



COUNCIL MEETING

Members are summoned to attend a Meeting

of the Town Council to be held at 7.30pm on

Tuesday 13 October 2026

**At Loughton Town Council, Council Chamber,
1 Buckingham Court, Loughton IG10 2QZ**

to transact the business as shown in the agenda.

**Liz Petyt Start
Town Clerk
8 October 2026**

**Councillor S Harriman (Town Mayor)
Councillor L House (Deputy Town Mayor)**

Cllr R Brookes
Cllr S Fontenelle
Cllr R Minhas
Cllr M Owen
Cllr R Sylvan

Cllr C Davies
Cllr A Fricker
Cllr S Murphy
Cllr C Pond
Cllr C Ubah

Cllr W Dodd
Cllr K-W Lee
Cllr S Murray
Cllr J Riley
Cllr K Valentine

Cllr M Fontenelle
Cllr N MacKinnon
Cllr J Obaseki
Cllr M Stubbings
Cllr D Wixley

Note to Councillors:

If you are unable to attend the meeting,
please email your apologies to the office on contact@loughton-tc.gov.uk

A G E N D A

- 1 Apologies for Absence**
To receive any apologies for absence.
- 2 Declarations of Interest**
For Councillors to declare any pecuniary or non-pecuniary interest in any items on the Agenda.
- 3 Confirmation of Minutes**
To confirm the minutes of the Council meeting held on 15 July 2026.
- 4 Public Representations**
To hear any representations from members of the public who have registered a request to address the Council in accordance with no 5, Appendix C, of the Standing Orders.
- 5 Questions Without Discussion**
To answer any questions which have been submitted in accordance with Standing Order No 4.
- 6 Town Mayor's / Town Clerk's Report**
To report (for discussion only) on any further significant information/matters (if any) that may be of interest to Town Council members.
- 7 Town Mayor's Engagements and Announcements**
The Town Mayor will report on any events he has attended to represent the Town Council. See page 3.
- 8 Reports from Committees**
 - 8.1 Planning and Licensing**
Held on 20 July, 3 and 17 August, 7 and 21 September and 5 October 2026.
 - 8.2 Environment & Heritage**
Held on 22 September 2026.
 - 8.3 Recreation**
Held on 9 September 2026.
 - 8.4 Resources and General Services**
Held on 7 October 2026.
- 9 Reports from Members on Outside Organisations**
To receive brief reports from representatives on outside organisations.
Council representatives on outside organisations are requested to make a written report, which is attached to the agenda, on meetings which they have attended. A verbal report can be made on meetings attended within ten days of the Council meeting.
 - 9.1 Roding Valley Meadows Nature Reserve**
Cllr Stephen Murray – 21 July 2026. See page 4.
 - 9.2 Tree Wardens/EFDALC/EALC/Roding Valley Stakeholders/ LCLC**
Cllr David Wixley. See page 19

9.3 East 15 University of Essex

Cllr Sebastain Fontenelle. See page 21

10 District and County Councillor Representations

To hear representations from District and County Council members relevant to Loughton (the maximum time permitted for this item will be ten minutes).

11 Fields in Trust – Jessel Green

The Town Clerk will provide an update on the application for Fields in Trust Status for Jessel Green along with the progress of the motion request for landowner support from EFDC.

12 Epping Forest Community Safety Partnership – Op/Dial Report

To receive and NOTE Essex Police Performance Summary reports on pages 5 – 13.

13 Epping Forest District, The Broadway, Debden Public Spaces Protection Order (PSPO) extension consultation

To receive and RESPOND. See pages 14 – 15.

14 EALC Announcement – Buckingham Palace Garden Party Award 2027

Members are invited to consider making nominations to attend a garden party in 2027. See pages 16 – 17.

15 Loughton Town Partnership

A community meeting will be held at Lopping Hall on Thursday 22 October 2026 at 7pm for all residents, local businesses, community groups and stakeholders. See page 18.

To receive and NOTE.

16 Membership of EALC/NALC

To consider the processing for payment of the annual affiliation invoice for the EALC/NALC (see page 23).

To discuss and provide DECISION.

Liz Petyt Start
Town Clerk
8 October 2026

Agenda Item 7
Town Mayor's Engagements and Announcements

17 July	3Food4U Epping Hub Opening	SH
18 July	Debden Heritage and Hope Community Fun Day for All at 12:00pm to 3:00pm at Trinity Church Debden, Manock Drive, Loughton. IG10 2JD	SH
22 August	Ribbon cutting and official opening of new Tile shop Goldings Hill	SH
31 August	Welcoming Alex from 41 st Epping Forest Scouts after his 145 mile walk from Gloucester to Lopping Hall	SH
5 September	Horticultural Show Murray Hall	SH
19 September	Loughton Community Day – Loughton Cricket Club	
29 September	6-year anniversary of 3Food4U foodbank, Loughton Club, Station Road	SH
9 October	Official Opening and ribbon cutting of Dooleys Grill and Bar 179-181 High Road Loughton	SH

Agenda Item 9.1 Reports from Members on Outside Organisations

Dear Colleague

I serve as a district council representative on the Roding Valley Meadows Nature Reserve management committee, which meets twice yearly and met early this afternoon, I thought that there might be some interest in the key issues.

The key issues were:

- The plans to rewet the fen are continuing via funding from the Environmental Agency (the fen is the field between the river and the Oakwood Hill estate)
- Thames Water are mapping all the sewers and water pipes throughout the reserve
- Cattle from the City of London were on the reserve between 23/12/25 and 12/3/26
- The hay cut will take place during the first week of August
- In house the Essex Wildlife Trust are repairing 5 current benches and are assembling and locating 5 new benches
- Fly tipping is still an issue and the warden is working closely with EFDC officers
- An old and significant willow tree has required to be pollard.
- Oak processionary moth has been an issue in two places. <https://www.forestresearch.gov.uk/tools-and-resources/fthr/pest-and-disease-resources/oak-processionary-moth-thaumetopoea-processionea/>
- the recent 40th anniversary day was a great success, and **I am delighted to be able to report that both the leader of EFDC and its chief executive were able to find time in their busy schedules to visit the reserve**, this was much appreciated, the reserve really is a gem of our district
- The next meeting of the management committee will be in January 2027.

Councillor Stephen Murray
Loughton Roding Ward
21 July 2026

Agenda Item 12**Epping Forest Community Safety Partnership – Op/Dial Report****Report to Epping Forest Community Safety Partnership****Date of report: 28th July 2026**

Portfolio	Epping Forest Community Safety Partnership
Author	Caroline Wiggins
Subject	Op Guardian/Dial ASB Hotspot Patrol Programme
CSP Priorities	○ Supporting Vulnerable Victims ○ Working to reduce ASB in public places ○ Acquisitive Crime ○ Community Restoration ○ Continue effective partnership working to meet emerging local threats and issues
Decision	

Following the significant reductions in anti-social behaviour achieved through Op Dial in 2024 and Op Guardian in subsequent years, the PFCC is keen to build on this successful approach and continue targeted activity in locations experiencing the greatest ASB harm.

Whilst there is currently no Home Office funding available for ASB hotspot patrols, the PFCC's Office has earmarked a small budget to deliver a focused programme of patrols and interventions across a number of identified hotspot locations between August and December 2026.

- Across Essex 8 hotspot locations were identified each receiving 3 police patrol days and 1 CSP patrol day per week.
- Delivery Period: 22 weeks for patrols (August – December 2026)
- Detached youth outreach from August to October 2026
- Nights/Days of Action £1000 per hotspot

5	Debden, Epping Forest	34	Youth nuisance linked to the college, plus vehicle nuisance near the retail area.	Selected as the Epping Forest hotspot as local context indicates college-linked youth nuisance is a key driver, despite some vehicle ASB.	Monday, Friday, Saturday, Sunday	12:00 - 00:00
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o Delivery Model

Element	Delivery model	Purpose
Police patrols	3 patrols per week, 2 officers, 4 hours per patrol.	High-visibility presence on peak ASB days.
CSP patrols	1 patrol per week, 2 officers, 2 hours per patrol.	Additional visible presence and local partner engagement.
Detached youth outreach	1 session per week, per hotspot (August to October 2026).	Youth engagement, early intervention and diversion during summer and up to end of October half-term.
Nights/Days of Action	£1,000 per hotspot.	Multi-agency activity.
Reporting	Guardian App, otherwise, QR forms for police and CSP.	Consistent monitoring of activity, engagement and outcomes.
Communications	EP and councils/CSPs comms to support social media and reassurance messaging.	Increase public awareness and confidence.

To participate in the programme the 8 CSP's were asked to match fund the PFCC contribution through the deployment of existing patrol resources, enabling additional patrol activity within the hotspot area and increasing overall visibility and impact.

Given the time constraints and the operation commencing on **1 August**, I have approved the release of funding to support the CSP Patrol element for Epping Forest. A total of **£3,720** has been ringfenced by the CSP to cover this activity.

Please find below Epping Forest hotspot debrief.



ASB Hotspot

Locations Op Guardi

Caroline Wiggins

Directorate Specialist - (CSP Manager)

Agenda Item 12

Epping Forest Community Safety Partnership – Op/Dial Report ... continued/

OFFICIAL

Epping Forest

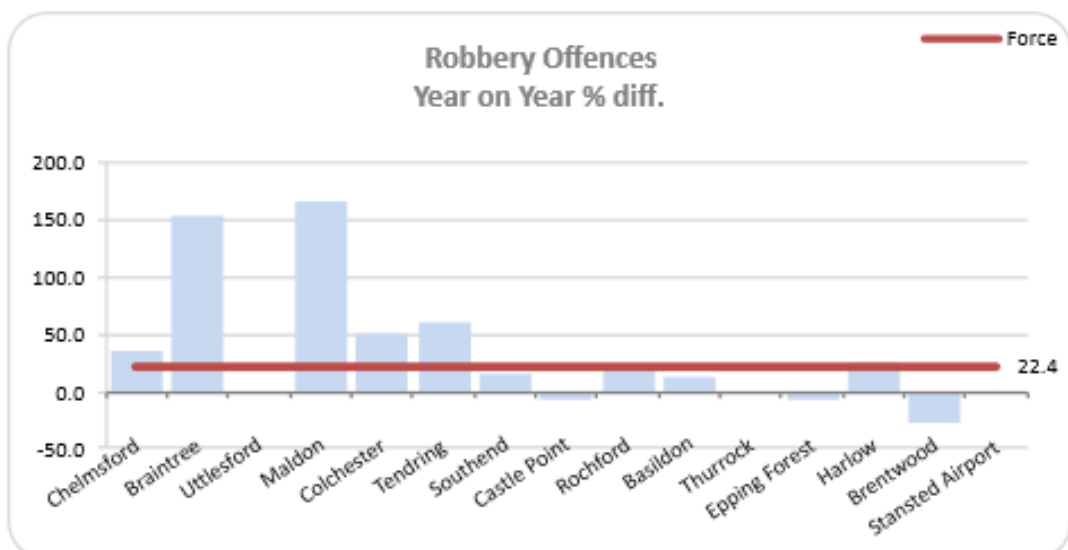
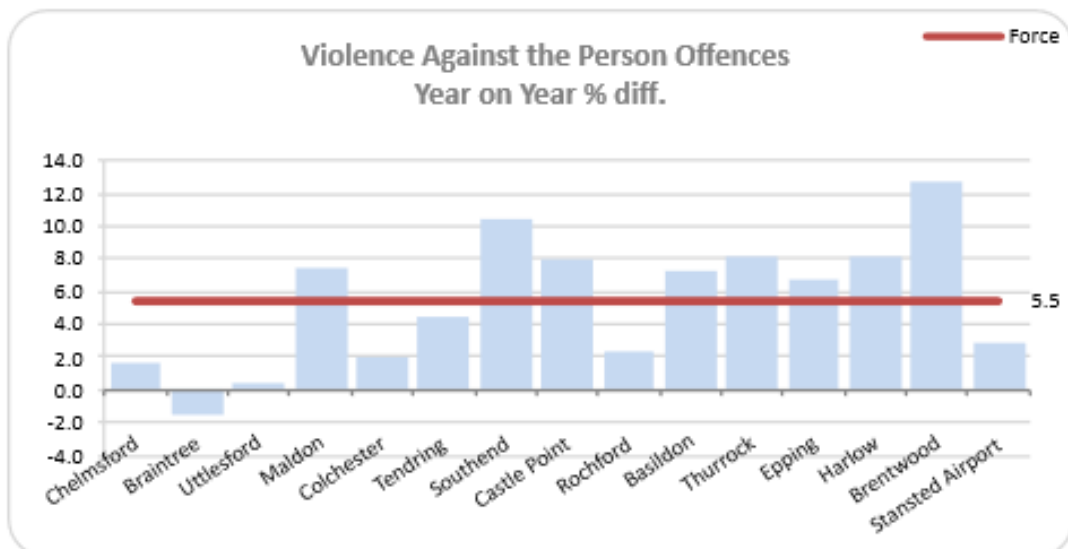
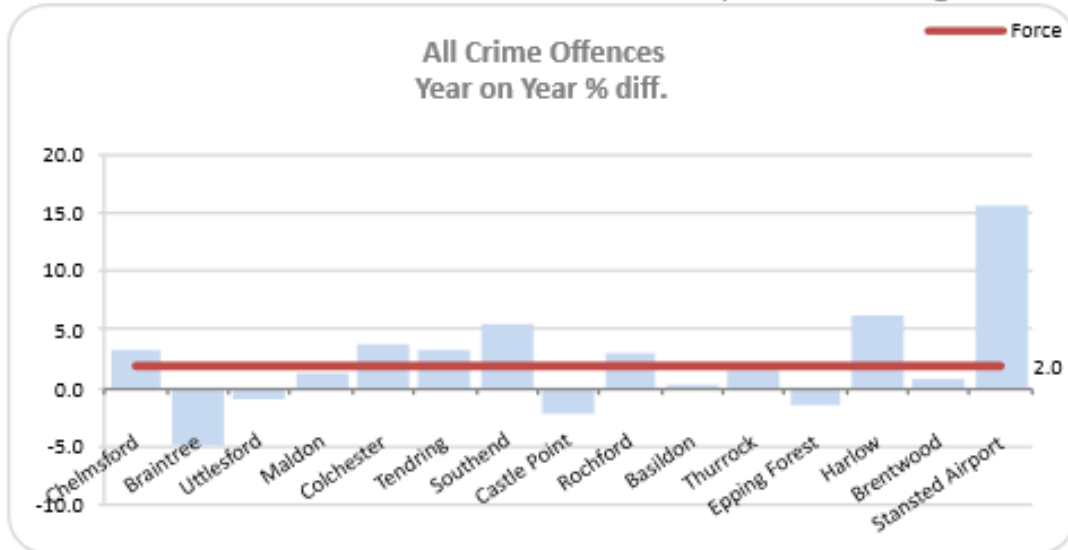
Rolling 12 Months to August

Top Level		Offences				Solved Outcomes				Solved Rates %		
Crime Type	% DA 2026	2025	2026	# diff.	% diff.	2025	2026	# diff.	% diff.	2025	2026	% pt. diff.
Anti-Social Behaviour (incidents)	-	817	1080	263	32.2	-	-	-	-	-	-	-
All Crime (excl. Action (NFIB) Fraud)	17.3	8985	8847	-138	-1.5	1286	1327	41	3.2	14.3	15.0	0.7
- State Based Crime	4.2	1421	1495	74	5.2	484	582	98	20.2	34.1	38.9	4.9
- Victim Based Crime	19.9	7564	7352	-212	-2.8	802	745	-57	-7.1	10.6	10.1	-0.5
Victim Based Crime		Offences				Solved Outcomes				Solved Rates %		
Crime Type	% DA 2026	2025	2026	# diff.	% diff.	2025	2026	# diff.	% diff.	2025	2026	% pt. diff.
Violence Against the Person	35.6	3153	3367	214	6.8	351	390	39	11.1	11.1	11.6	0.5
- Homicide	0.0	1	1	0	0.0	2	1	-1	-50.0	200.0	100.0	-100.0
- Violence with Injury	41.0	733	787	54	7.4	128	144	16	12.5	17.5	18.3	0.8
- Death or Serious Injury caused by unlawful driving	0.0	5	1	-4	-80.0	0	6	6	-	0.0	600.0	600.0
- Violence without Injury	33.7	1417	1535	118	8.3	152	146	-6	-3.9	10.7	9.5	-1.2
- Stalking and Harassment	34.2	997	1043	46	4.6	69	93	24	34.8	6.9	8.9	2.0
Sexual Offences	24.9	250	293	43	17.2	36	39	3	8.3	14.4	13.3	-1.1
- Rape	44.9	91	98	7	7.7	6	5	-1	-16.7	6.6	5.1	-1.5
- Rape - Under 16 yrs	0.0	24	31	7	29.2	1	2	1	100.0	4.2	6.5	2.3
- Rape - Over 16 yrs	65.7	67	67	0	0.0	5	3	-2	-40.0	7.5	4.5	-3.0
- Other Sexual Offences	14.9	159	194	35	22.0	30	34	4	13.3	18.9	17.5	-1.3
Robbery	1.0	111	104	-7	-6.3	8	12	4	50.0	7.2	11.5	4.3
- Robbery of business property	0.0	18	32	14	77.8	1	3	2	200.0	5.6	9.4	3.8
- Robbery of Personal Property	1.4	93	72	-21	-22.6	7	9	2	28.6	7.5	12.5	5.0
Theft Offences	3.3	3327	2785	-542	-16.3	345	207	-138	-40.0	10.4	7.4	-2.9
- Burglary	4.1	533	464	-69	-12.9	61	54	-7	-11.5	11.4	11.6	0.2
- Burglary Business & Community	0.0	178	123	-55	-30.9	25	20	-5	-20.0	14.0	16.3	2.2
- Burglary Residential	5.6	355	341	-14	-3.9	36	34	-2	-5.6	10.1	10.0	-0.2
- Burglary Residential - Dwelling	6.3	284	302	18	6.3	25	32	7	28.0	8.8	10.6	1.8
- Burglary Residential - Non Dwelling	0.0	71	39	-32	-45.1	11	2	-9	-81.8	15.5	5.1	-10.4
- Vehicle Offences (incl. Interference)	1.8	1109	987	-122	-11.0	38	25	-13	-34.2	3.4	2.5	-0.9
- Theft from a Vehicle	0.0	418	381	-37	-8.9	4	3	-1	-25.0	1.0	0.8	-0.2
- Theft of a Vehicle	3.4	538	500	-38	-7.1	26	19	-7	-26.9	4.8	3.8	-1.0
- Vehicle Interference	0.9	153	106	-47	-30.7	8	3	-5	-62.5	5.2	2.8	-2.4
- Theft	4.1	1685	1334	-351	-20.8	246	128	-118	-48.0	14.6	9.6	-5.0
- Theft from the Person	7.3	74	55	-19	-25.7	3	3	0	0.0	4.1	5.5	1.4
- Theft of Pedal Cycle	0.0	30	21	-9	-30.0	2	2	0	0.0	6.7	9.5	2.9
- Shoplifting	0.0	989	621	-368	-37.2	214	99	-115	-53.7	21.8	15.9	-5.7
- Other Theft	8.0	592	637	45	7.6	27	24	-3	-11.1	4.6	3.8	-0.8
Criminal Damage inc. Arson	12.5	723	803	80	11.1	62	97	35	56.5	8.6	12.1	3.5
- Criminal Damage	12.9	657	751	94	14.3	54	92	38	70.4	8.2	12.3	4.0
- Arson	5.8	66	52	-14	-21.2	8	5	-3	-37.5	12.1	9.6	-2.5
Racial/Religiously Aggravated Offences	1.5	132	198	66	50.0	26	32	6	23.1	19.7	16.2	-3.5
Hate Crime HO Definition	4.0	220	323	103	46.8	43	50	7	16.3	19.5	15.5	-4.1
Domestic Abuse	100.0	1477	1527	50	3.4	169	200	31	18.3	11.4	13.1	1.7
- High Risk Domestic Abuse	100.0	158	167	9	5.7	43	58	15	34.9	27.2	34.7	7.5
- Medium Risk Domestic Abuse	100.0	232	337	105	45.3	40	55	15	37.5	17.2	16.3	-0.9
- Standard Risk Domestic Abuse	100.0	1025	973	-52	-5.1	63	70	7	11.1	6.1	7.2	1.0
- No Risk Assessment	100.0	62	50	-12	-19.4	23	17	-6	-26.1	37.1	34.0	-3.1
State Based Crime		Offences				Solved Outcomes				Solved Rates %		
Crime Type	% DA 2026	2025	2026	# diff.	% diff.	2025	2026	# diff.	% diff.	2025	2026	% pt. diff.
Drug Offences	0.0	484	488	4	0.8	262	339	77	29.4	54.1	69.5	15.3
- Trafficking of Drugs	0.0	243	211	-32	-13.2	40	70	30	75.0	16.5	33.2	16.7
- Possession of Drugs	0.0	241	277	36	14.9	222	269	47	21.2	92.1	97.1	5.0
Possession of Weapons	2.2	72	90	18	25.0	38	65	27	71.1	52.8	72.2	19.4
Public Order	5.3	667	717	50	7.5	130	124	-6	-4.6	19.5	17.3	-2.2
Miscellaneous Crimes against Society	11.5	198	200	2	1.0	54	54	0	0.0	27.3	27.0	-0.3

Agenda Item 12

Epping Forest Community Safety Partnership – Op/Dial Report ... continued/

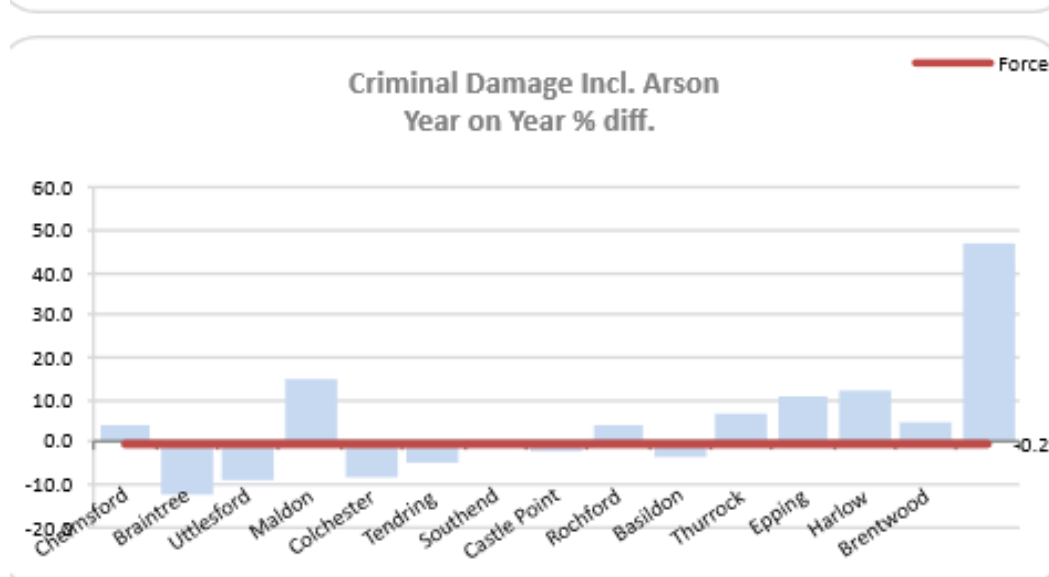
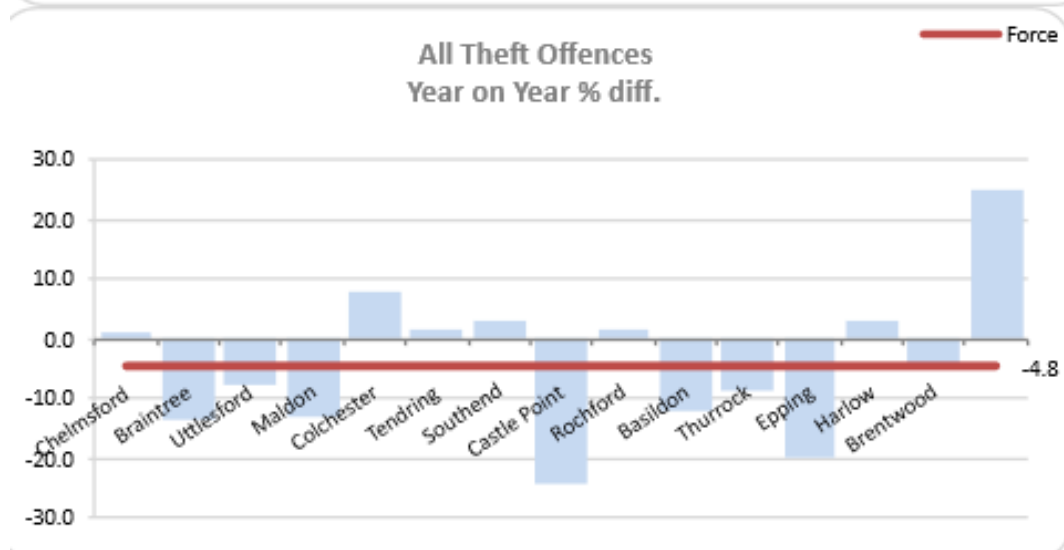
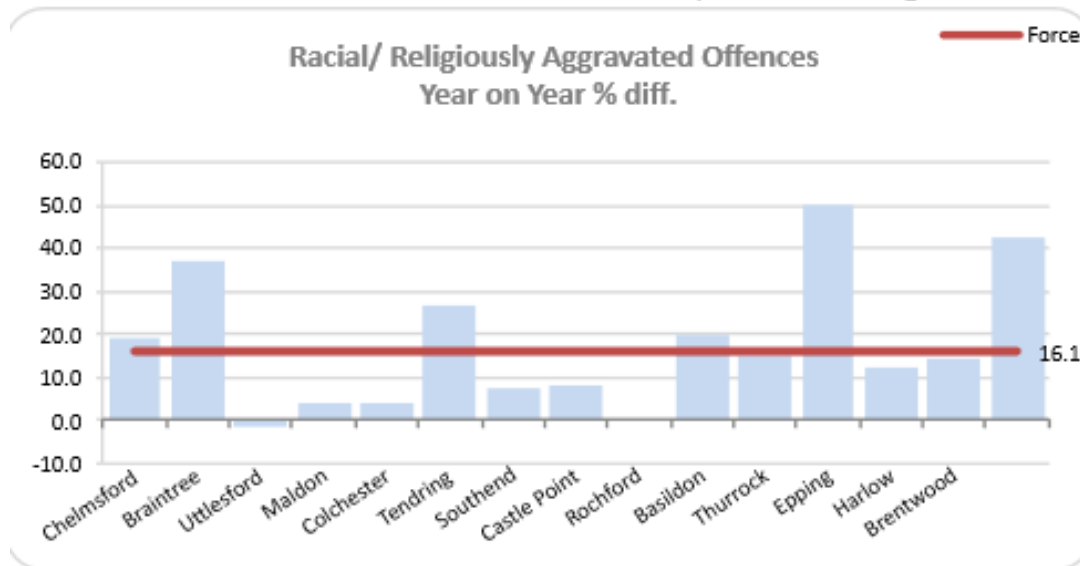
Offence Year on Year Differences, 12 months to August 2026



Agenda Item 12

Epping Forest Community Safety Partnership – Op/Dial Report ... continued/

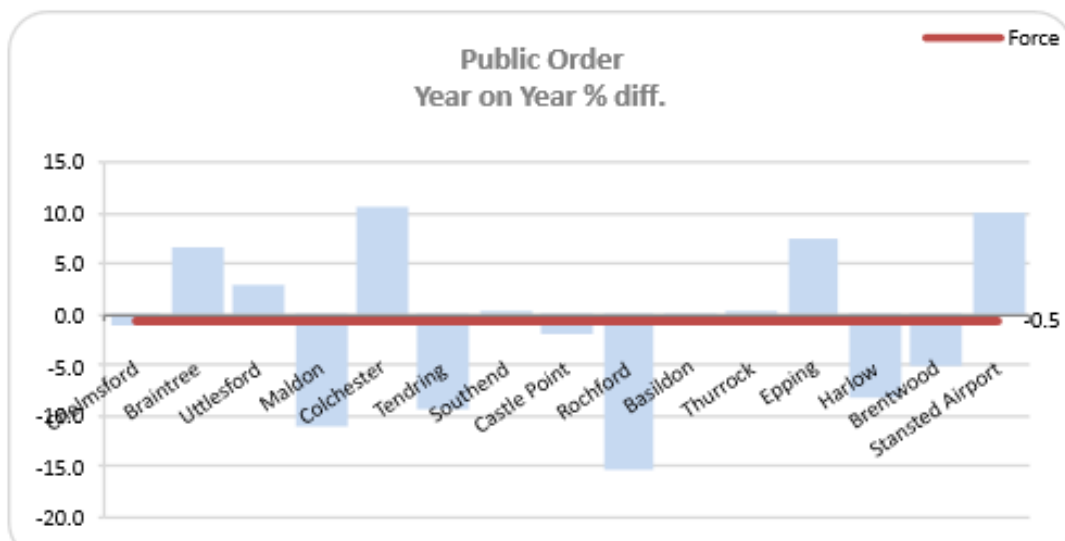
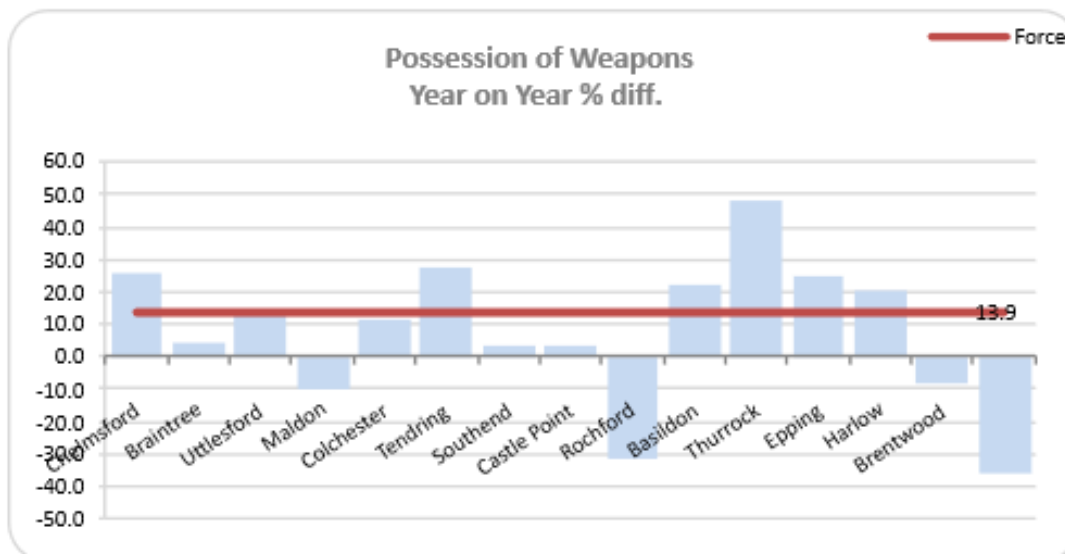
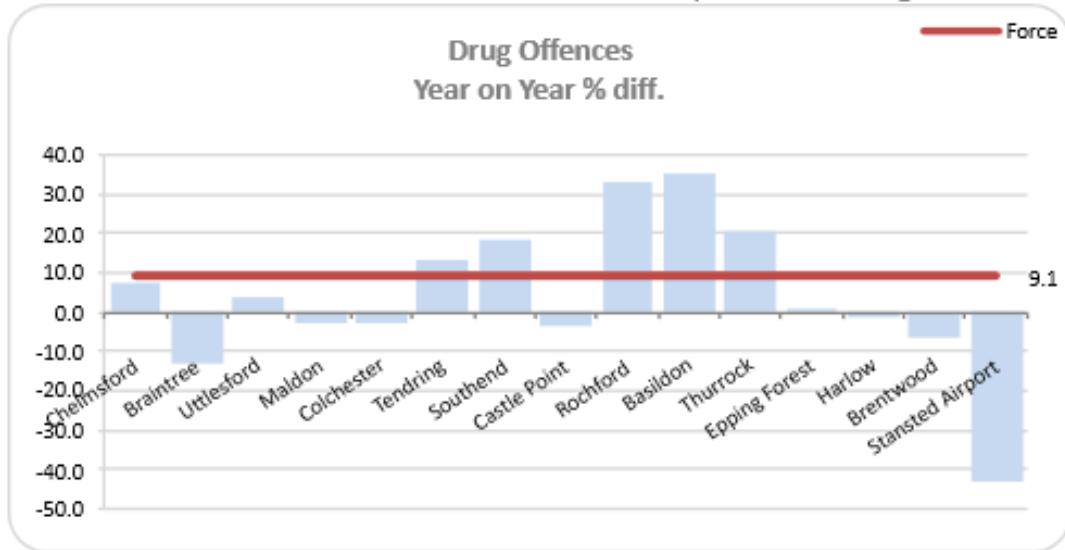
Offence Year on Year Differences, 12 months to August 2026



Agenda Item 12

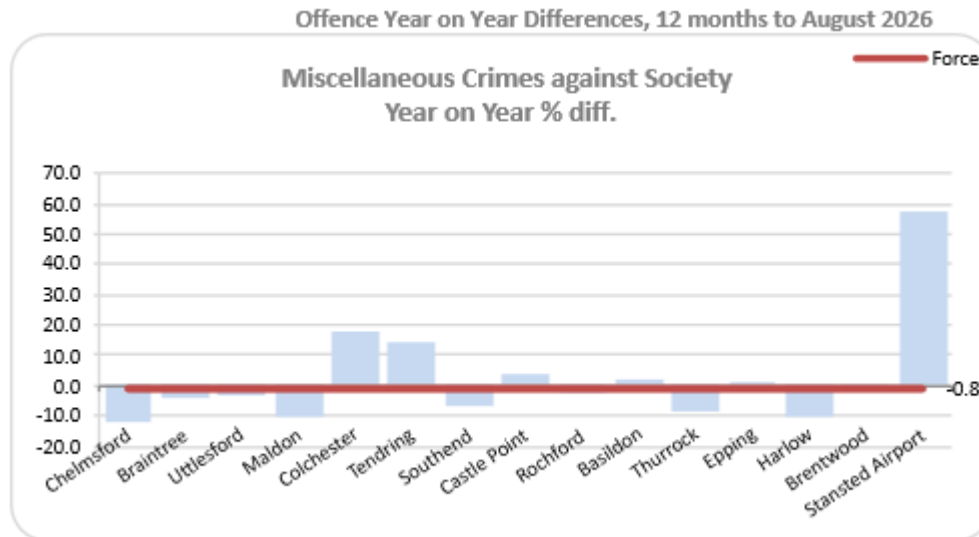
Epping Forest Community Safety Partnership – Op/Dial Report ... continued/

Offence Year on Year Differences, 12 months to August 2026



Agenda Item 12

Epping Forest Community Safety Partnership – Op/Dial Report ... continued/



Agenda Item 12**Epping Forest Community Safety Partnership – Op/Dial Report ... continued*****Report to Epping Forest Community Safety Partnership******Date of report: 30 September 2026***

Portfolio	Epping Forest Community Safety Partnership
Author	Melissa Faux
Subject	Safer Streets- Great Eastern Path, Loughton
Decision	

A Safer Streets intervention has been identified for Great Eastern Path, Loughton, following ongoing concerns from residents regarding personal safety when using the route. The pathway provides a link between Loughton Underground Station and a nearby residential area and is regularly used by commuters, residents, and visitors.

Over a number of years, reports have highlighted several environmental factors that contribute to feeling unsafe, including:

- Poor lighting throughout the pathway;
- Overgrown vegetation restricting natural surveillance;
- A lack of CCTV coverage.

Site visits have been undertaken during both daytime and evening hours to assess the issues. In addition, an Environmental Visual Audit (EVA) is currently being completed by the Crime Prevention Officer from Essex Police to identify the most appropriate improvements required to enhance safety and reduce opportunities for crime and anti-social behaviour.

The location was also highlighted through a recent Violence Against Women and Girls (VAWG) survey, undertaken as part of the Council's commitment to the Women's Safety Charter. Feedback from respondents identified Great Eastern Path as an area where women, in particular, feel unsafe due to the poor lighting, lack of surveillance, and isolated nature of the route, especially during hours of darkness.

The Community Resilience Team is currently preparing a bid to the Police, Fire and Crime Commissioner (PFCC) however a requirement of the bid is to have obtained an element of match funding.

Epping Forest District Council has committed £2,000 from the Community Safety Budget towards the project. We are therefore seeking a £4,000 contribution from the Community Safety Partnership to support the required match funding element.

The project remains in its early stages; however, securing the required match funding will be crucial in enabling the PFCC funding application to proceed and maximise the opportunity to deliver meaningful safety improvements within this identified hotspot location.

Many thanks for your consideration.

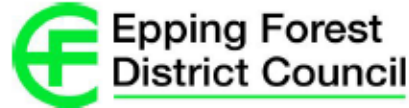
Melissa Faux

ASB Team Manager

Epping Forest District Council

Agenda Item 13

Epping Forest District, The Broadway, Debden Public Spaces Protection Order (PSPO) extension consultation



Date: 7th September 2026

Our Ref: The Broadway, Debden PSPO

Loughton Town Council

Civic Offices
High Street
Epping
Essex
CM16 4BZ

Dear Loughton Town Council,

Epping Forest District, The Broadway, Debden Public Spaces Protection Order (PSPO) extension consultation

In January 2024, a Public Spaces Protection Order (PSPO) was introduced at The Broadway, Debden for a period of 3 years. The Order is due to expire in January 2027 and Epping Forest District Council are looking to extend the Order for a further three years. We are seeking the views of key partners, the local community, residents, and businesses on the proposed extension of the existing Order.

The PSPO will make certain acts of Anti-Social Behaviour an offence, conditions are as follows:

- (i) Loitering by persons in council housing blocks and estates (including but not limited to any stairwell, lobby area, and communal balconies) causing nuisance, intimidation, harassment, alarm or distress or using or dealing drugs directly or indirectly causing damage or other ASB. For the purposes of this PSPO the term "loitering" shall include (without prejudice to the generality of its ordinary meaning) the actions of standing sitting, or lingering (i) aimlessly or without an obvious reason; or (ii) for the purpose of begging, drug taking, or drug dealing.
- (ii) Any person in possession of an open vessel(s) of alcohol / intoxicating liquor in a public place
- (iii) Any person sitting or loitering on the highway or any pedestrian area of the Restricted Area demanding or begging or perceived to be begging by an authorised person for money or any other item, whether placing any item before them for receipt of money or otherwise.
- (iv) Any person flyposting (including the unlawful affixing of any placard, notice or sign to street furniture) or any person permitting and / or benefitting from such flyposting.
- (v) Any person using a skateboard, bicycle, scooter, skates or any other self-propelled wheeled vehicle in such a manner as to cause damage to property or that causes or is likely to cause intimidation, harassment, alarm, distress, nuisance or annoyance to any person.

The Council is consulting on the proposed extension of the order for a period of 28 days between 7th September 2026- 4th October 2026. Responses to the consultation will be consolidated and reviewed.

Where no objections are made or a majority of 60% of responses are positive the PSPO will be

Agenda Item 13

**Epping Forest District, The Broadway, Debden Public Spaces Protection Order (PSPO)
extension consultation .../continued**

implemented on 9th January 2027.

We would like to encourage anybody who would like to respond to the consultation to use SurveyMonkey to help us collate all the responses. Details can be found <https://www.eppingforestdc.gov.uk/debden-broadway-pspo-consultation/> or by scanning the below QR code.

Responses and any requests for information can also be made in writing to Epping Forest District Council, Civic Offices, High Street, Epping, Essex, CM16 4BZ or by email to PSPOconsultation@eppingforestdc.gov.uk

Further background information on the current PSPO can be viewed on Epping Forest District Council's website.

The EFDC website also provides:

- Copy of the current PSPO,
- Maps identifying the land where the order currently apply. Please note it is proposed that the area remains the same for the extension of the PSPO.

Copies of documents can also be viewed at and requested from the Council civic offices.

Yours sincerely

Melissa Faux
Anti Social Behaviour Team Manager



Agenda Item 14

EALC Announcement - Buckingham Palace Garden Party Award 2027

EALC Announcement- Buckingham Palace Garden Party Award 2027



Dear Mayors, Chairs, Councillors and Clerks,

Each year, members of the EALC are given the opportunity to attend the **Buckingham Palace Garden Party**.

This year, in recognition of the dedication, commitment and valuable contribution that our member councils and their Councillors make to their communities, we are delighted to open nominations to **all Councillors, past and present**, in celebration of their achievements and service.

We invite you to consider nominating a Councillor who you feel deserves this special recognition.

Terms & Conditions

- The award will be decided at the **EALC Annual Meeting on 19th November 2026** and the successful nominee will be announced at the **end of November 2026**.
- Buckingham Palace Garden Party tickets are **limited and not guaranteed**.
- The nominee must be a **Councillor, past or present**.
- A nominee will **not be eligible** for this award if they have previously attended the Buckingham Palace Garden Party or have previously been provided with tickets to attend.
- **Nominations close on 4th November 2026.**
- Wheelchair users who are selected as winners will be specially catered for at the Palace. However, the winner, or the person accompanying them, must be able to attend a **full day in all weather conditions**.
- Please be aware that **frailty or ill health may, in some circumstances, prevent a member from attending the Buckingham Palace Garden Party**.

We encourage you to take this opportunity to recognise a Councillor whose dedication and service have made a meaningful difference to their community.

Please find the nomination form below.

[Nomination Form](#)

Nominations close on the **4th November 2026**.

Good luck, and we look forward to your responses.

Kind Regards,

Essex Association of Local Councils

Agenda Item 15
Loughton Town Partnership

Loughton Town Partnership

Community Meeting Invitation



Working Together for a Better Loughton

Residents, local businesses, community groups, and stakeholders are warmly invited to attend the next meeting of the Loughton Town Partnership.

 **Date: Thursday the 22nd of October**

 **Time: 7pm - 8:30pm**

 **Venue: Lopping Hall. Loughton. IG10 4LF**

Agenda Highlights - Introduction - Our Goals - Collaboration

Local projects and initiatives
Town centre developments
Partnership opportunities
Open discussion and feedback

This is an opportunity to:

- ☒ Share your ideas and concerns
- ☒ Learn about current community projects
- ☒ Meet local partners and residents
- ☒ Help shape the future of Loughton

Everyone is welcome.

For further information, please contact:

 **Loughtontownpartnership@gmail.com**

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Agenda Item 9.2 Tree Wardens/EFDALC/EALC/Roding Valley Stakeholders/ LCLC

Tree Wardens Meeting 16.7.26.

This meeting was cancelled due to lack of TW's being able to attend.

EFDALC (Epping Forest District Association of Local Councils) 9.9.26.

This meeting was also cancelled, due to some Clerks being unable to attend.

EALC 82nd AGM (Essex Association of Local Councils) 15.9.26.

For the second year running this was a Zoom AGM. I connected to Zoom but shortly before the start I was disconnected having been advised that I could not attend as LTC had not renewed its membership. I have discussed this with the Town Clerk and while the failure to renew membership was an oversight I agree that consideration needs to be given as to whether or not membership offers value for money.

RVMNR Consultative Committee (Roding Valley Meadows Nature Reserve) 16.9.26.

The Ranger, Iona Kay, has started to call these meetings "RVM Stakeholder Meetings" and I suggest that in future LTC does likewise.

I started the meeting by saying a few words about Roger Warner, a former member of the committee who had died on the 14th of August. Roger had represented the "Friends and Walkers Group" although I believe that he was the last surviving member of that group. I had known Roger for many years and more recently had given him lifts to the meetings. Roger will be missed by friends and relations, especially his daughter and granddaughter. Cllr. Murray and myself attended his funeral.

For members who may be interested I can supply a copy of the minutes but below are some brief details.

Staffing: Vacancy for Assistant Ranger – still to be filled. I was interested to learn that the Reserve benefits from the work of approx. 30 volunteers.

Reserve update: New boardwalk installed. Drought/fire risk – no serious incidents. Hay cut carried out. Access points – some restoration work required as well as some additional fencing. A missing litterbin (not being replaced by EFDC) is an ongoing problem.

Anti-social behaviour: fly-tipping and reckless use of electric scooters in the lane.

The Fen: Work to re-wet to be undertaken as per the hydrology report thus reversing historical evidence of draining.

Elsewhere on the Reserve, Thames Water were surveying for damaged pipes.

Spring cattle grazing with City of London Long Horns had been a success.

The 40th Anniversary event (30.6.26.) had been popular with morning and afternoon walks and the moth trapping had revealed 29 species of moths.

Forthcoming events: Bat Walk 18.9.26. and Moth Morning 24.9.26.

Date of next meeting: Wednesday 10th March 2027 although I've requested this be changed due to a clash with a Recreation meeting.

LCLC (Local Councils Liaison Committee) meeting 17.9.26.

This was the first virtual LCLC meeting (held on Teams).

It turned out to be a long meeting starting at 7.00 and finishing at 10.30. Given the length of the meeting and the number issues covered I recommend members to refer to the EFDC website to read the agenda and to watch the webcast of the meeting. Briefly the meeting dealt with the following:

Planning matters - Waste & Recycling - Street Cleansing Service - Environmental Enforcement – Community Asset Management Policy (potential transfer of assets to T&P Councils) – Call Centre Operation.

Next meeting scheduled for Thursday 18th March 2027.

David Wixley

Agenda Item 9.3 East 15 University of Essex

I, Councillor Sebastian Fontenelle, was invited by Professor Frances Bowen, Vice-Chancellor of the University of Essex, to attend the University's Annual Meeting on Monday 21 September 2026. The meeting brought together university partners, stakeholders and supporters, with an opportunity to hear about the University's achievements and ambitions, and to network with other organisations.

I chose to attend the tour of the new East 15 Acting School facilities at the Colchester Campus, given East 15's longstanding connection with Loughton. I invited Councillor Malachi Fontenelle as my guest; he took a particular interest in facilities and issues affecting East 15 students.

East 15 facilities. The tour showed specialist facilities for acting for camera, including a green-screen environment, as well as facilities for physical performance, staged fight work, and audio and video recording. Following the closure of the Southend Campus, courses have consolidated at Colchester, giving East 15 students access to the wider University campus, including accommodation for students and visiting family.

East 15 and the local community. I raised the importance of a stronger working relationship between East 15, the Town Council and the people of Loughton. I suggested East 15 students could perform in local care homes, giving residents entertainment and students a real audience. I was told East 15 had done similar activities before. I also discussed encouraging more local residents to attend East 15 productions.

Opportunities for local people. I raised whether local residents could have greater access to East 15 courses, training, workshops and productions, and whether a proportion of suitable opportunities could be made available to local people each year, without compromising East 15's standards or reputation.

Student food provision. Councillor Malachi Fontenelle raised concerns about the availability and consistency of food provision for East 15 students, having spoken directly with students about their experiences. He will report back verbally with further detail and is happy to answer questions.

Students and local accommodation. I asked whether East 15 could work more closely with local landlords, particularly given some students need accommodation for just an academic year. A system giving landlords greater confidence of occupancy from one year to the next could benefit students, landlords and the local economy alike. I made useful contacts with University and East 15 staff for further communication on this.

Conclusion. East 15 is an important asset to Loughton, with specialist studios and theatre facilities including the Corbett Theatre. I believe there is potential for a stronger relationship between East 15, the University of Essex, the Town Council and the people of Loughton. No decision or action is requested of Council. I will report back verbally on any further updates arising from my discussions with the University.

Please see attached photos of Councillor Sebastian Fontenelle with Chancellor Dr Sarah Perry and Vice-Chancellor Professor Frances Bowen, along with photos of the East 15 facilities visited during the tour.

Thank you for taking the time to read my report.

Best regards Councillor Sebastian Fontenelle.



Agenda Item 16 Membership of EALC / NALC



Essex Association of Local Councils
42B High Street, Great Dunmow
Essex, CM6 1AH

Tel: 01371 879722 Email: info@ealc.gov.uk
www.ealc.gov.uk
VAT No: 316 4227 24



2026/2027 Affiliation Fees

Loughton Town Council
1 Buckingham Court
Rectory Lane
Loughton
Essex,
IG102QZ

Invoice No. 19080
Date: 09/04/2026
Electorate: 24336
Account Ref: LOUGHT

Details	Unit Price £	Net Amount £
EALC Affiliation fee 2026/27	742.33	742.33
NALC Affiliation Fee 2026/27	2,092.90	2,092.90

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Invoice Total £ 2,835.23

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