

THESE MINUTES NOT YET CONFIRMED

**LOUGHTON TOWN COUNCIL**

**COUNCIL MEETING**

**MINUTES of the Meeting held on Wednesday 13 July 2022 at 7.30pm at Loughton Library & Town Hall, Traps Hill, Loughton IG10 1HD.**

**Present:**

**Councillors:**

B Cohen		
R Brookes	C Davies	S Fontenelle
L House	J Jennings	W Kauffman
N MacKinnon	S Murphy	S Murray
M Owen	C C Pond	C P Pond
K Rainbow	J Riley	M Stubbings
K Valentine	G Wiskin	D Wixley

**Officers:**

M Squire (Town Clerk)  
P Bryce (Community Manager)

**Also present:** 2 x Members of the public

**98 Apologies for Absence**

Apologies for absence were received from Cllrs Abraham, Beales and Downing

**99 Declarations of Interest**

Councillor C C Pond declared a non-pecuniary interest in any Agenda items relating to Essex County Council (ECC) and Epping Forest District Council (EFDC) as he is a member of both councils.

**100 Confirmation of Minutes**

The minutes of the meeting held on 24 May 2022 were CONFIRMED as a correct record and signed by the Chairman, after Agenda Item 84 2<sup>nd</sup> paragraph Cllr C P Pond was amended to Cllr C C Pond who led the Council's tributes to Cllr Brookes.

**101 Public Representations**

None were received.

**102 Questions Without Discussion**

None were received.

**103 Highways Presentation from Essex County Councillor Lee Scott**

Cllr Lee Scott gave an informative and brief description of the procedures of Essex County Council Highways and the processes involved in dealing with potholes, utilities, streetlights and bus operators etc. He took questions from Councillors on various matters. He also reported on the change in reporting 'speeding traffic', via the True Cam system and highlighted a bill to run through Parliament which could offer some powers to issue penalty notices to County and District Councils.

Members thanked Cllr Scott for his time.

**104 Town Mayor's / Town Clerk's Report**

The Town Mayor announced that she will be supporting the Lopping Hall charity in her term of office with funds being raised for air conditioning units to be installed in the

Lopping Hall. A family treasure hunt will be organised for the residents of Loughton to be held on a Sunday at the end of April 2023, with the registration, refreshments and presentation to the winning family to be held in the Lopping Hall. The event will be attended by the Pearly King and Queen based in Loughton. Further details of the event will be advertised in the autumn.

The Town Clerk reported that a sixth form student from Roding Valley High School would be attending the following week to gain work experience. As is customary, a modest gift voucher would be purchased to show appreciation of her contribution to the Town Council. He also reported that he had now responded on behalf of the Town Council on the Local Government Boundary for England consultation, which had been routed via EFDC.

## **105 Town Mayor's Engagements and Announcements**

Cllr Cohen reported that since the last Council meeting, she had attended the following events:

- Lighting of the Beacon Hillyfields for the Queen's Platinum Jubilee
- Beechlands Care Home Queen's Jubilee Residents Garden Party
- Queen's Jubilee Tea at Trinity Church
- 150<sup>th</sup> Anniversary St Mary's Church
- New City College – Creative Week Private Viewing
- New City College – Epping Forest Sport and Wellness Centre
- Fred and James Comedy Show at Lopping Hall
- Jessel Green Fun Day
- New City College – Epping Forest Campus Student Awards evening
- Abbeyfield Care Home Summer Garden Party
- Grow Community Garden 6<sup>th</sup> year anniversary and volunteers' celebration day.

Additionally, the Lopping Art 22, Opening Celebration, had been attended by the Deputy Town Mayor, Cllr M Stubbings. Further, the Inauguration of the Mayor of Waltham Abbey event had been attended by Cllr Rose Brookes.

## **106 Thames Water (TW)**

Members NOTED a further letter from TW dated 1 July 2022. Cllr Murray reported that a meeting with officers from Thames Water had taken place. The outcome from the meeting was that TW were doing the best they could within the serious constraints they faced with the archaic cast iron pipework /drainage system in Loughton which is over 120 years old. The delays in repairs appeared to be legitimate reasons and further quarterly Zoom meetings will take place going forward.

The Town Clerk also provided an update on the drainage problems in and around the Loughton Cricket Club / Uplands area of Loughton, whereby TW continue to work toward a solution.

## **107 Reports from Committees**

### **107.1 Planning and Licensing**

The reports from the meetings held on 25 April, 16 May, 30 May, 13 June and 27 June 2022 were NOTED. Members thanked Cllr C C Pond for agreeing to represent the Town Council at a forthcoming licensing appeal meeting at the Magistrates' Court.

### **107.2 Recreation**

The report from the meeting held on 7 June 2022 was NOTED.

### **107.3 Environment and Heritage**

The report from the meeting held on 22 June 2022 was NOTED.

**107.4 Resources and General Services (RGS)**

The report from the meeting held on 5 July 2022 was NOTED.

Members asked why Loughton Town Council (LTC) were not represented at the Citizens Advice (CA) meetings. It was agreed that the CA's work and Financial Assistance would be considered at the next RGS committee meeting.

**108 Reports from Members on Outside Organisations**

**108.1** The following reports were NOTED:

**108.1.1** Minutes of the Epping Forest District Local Councils' Liaison Committee held on 14 March 2022.

**108.1.2** Notes from the Broadway Town Centre Partnership meetings held on 10 March 2022 and 12 May 2022.

The Planters arranged by EFDC (which will be serviced by LTC) have been ordered and are ready to go. However planning permission to install them has not yet been agreed by EFDC.

Members agreed that a thank you letter from the Town Council will be written to Judy Lovell who has now retired from the Chairman's post.

**109 Local Plan - Inspector's note to Epping Forest District Council**

Cllr C C Pond reported that a new planning inspector had taken over and it was taking a long time to bring deliberations to a head. Members need to watch out for the consultation timetable and clarification will be required for developments on Transport for London (TFL) land.

**110 Management of large scale Community Events**

Following the very successful Jessel Green Fun Day on 26 June 2022, the Town Clerk provided an oral update and suggested some necessary strategic changes for running future such events, which were NOTED by Members. Members AGREED that this Agenda item should be put on the next Staff and Strategy Committee meeting for further discussion, and that a comprehensive report on the event would also follow onto the next Recreation Committee meeting.

**Signed:** .....

**Date:** 19 October 2022