		£0		£0		
Van recharge	£1,160	£7,852			£4,539	£0	£4,110				£4,675		£4,233		£4,360		
Sub total	£57,340	£68,248			£37,568	£21,613	£38,096	£0	£0	£0	£38,248	£0	£38,833	£0	£40,010	£0	

Resources and General Services Committee 15 January 2025

RECREATION COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.20 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.20 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
Willingale Road Playing Field																
Football income			£612	£1,274				£696	£0	£0		£0		£0		£0
Rates	£1,073	£936			£1,070	£702	£1,053				£1,135		£1,170		£1,210	
Water	£165	£110			£180	£78	£100				£180		£190		£200	
Electricity	£800	£853			£800	£586	£800				£800		£820		£840	
Building maintenance	£1,000	£115			£1,000	£408	£1,000				£1,000		£1,030		£1,060	
Other works	£2,000	£2,363			£2,000	£716	£2,000				£2,000		£2,060		£2,120	
Grass cutting	£4,240	£3,770			£4,240	£2,513	£4,240				£4,240		£4,370		£4,500	
Hedge cutting	£1,760	£1,500			£1,710	£1,000	£1,710				£1,710		£1,760		£1,810	
Car park grass area	£780	£730			£835	£487	£835				£850		£880		£910	
Pitch marking	£2,640	£1,575			£2,825	£3,850	£3,850				£3,970		£4,090		£4,210	
Dog bin emptying	£330	£260			£330	£155	£330				£340		£350		£360	
Tree works	£5,000	£0			£5,000	£1,100	£5,000				£6,000		£6,180		£6,370	
Ditches and drainage	£1,000	£0			£1,000	£0	£0				£0		£0		£0	
Sub total	£20,788	£12,212	£612	£1,274	£20,990	£11,595	£20,918	£696	£0	£0	£22,225	£0	£22,900	£0	£23,590	£0
Service Re-charge	£152,000	£196,000			£196,000	£0	£196,000				£228,000		£234,800		£241,800	
Sub total	£152,000	£196,000	£0	£0	£196,000	£0	£196,000	£0	£0	£0	£228,000	£0	£234,800	£0	£241,800	£0
TOTALS	£634,972	£613,402	£151,862	£144,949	£693,105	£319,730	£669,232	£155,346	£133,542	£160,064	£727,194	£167,865	£744,901	£172,495	£712,714	£177,265

Resources and General Services Committee 15 January 2025

ENVIRONMENT & HERITAGE COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.2024 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.2024 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
Christmas Best Dressed Window																
Christmas windows prizes	£0	£0			£0	£0	£0				£0		£0		£0	
Christmas windows other costs	£0	£0			£0	£0	£0				£0		£0		£0	
Christmas windows prizes/other costs	£350	£0			£350	£0	£350				£360		£360		£360	
Sub total	£350	£0	£0	£0	£350	£0	£350	£0	£0	£0	£360	£0	£360	£0	£360	£0
Cemetery (Church Lane)																
Purchase Exclusive Rights of Burial Internment			£5,350	£7,000				£5,725	£4,641	£5,725		£5,725		£5,725		£5,725
Memorial fee			£6,900	£3,776				£4,280	£4,246	£4,280		£4,280		£4,280		£4,280
Transfer / assignment			£965	£555				£1,033	£907	£1,033		£1,033		£1,033		£1,033
Salaries	£17,300	£17,653						£2,140	£1,471	£2,140		£2,140		£2,140		£2,140
Tax and National Insurance	£8,000	£8,505			£19,689	£14,283	£19,044				£19,620		£20,210		£20,820	
Pensions	£6,500	£7,046			£8,477	£6,466	£8,621				£9,500		£9,790		£10,080	
Staff travel	£50	£0			£7,544	£5,747	£7,663				£7,890		£8,130		£8,370	
Phones	£100	£0			£50	£0	£50				£50		£50		£50	
Water	£800	£846			£0	£0	£0				£0		£0		£0	
Electricity	£2,000	£1,519			£1,017	£315	£473				£490		£500		£520	
Building Maintenance	£1,000	£796			£2,000	£596	£894				£1,800		£1,850		£1,910	
Supplies	£800	£131			£1,000	£186	£1,000				£1,030		£1,060		£1,090	
Ground maintenance - contract	£800	£131			£800	£301	£700				£800		£820		£840	
Other works	£15,688	£13,921			£16,786	£10,026	£15,039				£16,500		£17,000		£17,510	
Refuse collection	£6,000	£2,985			£6,000	£1,401	£6,000				£6,000		£6,180		£6,370	
Grave digging	£3,630	£4,112			£3,884	£2,697	£4,000				£4,120		£4,240		£4,370	
Memorial testing	£1,800	£480			£1,800	£0	£1,800				£1,850		£1,910		£1,970	
Sub total	£63,668	£57,994	£15,715	£12,395	£74,047	£42,018	£65,284	£13,178	£11,265	£13,178	£74,650	£13,178	£76,890	£13,178	£79,200	£13,178

Resources and General Services Committee 15 January 2025

ENVIRONMENT & HERITAGE COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.20 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.202 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME	
Street Furniture																	
General Income																	
Christmas lights - maintenance	£1,760	£750			£1,883	£255	£1,800					£1,850		£1,910			£1,970
Christmas lights - electricity	£550	£1,291			£550	£411	£548					£570		£590			£610
Christmas lights - enhancement	£16,000	£16,400			£16,000	£16,250	£16,250					£17,000		£17,510			£18,040
Hanging baskets	£8,700	£8,730			£9,341	£8,567	£8,567					£10,000		£10,300			£10,610
War memorial maintenance	£1,000	£387			£1,000	£0	£500					£520		£540			£560
Bus shelters	£500	£64			£500	£0	£500					£520		£540			£560
Lopping Hall clock annual maintenance	£250	£169			£250	£169	£250					£250		£260			£270
Heritage plaques/panels	£1,000	£357			£1,000	£414	£1,000					£1,000		£1,030			£1,060
Fountain	£0	£300			£300	£615	£615					£309		£320			£330
Other works	£500	£1,500			£500	£0	£500					£500		£520			£540
Seats	£500	£55			£500	£86	£500					£500		£520			£540
Alley way names	£500	£6,270			£500	£0	£500					£500		£520			£540
Salt/grit bins	£200	£0			£200	£0	£200					£300		£310			£320
Pedestrian signage	£1,000	£2,375			£1,000	£10	£500					£1,000		£1,030			£1,060
Sub Total	£32,460	£38,648	£0	£0	£33,524	£26,777	£32,230	£0	£0	£0	£34,819	£0	£35,900	£0	£37,010	£0	

Resources and General Services Committee 15 January 2025

ENVIRONMENT & HERITAGE COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.20 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.20 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME	
Allotments																	
General Income																	
Licence fees			£430	£400				£250	£150	£250		£250		£250		£250	£250
Allotment rents			£3,200	£3,620				£3,425	£3,840	£3,840		£3,955		£3,955		£3,955	£3,955
Water	£660	£1,831			£588	£780	£1,040				£1,070		£1,100		£1,130		£1,130
Electricity	£600	£1,158			£600	-£60	£600				£620		£640		£660		£660
Willingale Road allots- works	£2,000	£1,483			£2,000	£5,979	£5,979				£2,060		£2,120		£2,180		£2,180
All allotments	£2,000	£64			£2,000	£0	£2,000				£2,060		£2,120		£2,180		£2,180
Roding allotment works	£1,000	£0			£1,000	£0	£1,000				£1,000		£1,030		£1,060		£1,060
Sub Total	£6,260	£4,536	£3,630	£4,020	£6,188	£6,699	£10,619	£3,675	£3,990	£4,090	£6,810	£4,205	£7,010	£4,205	£7,210	£4,205	£4,205
Lady Whittakers Mead (Loughton Lane)																	
Other works	£880	£0			£942	£2,170	£2,170				£1,000		£1,030		£1,060		£1,060
Sub Total	£880	£0	£0	£0	£942	£2,170	£2,170	£0	£0	£0	£1,000	£0	£1,030	£0	£1,060	£0	£1,060
Other Services																	
Loughton Day	£1,000	£1,866		£577	£2,000	£3,807	£3,807	£400	£1,257	£1,257	£4,000	£1,300	£4,120	£1,340	£4,240		£1,380
Wombles Litter Picking	£60	£56			£100	£60	£120				£120	£0	£120	£0	£120		£0
Horticultural Show	£100	£192			£150	£625	£350				£360	£450	£370	£460	£380		£470
Sub Total	£160	£2,114	£0	£0	£2,250	£4,492	£4,277	£0	£1,257	£1,257	£4,480	£1,750	£4,610	£1,800	£4,740	£1,850	£1,850
Service Recharge	£125,000	£125,000			£125,000	£0	£125,000				£142,000		£146,260		£150,648		£150,648
Sub total	£125,000	£125,000	£0	£0	£125,000	£0	£125,000	£0	£0	£0	£142,000	£0	£146,260	£0	£150,648	£0	£150,648
TOTALS	£228,778	£228,292	£19,345	£16,415	£242,301	£82,156	£239,930	£16,853	£16,512	£18,525	£264,119	£19,133	£272,060	£19,183	£280,228	£19,233	£19,233

Resources and General Services Committee 15 January 2025

RESOURCES & GENERAL SERVICES COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD30.11.2024 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD30.11.2024 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME	
Communication																	
Postage	£1,200	£1,085			£1,200	£644	£1,000				£1,030		£1,061			£1,093	
Telephone (landline)	£2,200	£2,165			£2,354	£1,248	£1,872				£1,930		£1,988			£2,048	
Website (design and maintenance)	£500	£253			£500	£0	£0				£500		£515			£530	
Annual Report (printing)	£800	£854			£914	£851	£851				£880		£906			£934	
Annual Report (design)	£335	£335			£358	£300	£300				£310		£319			£329	
General expenses	£0	£144			£0	£0	£500				£520		£536			£552	
Newsletter (design)	£5,400	£5,525			£5,564	£3,900	£5,200				£5,360		£5,521			£5,686	
Newsletter (delivery)	£6,270	£5,772			£6,709	£5,065	£6,709				£6,910		£7,117			£7,331	
Newsletter (printing)	£1,650	£668			£1,650	£501	£1,500				£1,550		£1,597			£1,644	
Noticeboard	£0	£250			£1,000	£0	£1,000				£1,030		£1,061			£1,093	
Sub Total	£18,355	£17,051	£0	£0	£20,249	£12,509	£18,932	£0	£0	£0	£20,020	£0	£20,621	£0	£21,239	£0	
Office Expenses																	
Stationery	£1,600	£1,621			£1,600	£1,572	£1,800				£1,850		£1,906			£1,963	
Photocopying	£2,400	£1,027			£1,712	£809	£1,712				£1,760		£1,813			£1,867	
Binding minutes	£150	£0			£150	£0	£150				£150		£155			£159	
Books & publications	£0	£0			£100	£0	£100				£100		£103			£106	
Office equipment & maintenance	£2,000	£1,761			£2,140	£1,370	£2,140				£2,200		£2,266			£2,334	
Server and equipment maintenance	£4,400	£4,554			£6,292	£3,020	£6,292				£8,000		£8,240			£8,487	
Computer Licenses	£0	£0			£0	£0	£0				£2,000		£2,060			£2,122	
RBS Omega	£1,275	£0			£1,364	£1,553	£1,553				£1,600		£1,648			£1,697	
Sky Guard personal protection	£850	£778			£910	£518	£800				£820		£845			£870	
Chip and pin	£1,650	£1,404			£1,600	£999	£1,499				£1,540		£1,586			£1,634	
General expenses	£800	£1,449			£800	£1,846	£2,000				£1,000		£1,030			£1,061	
Sub Total	£15,125	£12,594	£0	£0	£16,668	£11,687	£18,046	£0	£0	£0	£21,020	£0	£21,651	£0	£22,300	£0	
Audit																	
Internal audit	£825	£800			£883	£0	£900				£930		£958			£987	
External Audit	£1,870	£2,104			£2,247	£0	£2,300				£2,370		£2,441			£2,514	
RBS Year End	£610	£1,022			£1,000	£0	£1,000				£1,030		£1,061			£1,093	
Sub Total	£3,305	£3,926	£0	£0	£4,130	£0	£4,200	£0	£0	£0	£4,330	£0	£4,460	£0	£4,594	£0	

Resources and General Services Committee 15 January 2025

RESOURCES & GENERAL SERVICES COMMITTEE	2023/2024 BUDGET EXPENSE	2023/2024 ACTUAL EXPENSE	2023/2024 BUDGET INCOME	2023/2024 ACTUAL INCOME	2024/2025 BUDGET EXPENSE	2024/2025 YTD30.11.2024 EXPENSE	2024/2025 PROJECTED 31.3.25	2024/2025 BUDGET INCOME	2024/2025 YTD30.11.2024 INCOME	2024/2025 PROJECTED 31.3.25	2025/2026 EXPENSE	2025/2026 INCOME	2026/2027 EXPENSE	2026/2027 INCOME	2027/2028 EXPENSE	2027/2028 INCOME
Central Personnel																
Salaries	£225,000	£216,918			£244,724	£173,053	£230,737				£239,000		£246,170		£253,555	
Tax & National Insurance	£89,000	£89,913			£92,723	£66,815	£89,087				£96,300		£99,189		£102,165	
Pensions	£94,000	£97,468			£104,643	£75,703	£100,937				£108,300		£111,549		£114,895	
Staff Travel	£1,200	£1,174			£1,300	£971	£1,300				£1,300		£1,339		£1,379	
Other staff costs	£3,000	£2,332			£2,000	£1,015	£2,000				£2,000		£2,060		£2,122	
Sub Total	£412,200	£407,805	£0	£0	£445,389	£317,557	£424,061	£0	£0	£0	£446,900	£0	£460,307	£0	£474,116	£0
Council Expenses																
Press and advertising	£0	£0			£50	£0	£50				£50		£52		£53	
Subscriptions	£4,400	£3,417			£3,800	£3,087	£3,800				£4,910		£5,057		£5,209	
Insurance -general	£10,720	£9,783			£10,468	£9,831	£11,000				£14,000		£14,420		£14,853	
Training / conferences -Councillors	£500	£75			£1,100	£650	£1,100				£1,130		£1,164		£1,199	
Training /conferences -Staff	£500	£505			£500	£265	£500				£520		£536		£552	
Legal	£3,000	£0			£3,000	£0	£3,000				£3,000		£3,090		£3,183	
Town Mayors expenses	£750	£824			£750	£200	£750				£750		£773		£796	
Christmas card competition	£100	£75			£50	£0	£50				£50		£50		£50	
General Expenses	£0	£20			£0	£0	£0				£2,000		£1,030		£1,061	
Sub Total	£19,970	£14,699	£0	£0	£19,718	£14,033	£20,250	£0	£0	£0	£26,410	£0	£26,171	£0	£26,954	£0
Other Services (RGS)																
Commemorative #beacons	£0	£24			£0	£660	£660				£680		£700		£721	
Election Expenses	£0	£0			£0	£36,703	£11,848				£0		£0		£0	
Citizenship awards	£400	£0			£400	£0	£400				£410		£422		£435	
Remembrance Parade	£0	£26			£500	£705	£705				£710		£731		£753	
Light up a Life	£0	£288			£300	£253	£300				£310		£319		£329	
Annual Town Meeting	£0	£0			£100	£0	£100				£100		£103		£106	
Sub Total	£400	£338	£0	£0	£1,300	£958	£14,013	£0	£0	£0	£2,210	£0	£2,276	£0	£2,345	£0
Members' Expenses																
Members travel & subsistence	£100	£105			£200	£53	£200				£200		£206		£212	
Parish basic allowance	£2,160	£1,324			£2,160	-£120	£2,160				£2,220		£2,287		£2,355	
Tax & National Insurance	£100	£294			£100	£0	£100				£100		£103		£106	
Sub Total	£2,360	£1,723	£0	£0	£2,460	-£67	£2,460	£0	£0	£0	£2,520	£0	£2,596	£0	£2,673	£0

Resources and General Services Committee 15 January 2025

RESOURCES & GENERAL SERVICES COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD30.11.2024 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD30.11.2024 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
Buckingham Court																
Buckingham Court rental income			£2,000	£1,312				£2,000	£582	£1,000		£1,500		£1,545		£1,591
Service charge	£2,900	£2,595			£3,103	£1,946	£3,103				£3,200		£3,296		£3,395	
Rates	£16,050	£15,843			£17,120	£11,883	£17,120				£17,630		£18,159		£18,704	
Electricity	£1,800	£319			£4,815	£2,042	£2,723				£2,800		£2,884		£2,971	
Gas	£5,600	£4,691			£5,600	£1,101	£2,000				£2,060		£2,122		£2,185	
Water	£1,000	£3,059			£1,000	£675	£1,000				£1,030		£1,061		£1,093	
Cleaning	£4,800	£0			£0	£0	£0				£0		£0		£0	
Building maintenance	£4,000	£3,469			£4,000	£1,899	£3,500				£3,605		£3,713		£3,825	
Lift inspection and service	£550	£132			£550	£140	£550				£570		£587		£605	
Loan repayments -capital	£28,206	£24,626			£28,206	£12,777	£28,206				£28,206		£0		£0	
Loan repayments - interest	£0	£3,580			£0	£1,326	£0				£0		£0		£0	
Sub Total	£64,906	£58,314	£2,000	£1,312	£64,394	£33,789	£58,202	£2,000	£582	£1,000	£59,101	£1,500	£31,822	£1,545	£32,777	£1,591
Grants																
Grants - received				£37,100				£0	£0	£0	£0		£0		£0	
Grants- general	£30,000	£22,899			£30,000	£13,585	£30,000				£30,000		£30,000		£30,000	
Grants -Citizens Advice (CA)	£8,500	£8,500			£8,500	£0	£8,500				£8,500		£8,500		£8,500	
Sub Total	£38,500	£31,399	£0	£37,100	£38,500	£13,585	£38,500	£0	£0	£0	£38,500	£0	£38,500	£0	£38,500	£0
Interest Received	£0	£0	£0	£0	£0	£0	£0	£19,000	£17,375	£24,000	£0	£18,000	£0	£18,000	£0	£18,000
Sub Total	£0	£0	£0	£0	£0	£0	£0	£19,000	£17,375	£24,000	£0	£18,000	£18,000	£18,000	£0	£18,000
Service Recharge	-£371,000	-£371,000			-£396,000	£0	-£396,000				-£425,000		-£437,750		-£450,883	
Sub total	-£371,000	-£371,000	£0	£0	-£396,000	£0	-£396,000	£0	£0	£0	-£425,000	£0	-£437,750	£0	-£450,883	£0
TOTALS	£204,121	£176,849	£2,000	£38,412	£216,808	£404,051	£202,664	£2,000	£582	£1,000	£196,011	£19,500	£170,653	£19,545	£174,616	£19,591

PLANNING & LICENSING COMMITTEE	2023/2024	2023/2024	2023/2024	2023/2024	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2024/2025	2025/2026	2025/2026	2026/2027	2026/2027	2027/2028	2027/2028
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 30.11.24 EXPENSE	PROJECTED 31.3.25	BUDGET INCOME	YTD 30.11.24 INCOME	PROJECTED 31.3.25	EXPENSE	INCOME	EXPENSE	INCOME	EXPENSE	INCOME
Service Recharge	£34,000	£34,000			£50,000		£50,000				£55,000		£56,650		£58,350	
Design Award Scheme	£200	£170			£200		£200				£212		£225		£238	
TOTAL	£34,200	£34,170	£0	£0	£50,200	£0	£50,200	£0	£0	£0	£55,212	£0	£56,875	£0	£58,588	£0

**Agenda Item 10 - continued
Earmarked Funds 2025/26**

EARMARKED FUNDS	BUDGET 31.3.24	Less the year 2024 to 2025	Add the year 2024 to 2025	New Adjustments	EARMARKED FUNDS 31.3.25	EARMARKED FUNDS 31.3.26	EARMARKED FUNDS 31.3.27
RECREATION							
Playgrounds - Newmans Lane	£95,000	-£95,000	£0	£0	£0	£0	£0
Hillyfields Maintenance	£7,600	£0	£0	£0	£7,600	£7,600	£7,600
Kingsley Hall Floor	£5,000	-£5,000	£10,000	£0	£10,000	£6,000	£6,000
Demolition Changing Rooms	£0	£0	£10,000	£0	£10,000	£0	£0
RVRG - pathways	£0	£0	£0	£0	£0	£0	£0
Solar Panels - Murray Hall	£0	£0	£0	£0	£0	£0	£0
Speeding Indicator	£0	£0	£2,000	£0	£2,000	£0	£0
Fencing	£0	£0	£5,000	£0	£5,000	£0	£0
Totals	£107,600	-£100,000	£27,000	£0	£34,600	£13,600	£13,600
ENVIRONMENT & HERITAGE							
Christmas Lights	£350	£0	£0	£0	£350	£350	£350
Cemetery	£17,292	£0	£0	£0	£17,292	£17,292	£17,292
Cemetery Plot Endowment (RF)	£8,262	£0	£0	£0	£8,262	£8,262	£8,262
Willingale Fencing	£0	£0	£0	£0	£0	£5,000	£5,000
Salt Bins	£5,000	£0	£0	-£5,000	£5,000	£0	£0
Closed Churchyard	£0	£0	£8,000	£0	£8,000	£8,240	£8,487
SUB TOTAL	£30,904	£0	£8,000	-£5,000	£38,904	£39,144	£39,391
RESOURCES & GENERAL SERVICES							
Elections Costs	£24,855	-£24,855	£10,000	£0	£10,000	£20,000	£30,000
Grant Funding	£2,542	-£1,000	£0	£0	£1,542		
SUB TOTAL	£27,397	-£25,855	£10,000	£0	£11,542	£20,000	£30,000
PLANNING & LICENCING							
Local/Neighbourhood Plan	£20,000	£0	£0	-£5,000	£15,000	£15,000	£15,000
SUB TOTAL	£20,000	£0	£0	-£5,000	£15,000	£15,000	£15,000