

**LOUGHTON TOWN COUNCIL**

**COUNCIL MEETING**

**MINUTES of the Meeting held by ZOOM (digital meeting platform)  
on Wednesday 28 April 2021 at 7.15pm**

**Present:**

**Councillors:**

S Murphy (In the Chair)	P Beales	R Brookes
J Angold-Stephens	B Cohen	M Dalton
T Cochrane	T Downing	J Jennings
C Davies (from Min No. 368)	K Latchford (from Min No. 370)	J Mahoney
J Jogia	A Omer	S Pewsey
S Murray	C P Pond	M Stubbings
C C Pond		
D Wixley		

**Officers:**

Mark Squire (Town Clerk)  
P Bryce (Assistant Town Clerk – Civic)

1 x Member of the Press

1 x Member of the Public

**363 Apologies for Absence**

Apologies were received from Cllrs Abraham and Owen.

**364 Declarations of Interest**

None were declared.

**365 Confirmation of Minutes**

The minutes of the meeting held on 17 February 2021 were CONFIRMED as a correct record and will be signed by the Chairman.

**366 Public Representations**

No Public Representations.

**367 Questions Without Discussion**

No questions without discussion.

Cllr Davies joined the meeting during the next item.

**368 Town Mayor's / Town Clerk's Report**

**368.1 Town Mayor Engagements**

The Town Mayor reported that she had laid a flower wreath for Richard Okorogheye, and she had attended Abbeyfield Nursing home to wish resident Louisa a Happy 101<sup>st</sup> Birthday.

Cllr Murray requested it was noted that The Town Mayor had also attended St Mary's Church for the Special Commemoration Service of His Late Royal Highness Prince Philip, The Duke of Edinburgh.

**368.2 Town Clerk's Report**

It was noted that the Council meeting had been postponed from 14 April 2021,

in accordance with the Government directive regarding the mourning period for Prince Philip, The Duke of Edinburgh.

As this was also the final meeting of the 2016 – 2021 extended term, Cllr Pond thanked all those councillors who had served during this period and particularly those who had chosen not to stand for re-election for their service to the community.

Members expressed thanks to Cllrs Angold-Stephens, Cochrane, Dalton, Jogia, Latchford, Omer, Owen and Pewsey for their service on the Council.

Particular thanks were given to Cllr Angold-Stephens, (and the late Cllr Ken Angold-Stephens), for her work over the last 13 years leading the Planning and Licensing Committee, to Cllr Owen and his work on Loughton Broadway, and Cllr Pewsey for his success in securing a grant for the Loughton Art Trail, and his work on the Local Plan and saving Jessel Green.

The Town Clerk thanked the Town Councillors for the professional and disciplined manner in which Council and Committee meetings had been conducted since joining the Council.

### **369 Reports from Committees**

#### **369.1 Planning and Licensing**

The reports held on 15 February, 1 March, 15 March, 29 March, and 12 April 2021 were NOTED. The Planning and Licensing Chairman agreed to sign the last minutes of the last meeting (where members were allowed to gather together) of 20 March 2020.

#### **369.2 Recreation**

The report held on 3 March 2021 was NOTED.

#### **369.3 Environment and Heritage**

The report held on 31 March 2021 was NOTED. It was AGREED that the selection of the Christmas lights for 2021 would be delegated to the Chairman and Vice Chairman of this Committee together with the Town Clerk and Services Manager in order to expedite the order for the lights.

#### **369.4 Resources and General Services**

The report held on 7 April 2021 was NOTED.

Cllr Latchford joined the meeting during the next item.

### **370 Local Authority Meetings**

The Town Clerk reported that the Government legislation have announced that the remote meeting powers are not being extended. From midnight on 6 May 2021 remote Zoom Council meetings will not be allowed to take place. Provision would be made for holding the first Council meeting of the new Town Council on 18 May 2021.

### **371 Reports from Members on Outside Organisations**

**371.1** The following reports were NOTED

- (i) Report from the meeting of CA Epping Forest District - Held on Thursday 28 January 2021 - Cllr J Angold-Stephens
- (ii) Report from the Zoom meeting of the Broadway Town Centre Partnership held on Thursday 18 March 2021 – Deborah Taylor, Services Officer
- (iii) Report from Roding Valley Meadows Nature Reserve Consultative Group 19 October 2020 and 10 March 2021 – Cllr D Wixley

- (iv) Report from Epping Forest Local Councils' Liaison Committee (EFLC) meeting – 15 March 2021 – Cllr D Wixley
- (v) Official minutes from the above meeting.

**372 Murray Hall - Use as a vaccination centre**

Members AGREED the request from the NHS to extend their use of the hall until February 2022.

**373 Financial Year End considerations**

The Town Clerk reported that he was nearing the completion of the Year End accounts and adequate provision would be made for the costs of the pipe work in the Cemetery.

**374 Town Councillors comments**

A number of Councillors thanked their fellow members for their service and guidance over the years and appreciation was given for the hard work of officers. Praise was also attributed to fellow Councillors who had passed away and are sadly no longer with us.

**375 Exclusion of the Press and Public**

The Committee RESOLVED to exclude the press and public from the following item in accordance with the Public Bodies (Admission to Meetings) Act 1960, as it contained confidential information relating to contractual matters.

**376 Buckingham Court**

Members AGREED with the recommendation of the Strategy and Staff Group.

Signed: .....  
Date: 19 May 2021