



# **COUNCIL MEETING**

## **APPENDIX 1**

for Agenda 24 January 2023

# **Loughton Town Council Budgets 2023/24**

**Loughton Town Council Budget 2023/24**

RECREATION COMMITTEE	2021/2022	2021/2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023.24	2023.24
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 31.10.22 EXPENSE	PROJECTED 31.3.23	BUDGET INCOME	YTD 31.10.22 INCOME	PROJECTED 31.3.23	EXPENSE	INCOME
<b>Kingsley Hall</b>												
Hall Hire			£30,000	£34,016				£32,000	£24,869	£31,000		£25,750
Rates	£1,235	£1,185			£1,280	£690	£1,235				£1,410	
Water	£762	£670			£790	£249	£790				£869	
Electricity	£765	£765			£870	£512	£2,066				£2,400	
Gas	£2,000	£1,942			£2,500	£542	£5,243				£6,000	
Insurance -specific allocation	£352	£0			£372	£0	£0					
Cleaning	£6,560	£5,578			£6,757	£3,572	£6,757				£7,433	
Building Maintenance	£6,000	£23,017			£5,000	£6,183	£22,100				£6,500	
Supplies	£500	£0				£0	£0					
General expenses	£100	£0				£0	£0					
Supplies & General expenses	£0	£129			£500	£278	£500				£300	
Refuse Collection	£550	£524			£567	£303	£567				£624	
<b>Sub total</b>	<b>£18,824</b>	<b>£33,811</b>	<b>£30,000</b>	<b>£34,016</b>	<b>£18,636</b>	<b>£12,329</b>	<b>£39,258</b>	<b>£32,000</b>	<b>£24,869</b>	<b>£31,000</b>	<b>£25,536</b>	<b>£25,750</b>
<b>The Murray Hall</b>												
General Income			£300	£78				£200	£206	£206		£200
Comm Ctre site ECC recharge			£6,500	£6,427				£7,000	£4,820	£4,820		£9,000
Hall hire			£60,000	£67,871				£70,000	£79,073	£100,000		£110,000
Salaries	£25,000	£16,834			£19,000	£13,689	£25,200				£24,000	
Tax and National Insurance	£0	£2,029			£2,100	£1,317	£2,600				£2,400	
Pensions	£0	£3,818			£5,000	£3,083	£6,000				£5,500	
Staff Travel	£50	£11			£50	£0	£20				£50	
Telephone Landline & mobile	£1,030	£782			£1,000	£481	£1,000				£1,000	
Licences	£430	£109			£430	£112	£330				£330	
General Expenses	£200	£517			£200	£14	£200				£200	
Rates	£8,240	£7,984			£8,490	£3,994	£8,490				£9,400	
Water	£620	£666			£640	£344	£640				£710	
Electricity	£6,600	£13,081			£8,000	£7,080	£35,318				£40,000	
Gas	£3,400	£5,647			£5,000	£1,411	£15,247				£17,200	
Insurance -specific allocation	£1,925	£0			£1,925	£0	£0				£0	
Window cleaning	£752	£523			£800	£443	£800				£880	
Ext building & comm areas shared maint	£800	£310			£800	£0	£600				£660	
Building maintenance	£6,000	£12,926			£6,000	£15,742	£16,500				£6,000	
Security maintenance	£205	£119			£210	£0	£210				£210	
Supplies	£1,000	£531			£1,000	£513	£1,000				£700	
Ground maintenance	£2,500	£1,600			£2,500	£1,486	£2,500				£2,500	
Refuse collection	£1,560	£1,467			£1,560	£999	£1,820				£2,000	
Hygiene bin emptying	£300	£151			£300	£147	£340				£380	
Other works /furniture/equipment	£1,000	£0			£1,000	£2,297	£8,164				£1,000	
Loan Repayments -capital	£72,300	£52,676					£27,547					

## Loughton Town Council Budget 2023/24

Loan Repayments -interest		£19,615			£72,300	£8,599	£72,300					£72,300	
<b>Sub Total</b>	<b>£133,912</b>	<b>£141,397</b>	<b>£66,800</b>	<b>£74,376</b>	<b>£138,305</b>	<b>£89,298</b>	<b>£199,279</b>	<b>£77,200</b>	<b>£84,099</b>	<b>£105,026</b>	<b>£187,420</b>	<b>£119,200</b>	
<b>RECREATION COMMITTEE</b>	<b>2021/2022 BUDGET EXPENSE</b>	<b>2021/2022 ACTUAL EXPENSE</b>	<b>2021/2022 BUDGET INCOME</b>	<b>2021/2022 ACTUAL INCOME</b>	<b>2022/2023 BUDGET EXPENSE</b>	<b>2022/2023 YTD 31.10.22 EXPENSE</b>	<b>2022/2023 PROJECTED 31.3.23</b>	<b>2022/2023 BUDGET INCOME</b>	<b>2022/2023 YTD 31.10.22 INCOME</b>	<b>2022/2023 PROJECTED 31.3.23</b>	<b>2023.24 EXPENSE</b>	<b>2023.24 INCOME</b>	
<b>Other Services</b>													
General Income													
Community Events <b>Jessel Green</b>	£10,000	£3,540			£10,000	£4,429	£5,000				£5,000		
Defibrillators	£250	£0			£250	£525	£525				£500		
Contingency	£1,000	£0			£1,000	£0	£1,000				£0		
<b>Sub total</b>	<b>£11,250</b>	<b>£3,540</b>	<b>£0</b>		<b>£11,250</b>	<b>£4,954</b>	<b>£6,525</b>				<b>£5,500</b>		
<b>Roding Valley Recreation Ground</b>													
General income			£1,000	£0				£500	£0	£500		£0	
Football income			£4,795	£3,484				£4,795	£3,175	£3,175		£3,300	
Licence fees			£4,850	£166				£4,850	£2,250	£3,000		£3,000	
Warden Equipment and supplies	£1,262	£1,531			£1,300	£588	£1,300				£1,200		
Salaries	£23,000	£14,945			£15,878	£8,955	£17,500				£18,000		
Tax and National Insurance	£0	£2,137			£2,135	£1,337	£2,600				£2,700		
Pensions	£0	£1,967			£2,312	£1,198	£2,500				£2,600		
Staff Travel	£350	£281			£300	£185	£350				£350		
Staff phones (mobile)	£200	£143			£200	£75	£200				£180		
Rates	£2,132	£2,046			£2,195	£1,196	£2,070				£2,300		
Water	£211	£373			£460	£140	£460				£350		
Electricity	£200	£148			£200	£142	£200				£200		
Insurance specific allocation	£485	£0			£485	£0	£0				£0		
Building maintenance	£5,000	£349			£5,000	£0	£2,000				£3,000		
Supplies	£60	£0											
Grounds maintenance contract	£77,662	£75,000			£80,000	£0	£80,000				£84,800		
Gate security		£1,235			£9,000	£5,323	£9,150				£10,100		
Supplier & Other works	£7,000	£23,060			£7,000	£3,475	£15,500				£7,000		
Dog bin emptying	£412	£500			£550	£310	£550				£600		
Grounds maintenance contract - football	£25,750	£20,717			£26,522	£0	£26,522				£28,113		
Grounds maintenance contract -nursery	£2,112	£0											
Other Essential works - football	£1,000	£289			£1,000	£105	£1,000				£3,600		
Improvement works	£1,000	£0			£1,000	£0	£1,000				£1,000		
General expenses	£50	£0											
Ditches and drainage	£2,000	£0			£2,000	£0	£2,000				£0		
Van re-charge	£2,160	£2,152			£2,500	£1,591	£3,341				£2,500		

### Loughton Town Council Budget 2023/24

Sub total	£152,046	£146,872	£10,645	£3,650	£160,037	£24,620	£168,243	£10,145	£5,425	£6,675	£168,593	£6,300
RECREATION COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.10.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 YTD 31.10.22 INCOME	2022/2023 PROJECTED 31.3.23	2023.24 EXPENSE	2023.24 INCOME
<b>Open Spaces</b>												
Salaries	£7,300	£5,978			£6,359	£3,582	£7,100				£7,200	
Tax and National Insurance	£0	£855			£854	£535	£1,100				£1,200	
Pensions	£0	£787			£925	£479	£1,100				£1,000	
Staff Travel	£100	£112			£100	£74	£150				£120	
Other works	£3,000	£0			£3,000	£390	£3,000				£2,000	
Lindens	£1,240	£1,240			£1,240	£0	£1,240				£1,000	
Kings Green contract	£206	£0										
Kings Green other works	£206	£0										
Kings Green		£200			£500	£235	£500				£500	
Standard Green - contract	£83	£0										
Standard Green - other works	£0											
Standard Green		£80			£100	£0	£100				£100	
Hillyfields -contract	£9,785	£0										
Hillyfields Green		£9,785			£9,875	£350	£9,875				£500	
Land adj WR allotments	£1,102	£420			£1,100	£465	£1,100				£800	
Memorial Rose Garden	£1,530	£2,516			£1,530	£4,117	£4,117				£1,530	
General expenses	£50	£0										
Tree works /supplies	£1,000	£0			£1,000	£540	£1,000				£1,000	
Van re - charge	£845	£861			£845	£636	£1,336				£845	
<b>Sub total</b>	<b>£26,447</b>	<b>£22,834</b>			<b>£27,428</b>	<b>£11,403</b>	<b>£31,718</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£17,795</b>	
<b>Playgrounds</b>												
General income												
Salaries	£11,000	£8,967			£9,539	£5,373	£10,400				£10,600	
Tax and National Insurance	£0	£1,282			£1,281	£802	£1,600				£1,600	
Pensions	£0	£1,180			£1,387	£719	£1,600				£1,600	
Staff Travel	£130	£169			£130	£111	£220				£220	
Roding Valley Recreational Playground	£1,500	£845			£1,600	£357	£1,600				£1,700	
Felsted Road Playground	£1,700	£812			£1,800	£350	£1,800				£1,900	
Traps Hill Playground	£500	£2,647			£600	£1,217	£1,600				£1,760	
Felsted Road -grass cutting	£57	£56			£100	£0	£100				£100	
Annual playgrounds report	£1,000	£1,436			£1,100	£1,145	£1,800				£2,000	
Playgrounds general maintenance	£1,000	£2,025			£1,000	£40	£1,000				£1,000	
Newmans Lane Playground	£2,500	£2,687			£2,500	£1,058	£2,500				£2,500	
Westall Road Playground	£250	£1,446			£250	£1,953	£1,953				£1,500	
Colebrook Lane playground	£2,000	£2,769			£2,000	£1,418	£2,000				£2,200	

**Loughton Town Council Budget 2023/24**

Hillyfields Road Playground	£250	£1,192		£500	£75	£500						<b>£500</b>	
RV outdoor gym	£300	£0											
Outdoor gyms various locations	£2,000	£0											
Outdoor gyms		£2,749		£2,500	£160	£2,500						<b>£1,000</b>	
General expenses	£50	£4											
Playgrounds planned new works	£25,000	£0		£25,000	£0	£25,000						<b>£26,000</b>	
Van recharge	£1,160	£1,291		£1,160	£955	£2,004						<b>£1,160</b>	
Public Sector Loan Board (PSLB)				£2,000	£0	£0						<b>£0</b>	
<b>Sub total</b>	<b>£50,397</b>	<b>£31,555</b>		<b>£54,447</b>	<b>£15,733</b>	<b>£58,177</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£57,340</b>	<b>£0</b>

	2021/2022	2021/2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023.24	2023.24
RECREATION COMMITTEE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	PROJECTED	BUDGET	YTD	PROJECTED		EXPENSE	INCOME
	EXPENSE	EXPENSE	INCOME	INCOME	EXPENSE	31.10.22	31.3.23	INCOME	31.10.22	31.3.23			

<b>Willingale Road Playing Field</b>													
General income			£250	£0									
Football income			£600	£582				£600	£612	£612			<b>£612</b>
Rates	£973	£936			£975	£546	£975					<b>£1,073</b>	
Water	£150	£121			£150	£59	£150					<b>£165</b>	
Electricity	£211	£227			£290	£78	£315					<b>£800</b>	
Insurance specific allocation	£72	£0			£72	£0	£0					<b>£0</b>	
Building maintenance	£2,500	£253			£2,500	£35	£1,000					<b>£1,000</b>	
Other works	£2,000	£1,465			£2,000	£3,665	£4,000					<b>£2,000</b>	
Grass cutting	£3,890	£3,770			£4,000	£2,199	£4,000					<b>£4,240</b>	
Hedge cutting	£1,535	£1,500			£1,600	£875	£1,600					<b>£1,760</b>	
Car park grass area	£706	£730			£710	£426	£710					<b>£780</b>	
Pitch marking initial	£300	£196			£300								
Pitch marking weekly	£1,950	£0											
Pitch marking		£1,333			£2,400	£2,400	£2,400					<b>£2,640</b>	
Dog bin emptying	£250	£260			£300	£155	£300					<b>£330</b>	
Tree works	£6,000	£0			£5,000	£9,980	£9,980					<b>£5,000</b>	
Supplies	£50	£0											
Ditches and drainage	£1,000	£0			£1,000	£0	£1,000					<b>£1,000</b>	

<b>Sub total</b>	<b>£21,587</b>	<b>£10,791</b>	<b>£850</b>	<b>£582</b>	<b>£21,297</b>	<b>£20,418</b>	<b>£26,430</b>	<b>£600</b>	<b>£612</b>	<b>£612</b>	<b>£20,788</b>	<b>£612</b>
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<b>Service Re-charge</b>	£150,000	£150,000			£152,000	£0	£152,000					<b>£196,000</b>	
<b>Sub total</b>	<b>£150,000</b>	<b>£150,000</b>	<b>£0</b>	<b>£0</b>	<b>£152,000</b>	<b>£0</b>	<b>£152,000</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£196,000</b>	<b>£0</b>

<b>TOTALS</b>	<b>£564,463</b>	<b>£540,799</b>	<b>£108,295</b>	<b>£112,624</b>	<b>£583,400</b>	<b>£178,755</b>	<b>£681,630</b>	<b>£119,945</b>	<b>£115,005</b>	<b>£143,313</b>	<b>£678,972</b>	<b>£151,862</b>
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Loughton Town Council Budget 2023/24

ENVIRONMENT & HERITAGE COMMITTEE	2021/2022	2021 /2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023/24	2023/24
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 31.10.22 EXPENSE	PROJECTED 31.3.23	BUDGET INCOME	YTD 31.10.22 INCOME	PROJECTED 31.3.23	EXPENSE	INCOME
<b>Christmas Best Dressed Window</b>												
Christmas windows prizes	300	£0			£300	£0	£300					
Christmas windows other costs	£50	£0			£50	£0	£50					
Christmas windows prizes/other costs											£350	
<b>Sub total</b>	<b>£350</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£350</b>	<b>£0</b>	<b>£350</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£350</b>	<b>£0</b>
<b>Cemetery (Church Lane)</b>												
Purchase Exclusive Rights of Burial Internment			£3,000	£9,061				£4,200	£4,318	£5,200		£5,350
Memorial fee			£6,000	£8,809				£6,100	£10,391	£11,000		£6,900
Transfer / assignment			£1,100	£1,402				£1,150	£506	£850		£965
General income			£2,800	£2,200				£2,800	£1,908	£2,200		£2,500
Salaries	£15,000	£14,654			£15,500	£8,715	£17,000				£17,300	
Tax and National Insurance	£8,000	£7,153			£7,600	£4,263	£8,000				£8,000	
Pensions	£6,200	£5,642			£6,600	£3,358	£6,500				£6,500	
Staff travel	£100	£0			£100	£0	£50				£50	
Phones	£100	£77			£100	£16	£60				£100	
General Expenses	£110	£106			£110	£0	£110				£0	
Water	£1,200	£1,279			£1,600	£248	£700				£800	
Electricity	£510	£625			£600	£53	£720				£2,000	
Insurance -specific allocation	£160	£0			£160	£0	£0				£0	
Building Maintenance	£2,000	£23,571			£2,000	£70	£2,000				£1,000	
Supplies	£800	£719			£800	£167	£700				£800	
Ground maintenance - contract	£14,400	£14,000			£14,800	£0	£14,800				£15,688	
Other works	£10,000	£4,480			£10,000	£3,256	£5,000				£6,000	
Refuse collection	£2,500	£4,001			£3,300	£1,735	£3,300				£3,630	
Grave digging	£2,000	£1,350			£2,000	£880	£1,800				£1,800	
Memorial testing	£5,000	£0			£5,000	£0	£0				£0	
OEW contract related		£0										
<b>Sub total</b>	<b>£68,080</b>	<b>£77,658</b>	<b>£12,900</b>	<b>£21,472</b>	<b>£70,270</b>	<b>£22,761</b>	<b>£60,740</b>	<b>£14,250</b>	<b>£17,123</b>	<b>£19,250</b>	<b>£63,668</b>	<b>£15,715</b>
ENVIRONMENT & HERITAGE COMMITTEE	2021/2022	201/2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023/24	2023/24
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 31.10.22 EXPENSE	PROJECTED 31.3.23	BUDGET INCOME	YTD 31.10.22 INCOME	PROJECTED 31.3.23	EXPENSE	INCOME
<b>Street Furniture</b>												
General Income									£3,667	£3,667		
Insurance - specific allocation	£82	£0			£85	£0	£0				£0	
Christmas lights - maintenance	£1,550	£335			£1,600	£0	£1,600				£1,760	
Christmas lights - electricity	£250	£183			£300	£466	£550				£550	
Christmas lights - enhancement	£16,000	£14,800			£16,000	£6,325	£16,000				£16,000	

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Hanging baskets	£7,700	£6,989			£7,900	£7,920	£7,920				£8,700	
War memorial maintenance	£1,000	£70			£1,000	£9,302	£9,302				£1,000	
Bus shelters	£500	£0			£500	£0	£0				£500	
Lopping Hall clock annual maintenance	£175	£628			£180	£1,664	£1,664				£250	
Heritage plaques/panels	£1,000	£1,111			£1,000	£11	£1,000				£1,000	
Fountain	£1,000	£0			£1,000	£0	£1,000				£0	
Other works	£1,000	£3,667			£1,000	£0	£500				£500	
Seats	£500	£65			£500	£0	£500				£500	
Alley way names	£500	£498			£500	£0	£500				£500	
Salt/grit bins	£400	£0			£400	£0	£0				£200	
Community toilet schemes	£1,000	£0									£0	
Pedestrian signage		£0			£1,000	£0	£1,000				£1,000	
<b>Sub Total</b>	<b>£32,657</b>	<b>£28,345</b>	<b>£0</b>	<b>£0</b>	<b>£32,965</b>	<b>£25,688</b>	<b>£41,536</b>	<b>£0</b>	<b>£3,667</b>	<b>£3,667</b>	<b>£32,460</b>	<b>£0</b>
<b>ENVIRONMENT &amp; HERITAGE COMMITTEE</b>	<b>2021/2022 BUDGET EXPENSE</b>	<b>2021/2022 ACTUAL EXPENSE</b>	<b>2021/2022 BUDGET INCOME</b>	<b>2021/2022 ACTUAL INCOME</b>	<b>2022/2023 BUDGET EXPENSE</b>	<b>2022/2023 YTD 31.10.22 EXPENSE</b>	<b>2022/2023 PROJECTED 31.3.23</b>	<b>2022/2023 BUDGET INCOME</b>	<b>2022/2023 YTD 31.10.22 INCOME</b>	<b>2022/2023 PROJECTED 31.3.23</b>	<b>2023/24 EXPENSE</b>	<b>2023/24 INCOME</b>
<b>Allotments</b>												
General Income												
Licence fees			£430	£250				£430	£0	£430		£430
Allotment rents			£2,830	£4,050				£3,200	£3,141	£3,200		£3,200
Water	£550	£601			£580	£471	£600				£660	
Electricity	£150	£175			£200	£89	£200				£600	
Insurance - specific allocation	£140	£0			£140	£0	£0				£0	
Pyrles Lane allots - works	£500	£0			£500	£0	£500				£0	
Willingale Road allots- works	£3,000	£5,387			£3,000	£1,838	£3,000				£2,000	
All allotments	£3,000	£0			£3,000	£120	£1,000				£2,000	
Roding allotment works	£3,000	£0			£3,000	£0	£1,000				£1,000	
<b>Sub Total</b>	<b>£10,340</b>	<b>£6,163</b>	<b>£3,260</b>	<b>£4,300</b>	<b>£10,420</b>	<b>£2,518</b>	<b>£6,300</b>	<b>£3,630</b>	<b>£3,141</b>	<b>£3,630</b>	<b>£6,260</b>	<b>£3,630</b>
<b>Lady Whittakers Mead (Loughton Lane)</b>												
Other works	£600	£0	£0	£0	£800	£1,640	£1,640				£880	
<b>Sub Total</b>	<b>£600</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£800</b>	<b>£1,640</b>	<b>£1,640</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£880</b>	<b>£0</b>
<b>Other Services</b>												
Contingency	£1,000	£0			£1,000	£0	£500				£0	
Heritage Trail	£1,800	£0			£1,800	£0	£0				£0	
Wombles Litter Picking	£100	£0			£100	£0	£50				£60	
Loughton Day	£1,000	£0			£1,200	£1,050	£1,050				£1,000	
Horticultural Show	£200	£0			£200	£76	£76				£100	
<b>Sub Total</b>	<b>£4,100</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£4,300</b>	<b>£1,126</b>	<b>£1,676</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£1,160</b>	<b>£0</b>

### Loughton Town Council Budget 2023/24

<b>Service Recharge</b>	£98,000	£99,000			£99,000	£0	£99,000				£125,000	
<b>Sub total</b>	£98,000	£99,000	£0	£0	£99,000	£0	£99,000	£0	£0	£0	£125,000	£0
<b>TOTALS</b>	<b>£214,127</b>	<b>£211,166</b>	<b>£16,160</b>	<b>£25,772</b>	<b>£218,105</b>	<b>£53,733</b>	<b>£211,242</b>	<b>£17,880</b>	<b>£23,931</b>	<b>£26,547</b>	<b>£229,778</b>	<b>£19,345</b>

RESOURCES & GENERAL SERVICES COMMITTEE	2021/2022	2021/2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023.24	2023.24
	BUDGET EXPENSE	ACTUAL EXPENSE	BUDGET INCOME	ACTUAL INCOME	BUDGET EXPENSE	YTD 31.10.22 EXPENSE	PROJECTED 31.3.23	BUDGET INCOME	YTD 31.10.22 INCOME	PROJECTED 31.3.23	EXPENSE	INCOME
<b>Communication</b>												
Postage	£1,700	£1,773			£1,750	£957	£1,750				£1,200	
Telephone (landline)	£1,850	£2,184			£1,900	£1,380	£2,000				£2,200	
Website (design and maintenance)	£1,300	£253			£1,000	£0	£500				£500	
Annual Report (printing)	£630	£592			£630	£728	£728				£800	
Annual Report (design)	£325	£315			£325	£315	£315				£335	
General expenses	£100	£0			£100	£0	£50				£0	
Newsletter (design)	£5,200	£5,040			£5,200	£3,843	£5,200				£5,400	
Newsletter (delivery)	£6,000	£5,520			£5,700	£1,677	£5,700				£6,270	
Newsletter (printing)	£1,490	£1,470			£1,550	£690	£1,500				£1,650	
Noticeboard	£1,000	£0			£1,000	£0	£1,000				£0	
<b>Sub Total</b>	<b>£19,595</b>	<b>£17,146</b>	<b>£0</b>	<b>£0</b>	<b>£19,155</b>	<b>£9,590</b>	<b>£18,743</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£18,355</b>	<b>£0</b>
<b>Office Expenses</b>												
General income												
Stationery	£1,600	£1,810			£1,600	£1,312	£1,600				£1,600	
Photocopying	£1,500	£1,772			£1,500	£1,150	£1,800				£2,400	
Binding minutes	£150	£0			£150	£0	£0				£150	
Books & publications	£100	£35			£100	£0	£0				£0	
Office equipment & maintenance	£3,000	£1,921			£3,000	£825	£3,000				£2,000	
Server and equipment maintenance	£3,000	£7,448			£3,000	£3,363	£4,000				£4,400	
RBS Omega		£0			£1,000	£0	£1,275				£1,275	
Sky Guard personal protection		£0			£850	£407	£850				£850	
Chip and pin	£2,000	£926			£1,800	£763	£1,500				£1,650	
General expenses	£200	£1,255			£700	£574	£1,000				£800	
<b>Sub Total</b>	<b>£11,550</b>	<b>£15,166</b>	<b>£0</b>	<b>£0</b>	<b>£13,700</b>	<b>£8,394</b>	<b>£15,025</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£15,125</b>	<b>£0</b>
<b>Audit</b>												
Internal audit	£750	£750			£750	£0	£750				£825	
External Audit	£1,650	£2,555			£1,700	£0	£1,700				£1,870	
RBS Year End		£440			£560	£0	£560				£610	
<b>Sub Total</b>	<b>£2,400</b>	<b>£3,745</b>	<b>£0</b>	<b>£0</b>	<b>£3,010</b>	<b>£0</b>	<b>£3,010</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£3,305</b>	<b>£0</b>



Loughton Town Council Budget 2023/24

RESOURCES & GENERAL SERVICES COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.10.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 YTD 31.10.22 INCOME	2022/2023 PROJECTED 31.3.23	2023/24 EXPENSE	2023/24 INCOME
<b>Central Personnel</b>												
Salaries	£187,000	£176,293			£205,000	£116,182	£215,441				£225,000	
Tax & National Insurance	£72,000	£70,947			£80,500	£49,274	£90,335				£89,000	
Pensions	£76,000	£74,841			£82,500	£49,555	£92,194				£94,000	
Staff Travel	£2,000	£1,010			£1,800	£703	£1,100				£1,200	
Other staff costs	£5,000	£4,089			£5,000	£2,112	£5,000				£3,000	
<b>Sub Total</b>	<b>£342,000</b>	<b>£327,181</b>	<b>£0</b>	<b>£0</b>	<b>£374,800</b>	<b>£217,826</b>	<b>£404,070</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£412,200</b>	<b>£0</b>
<b>Council Expenses</b>												
General income				£150				£0				£0
Press and advertising	£100	£0			£100	£0	£100				£0	
Subscriptions	£3,500	£3,896			£4,000	£2,654	£4,000				£4,400	
Insurance -general	£5,700	£6,022			£6,500	£9,746	£9,746				£10,720	
Training / conferences -Councillors	£1,000	£762			£1,100	£270	£270				£500	
Training /conferences -Staff	£1,000	£1,185			£1,100	£185	£185				£500	
Legal	£4,000	£141			£3,000	£0	£0				£3,000	
Town Mayors expenses	£750	£458			£750	£222	£750				£750	
Christmas card competition	£100	£100			£100	£0	£100				£100	
Queens Platinum Jubilee Beacon		£0			£500	£756	£756					
<b>Sub Total</b>	<b>£16,150</b>	<b>£12,565</b>	<b>£0</b>	<b>£150</b>	<b>£17,150</b>	<b>£13,833</b>	<b>£15,907</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£19,970</b>	<b>£0</b>
<b>Other Services (RGS)</b>												
Election expenses	£2,000	£25,145										
Contingency	£1,000	£293			£1,000	£0	£1,000				£0	
Citizenship awards	£1,000	£151			£1,000	£40	£500				£400	
<b>Sub Total</b>	<b>£4,000</b>	<b>£25,588</b>	<b>£0</b>	<b>£0</b>	<b>£2,000</b>	<b>£40</b>	<b>£1,500</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£400</b>	<b>£0</b>
<b>Members' Expenses</b>												
Members travel & subsistence	£500	£0			£400	£0	£200				£100	
Parish basic allowance	£2,160	£1,416			£2,160	£0	£2,160				£2,160	
Tax & National Insurance		£0			£200	0	0				£100	
<b>Sub Total</b>	<b>£2,660</b>	<b>£1,416</b>	<b>£0</b>	<b>£0</b>	<b>£2,760</b>	<b>£0</b>	<b>£2,360</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£2,360</b>	<b>£0</b>
RESOURCES & GENERAL SERVICES COMMITTEE	2021/2022 BUDGET EXPENSE	2021/2022 ACTUAL EXPENSE	2021/2022 BUDGET INCOME	2021/2022 ACTUAL INCOME	2022/2023 BUDGET EXPENSE	2022/2023 YTD 31.10.22 EXPENSE	2022/2023 PROJECTED 31.3.23	2022/2023 BUDGET INCOME	2022/2023 YTD 31.10.22 INCOME	2022/2023 PROJECTED 31.3.23	2023/24 EXPENSE	2023/24 INCOME
<b>Buckingham Court</b>												
Buckingham Court rental income			£20,000	£4,002				£10,000	£0	£0		£2,000

### Loughton Town Council Budget 2023/24

Agents fees	£875	£213			£875	£0	£0					
Service charge	£2,595	£2,595			£2,650	£1,297	£2,650				£2,900	
Rates	£300	£8,036			£9,250	£8,512	£14,592				£16,050	
Electricity	£300	£555			£300	£860	£1,499				£1,800	
Gas	£0	£1,749			£800	£1,370	£4,722				£5,600	
Water											£1,000	
Insurance - specific allocation	£118	£368			£400	£0	£0					
Cleaning	£200	£75			£200	£25	£2,200				£4,800	
Building maintenance	£2,000	£2,495			£2,000	£16,521	£20,000				£4,000	
Lift inspection and service	£530	£0			£550	£132	£132				£550	
Loan repayments -capital	£19,762	£22,310			£28,206	£11,575	£28,206				£28,206	
Loan repayments - interest	£7,700	£5,896				£2,528						
<b>Sub Total</b>	<b>£34,380</b>	<b>£44,292</b>	<b>£20,000</b>	<b>£4,002</b>	<b>£45,231</b>	<b>£42,820</b>	<b>£74,001</b>	<b>£10,000</b>	<b>£0</b>	<b>£0</b>	<b>£64,906</b>	<b>£2,000</b>
<b>Library</b>												
General expenses	£2,000	£0			£1,000	£0	£200				£0	
Rent	£7,200	£7,200			£7,200	£5,400	£4,800				£0	
Service charge	£4,500	£4,500			£3,375	£3,375	£3,000				£0	
Insurance specific allocation	£300	£0			£300							
<b>Sub Total</b>	<b>£14,000</b>	<b>£11,700</b>	<b>£0</b>	<b>£0</b>	<b>£11,875</b>	<b>£8,775</b>	<b>£8,000</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>
<b>Grants</b>												
Grants- general	£27,000	£23,900			£30,000	£7,191	£22,200				£30,000	
Grants -Citizens Advice (CA)	£8,500	£8,500			£8,500	£0	£8,500				£8,500	
<b>Sub Total</b>	<b>£35,500</b>	<b>£32,400</b>	<b>£0</b>	<b>£0</b>	<b>£38,500</b>	<b>£7,191</b>	<b>£30,700</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£38,500</b>	<b>£0</b>
<b>Service Recharge</b>	<b>-£283,000</b>	<b>-£283,000</b>			<b>-£285,000</b>	<b>£0</b>	<b>-£285,000</b>				<b>-£371,000</b>	
<b>Sub total</b>	<b>-£283,000</b>	<b>-£283,000</b>	<b>£0</b>	<b>£0</b>	<b>-£285,000</b>	<b>£0</b>	<b>-£285,000</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>-£371,000</b>	<b>£0</b>
<b>TOTALS</b>	<b>£199,235</b>	<b>£208,199</b>	<b>£20,000</b>	<b>£4,152</b>	<b>£243,181</b>	<b>£308,469</b>	<b>£288,316</b>	<b>£10,000</b>	<b>£0</b>	<b>£0</b>	<b>£204,121</b>	<b>£2,000</b>

	2021/2022	2021/2022	2021/2022	2021/2022	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2023/24	2023/24
PLANNING & LICENSING COMMITTEE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	YTD	PROJECTED	BUDGET	YTD	PROJECTED	EXPENSE	INCOME
	EXPENSE	EXPENSE	INCOME	INCOME	EXPENSE	21.10.22	31.3.23	INCOME	INCOME	31.3.23		
Service Recharge	£34,000				£34,000		£34,000				£50,000	
Design Award Scheme	£200				£200		£200				£200	
<b>Sub total</b>	<b>£34,200</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£34,200</b>	<b>£0</b>	<b>£34,200</b>	<b>£0</b>	<b>£0</b>	<b>£0</b>	<b>£50,200</b>	<b>£0</b>

#### WORKING FUNDS

Loughton Town Council Budget 2023/24

GRAND TOTALS      £1,012,025      £960,163      £144,455      £142,548      £1,078,886      £540,957      £1,215,388      £147,825      £138,936      £169,860      £1,163,071      £173,207

EARMARKED FUNDS	BUDGET		Less the year 2022 to 2023		Add the year 2022 to 2023		New Adjustments	EARMARKED FUNDS
	1.4.22							31.3.23
<b>RECREATION</b>								
Murray/ Kingsley Hall	£20,390		-£20,390					£0
Roding Valley Recreation Ground (RVRG)	£53,550		-£53,550					£0
Playground RVRG	£92,000							£92,000
Playground upgrades								£0
Newlands Lane Playground							£40,000	£40,000
Solar Panels								£0
Van Replacement	£12,000		-£12,000					£0
Charles Moules Bridge	£15,000		-£10,000					£5,000
Hillyfields Maintenance	£7,600							£7,600
<b>SUB TOTAL</b>	<b>£200,540</b>		<b>-£95,940</b>				<b>£40,000</b>	<b>£144,600</b>
<b>ENVIRONMENT &amp; HERITAGE</b>								
Street Furniture	£3,000		-£3,000					£0
Christmas Lights	£600							£600
Cemetery	£17,292							£17,292
Cemetery Plot Endowment (RF)	£8,262							£8,262
Lady Whitakers Mead /New cemetery	£10,000		-£10,000					£0
<b>SUB TOTAL</b>	<b>£39,154</b>		<b>-£13,000</b>					<b>£26,154</b>
<b>RESOURCES &amp; GENERAL SERVICES</b>								
Elections Costs	£14,855						£5,000	£19,855
Buckingham Court Maintenance Fund	£2,000		-£2,000					£0
Buckingham Court Rent Deposit	£5,000		-£5,000					£0
Grant Funding Held Over	£7,624				3,346			-10,970
<b>SUB TOTAL</b>	<b>£29,479</b>		<b>-£7,000</b>		<b>3,346</b>		<b>£5,000</b>	<b>£19,855</b>
<b>PLANNING &amp; LICENCING</b>								
Local/Neighbourhood Plan	£20,000							£20,000
<b>SUB TOTAL</b>	<b>£20,000</b>							<b>£20,000</b>

TOTAL EARMARKED FUNDS      £289,173      -£115,940      £3,346      £45,000      -£10,970      £210,609