

THESE MINUTES NOT YET CONFIRMED

LOUGHTON TOWN COUNCIL

COUNCIL MEETING

**MINUTES of the Meeting held on Tuesday 23 April 2024 at 7.30pm at
1 Buckingham Court, Rectory Lane, Loughton IG10 2QZ**

Present:

Councillors:

M Stubbings		
P Abrahams	R Brookes	C Davies
S Fontenelle	N MacKinnon	S Murphy
C C Pond	C P Pond	K Rainbow
J Riley	K Rainbow	K Valentine
G Wiskin		

Officers:

M Squire (Town Clerk)
P Bryce (Community Manager)

238 Apologies for Absence

Apologies of absence were received from Cllrs Beales, Cohen, House, Murray, and Wixley. The Town Clerk reported that Cllrs Murray and Wixley were attending an Epping Forest District Council (EFDC) Overview and Scrutiny meeting as members of the District Council.

239 Declarations of Interest

Cllr C C Pond declared the usual non-pecuniary interest in any agenda items relating to the work of EFDC and Essex County Council (ECC) as a member of these authorities.

240 Recording of Town Council meetings

This agenda item was appropriately brought forward as detailed discussions took place regarding Cllr Fontenelle's recording of the Council and Committee meetings. Members AGREED that this should be referred to the next elected Council, Staff and Strategy meeting, ensuring that the balance of every Councillor's needs, data protection, GDPR and data control safeguards and etiquette are considered. Standing Orders would be amended accordingly if appropriate.

241 Confirmation of Minutes

The minutes of the Council Meeting held on 21 February 2024 were CONFIRMED as a correct record and signed by the Chairman.

242 Public Representations

None were received.

243 Questions Without Discussion

None were received.

244 Town Mayor's / Town Clerk's Report

The Town Clerk reminded members of the EFDC38 - NEPP Traffic Regulation Orders distributed by email on 17 April, anyone who wishes to object to the proposed Orders should send their grounds for objection in writing via <https://nepp.traffweb.app/traffweb/2/PublicConsultation> or to techteam@colchester.gov.uk or to TRO Comments, North Essex Parking Partnership,

PO Box 5575, Colchester, CO1 9LT by Friday 10 May 2024. Members would respond individually as they saw fit.

The Town Clerk reported that for those members who are re-elected there will be a Town Council training evening on Tuesday 21 May for all elected members. Members of the new Town Council would be requested to arrive at 7pm on 15 May 2024, for a formal photograph of the new Town Council, before the meeting commences at 7.30pm. The Town Clerk conveyed his best wishes to those departing members who would not be standing for the new Town Council.

245 Town Mayor's Engagements and Announcements

The Town Mayor attended the following events:

- Annual Town Meeting
- National Jazz Archive – Performance at Loughton Baptist Church
- Youth Makes Music – Rotary Club of Roding held at New Hall, Chigwell School
- Visit and tour of New City College
- Evening Performance of The Caucasian Chalk Circle, New City College
- Talk to the Rail (train related) students at New City College.

246 Reports from Committees

246.1 Recreation Committee

The meeting held on 27 February 2024 was NOTED.

246.2 Planning and Licensing Committee

The meetings held 19 February, 4 and 18 March and 2 and 15 April 2024 were NOTED.

246.3 Environment & Heritage Committee

The meeting held on 26 March 2024 was NOTED.

246.4 Resources and General Services Committee

The meeting held on 10 April 2024 was NOTED.

247 Reports from Members on Outside Organisations

The following meetings were NOTED:

- I. The Loughton Broadway Town Centre Partnership – Cllr Rose Brookes – 14 March 2024.
- II. Roding Valley Meadows Meeting – Cllr Neil MacKinnon - 27 March 2024.

248 Weekly Market

The Town Clerk reported that negotiations were still ongoing. Currently there is some delay as EFDC own the land (pavement) outside Centric Parade and wish to charge the market provider to use this area. Some middle ground needs to be found between EFDC and the market provider on the acceptable level of fees charged, to make the market viable for the market provider. The Town Clerk would follow up to ascertain whether some degree of flexibility could be reached between these two parties, so that the weekly market can go ahead.

Councillors thanked their fellow councillors, who were not standing to be re-elected, for their contribution and service over the last three-year term and were also very appreciative of the great support from Town Council officers received during this period.

Signed:
Date: 15 May 2024