

LOUGHTON TOWN COUNCIL

ANNUAL COUNCIL MEETING

Minutes of the Council Meeting held on Wednesday 15 May 2019 at 7.45pm at Loughton Library & Town Hall, Traps Hill, Loughton IG10 1HD.

Present:

Councillors: S Murray (in the chair until Min no 235)
S Murphy (in the chair from Min no 235)
P Abraham J Angold-Stephens T Cochrane
B Cohen J Jennings J Jogia (from Min No 235)
K Latchford C C Pond C P Pond
M Stubbings D Wixley

Officers: M B Squire (Town Clerk)
P Bryce (Administrative Assistant)

1 x member of the Press
2 x members of the public

235 Election of the Town Mayor for 2019/20

Cllr Murray invited nominations for the role of Town Mayor. Cllr Murphy was proposed and seconded and, there being no other nominations, Cllr Murphy was elected Town Mayor for 2019/20. Cllr Murray presented her with the Town Mayor's badge and chain of office together with a copy of Lord Citrine's ABC of Chairmanship. Cllr Murphy took the chair and duly executed the Declaration of Acceptance of Office.

Cllr Murphy thanked Cllr Murray for his work during his term of office as Town Mayor and presented him with the Past Town Mayor's badge. Cllr C C Pond led the Council's tributes to Cllr Murray for his work during his year of office. Cllr Murray responded and thanked members and officers for their support.

Cllr Murphy thanked the Council for honouring her with the opportunity to serve the community in this role.

236 Appointment of Deputy Town Mayor for 2019/20

Cllr Cochrane was proposed and seconded, and, there being no other nominations, Cllr Cochrane was appointed Deputy Town Mayor and presented with the Deputy Town Mayor's badge.

237 Apologies for Absence

Apologies for absence were received from Cllrs Beales, Brookes, Dalton, Davies, Downing, Omer, Owen and Pewsey

238 Declarations of Interest

No declarations of interest were received.

239 Confirmation of Minutes

The minutes of the meeting held on 24 April 2019 were CONFIRMED as a correct record and signed by the Chairman.

240 Appointment of Members, and Election of Chairman and Vice Chairman, of Council Committees for 2019/20**240.1 Planning and Licensing Committee**

Cllrs Abraham, Angold-Stephens, Cochrane, Davies, Downing, Latchford and Murphy were nominated and appointed to the Planning and Licensing Committee. Cllr Angold-Stephens was elected Chairman and Cllr Latchford Vice Chairman.

240.2 Recreation Committee

Cllrs Brookes, Cohen, Jogia, Murray, Omer, Stubbings and Wixley were nominated and appointed to the Recreation Committee. Cllr Wixley was elected Chairman and Cllr Omer Vice Chairman.

240.3 Environment and Heritage Committee

Cllrs Beales, Cochrane, Davies, Owen, Pewsey, C C Pond and C P Pond were nominated and appointed to the Environment and Heritage Committee. Cllr C C Pond was elected Chairman and Cllr C P Pond Vice Chairman.

240.4 Resources and General Services Committee

Cllr Angold-Stephens, Dalton, Jennings, Jogia, Mahoney, Murray, and Omer were nominated and appointed to the Resources and General Services Committee. Cllr Jennings was elected as Chairman and Cllr Angold-Stephens as Vice Chairman.

240.5 In accordance with Standing Order 16/a/x it was AGREED that the following persons be authorised to make substitutions for their group: Cllrs Angold-Stephens, Jennings, C C Pond and Wixley.

241 Nomination of Council Representatives for 2019/20

241.1 The Council representatives on outside bodies for 2019/20 were AGREED as below:

Organisation	2019/20 representative(s)
Lopping Endowment	J Jogia
Loughton Parochial Charities	S Short J Boucek
Essex Association of Local Councils (EALC) – Epping Forest Branch	Cllrs C C Pond and Wixley
Local Councils' Liaison Committee	Cllrs C C Pond and Wixley
EALC - Larger Local Councils Forum	Cllr Wixley
ECC Parish Passenger Transport Meeting	Cllrs Abraham and C C Pond
Tree Wardens (appointed by Epping Forest Countrycare)	Cllrs Cohen, Davies and Wixley

Loughton 1st (High Road Town Centre Partnership)	No longer meets but when they do Cllrs Cohen and Omer, with substitutes Cllrs Abraham and Murphy
Loughton Broadway Town Centre Partnership	Cllrs Jogia, Latchford and Owen
Citizens Advice Epping Forest District – Management Committee	Cllr Angold-Stephens
Essex Police local community meetings	Cllrs Mahoney, Omer and Wixley
Debden Tenants’ Panel Meeting – Alderton, Broadway, Fairmead and St Mary’s Ward Councillors	Cllrs Abraham, Beales, Cohen, Davies, Jennings, Jogia, Latchford, Mahoney, Murphy, Omer, Owen and Stubbings
Roding Valley Nature Reserve Consultative Group	Cllr Wixley

241.2 To review arrangements for reporting back on the activities of outside bodies

The Council AGREED that the current practice whereby representatives were requested to provide a written report, to be attached to the next Council agenda, on meetings which they have attended, should continue. It was NOTED that a verbal report could be made on meetings attended within ten days of the Council meeting and that members were also requested to provide an annual report for the final Council meeting of the municipal year where appropriate.

241.3 Joint Standards Committee

The Council APPOINTED Cllr C C Pond as its representative on the Joint Standards Committee for 2019/20 with Cllr Angold-Stephens as his substitute.

241.4 Grievance Hearing and Disciplinary Appeal Panels

Cllr Davies was APPOINTED the third member to sit on both the Grievance Hearing Panel and the Disciplinary Appeal Panel.

242 Membership of Internal Council Groups

242.1 Strategy and Staff Group (includes the Complaints Panel)

Membership: Town Mayor, Deputy Town Mayor, Chairman of each committee with Cllrs Owen and C P Pond.

242.2 Community Centres Working Group

Membership: Cllrs Abraham, Angold-Stephens, Davies, Murray, Stubbings and Wixley.

242.3 Financial Assistance Working Group

Membership: Chairman and Vice Chairman of the Resources and General Services Committee and Cllr Murray.

242.4 Roding Valley Recreation Ground Improvements Project Working Group

Membership: Chairman and Vice Chairman of the Recreation Committee and Cllr Murray.

243 General Power of Competence

The Council AGREED to adopt the General Power of Competence in the forthcoming Civic Year. It was noted that there are a few exceptions, where other legal powers may be appropriate. E.g. Allotments and Small Holdings.

244 Year End Financials 2019/20

244.1 Annual Governance and Accountability Return (AGAR) for the year ending 31 March 2019, including

- (i) The Council AGREED - AGAR (Section 1) for the Year ended 31 March 2019.
- (ii) The Council AGREED - AGAR (Section 2) for the Year ended 31 March 2019.
- (iii) The Council NOTED and AGREED that the internal auditor was satisfied and had completed and signed the Annual Internal Audit Report on page 3 of the AGAR 2018/19.

244.2 Annual Accounts

The Council APPROVED the Annual Accounts for the Year ended 31 March 2019.

Signed:
Date: 10 July 2019