



RESOURCES AND GENERAL SERVICES COMMITTEE

Meeting at 7.45pm on

Wednesday 14 February 2018

at Loughton Library and Town Hall, Traps Hill, Loughton IG10 1HD

Agenda item 6

Financial Assistance Applications 18/19

Applicant	Purpose	Amount applied for £	Proposed Grant £	Power	Page nos
11th Loughton Guides/ Brownies - Kingsley Hall	Running costs (more information requested)	-	-	LG(MiscProv)A1976 s19	1-2
Epping Forest Field Centre	Forest family activity	560.00	300	LG(MiscProv)A1976 s19	3-5
The Breastfeeding Network	Support costs	1,608.88	0	LGA 1972 s137	6-10
Community First Responders - Loughton Group	Equipment (revised application expected)	2,911.00	1,000	LGA 1972 s137	11-12
Cruse Epping Forest	Running costs	350.00	250	LGA 1972 s137	13-14
Epping Forest Re-Use	Equipment purchase	218.00	200	LG(MiscProv)A1976 s19	15-18
Epping Forest Sportability Club	Running costs	1,500.00	800	LG(MiscProv)A1976 s19	19-21
Grant a Smile	Running costs	3,000.00	0	LGA 1972 s137	22-25
GROW Community Garden	Running costs	14,840.00	3,000	LG(MiscProv)A1976 s19	26-30
Loughton Festival	Running costs	5,000.00	2,500	LGA 1972 s145	31-34
Loughton Voluntary Care	Seated keep fit project	500.00	500	LG(MiscProv)A1976 s19	35-37
Loughton Youth Project	Running costs	5,000.00	3,000	LG(MiscProv)A1976 s19	38-42
New Vistas	Hall hire for meetings	400.00	300	LG(MiscProv)A1976 s19	43-44
Restore Community Centre (Above + Beyond)	Running costs	4,500.00	4,000	LGA 1972 s133	45-48
Restore Com/Church (Above + Beyond) Noah's Ark Playgroup	Craft materials, equipment and running costs	1,000.00	600	LGA 1972 s145	49-51
Revitalise	Respite care for disabled guests & carers	1,062.00	500	LGA 1972 s145	52-54
Samaritans of Redbridge	Running costs	700.00	400	LGA 1972 s137	55-59
South Loughton Cricket Club	Patio equipment	2,000.00	1,000	LG(MiscProv)A1976 s19	60-63

Spark (A branch of Worth Unlimited)	Mentoring programme	5,217.00	1,000	LGA 1972 s137	64-67
St Marys – Ignite*	Television trolley stand	289.95	250	LG(MiscProv)A1976 s19	68-70
St Mary's - Living Hope*	Lunch project	450.00	250	LGA 1972 s137	71-73
St Mary's - Love Loughton*	Running costs for event	1,400.00	1,000	LGA 1972 s145	74-76
Voluntary Action Epping Forest	Benefits advice service	2,000.00	1,300	LGA 1972 s137	77-80
YES Partnership	Conference costs	1,000.00	700	LGA 1972 s137	81-83
<i>*Above and Beyond accounts</i>	AVAILABLE £24,750 (£2,750 for emergencies)	55,056.83	22,850		
Citizens Advice - Epping Forest	Running costs	8,000.00	8,500	LGA 1972 s142	84-86

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation 11th LOUGHTON GUIDES / BROWNIES. (please give location, if different from KINGSLEY HALL correspondence address on back page)	
Summary of aims and objectives We want to achieve that all girls achieve these goals, through the challenges offered to them. There will be different activities and challenges over the course of the camp.	
Age groups specifically catered for, if any 7 years to 16 years.	
Is the organisation a non-profit making body? Yes.	
Is the organisation a Registered Charity? Yes (if so, please give registration number)	
Number of members in the organisation 50	
Number of members resident in Loughton 50	
Is membership restricted in any way? No.	
Do you charge a membership fee, or charge for access to your activities? Please give details census which pays there insurance.	
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

To encourage parents on low income to be able to send there girls to a District camp that we can help subsidies.

Explain how Loughton residents will benefit from this project?

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

☒ Yes ☐ No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project £60.00 per girl.

Amount of grant requested

Funds available from organisation's own resources very limited.

Funds granted from other bodies (please give details) None.

If there is a shortfall in these figures, how do you propose to fund the deficiency? we would have to do more fundraising events.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year Amount Purpose Successful

1.4.17 – 31.3.18 Yes ☒ No

1.4.16 – 31.3.17 Yes ☒ No

1.4.15 – 31.3.16 Yes ☒ No

1.4.14 – 31.3.15 Yes ☒ No

1.4.13 – 31.3.14 Yes ☒ No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes. Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Associates of Epping Forest Field Centre
<p>Summary of aims and objectives</p> <p>The Associates of Epping Forest Field Centre (The Associates) are dedicated to raising awareness of and funds for the work of the Field Studies Council at FSC Epping Forest, delivering projects and community activities using the Centre's grounds, and wider Forest. The objective is to link the community to Epping Forest Field Centre and to promote community engagement with the Centre.</p>	
Age groups specifically catered for, if any	All Age Groups
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	No
Number of members in the organisation	745 (NB this has reduced, following a review)
Number of members resident in Loughton	84 (NB this is double last year)
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	We do not have a membership fee. Community activities delivered by The Associates are usually free to the participants (funded by grants).
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>The purpose of the grant would be to deliver a Forest Family Activity in May 2018, engaging Loughton residents with Epping Forest. The day, based on the edge of Loughton, rather than at FSC Epping Forest, would be free to all and include activities such as pond dipping, bug hunts and forest play. This application follows the success of the 2017 Forest Family Fun Day when 144 people took part, over 7 times the amount we had in previous years.</p> <p>The day will celebrate the biodiversity of the Forest through hands on discovery learning. Participants will be involved in a range of fun activities which will increase their knowledge of the biodiversity. It will also help to develop what will hopefully become a lifelong interest in the Forest and foster an appreciation for the natural world.</p> <p>Feedback from 2017 was very positive & the report can be made available. Comments included very positive feedback about the event, and also how nice it was for it to be accessible – within walking distance of Loughton.</p>	

We have selected Family activity sessions as we feel that it is important not only to reach children in a formal learning environment but to also involve learning in the whole family. Family members learning together across the generations has many educational, social and economic benefits to offer learners. It can bring people together to discover new interests and skills and encourage families and individuals to think about benefits of learning (Teachernet). A child only spends about 15% of his or her time in the classroom, so it is vital to address and support what goes on in the remainder of their time, in the home and in the community. Research by Oxford University has found that learning together as a family improves relationships and even health outcomes for the whole family, not just for the child (DCSF: BBC Families of our time conference March 2008, Minister of State for Children, Young People and Families). We believe reaching families is the key to engaging communities.

The day will be open to all Loughton residents, and we would be particularly keen to offer this experience to families and young people who may not otherwise take part in these type of activities due to prohibitive cost, targeting in particular areas where there is a high incidence of free school meals as an indicator. We also hope that it will contribute to the Council's promotion of biodiversity as per the Environment and Sustainability Policy.

The Associates of Epping Forest Field Centre have been supporting FSC Epping Forest (FSC EF) since 1985. FSC EF is an environmental education centre based in High Beach since 1971. FSC EF specialises in connecting people of all ages with the natural environment by providing safe and enjoyable first hand investigations and discovery learning experiences in Epping Forest and the surrounding areas to people of all ages from toddlers to pensioners.

Total cost of the project

The project will cost £800 (VAT exempt) to include:

- Promotion
- Developing Resources
- Administration
- 3 staff from FSC delivering activities on the day
- Reporting

This increased cost from previous years is due to the success of the 2017 offer, and the intention to improve on this in 2018. In 2017, we budgeted for 60-80 participants, and delivered to 144. The additional staff costs to deliver this were covered by FSC Epping Forest.

The Associates will hire the specialist services of the staff at EFFC to deliver activities and aspects of the project. Staff at the Centre have significant expertise in the areas of child protection and Health and Safety (and hold first aid certificates). All staff and where relevant, adults (volunteers) have obtained DBS checks. EFFC is also able to provide all equipment and resources required.

The Associates Committee will manage the project and ensure that the beneficiaries will be the residents of Loughton and that members of the Associates and additional volunteers will be encouraged to come forward to support a larger number of participants.

Explain how Loughton residents will benefit from this project?

The **Forest Family Activity** will primarily be for the benefit of Loughton families. The aim is to connect people with their local area, specifically with Epping Forest, to encourage people to become involved in finding out more about their local environment and to increase knowledge of the biodiversity of the Forest. We believe reaching families is the key to engaging communities. It will also help to develop what will hopefully become a lifelong interest in the Forest and foster an appreciation for the natural world.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£800
Amount of grant requested	£560
Funds available from organisation's own resources	£0
Funds granted from other bodies (please give details)	£0 FSC EF will provide one member of staff on the day, as match funding (approx. £240).
If there is a shortfall in these figures, how do you propose to fund the deficiency?	We would still look to deliver the activity, with reduced targets.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£240	Forest Family Activity Day	Yes
1.4.16 – 31.3.17			Yes / No
1.4.15 – 31.3.16	£240	Loughton Big Family Pond Dip August 2015	Yes
1.4.14 – 31.3.15	£200	Loughton Big Family Pond Dip August 2014	Yes
1.4.13 – 31.3.14	£200	Loughton Big Family Pond Dip October 2013	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	o FSc
Email address	
Tel. No.	

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	The Breastfeeding Network (BfN)
<p>Summary of aims and objectives</p> <p>Our vision is a society where mums and families are able to make informed decisions about breastfeeding, to access help when they need it and to become confident in their choices. For a new mum deciding how to feed her baby, talking to a mum who knows about breastfeeding can make a crucial difference and the Breastfeeding Network strives to be the best we can be at providing peer support.</p> <p>Our mission is to offer independent, evidence-based information and support to help build awareness of breastfeeding to individuals and organisations and to support a mum in her choice to breastfeed.</p> <p>Our aim is to offer independent, evidence-based information and support to help build awareness of breastfeeding to individuals and organisations and to support a mum in her choice to breastfeed. Our values are at the heart of how we work, we strive to always:</p> <ul style="list-style-type: none"> • Listen actively • Keep a mum at the centre • Respect a mother and support her choices • Share the evidence to inform early parenting choices <p><i>We will strive never to:</i></p> <ul style="list-style-type: none"> • Advocate a particular lifestyle • Judge a mother for the choices she makes • Accept money from companies that have a commercial interest in infant feeding • Charge a mum for any of our services, including training 	
Age groups specifically catered for, if any	All inclusive... for all families who need postnatal support directly. Antenatal information is offered where there are opportunities for us to be involved.
Is the organisation a non-profit making body?	
Is the organisation a Registered Charity? (if so, please give registration number)	The Breastfeeding Network is a registered Charity (SC027007)
Number of members in the organisation	Volunteers in west Essex, particularly focussing on Loughton = 5, providing support at the Bosom Buddies Breastfeeding Support Group weekly
Number of members resident in Loughton	BfN volunteers = 4. Any members of the public seeking breastfeeding support can access help at the above group. This group particularly attracts local residents, is free of charge and averages attendance of 3 families a week.

Is membership restricted in any way?	Our trained peer support volunteers are registered as members of BfN in order to support families with breastfeeding. Parents do not require membership to access our services.
Do you charge a membership fee, or charge for access to your activities? Please give details	No restrictions apply to members of the public who seek our information and support. No charges are made. Our support is given free at the point of contact.
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>A breastfeeding support service has been established by the Breastfeeding Network alongside the Bosom Buddies groups across west Essex since 2009. In terms of funding training and supervision for volunteers, this has been supported most recently by Spurgeons' children's centres until the takeover by Barnardos in the summer of 2017.</p> <p>Barnardos will no longer support the provision of supervision, despite much correspondence between BfN and Barnardos. Local BfN members have applied to their County Councillors for funding, but without success.</p> <p>Without supervision sessions, the volunteers will be unable to renew their registration to volunteer and so be unable to continue supporting parents and the Loughton group will close.</p> <p>For the parents who have received support from the BfN, our non judgemental acceptance and evidence based approach has been greatly appreciated. Evidence is included below as a letter from a Loughton parent.</p> <p>For this service to be continued, funding is required to maintain the provision of supervision which supports safe working practices in the BfN. Currently, fifteen Breastfeeding Network Helpers are receiving monthly supervision across west Essex and are volunteering in several Bosom Buddy groups.</p> <p>Loughton volunteers within this provision make up 1/3 of the total and as such, the financial assistance required to keep the group open is given below. Separate applications will be made to other relevant funding bodies for the other areas: Essex Community Foundation and Epping Forest.</p>	
<p>Explain how Loughton residents will benefit from this project?</p> <p>1) Loughton volunteers will continue to benefit from BfN safe working practices and the support of a BfN supervisor who will offer monthly face to face support and be available for any immediate supervision needs by telephone. Volunteers develop their valuable listening and supporting skills and use these in all areas of their life and community, way beyond the limits of a breastfeeding group.</p> <p>2) The families who attend our drop-ins for support and information. In one month the Loughton group may see 12+ families who emerge feeling nurtured and supported. Ripples of their positive outcomes impact on the local community which encourages more families to breastfeed.</p> <p>3) The babies who are breastfed for longer because of the peer support. They are at less risk from long term issues such as diabetes, obesity and will have less visits to their GP surgery and fewer admissions to hospital</p>	

4) **The children's centre** (Little Oaks Child & Family Wellbeing Service) which provides the facilities for the Bosom Buddies Breastfeeding Support Group and with whom we work in partnership. They are able to facilitate more parents accessing our group by close contact with their new parents.

This is one parent's thanks for the help she received at Loughton Bosom Buddies group: (The volunteers (had to) move from Sunrise children's centre to Little Oaks children's centre, with the reorganisation of children's centres)

"To all the volunteers at the Breastfeeding Support Group: I just wanted to write to thank you for the support I received in my breastfeeding journey. My child *** and I have just recently stopped breastfeeding after 15 months and it has really been the most incredible experience and something I'm so glad I tried. I had never intended to breastfeed but came along to your sessions three or four times and found the advice and support I received invaluable and I don't think I would have carried on without it!**

Thank you to all the volunteers who are at Sunrise every week – it's a really important service you provide to new breastfeeding mums.

I'm now firmly in the breastfeeding camp and encourage my friends to "give it a go" and to find a support group like this one at Sunrise to help learn the skills you need, because it has been tough but I consider it so worth it for both me and my child."

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes and No

NO:

BfN have attempted to secure funding from Barnardos (in the first instance) and then through local councillors to continue our provision of supervision, but despite much correspondence, we have been told there is no money. This has left our volunteers in a very exposed position.

If supervision can be reinstated in January, we can re-register our volunteers and continue the amazing work they do. This is why this is an emergency situation for us. Once our volunteers cannot volunteer, we have lost a valuable resource and parents are without non-judgemental parent-focussed breastfeeding support and information.

The TOTAL COST for 3 months is £371.28

This would provide 3 supervision sessions (January, February, March 2018) for a minimum of 5 volunteers.

YES – annual round of applications:

We would like to ask that consideration may be given to continuing provision of supervision April 2018 until March 2019 to secure the future running of the group.

The TOTAL COST for 10 months is £1,237.60

This breaks down as 10 supervision sessions over 12 months (May, June July, September, October, November, December 2018, January, February, March 2019) for a minimum of 5 volunteers.

Both of these totals (emergency and planned) include hours of supervision for phone support/re-registrations/ session preparation and follow up, supervisor expenses, eg travel/phone/resources and BfN core management costs, for example HR, payroll and insurance for our volunteers.

Total cost of project	£4,826.64 across whole of west Essex for 13 months
Amount of grant requested	Emergency= £371.28 2018/19 = £1,237.60 Total =£1,608.88 For Loughton area (1/3 of west Essex provision)
Funds available from organisation's own resources	None available

Funds granted from other bodies (please give details)	Applications to be made to Essex Community Foundation/ Harlow Town Council/ Epping Forest Support offered from Barnardos Children's centres for venue for supervision
If there is a shortfall in these figures, how do you propose to fund the deficiency?	We would be forced to reconsider our proposal as funding options are limited due to our BfN ethos which does not allow us to apply to commercial funding bodies.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18		N/A	Yes / No
1.4.16 – 31.3.17		N/A	Yes / No
1.4.15 – 31.3.16		N/A	Yes / No
1.4.14 – 31.3.15		N/A	Yes / No
1.4.13 – 31.3.14		N/A	Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Please note, our constitution and signed financial statement is enclosed but can also be found online here: www.breastfeedingnetwork.org.uk/governance

All accounts and monies are held centrally by BfN and ring-fenced for local use, and branch specific information is therefore not available.

The figures given within the document above are calculated for your consideration.

Name of person making grant application

Address for correspondence

Email address

Tel. No.

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.



[About Us](#) [Breastfeeding Information](#) [Get Involved](#) [Resources](#) [Contact Us](#) [Blog](#)

Our Vision and Aims

Our vision is a society where mums and families are able to make informed decisions about breastfeeding, to access help when they need it and to become confident in their choices. For a new mum deciding how to feed her baby, talking to a mum who knows about breastfeeding can make a crucial difference and the Breastfeeding Network strives to be the best we can be at providing peer support.

Our mission is to offer independent, evidence-based information and support to help build awareness of breastfeeding to individuals and organisations and to support a mum in her choice to breastfeed. You can read more about our current strategy [here](#).

Our values are at the heart of how we work, we strive to always:

- Listen actively
- Keep a mum at the centre
- Respect a mother and support her choices
- Share the evidence to inform early parenting choices

We will strive never to:

- Advocate a particular lifestyle
- Judge a mother for the choices she makes
- Accept money from companies that have a commercial interest in infant feeding
- Charge a mum for any of our services, including training

Who We Work With

At the centre of our work are mums and babies. We also work very closely with dads, grandparents, uncles, aunts, health professionals and anyone else involved in a mum's care. Experience tells us that this vital network of close and trusted people help a new mum and family in the early days. We know that some mums need more support. This can be because of their age, social barriers, disability or where they are in their breastfeeding journey. Any of these factors can make breastfeeding more challenging and support more difficult to access. We focus our work on these mums and families *[using our model]*. We offer support by peers in drop-in groups to reach out to isolated communities and where breastfeeding rates are at their lowest. We develop evidence-based leaflets and train health professionals. We partner with organisations like Homestart and Barnardos who can help us in our work and who share our values. We also provide support in maternity units and childrens' centres as well as via telephone helplines.

Our Achievements

- We have grown a network of over 1000 trained volunteers
- We have achieved and maintained OCN accreditation across our Helpers and Supporters courses
- We have established projects in over 17 areas, with staff and volunteers supporting mums before birth, on wards and at home in communities and in a number of areas we provide community support exclusively by trained volunteers
- We have supported over 260,000 mums on the National Breastfeeding Helpline (with Welsh option) and Supporterline
- We offer a unique Drugs in Breastmilk line for mums, health professionals and this service has taken more than 16,600 calls and answered more than 10,000 emails since 2007
- We have produced a range of factsheets, currently over 10, on aspects of breastfeeding
- Since being founded in 1997 we have remained free and independent of commercial influence and have abided by the World Health Organisation/UNICEF Code of Marketing of Breastmilk Substitutes and Subsequent Relevant World Health Assembly Resolutions

Type Here to Search

[Donate Now](#)

[Find A Drop-In](#)

Latest blog posts

BfN statement on Financial Incentives for Breastfeeding research December 13, 2017

Westminster 20th anniversary celebration November 22, 2017

Latest Tweets



BfN
@BfN_UK

How you position your baby while breastfeeding can help make their attachment more effective and comfortable. We've got a great guide and some pictures on our website breastfeedingnetwork.org.uk/positioning-at...

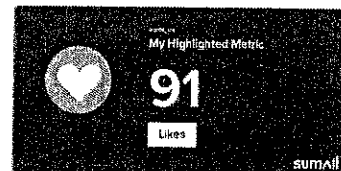


22 Jan 2018



BfN
@BfN_UK

My week on Twitter 📊: 32 Mentions, 7.44K Mention Reach, 91 Likes, 32 Retweets, 36.9K Retweet Reach. See yours with small.com/performance...



21 Jan 2018

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION Community First Responders	
Name of organisation (please give location, if different from correspondence address on back page)	Loughton Group
Summary of aims and objectives To assist the East of England Ambulance Service Trust (EEAST) as Volunteers answering 999 calls and to help save lives in the Community.	
Age groups specifically catered for, if any	All Ages
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	No
Number of members in the organisation	5
Number of members resident in Loughton	5
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>As Volunteers we have to provide all our own medical equipment. Therefore we will be Submitting a list of urgently required equipment, together with costs.</p>	

Explain how Loughton residents will benefit from this project?

Because we work as a Volunteer force (24/7) to assist E6AST in support of emergency 999 calls from Loughton Residents.

Are you making this application as part of the annual round of grant applications? (closing date 31 December).

Yes / No.

If No, please explain the circumstances requiring this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	As per equipment list
Amount of grant requested	Ditto
Funds available from organisation's own resources	£100
Funds granted from other bodies (please give details)	none so far
If there is a shortfall in these figures, how do you propose to fund the deficiency?	?

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.16 – 31.3.17	£3,000	As this Application	Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14			Yes / No
1.4.12 – 31.3.13			Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Cruse Bereavement Care Essex Area Epping Forest Client Services Committee
<p>Summary of aims and objectives Cruse Bereavement Care exists to promote the well-being of bereaved people and to enable them to understand their grief and cope with their loss. It provides information and advice to people who have been bereaved following the death of a partner, child, parent or close friend, whether in the immediate aftermath of the death or several years later. Referrals can come from many sources: many refer themselves; others come through their GP or Primary Care Worker, Social Worker, Minister of Religion or a hospice. The Epping Forest Client Services Committee of Cruse Essex provides a one-to-one service to bereaved people throughout the Epping Forest district, usually in their own /contd</p>	
Age groups specifically catered for, if any	Cruse Epping Forest supports the bereaved of all ages, children, young people and adults
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes - 208078
Number of members in the organisation	<i>See continuation sheet</i>
Number of members resident in Loughton	<i>See continuation sheet</i>
Is membership restricted in any way?	<i>See continuation sheet</i>
Do you charge a membership fee, or charge for access to your activities? Please give details	No. Cruse Epping Forest provides a free service in line with Cruse policy. Anyone may become a "Friend" of Cruse Epping Forest by making an annual /contd.
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>Cruse Epping Forest is entirely dependent on grants, fund-raising and donations to meet its running costs. Our grant income during Financial Year 2017-18 has come exclusively from Loughton Town Council and Waltham Abbey Town Council. In the current financial climate the proceeds of fund-raising and donations are unpredictable. Cruse Epping Forest was very grateful for the grant of £220 from Loughton Town Council for the current Financial Year and asks if the Council would consider a further contribution towards our running costs for 2018-19. Though Cruse Epping Forest is now administratively part of the Cruse Essex Area the Epping Forest Client Services Committee remains dedicated to support bereaved people specifically across the Epping Forest district and significantly in Loughton.</p>	

Explain how Loughton residents will benefit from this project?

Cruse Bereavement Care supplements the work of statutory agencies in giving bereaved people, children, young people and adults, access to appropriate support. Death remains an inescapable reality despite advances in health care and social services. A survey undertaken by Cruse Bereavement Care has estimated that three people are closely affected by every death. Many people may cope with their grief with the /contd.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£3,448 (FY 2016-17)
Amount of grant requested	£350.00
Funds available from organisation's own resources	See continuation sheet
Funds granted from other bodies (please give details)	See continuation sheet
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Further fund-raising and grant applications.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£500	Contribution to running costs (£220 awarded)	Yes
1.4.16 – 31.3.17	£500	Contribution to running costs (£350 awarded)	Yes
1.4.15 – 31.3.16	£500	Contribution to running costs (£350 awarded)	Yes
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14	£500	Contribution to running costs (£200 awarded)	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Documents enclosed: please see attached letter.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	EPPING FOREST ReUSE Bower Hill Industrial Estate, Epping
Summary of aims and objectives Please see attached sheet.	
Age groups specifically catered for, if any	All
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	1153597
Number of members in the organisation	Not a membership organization
Number of members resident in Loughton	N/A
Is membership restricted in any way?	N/A
Do you charge a membership fee, or charge for access to your activities? Please give details	No
DETAILS OF GRANT APPLIED FOR	
Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate). Please see attached sheet.	

Explain how Loughton residents will benefit from this project?

Please see attached sheet

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

☒ Yes / No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£218.59
Amount of grant requested	£218
Funds available from organisation's own resources	see attached sheet
Funds granted from other bodies (please give details)	Not for this item
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Through summer fund-raising events

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18			Yes / No
1.4.16 – 31.3.17	£350	Laptop for Essential Living Fund	<input checked="" type="radio"/> Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14			Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Summary of aims and objectives

To relieve the financial hardship of residents of Epping Forest district and surrounding areas by the provision of good quality furniture and tested household appliances at an affordable price, at a discounted price to those on income related benefits and sometimes free.

To protect the environment by diverting goods from landfill.

To provide training and work experience for people who are long-term unemployed or vulnerable/marginalised eg: mental health or learning difficulties.

Purpose for which the grant is required

Epping Forest ReUse (EFRU) is a charity which aims to help people on low incomes to obtain good quality, affordable furniture and household appliances. Goods are donated by the general public and sold at low prices, at a discount to people on income related benefits and are given free to people referred by agencies or whom the staff identify as being in especial need. After making a delivery the driver sometimes reports back to the manager that the customer has very little furniture or appliances. The customer is then contacted and additional goods are offered free of charge.

People such as those leaving a refuge after fleeing domestic violence are given the tenancy of a flat but usually have nothing to put in it. They are currently able to apply to the Essential Living Fund for basic goods, eg: a cooker, a bed. EFRU gives additional furniture and items such as bedding, crockery, cutlery, cooking utensils.

The grant is required for a tool set, racking ties and leather restorer dyes.

Halfords 114 Piece Aluminium tool set £110.00 (or other tool set)

When the driver and mate deliver or collect furniture the furniture sometimes has to be dismantled in part to get it into or out of the property. The tools currently being used have been donated and are old and not always the most suitable for the job. These new tools could also be used in the ReUse Centre warehouse.

Faithfull Ratchet Tie Down £14.84

These are required to tie goods such as mattresses to the vehicle sides.

Colourlock leather fresh dye x5 £93.75

When settees and chairs arrive at the ReUse Centre they are renovated if necessary and often steam cleaned. Leather goods would benefit from special dyes for renovation. The colours needed are beige, black x2, medium brown and dark brown.

Total £218.59

Explain how Loughton residents will benefit from this project

Epping Forest ReUse (EFRU) tracks all furniture and household appliances from the time donated goods are registered at the ReUse Centre to the time they are bought. The weight

of the goods is also recorded. This is reported to Essex County Council monthly and reuse credits are received depending on how much has been diverted from landfill.

From December 2015 to November 2017 Loughton residents donated 1167 items out of a total of 15,158. These Loughton items weighed 30 tonnes. As the landfill tax has increased from £82.60 from April 2015 to £84.40 and then £86.10 from 1 April 2017 this represents a considerable saving to Loughton council tax payers. Epping Forest ReUse diverted 399 tonnes from landfill during these two years.

953 items were sold to Loughton residents of which 179 were sold at a discount to people on income related benefits and 50 items were funded through the Essential Living Fund.

The items requested for grant funding will enable goods to be dismantled, if necessary, more easily and tied in and transported safely. The dyes will enable leather goods to have a better appearance.

Funds available from organisation's own resources

The financial statement submitted to the Charity Commission with the annual report is attached. As this doesn't show the trading account the EFRU business plan is also submitted.

Epping Forest ReUse has had additional expenses since 1 May 2017 as the partnership agreement with the Lighthouse Furniture Project ended and, with it, the shared services. The 5 year lease also ends in February 2018 and a higher rent, currently being negotiated, will be required. Therefore, no funds from trading can be allocated to the tool set and ratchet ties at the present time. The existing ones will need to be used for longer and EFRU will continue to do without the dyes. If the grant application is successful in part but needs topping up we will do this through fund-raising at the summer town shows.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

**Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.**

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Epping Forest Sportability Club
<p>Summary of aims and objectives</p> <p>We provide a weekly sports club for children with mild to moderate disabilities so that they can learn and partake in a variety of sports, have fun and be with like children. The aim is to make the children healthier and fitter, more skilled at the sports we partake in, to increase their confidence and to allow them to enjoy sports.</p>	
Age groups specifically catered for, if any	5 to 18 years old specifically but we allow members to carry on post 18 if they wish.
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	No
Number of members in the organisation	28 with a weekly attendance averaging 13
Number of members resident in Loughton	7
Is membership restricted in any way?	No – although the club is run for children with disabilities
Do you charge a membership fee, or charge for access to your activities? Please give details	£50 per school term or £5 per week (session is 3 hours). We would never refuse access on the grounds of money though.
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

The purpose of the grant is to facilitate the continued running of the club. We have been running for over 10 years now and want to keep going as long as there is a need – and we do see the need still there. LTC have been very kind in providing funding to us in the past but in the last two years we have managed to get funding from other sources so have not had to apply to LTC for further assistance. However, this last year we have not been so fortunate, so we are looking for your consideration to help us if you can.

We have over the last few years made attempts to become more self-sufficient by reducing the session hours but keeping the membership fees excellent value and also by trying to keep sessional coaching costs down. We do pay at or over a living wage rate but are conscious as well that the staffing costs constitute the bulk of our budget. This means we get a significant amount of our budget requirement from subscriptions but there is still an annual short fall which we are trying to source from outside funding.

Aside from coaching costs other projected expenditure includes training, equipment, DBS checks, insurance and other costs. Training is vital to ensure our coaches stay up to date with safeguarding and other vital guidelines for example.

Explain how Loughton residents will benefit from this project?

The club was set up to serve the Epping Forest community and being Loughton based we look to take much of our membership from our own town. That said we do have members that come from the surrounding towns and districts as we are the only club that provides this service, to our knowledge, in the area. For example, the parents of one of newer members put a very good referral on to a community forum page in the Redbridge area so we have a lot of interest from families in that area. We are trying to find out if similar forums or groups exist in our own town and district to attract more new members from our own locality.

Over the last couple of years, we have worked to establish much closer links with the Oak View School where we are based and that will hopefully lead to more of their pupils wanting to attend the club. However, a lot of their pupils are on the more severe end of the spectrum, so our target audience are not only children from Oak View but also those in main stream schools. We have tried to reach out to these schools and to their SENCO's but with little response. Therefore, we continue to look in to ways of getting an active engagement with these establishments so that more children can benefit from our service.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes / No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£6,300
Amount of grant requested	£1,500
Funds available from organisation's own resources	£3,400
Funds granted from other bodies (please give details)	None to date
If there is a shortfall in these figures, how do you propose to fund the deficiency?	We will be applying to other organisations such as Comic Relief & Children in Need to see if they can help us

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	0	Did not apply	Yes / No
1.4.16 – 31.3.17	0	Did not apply	Yes / No
1.4.15 – 31.3.16	1000	Awarded to assist with running costs	Yes / No
1.4.14 – 31.3.15	700	Awarded to assist with running costs	Yes / No
1.4.13 – 31.3.14	600	Awarded to assist with running costs	Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Grant A Smile Community Interest Company
<p>Summary of aims and objectives: Support for parents. The only social enterprise in the UK set to put a smile on the faces of parents fighting chronic medical conditions by giving them the gift of a clean home thereby taking away the worry and work of cleaning their homes- free of charge.</p> <p>Support for children and young people dreams. We also go above and beyond to grant very special wishes to these young children whose smiles are drowned in their parents/carers plight.</p> <p>Support for children and young people's future. We also organise life/social skills workshops to educate, promote positive mindsets and build confidence in the children and young people that we serve.</p> <ul style="list-style-type: none"> • Change lives by showing that we care and that vulnerable/sick parents are not alone. • Provide external support network for parents and their children via Facebook page and annual celebratory events and signposting. • Our vision is to grant the wish of every eligible child. Granting these children wishes however impossible it is. At least 3 children wishes will be granted in our first year. • We aim to support at least 20 families in our first year. Providing practical home support to parents/families battling chronic illness by going into their homes to clean, declutter, iron, garden, DIY, shopping, morale support, taking children out to the parks/activities and generally helping their parents achieve what parents living without chronic illness would achieve with their children. • In our first year, we aim to support the children by helping them access, develop and gain transformational life skills and social skills to help them navigate life with or without the support of their parents. • Our vision is to organise and deliver termly (3months) coaching workshops/program that teaches positive mindsets, self confidence, social skills, public speaking, limiting conditioning, independent skills, social media safety, entrepreneurship and more. These events are set to help them connect with likeminded kids going through similar challenges and to learn life/social skills geared to equip them for the real world. • Provide external friendly coaching and counselling support network for parents living with chronic illness via our closed Facebook page. In our first year, we aim to have at least 100 families engaging in this group. • We also aim to provide an opportunity for these parents, our volunteers, sponsors and supporters to meet in real life, celebrate their achievements and successes. This will become a positive annual celebratory event for them to look forward to. The first one is pencilled to take place in August 2018 - this will be organised as our launch and fundraising gala. 	
Age groups specifically catered for, if any	Adults from ages 18 – 75 and children from ages 2 - 18

Is the organisation a non-profit making body?	Yes we are non-profit
Is the organisation a Registered Charity? (if so, please give registration number)	10981555
Number of members in the organisation	25
Number of members resident in Loughton	12
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No

DETAILS OF GRANT APPLIED FOR

Household repairs. Support the repairs of broken items that could potentially form a health and safety hazard in the house. For example, gas boiler, tables, chairs, beds, bathroom fixtures, carpets, leaking taps, loose electric hires etc. The money will not be used to pay for the workmen but instead it will be used for the purchase of equipment, materials or parts needed to carry out the repairs for the family we serve.	£1000
Purchase of machines for deep cleaning, cleaning products, diffusers, storage boxes etc	£1200
Purchase of gardening equipments/maintenance kit	£450
Organising life skills workshops/events for the children/young people. Purchase of workshop resources and promotions.	£2350
Amount of grant requested	£3000
Funds available from organisation's own resources	£2,000
Funds granted from other bodies (please give details)	None
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Fundraising, donations

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18			Yes / No
1.4.16 – 31.3.17			Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14			Yes / No



GRANT A SMILE

Give the gift of a smile

GIVE THE GIFT OF A SMILE TODAY!

Grant A Smile is a non - profit intervention support service working with parents/ guardians fighting life-threatening conditions by offering them the wonderful gift of a clean home - free of charge. As well as, granting wishes to their children.

DID YOU KNOW

THAT 1 IN 4 FAMILIES HAVE A PARENT FIGHTING A LIFE THREATENING OR TERMINAL ILLNESS?

If your heart is full then spare some love for those that need it! Offering bespoke support to parents battling life-threatening conditions - as well as granting special wishes to children. Our services include...

HOUSEHOLD SUPPORT We offer free practical support to families in need. If you are qualified, we will simply come into your home to clean, declutter and generally help you with your household chores.

CREATING SMILES Children coping with their parents/guardian chronic illness are the unsung heroes in our society. We aim to grant special wishes to these children no matter how impossible the wish might seem.

FAMILY SUPPORT NETWORK We are not an Island and we want our families to have a common group where they can connect, support, network and share their experiences.

WORKSHOPS & EVENTS

We run events and workshops geared towards teaching our children life skills, confidence and social skills. We also organise termly fun and games - sports, arts, entertainment and independent skills.

#GrantASmileFamily. Join our private Facebook community

27 Old Gloucester Street, London WC1N 3AX

www.grantasmile.org.uk | Tel.: 0203 609 4538 | Email: info@grantasmile.org.uk

WE CAN MAKE A
SMILE TO
FAMILIES WHO
NEED SOMETHING
TO SMILE ABOUT



We are a non-profit organisation, and therefore any donations we receive will go towards our efforts in improving the lives of both the children and the parents. You will help us grant a smile to families who need something to smile about. If you believe in our mission, then feel free to donate to our cause and help us to help others.

VOLUNTEER

Without people, we would only be a mere idea.

If you enjoy making others happy, and interested in helping parents battling threatening conditions or terminally ill, you can volunteer your time with us as a helper/smile hero.

Our Smile Heroes are a core part of our organisation - Find out more about joining us today!

DONATE

It takes one person to change the world and it starts with you granting a smile to a family today.

If you believe in our mission and feel that parents suffering can truly benefit from our practical approach to easing their pain then please donate to our cause so we can reach more families.

GRANT WISHES

Creates magical memories a child will never forget and helping to add to the child's quality of life.

Allows a form of escape from everyday reality.

Fills children with a sense of hope and strong sense of well-being

Gives them confidence, motivation and an overall energy boost.

WE WOULD LOVE TO HEAR FROM YOU.

VISIT OUR WEBSITE

www.grantasmile.org.uk



OUR MISSION AND VALUES

A child's life shouldn't be all about their parent's illness, pain and hospital visits. Lend a helping hand to deserving parents with the aim of improving their quality of life.

Registered Charity No.10981555

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	GROW Community Garden
<p>Summary of aims and objectives</p> <p>GROW Community Garden is a community food-growing project in Loughton. The purpose of the project is to bring people together in a supportive and safe outdoor space to grow fruit and vegetables. This is an inclusive project and people of any age, background or ability can take part. The garden provides a safe and supportive place where people are valued and where friendships and social connections can be developed. This is especially important for people with disabilities or people who experience social isolation or vulnerability in the community. It also provides opportunities for physical activity through gardening which promotes fitness and healthy lifestyles.</p> <p>GROW holds two volunteer days every week as well as organises community events and training courses to ensure that members of the local community have lots of different ways to engage and be part of the project.</p>	
Age groups specifically catered for, if any	All-age
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes
Number of members in the organisation	There is no formal membership but there is a core of 12 regular volunteers and around 120 different volunteers who have been involved at various times over the course of the past year.
Number of members resident in Loughton	All of our regular core volunteers are resident in Loughton apart from one.
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

GROW Community Garden was launched in July 2016 and over the past 18 months, the priorities have been to clear the land, build vegetable beds and start growing fruit and vegetables. This has been achieved with the help of a core group of regular, committed volunteers from the community in Loughton as well as visiting teams from local schools, companies and the National Citizen Service (NCS).

Due to GROW's success in converting derelict land into a vibrant community food growing project that benefits the local community, Loughton Town Council has now made more allotments available to expand activities to the Willingale Road Allotments on Willingale Road.

This grant application is for funding to cover the running costs of GROW Community Garden in Pyrles Lane also including the initial development core costs of expanding onto a second site in Willingale Allotments.

To manage the expansion of GROW Community Garden, at the same time as running the Pyrles Lane site, a paid co-ordinator will be required in order to provide capacity to oversee, manage and co-ordinate both sites. The existing Pyrles Lane site is fully functional in terms of growing produce, running volunteer days for community participation, organising community events, hosting training courses and workshops. There are also plans to further develop the Pyrles Lane site including setting up a polytunnel, building disabled access, installing a compost toilet and building an interactive, sensory garden. Managing these developments and existing functions as well as setting up a second site will require capacity and resourcing through a paid co-ordinator.

Expanding onto a second site will also require more volunteers. The Willingale Road site will attract different local residents due to its location and transport links. An important function of the Willingale road allotment development is inclusion of special needs sector of the community due to the accessibility of the site. The grant will also support promotional costs such as printing flyers, holding stalls and advertising on facebook in order to raise local awareness for both sites and encourage further community involvement and participation.

There are very few funders who are willing to fund the operating costs of community projects and so this application is primarily for the running costs at both the Pyrles Lane and Willingale Road sites including rent, water bills, refreshments and insurance. GROW will apply to other funders for capital costs such as materials for vegetable beds, seeds, tools and soil to set up the Willingale Road site.

Please see the attached spreadsheet with both the total projected annual expenditure for GROW as well as the specific running costs that this application is requesting funding for.

Explain how Loughton residents will benefit from this project?

The benefits of this project to Loughton residents are as follows:

Building community

- Strengthening the community in Loughton as local residents work together on a project that benefits the community
- Providing a safe, supportive place where people are valued and where friendships and social connections can be developed. This is especially important for people with disabilities or people who experience social isolation or vulnerability.

Promoting health and wellbeing

- Providing opportunities for regular physical activity through gardening which promotes good mental health, fitness and healthy lifestyles
- Building self-esteem and confidence through learning new skills and connecting with others

Building skills

- Providing both formal and informal opportunities for people to learn new skills
- Practical learning in a supportive environment builds self-confidence and self-esteem, which are also important for gaining employment and pursuing ambitions.
- Improving employability through volunteering opportunities, training and learning.

Local organic food

- Improving access to local organic food in the community, which will promote healthy lifestyles as well as benefit the environment.

Sustainable environment

- Organic food growing contributes to sustainable soil health and reduce risks to water, air and soil contamination. It is also help preserve local wildlife, birds and small animals, which supports biodiversity in the area.
- Recycling including composting green waste which can be used to improve soil quality and water harvesting to conserve local water resources
- Building an attractive green space for people to connect to the natural environment.
- Growing food locally reduces the need for transportation over great distances. This will assist in reducing carbon emissions necessary to tackle climate change
- Growing herbs, fruit and vegetables increase the oxygen content in the local area, contributing to good air quality.

Participants

- A team of 10-12 core community member volunteers attend GROW each week.
- There are around 12-14 students and helpers from the special needs school Oak View School in Loughton, that volunteer at the garden each week.
- During the past twelve months, 8 teams of 10-12 young people per team from the National Citizen Service (NCS) volunteered at GROW, as part of their development programme. They intend to keep on doing so and has used GROW as part of their marketing campaign – showing the success of the project and motivating young people to get involved in food growing.

- Epping Forest Further Education College indicated that they want to include activities at GROW as part of their mentoring and development programme. These students will be gaining practical outcome work-based skills experience whilst volunteering at the garden.
- London Businesses (Google marketing and Lloyds Bank) have also been volunteering at the project as part of their volunteering programmes.
- Other parties include: West Essex Youth Offending Team/ is also volunteering as well as members of the Chigwell special needs school/ Individuals members that have been referred by agencies and people that attended the horticulture course for skills ad work experience.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£40,560
Amount of grant requested	£14,840
Funds available from organisation's own resources	£4,000
Funds granted from other bodies (please give details)	<p>The following grants were awarded to GROW in the past 18 months and have all been used for setting up the project in Pyrles Lane and establishing basic infrastructure and purchasing growing materials.</p> <p>£11,000 Essex Community Initiatives Fund £4,000 Grange Farm £1,700 Epping Forest District Council £4,000 Loughton Town Council for the period 2017 (see below under section, 'previous applications')</p>
If there is a shortfall in these figures, how do you propose to fund the deficiency?	The shortfall will be covered by other grant applications.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£4,000	Training course and materials	Yes
1.4.16 – 31.3.17	£3 600	Fence	Yes
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14			Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.

19th December 2017

Signature

Name (

Capacity

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Loughton Festival
<p>Summary of aims and objectives</p> <p>To run an annual festival, run by local volunteers, and to enable our events to be used by a local charity to raise money for its own use.</p> <p>Every year the Loughton Festival team organise a varied programme of events for the local community. We offer volunteering opportunities, work experience, and opportunities for partnership working across a wide range of different organisations in the Loughton area, as well as a month of events that are enjoyed by Loughton residents.</p> <p>In 2018 our events will be used by the Chigwell Disabled Riding Trust volunteers, along with our own, to publicise the great work their charity does, and hopefully we can raise some funds for them in our usual way, by running raffles, selling teas, and holding collections as well as receiving donations from participating groups that associate with us.</p> <p>We also run the Arthur Morrison Society as part of the Festival, and our opening event in 2018 will be led by a professional actor who will be reading some of Morrison's stories that the author wrote when he lived in Loughton.</p> <p>We say this every year, and it continues to be true: we give the residents of Loughton something to look forward to each spring.</p>	
Age groups specifically catered for, if any	All age groups
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	No
Number of members in the organisation	We do not have members.
Number of members resident in Loughton	Most of our volunteers live in Loughton, but some of the people attending events live outside the town and travel in.
Is membership restricted in any way?	There is no formal membership.

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

We are applying for a grant to pay towards some of the costs of running the Loughton Festival 2018. These include paying for venue hire, insurance costs, paying performers and speakers, hiring costumes, printing, providing refreshments, etc.

We need LTC to support us for the following reasons:

- * We are quite alone in Loughton. As we are not part of a larger organisation we are not able to benefit from free or discounted resources such as venues, sound / lighting equipment, printing costs, graphic design, insurance, etc. We must pay for everything, and we do not have any professional staff to assist us so any professional services we need must be paid for.
- * Our programmes, previously donated, will need to be paid for by us in 2018 unless we can find another sponsor. In our experience, sponsors are not easy to find as everyone seems to think we are fully funded by 'the council' (we hear this regularly!).
- * All of our performers and speakers (many are professional) are paid the going rate, and even when an amateur musical group performs, we pay their Musical Director's and / or pianist's fee as well as the cost of costume hire, venue hire, sound, etc.
- * We are a tiny organisation of volunteers who work hard throughout the year organising events for Loughton that will run right through the month of May.
- * We offer volunteering opportunities and work experience to local people. In the last year a new business was started by two of our volunteers, who gained the skills they needed when helping to run one of our events.
- * Our volunteers enjoy working together to use our events to raise money for a local charity, which in 2018 will be the Chigwell Disabled Riding Trust.
- * We work with partners, who include their events in our programme. This gives local organisations free publicity, and in return they donate to our charity.
- * Every year local people let us know how extremely appreciative they are of what we do and what we offer them.

The bottom line is, we need your support if we are to pay our bills. Without your grant we would drain our existing reserves and that would be the end of the Loughton Festival.

Do you charge a membership fee, or charge for access to your activities? Please give details

We charge for some of our events because we must raise money to pay for the costs not met by this grant.

DETAILS OF GRANT APPLIED FOR

Explain how Loughton residents will benefit from this project?

Every year Loughton organisations and residents get together to run events and enjoy participating in them. Each year our attendance increases, and we run events for all ages, from children to older people.

Every year our volunteers make new friends, develop new interests, and learn new skills.

Every year we run community events. For example, in 2018 we will be running a safety workshop, with Essex Police showing people how to protect their homes and property.

Every year we bring local organisations together. In 2018 we will be working with Epping Forest College (to provide a 'drop in' family event and information stalls) along with other groups such as the Friends of Epping Forest, the Rotary, Herts & Essex Architectural Society, LADS, the Sunflower Group, Loughton Library, National Jazz Archive, West Essex Ramblers, Neighbourhood Watch, Essex Police and others.

We invite our partners to showcase what they do by running associated events under our banner. We do not charge them, they are advertised freely in return for them raising a little money for our charities, and we hope they gain additional members as a result.

In 2018 we will be bringing to Loughton some new events, such as a Russian-inspired evening that will include a short play; a professional actor reading from the work of Arthur Morrison, and the Essex Jazz Youth Orchestra, which will be coming to town on 19 May.

None of these events would be happening without the Loughton Festival, and if we receive your financial support we will be able to cover our costs.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	c. £6,000
Amount of grant requested	c. £5,000
Funds available from organisation's own resources	c. £2,000

Funds granted from other bodies (please give details)	None. We lost our only other sponsor and that means we must pay for our own programmes in 2018.
If there is a shortfall in these figures, how do you propose to fund the deficiency?	From our reserve account and ticket revenue.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£2,000	Loughton Festival Costs	Yes
1.4.16 – 31.3.17	£2,000	Loughton Festival Costs	Yes
1.4.15 – 31.3.16	£1,000	Loughton Festival Costs	Yes
1.4.14 – 31.3.15	£1,000	Loughton Festival Costs	Yes
1.4.13 – 31.3.14	£1,000	Loughton Festival Costs	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Loughton Voluntary Care Association
Summary of aims and objectives	
<p>Summary of aims and objectives</p> <p>We are a "good neighbour" scheme, serving the IG10 postcode. Most of our work supports older people, so that their voice may be heard.</p> <p>Living a good old age is a crucial issue. LVC believes that by listening to that voice and by responding quickly in a dynamic and innovative way, we can both promote and practically assist a better old age:</p> <p>Our programmes: (figures for 2016)</p> <p>a) Community transport to medical appointments: (used 159 times)</p> <p>b) Anti-loneliness initiatives – visiting (16 weekly), escorted shopping (used 422 times), Silver Surfer Club (IT support) (used by 56 people), transport to community social events (used 79 times)</p> <p>c) Seated Keep-fit pilot scheme (6 weeks) used by 21 people</p> <p>We work in partnership with local groups delivering similar services. Together we are stronger</p>	
Age groups specifically catered for, if any	Older people, mainly 75 +
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes 287747
Number of members in the organisation	Volunteers: 56 Service Users: 196 (2016)
Number of members resident in Loughton	All service users, some volunteers
Is membership restricted in any way?	Only in that users must live in IG10
Do you charge a membership fee, or charge for access to your activities? Please give details	No, but many users give a donation
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

Seated Keep-fit sessions.

Expenditure; EFDC (instructor) £42 pw

Venue : Loughton Club £45 pw

For 50 weeks £87 x 50 = £4,350

Unusually for LVC, a charge of £4 per session will be made although we shall offer new takers (IG10 residents) the first 6 sessions free of charge to encourage take-up. We estimate that an income of £3200 will offset the expenditure. i.e. £4,350 - £3,200 = 1,150

We are asking for (more or less) 50% of the shortfall

Total £500

Explain how Loughton residents will benefit from this project?

Our pilot scheme showed that there is a demand for this project: we are particularly aiming to attract older people or others with reduced mobility.

Aims of participation in the scheme:

- a) To gain a physical benefit from the sessions
- b) To gain confidence over the sessions
- c) To have fun
- d) To engage socially with other attendees

Evaluation of the pilot scheme showed an extremely high level of satisfaction in these areas.

The Town council's contribution would ensure that the scheme could be extended to a full year, so LVC can be sure of its viability and make any tweaks necessary to ensure it can continue to run after 2018

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£4,350
Amount of grant requested	£500
Funds available from organisation's own resources	£650 (from sponsored Cycle Rhythm event)
Funds granted from other bodies (please give details)	

If there is a shortfall in these figures, how do you propose to fund the deficiency?	£3,200 from course fees
--	-------------------------

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£500	Rent, bus hire, admin	Yes
1.4.16 – 31.3.17			Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15	£475	Website Construction	Yes
1.4.13 – 31.3.14			Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application

Address for correspondence

Email address

Tel. No.

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.

Signed

27th December 2017

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	LOUGHTON YOUTH PROJECT
<p>Summary of aims and objectives</p> <p>"To act as a resource for young people between the ages of 13-21 living in Loughton and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a mean of:</p> <p>a) advancing in life and helping young people by developing their skills, spiritual capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;</p> <p>b) advancing education;</p> <p>c) providing recreational and leisure activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons."</p>	
Age groups specifically catered for, if any	11-24
Is the organisation a non-profit making body?	yes
Is the organisation a Registered Charity? (if so, please give registration number)	YES 1136498
Number of members in the organisation	120
Number of members resident in Loughton	100 (84%)
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No – (with the exception of subsidised trips, courses and events in holiday calendar)
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

We will use the grant as a contribution towards our essential running costs which amount to some £60k per annum. Continuation of the Project will allow us to continue providing:

- a safe haven for a minimum of 80 young people where they can make friendships and enjoy leisure activities
- Cookery and Healthy Living courses
- Outreach activities in deprived areas of Debden and Oakwood Hill
- Advice, counselling and mentoring.
- assistance in improving the employment prospects of some of the older members of the Project by providing advice and help on issues such as CV writing and interview techniques.
- Support to the Loughton Skateboarding Association
- Membership of and support to the local Youth Employment Strategy Partnership.
- the opportunity to participate in the production and/or presentation of our new fully-fledged youth community radio station which has developed from our very successful radio podcast shows.

In respect of the radio project:

We have, this year, started a regular morning session with a group of people with physical and mental disabilities helping them to research, produce and broadcast a weekly show focussing on issues important to them.

We are also working in two local Secondary Schools and with Epping Forest College students in training and delivering local community school / college radio shows on a regular basis.

Explain how Loughton residents will benefit from this project?

The benefits that we expect are mainly to the young people themselves. A significant number of the young people we work with live in the deprived pockets in the district and are experiencing a range of difficulties including bullying and other forms of abuse, family breakdown, unemployment, poverty and bereavement. These present as low self-esteem and a failure to develop the social skills and emotional aspects of learning, relationships, positive behaviour and managing their own anxiety, anger and aggression. They result in low educational attainment and little or no ambition for the future, which is compounded by lack of basic employability skills.

We will be helping these young people gain self-confidence, responsibility and, for the older ones, the skills and qualifications that can lead to employment. We will also be providing recreational and leisure activity for young people including many who because of their age, infirmity or disability, poverty or social and economic circumstances, are unable to access commercial leisure facilities.

We also think there are benefits to the wider community in Loughton in that our promoting positive community attitudes with the young people and our counselling of troubled ones will help to improve their relations within their families, with their peers and with the wider community. Our recreational and leisure activities also tend to be diversionary in avoiding young people becoming involved in crime and anti-social behaviour, particularly because of our location very close to the Town Centre.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£60k
Amount of grant requested	£5k
Funds available from organisation's own resources	We are unsure at present but would currently hope to have some £6k in reserves at the beginning of 2017/18
Funds granted from other bodies (please give details)	We have no such funds in place for 2018/19 at present. But we would expect to receive grants from organisations such as the Charles French Trust and the Essex Youth Trust that fund us annually

If there is a shortfall in these figures, how do you propose to fund the deficiency?	We will hold fund raising events ourselves and be making grant applications to a number of different funders. The Trustees/ Management Committee are confident that this will generally fund the deficiency although there may remain a call on our reserves.
--	---

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£4k	contribution towards centre / project running costs	Yes
1.4.16 – 31.3.17	£4k	contribution towards centre / project running costs	Yes
1.4.15 – 31.3.16	£4.5k	contribution towards centre / project running costs	Yes
1.4.14 – 31.3.15	£5k	contribution towards centre / project running costs	Yes
1.4.13 – 31.3.14	£4k	contribution towards centre / project running costs	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	



LYP Achievements 2017

- Over 200 after-school youth centre drop-in openings at The Space, Loughton Library Building; attended by, and benefitting over 100 young people
- Over 200 after-school youth community radio show broadcasts at The Space; involving and benefitting over 50 young people
- Weekly support given to the Sunflower (local disability) Group, including a Sunflower Hour radio show at The Space most weeks, with group members
- 12-month employment of a social media apprentice to support the after-school community show and wider youth mentoring and support
- Weekly, assisted learning radio broadcasting opportunities for five young adults (18-25) with special educational needs
- Radio training and preparation mentoring with 30 young people from: King Harold Academy, Debden Park and Epping Forest College with the view to begin regular outreach broadcast shows in January 2018.
- Delivering a 6-week introductory broadcasting course for young people from The Box, (alternative education programme) in Epping at The Space.
- 6-week summer project support given to Essex Boys and Girls Clubs to facilitate the NCS programme at The Space for 70 young people aged 16-18.
- LYP Manager assistance in lead delivery of 3, 'YES' Partnership motivation conferences for 120 young people aged 13-14 from local schools
- LYP Manager project assistance to Voluntary Action Epping Forest in delivering music tuition and musical introductory workshops to over 100 young people in school, college and community group settings
- Successful completion of 18-month inter-generational project with the National Jazz Archive
- Support for the Loughton Festival, as one of two, local, fundraised for, spotlight charities
- Awarding and purchasing approximately £3K in new / upgraded capital equipment, for regular use by young people at The Space

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	"NEW VISTAS", meeting at Loughton Club, Station Road.
Summary of aims and objectives TO PROVIDE ENJOYABLE, FRIENDLY MEETINGS, IN PARTICULAR FOR THOSE OLD PEOPLE IN THE COMMUNITY WHO ARE SUFFERING FROM LONELINESS & ISOLATION.	
Age groups specifically catered for, if any	65 +
Is the organisation a non-profit making body?	YES
Is the organisation a Registered Charity? (if so, please give registration number)	NO
Number of members in the organisation	33
Number of members resident in Loughton	28
Is membership restricted in any way?	NO
Do you charge a membership fee, or charge for access to your activities? Please give details	YES, PLUS MEMBERSHIP FEE FOR LOUGHTON CLUB.
DETAILS OF GRANT APPLIED FOR	
Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate). TO ASSIST WITH THE COST OF THE RENT CHARGED BY LOUGHTON CLUB.	

Explain how Loughton residents will benefit from this project? WE HAVE NOW BECOME A VERY IMPORTANT LIFE-LINE FOR MANY OLD AND DESPERATELY LONELY FOLK, MOST OF WHOM HAVE LOST THEIR PARTNERS AND LIVE ALONE. WE AIM TO PROVIDE HAPPY, LIVELY MEETINGS WITH HIGH-QUALITY SPEAKERS - BUT THEY CAN BE EXPENSIVE. 'NEW VISTAS' HAS BECOME A VITAL PART OF LOUGHTON'S SOCIAL SCENE!

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

~~Yes~~/No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project

—

Amount of grant requested

£400

Funds available from organisation's own resources

SEE ATTACHED

Funds granted from other bodies (please give details)

NONE

If there is a shortfall in these figures, how do you propose to fund the deficiency?

WE ARE ALWAYS SEEKING NEW MEMBERS, OR MUST CUT DOWN ON SPEAKERS.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17-31.3.18	£400.00	TO ASSIST WITH RENT	Yes / No ?
1.4.16-31.3.17	£400.00	" " " "	Yes / No
1.4.15-31.3.16	£300.00	" " " "	Yes / No
1.4.14-31.3.15	£375.00	" " " "	Yes / No
1.4.13-31.3.14	£400.00		Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Restore Community Centre (Above + Beyond)
<p>Summary of aims and objectives</p> <p>Our aims and objectives can be described as 'enabling the community to flourish and thrive' and 'helping people to feel confident to take positive steps in their own lives and make positive contributions in society'.</p> <p>The Centre's activities take place in a shop unit located on The Broadway, Loughton. Many people in this area are reliant on a range of statutory services including health and mental health services, housing support, employment support and services relating to benefits. Loneliness, isolation and associated mental ill-health are cross-cutting themes which affect many local people using the Centre's services and are a real focus throughout much of the support offered.</p> <p>Our aim is that the people of Debden and the surrounding areas who access these services find community and friendship and someone to help them navigate through the external/statutory services that they may need; and to also provide an environment in which people feel confident to ask for help and can be enabled to make positive changes in their lives.</p> <p>We aim to work collaboratively with other agencies. (One person who came to the Centre benefitted from 12 agencies working with him to give a good outcome; this was co-ordinated through the Restore Centre, so that he could benefit from professional help and expertise). For those who do come in our objective is to provide the most appropriate response, through the welcome we give, by giving direct support through the Centre staff, signposting them to more skilled help, or by providing space for outside counsellors (including Family Mosaic, SEETEC, and mental health and alcohol counsellors) to see local clients; and the Foodbank that happens each week.</p> <p>We aim to give opportunity for volunteers to develop their skills and grow in confidence and provide training courses and experience.</p> <p>We also aim to provide a social setting that meets the needs of local people, such as the knitting and art group, with opportunities to learn new skills. We also aim to help people to gain more IT skills with our easy access computer course.</p>	
Age groups specifically catered for, if any	All
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	1165654

Number of members in the organisation	2 part time staff members (Manager – 4 days, assistant - 3 days) 30 volunteers Over 30 people using the Centre each day, with new people each week, reaching hundreds in the local community
Number of members resident in Loughton	90%
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No

DETAILS OF GRANT APPLIED FOR

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

The grant will be used towards the running costs and development of the work and activities which we are providing through the Centre, which is open 9am-5pm Tuesday-Saturday. The annual running cost of the Centre is budgeted to be £70600 in 2018.

This equates to £7.84 per beneficiary visit based on 9,000 visits each year. This does not indicate how much the Centre is investing in each beneficiary, but rather the £7.84 is for each visit or contact point with members of the public using the Centre. However, this does represent excellent value for money, when compared to the costs which would otherwise have to be met by other agencies if the Centre's support service wasn't available. For this the Centre will be able to provide the kind of support which enables beneficiaries to either not need overstretched statutory services, or to quickly access the right support for them. To put this huge community cost saving into context, Personal Social Services Research conducted in 2014 found that an average visit to a GP costs £45. Other research indicates that a visit to A&E costs £73 before any treatment is given.

The London Ambulance Service calculated that each 999 call costs £7.81 with a follow-up call from a clinician adding an extra £64.59 per call.

Around 30 people access the Centre each day. In a recent survey 176 different individuals were recorded as visiting the Centre over a period of 2 weeks, which includes 10 volunteers but excludes 2 paid staff.

Explain how Loughton residents will benefit from this project?

Offering an accessible and safe place for vulnerable or isolated people to access friendship and support can take pressure off overstretched statutory services and enable people to resolve their issues quickly and with the benefit of follow-up support.

A recent survey showed the need for somewhere that enables people to feel welcome and less isolated, that the Centre is a place that people know they can access help over practical issues as well as benefitting from its support when they are experiencing mental health issues or loneliness and isolation.

Open 9am-5pm Tuesday-Saturday, there are four main ways that Loughton residents will benefit

1. **Drop-in style activity** in a casual environment where anyone can come in and have a tea or coffee and feel at home, a 'safe space' for people to come in and chat. Volunteers provide tea and coffee and the setting is designed to feel more like a sitting room than a drop-in centre with sofas to sit on.
2. **One-to-one advocacy and support** where people coming in need help with one or more specific issues. Many of those visiting the Centre come with specific issues they want to discuss or need help with. These might range from difficulties in claiming benefits, housing problems including evictions, employability issues or mental health concerns. A private one-to-one space is provided to the rear of the Centre where individuals can talk to Centre staff about their concerns.
(Between January and August 2017 309 one-to-one sessions were held. 282 of these were with people who had more than one session and 27 were first time sessions. For regular visitors, the Centre is a 'safe place' where they can get support and a listening ear to enable them to find the other services that they need, rather than 'bouncing around' services until they find the right thing (for example going straight to A&E for an issue which a pharmacist or GP could treat or calling 999 out of loneliness). Whilst Centre staff do not have sector-specific expertise in all of these areas, they are highly experienced in support and advocacy and are able to journey with people in together finding out the best places to access formal support. Centre staff are able to then draw on their extensive web of connections and local knowledge to support each individual in accessing the specific services that they need. Many of the individuals coming in to the Centre have identified that they need support in a particular area, but they often find accessing support challenging. In some cases this is because the services they need are located some miles away, sometimes it is because the structure of Local Authority and health provision is complex and confusing and for some, a lack of confidence prevents them from engaging in provision.
3. **Attending events and session from third party community groups** which are held in the Centre.
The one-to-one sessions offer support on a wide range of issues. This year we have hosted two courses which provide people with greater information about emotional health and wellbeing. Epping Forest Foodbank is hosted at the Centre on a Saturday afternoon.
4. **Opportunities to volunteer**
Volunteering is well documented as being beneficial not only to the community but also to the volunteer. We are able to provide opportunities for adults including those who may need support in their volunteering.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£70,600
Amount of grant requested	£4,500
Funds available from organisation's own resources	Restore Community Church is committed to the Centre. (staff, volunteers as well as financial)
Funds granted from other bodies (please give details)	Charles S French charitable trust - £2000 – for running costs EFDC £1982 – for equipment EFDC £915 – for 'learning lunches'
If there is a shortfall in these figures, how do you propose to fund the deficiency?	The Centre will continue to run within the means the Church has. Any outside funding will enable us to continue; and develop the work

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	4,000.00	Centre running costs	Yes
1.4.16 – 31.3.17	4,000.00	Centre running costs	Yes
1.4.15 – 31.3.16	3,000.00	Centre running costs	Yes
1.4.14 – 31.3.15	2,500.00	Centre running costs	Yes
1.4.13 – 31.3.14	2,000.00	Centre running costs	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application

Address for correspondence

Email address

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Noah's Ark Play group (Above + Beyond) Oakwood Hill Community Hall Oakwood Hill Estate
<p>Summary of aims and objectives</p> <p>Noah's Ark Play group is a pre-school playgroup for children with their carers run at Oakwood Hill Community Hall two mornings a week during term time. The group is run by staff and volunteers from Restore Community Church and the local community.</p> <p>The group is open to the whole community who have children under school age. The local community includes families in social housing; those without own means of transportation; in temporary accommodation; ethnic minorities; children on the 'at risk' register and those vulnerable to loneliness and isolation.</p> <p>There are no other activities for pre-schoolers on the Oakwood Hill estate.</p> <p>We aim to:</p> <ul style="list-style-type: none"> - provide a safe, relaxing and stimulating environment for children to play, learn and develop - provide a non-threatening atmosphere for parents and carers to relate to their children and each other - offer support to parents and careers where appropriate - praise and encourage children in their development and to offer a range of activities for them to achieve this - provide positive role models - enable the parents and carers to become active in their community by volunteering at sessions and having a voice as to how it is run. (Currently over 1/3 of our team are parents/carers from the local community who attend and help, with their children being mini team helpers too). 	
Age groups specifically catered for, if any	Children 0-4 with their parents and carers
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes: Above + Beyond 1165654
Number of members in the organisation	Noah's Ark has over 120 members registered, with around 80 of them being relatively regular attendees. On average 19 adults and 15 children attend each session, equalling an average of 68 people per week.
Number of members resident in Loughton	Around 90% of members are Loughton residents.
Is membership restricted in any way?	Parents and carers of pre-school aged children.

Do you charge a membership fee, or charge for access to your activities? Please give details	£1 donation per family per session, which helps cover snack and refreshment costs.
--	--

DETAILS OF GRANT APPLIED FOR

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (Include copies of quotations/estimates where appropriate).

Children's craft materials
Equipment and toys
Monthly cleaning service
Special event supplies

These funds will provide materials for the weekly craft activities, maintain and upgrade equipment for the sessions, cover the cost of the monthly cleaning service that ensures the hall is kept to a high standard for our sessions (and benefits all users of the hall) and contribute to special events (like Christmas parties) that support and create community. The continued support from the Council has significantly helped Noah's Ark to deliver high quality sessions and build community in this area. We have a committed and hard working volunteer team who greatly appreciate knowing that the local council acknowledges their work.

Explain how Loughton residents will benefit from this project?

Using toys, craft, messy play, snacks, songs and good conversation, our Noah's Ark sessions facilitate a warm, welcoming environment where Loughton residents feel part of this community. Residents connect with other local families and friendships are built between children and adults. Through opportunities for children and their carers to play and create together, development of language skills, fine and gross motor skills and social skills are encouraged. It is important that equipment used is maintained well and suitably replaced when needed in order to provide high quality sessions. It is also vital that the hall itself is kept to a high standard of cleanliness to ensure the environment is suitable for pre-schoolers to explore and play in.

The special events include Christmas parties and summer picnics where the community get to celebrate together and in a variety of ways. We are looking to create more of these opportunities to gather in different ways and facilitate new experiences for the children and quite possibly new experiences for their parents too.

We have an excellent group of volunteers who have a heart to help people connect more with one another so if we become aware of a member of Noah's Ark that is seeking additional help we ensure we can signpost to agencies/individuals that can support them and we have developed good links with such agencies as the local Children's Centre teams. We also have access to good support through strong links with the Restore Community Centre.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£2500
Amount of grant requested	£1000
Funds available from organisation's own resources	Above +Beyond (and Restore Community Church) are committed to Noah's Ark whilst it has the resources (staff, volunteers and finances) to do so.
Funds granted from other bodies (please give details)	None at present
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Noah's Ark will continue to run within the means the church has. Any outside funding will be used to build upon its work

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	600	Craft/equipment/events	Yes
1.4.16 – 31.3.17	800	Craft/equipment/events	Yes
1.4.15 – 31.3.16	800	Craft/equipment/events	Yes
1.4.14 – 31.3.15	800	Craft/equipment/events	Yes
1.4.13 – 31.3.14	800	Craft/equipment/events	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be new organisation without past accounts, please al

Name of person making grant application	
Address for correspondence	
Email address	

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Revitalise Respite Holidays
<p>Summary of aims and objectives</p> <p>Our mission is to enable people with disabilities and their carers in the UK to access essential respite breaks with care, and to provide inspirational volunteering opportunities.</p>	
Age groups specifically catered for, if any	18 +
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	295072
Number of members in the organisation	In 2016, we provided respite breaks to over 4,600 users.
Number of members resident in Loughton	In 2017 we provided three breaks to Loughton residents, and we have one currently booked in for 2018.
Is membership restricted in any way?	We provide respite breaks to disabled people and their carers.
Do you charge a membership fee, or charge for access to your activities? Please give details	Guests contribute towards their respite breaks. This amount varies depending on length of break and dates. We do not have a membership fee.
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

Revitalise has a target fundraising contribution of £354 per guest. This is used to ease the financial burden of respite care on our guests as well as to fund upgrades to facilities, improvements to the quality of care and to the overall enjoyment of the Revitalise experience. We would like to ask Loughton Town Council for a grant of £1,062 to enable us to provide three respite breaks for disabled people and their carers from Loughton in the coming year, helping us to make a significant difference to their wellbeing and the quality of their lives.

Our service provides reassurance to those who need nurse-led care in order to have a respite break. Our three centres (Essex, Southampton and Southport) are registered with the Care Quality Commission and provide all inclusive accommodation including en-suite wet rooms. They also have specialist equipment including hoists, profiling beds and airflow mattresses.

We offer a daily programme of accessible trips and a choice of activities and entertainment, all of which are supported by our incredible volunteers. The companionship they offer to our guests is vital to our service and an essential ingredient in creating the magic experience that is unique to us.

Our belief is disabled people should have the same rights and independence to enjoy a break that may otherwise be out of reach and we understand that carers desperately need a break from their caring responsibilities.

Please see the additional documents enclosed for further information on our respite breaks, along with the enclosed budget detailing the breakdown of the costs for a Revitalise break.

Explain how Loughton residents will benefit from this project?

Our breaks have a number of positive benefits for our guests, including:

1) Improved relationship with others

Research shows that too long without a break puts our health at risk and relationships in crisis. Our breaks ensure our guests spend quality time together, restoring their spirits and reconnecting with one another.

2) Reduced isolation and loneliness

Disabled people can sometimes be housebound with a paid carer coming in at certain times to get them up in the morning and put them to bed in the evening; this can be restricting and isolating.

3) Improved mental well-being

Carers UK report that a third of carers regularly provide over 100 hours of care per week to family members, and never take a single day away from their caring duties. At Revitalise, carers are able to join their loved ones at our centres for a break together or have some time away to themselves guilt free knowing their family members are being looked after. Carers have described our service as a 'life-saver.'

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

☒ Yes ☐ No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£5,439
Amount of grant requested	£1,062
Funds available from organisation's own resources	£4,377
Funds granted from other bodies (please give details)	£0
If there is a shortfall in these figures, how do you propose to fund the deficiency?	If there were any shortfall, it would be funded through our ongoing revenue fundraising programme

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£500	Breaks for Loughton Guests	<input checked="" type="radio"/> Yes <input type="radio"/> No
1.4.16 – 31.3.17	£800	Breaks for Loughton Guests	<input checked="" type="radio"/> Yes <input type="radio"/> No
1.4.15 – 31.3.16	£800	Breaks for Loughton Guests	<input checked="" type="radio"/> Yes <input type="radio"/> No
1.4.14 – 31.3.15	£200	Breaks for Loughton Guests	<input checked="" type="radio"/> Yes <input type="radio"/> No
1.4.13 – 31.3.14	£100	Breaks for Loughton Guests	<input checked="" type="radio"/> Yes <input type="radio"/> No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Samaritans – Redbridge Branch
Summary of aims and objectives Samaritans vision is that fewer people die by suicide. We work to achieve this vision by making it our mission to alleviate emotional distress and reduce the incidence of suicide feelings and suicidal behaviour. We do this by: <ul style="list-style-type: none"> Being available, 24 hours a day to provide emotional support for people who are struggling to cope, including those who have had thoughts of suicide Reaching out to high risk groups and communities to reduce the risk of suicide Working in partnership with other organisations, agencies and experts Influencing public policy and raising awareness of the challenges of reducing suicide. We are committed to the following values: <ul style="list-style-type: none"> Listening, because exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them Confidentiality, because if people feel safe, they are more likely to be open about their feelings People making their own decisions wherever possible, because we believe that people have the right to find their own solution and telling people what to do takes responsibility away from them Being non-judgemental, because we want people to be able to talk to us without fear of prejudice or rejection Human contact, because giving people time, undivided attention and empathy meets a fundamental emotional need and reduces distress and despair. 	
Age groups specifically catered for, if any	All age groups
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes: Samaritans – Redbridge Branch is a branch of the Samaritans Central Charity (registered charity no. 219432)
Number of members in the organisation	86 - all unpaid volunteers

Number of members resident in Loughton	<p>4 volunteers.</p> <p>Contacts from Loughton are responded to by any of our volunteers.</p>
Is membership restricted in any way?	<p>No restrictions.</p> <p>We monitor closely the diversity of our volunteer base:</p> <ul style="list-style-type: none"> • Our volunteers range in age from 17 to over 80. • The ethnic and faith mix of our volunteers reflects the communities we serve.
Do you charge a membership fee, or charge for access to your activities? Please give details	<p>No.</p> <p>There are no fees or charges for the Samaritans service.</p>

DETAILS OF GRANT APPLIED FOR

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

The service provided by Samaritans of Redbridge is managed from our Ilford branch office. Loughton is a key part of our 'catchment' area and our service is available to all Loughton residents. We are seeking assistance to meet a small proportion (ca. 5%) of our annual branch running costs to ensure that we can continue to provide a high quality service to Loughton residents.

The annual running costs of our branch are between £17,000 and £20,000 depending on the level of funding that we allocate for discretionary expenditure such as repairs and improvements to our branch premises and equipment, and publicising our service across the communities we serve.

In a typical year, between half and two thirds of our costs are met by volunteer-led fundraising activities, demonstrating the depth and breadth of commitment shown by our volunteer team and our supporters who make individual donations. We are also very grateful to receive valuable support through grants from the local public sector bodies in the areas we serve. However, we recognise that this source of income can never be assured having regard, in particular, to the budget pressures facing local authorities and councils.

Any grant contribution is gratefully received and carefully used, to ensure that we deliver the best value for money from any funding. Our Branch Leadership Team and Treasurer maintain a close focus on all expenditure, to ensure that we maintain rigorous financial control and that we spend money only in furtherance of our mission and aims.

We are seeking a financial grant of £700 to meet some of our running costs. This figure is based broadly on the proportionate cost of providing our service to Loughton residents. Any grant provided will allow us to continue to deliver our service to Loughton residents including, where possible, working with the Council to ensure that we maximise the impact of awareness-raising amongst the Loughton community. We are, of course, very grateful for the financial support provided by Loughton Town Council over many years.

"For me personally, I find volunteering very satisfying and rewarding. In my experience, I find our callers and visitors really value our service and gain a great deal from it, especially when they feel alone and are in emotional crisis. I feel our callers also have the added reassurance of knowing our service is available to them throughout the day and night".

Evelyn, Loughton resident and Redbridge Samaritans volunteer

Explain how Loughton residents will benefit from this project?

This grant will ensure that Loughton residents continue to benefit fully from all aspects of the Samaritans' service. Samaritans are available, 24 hours a day, each day of the year, to support any Loughton resident who wishes to contact us in times of emotional distress via telephone, face to face contact, letter, e-mail or SMS text messaging. With a few, isolated exceptions, Redbridge Samaritans operates shifts to handle calls/visits every day of the year. Six of our volunteers worked on Christmas Day last year, responding to calls.

In a typical year, we estimate that we receive around 600 contacts from Loughton residents. We log and analyse all the calls we receive to ensure that we continue to offer high quality support to all our callers across the communities we serve.

We are proud of our close association with the Loughton community, working closely with the Council and other key organisations within Loughton to ensure that as many residents as possible are aware of our service. Examples of our activities in Loughton over recent years, in respect of which previous grants awarded to us have made a valuable contribution, include:

- Supply of leaflets and posters to Loughton churches and Loughton library.
- Adverts, covering potential callers and volunteers, in:
 - 'Think Loughton' magazine.
 - 'The Forester' magazine.
- Display of laminated adverts on Loughton notice boards.
- Attendance at the LRA Farmers' Market events.
- Advert in the Church of The Holy Innocents concert programme/magazine.
- Attendance at the 2017 Loughton Mayor's Charity Fun Run, where we were delighted to help spread the message about our service and also receive support as one of the nominated charities at this event.

The extent to which we have been able to conduct specific awareness activities in Loughton in 2017 has been constrained by an unfilled vacancy for a dedicated, branch Publicity Officer during the year. While we continue our efforts to recruit a new volunteer to this important position, we would like to explore with you the scope for some awareness/publicity work led by one of our new volunteers who is a Loughton resident.

"Of particular concern is the increasing level of calls from elderly people who are experiencing extreme isolation. Their daily Samaritans call is often the only contact they have with the outside world".

Len, Redbridge Samaritans volunteer

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes / No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

N/A

Total cost of project annual branch running costs

£17,000 - £20,000 per annum.
Cost budget 2017/18: £20,175

Amount of grant requested

£700

Funds available from organisation's own resources

- Volunteer-led fundraising and donations (2017/18 budgeted income - £5,080)
- Unpaid time and goods in kind from volunteers, including ca. 16,000 volunteer hours provided free of charge per annum.

Funds granted from other bodies (please give details)

- We have submitted grant applications to Ford Britain Trust and to Epping Forest District Council and await their decision.
- We are researching opportunities for a grant application to the London Borough of Redbridge.

If there is a shortfall in these figures, how do you propose to fund the deficiency?

N/A

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	300	Contribution to running costs to enable continuing support to the residents of Loughton, including publicising our service to the Loughton community.	Yes / No
1.4.16 – 31.3.17	400		Yes / No
1.4.15 – 31.3.16	450		Yes / No
1.4.14 – 31.3.15	300		Yes / No
1.4.13 – 31.3.14	300		Yes / No

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	South Loughton Cricket Club
Summary of aims and objectives <i>Club mission statement:</i> 'Our aim is to provide club members with coaching and matchplay of the highest possible quality, to build strong links with schools, disability groups, other sports clubs and the local community, and to create an environment in which everyone is encouraged to develop their skills and interests.'	
Age groups specifically catered for, if any	All, male and female, from age 5+
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	No. It is a registered Community Amateur Sports Club (CASC)
Number of members in the organisation	<ul style="list-style-type: none"> • Total membership: circa 240 <ul style="list-style-type: none"> ○ 40 adults ○ 75 juniors ○ Parents of juniors are automatically made Associate Members (non-voting)
Number of members resident in Loughton	Circa 160
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	Adult £80.00 Family £110.00 Additional Family Member £30.00 Student/Unemployed/Junior £40.00 Honorary Member £30.00
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

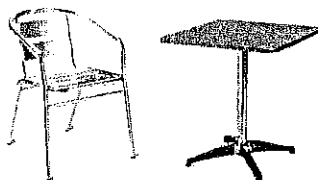
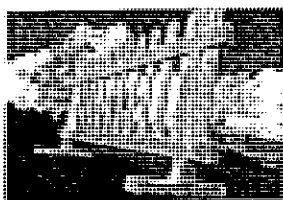
The England & Wales Cricket Board (ECB) has identified the development of 'family-friendly facilities' as one of its strategic goals for affiliated clubs during 2018. This goal supports the ECB's designated national programmes (Get the Game On, All Stars Cricket, Women's Cricket, Under-19 T20).

South Loughton CC expects to participate in at least three, and possibly all four, of these national programmes during 2018.

The club has always striven to provide the best possible facilities for players, visitors and families within the constraints of its site. A separate conversation has already taken place with Loughton Town Council (LTC) regarding the possible renewal of the concrete patio area at the front of the pavilion, which is in very poor condition. The club has obtained an estimate for this work and intends to apply for grant aid from other sources to deliver the project in spring 2018, subject to final approval from LTC.

This application to LTC comprises a second phase of the patio project. It will provide:

- A demountable picket fence to be placed around the patio area on event days
- Good quality, robust and attractive outdoor furniture suitable for a sports facility



These items will be fully used on adult and junior match days during the cricket season from April to September, including the FUNdamentals competition for local clubs and primary schools held at the ground on summer evenings; and during other regular events hosted by the club, including primary and secondary schools' and Scout Group competitions.

They will create a protected enclosure for players, visitors and families; increase security around the pavilion; and enhance the visual attractiveness of the club's ground and premises within the setting of the Roding Valley Recreation Ground. The items will support the club in its aim of creating a family-friendly facility, thereby aiding recruitment and retention of members of all ages.

Our proposed expenditure is detailed below with indicative costs. We recognise that these items are available from a number of suppliers and will seek to secure those offering the best value and highest standards of quality and sustainability at time of purchase and within the funds available:

12 x 6' freestanding picket fence panels (https://horsejumpsforsale.co.uk/vinyl-temporary-fencing/3431-6ft-wide-x-33-high-temporary-picket-fence-pack-of-1.html?gmc_currency=2&qclid=CiwKCAiAj53SBRBcEiwAT-3A2K90rgeOI5qBI1C0qSn_KuEbWuY3KaN1wh_dUKEGb7MYWidWMB04mxoChtYQAvD_BwE#/add_gate-no/pack_size-4) plus £24 delivery = £1,104.00

20 x stackable outdoor chairs

([https://www.nobisfurniture.com/Restaurant_and_Hospitality/3353/product.html?gclid=CjwKC-AiAj53SBRBcEiwAT-](https://www.nobisfurniture.com/Restaurant_and_Hospitality/3353/product.html?gclid=CjwKC-AiAj53SBRBcEiwAT-3A2A5cp7AtrWkmP9nF0aoKVn_XwXY111KYWmABCI8ZTXGrehJFus7I1hoC6NgQAvD_BwE)

[3A2A5cp7AtrWkmP9nF0aoKVn_XwXY111KYWmABCI8ZTXGrehJFus7I1hoC6NgQAvD_BwE](https://www.nobisfurniture.com/Restaurant_and_Hospitality/3353/product.html?gclid=CjwKC-AiAj53SBRBcEiwAT-3A2A5cp7AtrWkmP9nF0aoKVn_XwXY111KYWmABCI8ZTXGrehJFus7I1hoC6NgQAvD_BwE)) plus £55 delivery = £904.80

4 x outdoor tables (<https://nobisrestaurantfurniture.co.uk/product/aluminium-outdoor-poseur-table-square-700mm/>) plus £45 delivery = £341.76

TOTAL £2350.56

Explain how Loughton residents will benefit from this project?

A thriving voluntary sector is essential for the cohesion and wellbeing of any community. Since 1938, South Loughton CC has provided opportunities for Loughton residents of all ages and backgrounds to play cricket at a forward thinking and community focused club operating to extremely high standards of welfare and safeguarding (Sport England Clubmark accredited since 2003).

South Loughton CC has always sought to differentiate itself from similar organisations within the neighbourhood. Key differentiators include a strong emphasis on family participation, a truly integrated environment where people of all backgrounds are welcomed, and affordability.

This project will strengthen the club's offer to local families by enhancing the environment in and around its pavilion, encouraging more people to 'play and stay'.

In addition, the project will deepen the club's relationship with other local organisations, notably Roding Valley High School, several primary schools in the town, and the 41st Epping Forest Scout Group.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes / ~~No~~

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£2350.56
Amount of grant requested	£2000.00
Funds available from organisation's own resources	£350.56
Funds granted from other bodies (please give details)	n/a
If there is a shortfall in these figures, how do you propose to fund the deficiency?	The club would provide an amount of additional funding but the project would almost

certainly be completed in a reduced form. For example, the picket fence would be purchased but not the outdoor furniture. This would be subject to club management committee discussion.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18			Yes / No
1.4.16 – 31.3.17			Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14	£400.00	Disability cricket equipment	Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the next

Name of person making grant application

Address for correspondence

Email address

Tel. No.

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Spark (a branch of Worth Unlimited)
Summary of aims and objectives:	
<p>Spark is our Loughton based youth project and a branch of Worth Unlimited. Our aims are to build hope, unlock potential and realise worth in young people. Spark aims to provide young people with a nurturing and supportive environment where they can develop life and learning skills, and prepare them for the world beyond compulsory school.</p> <p>Started in November 2009, the centre originally offered primarily an alternative education service to schools in the area, targeting in particular young people who are having significant difficulties attending mainstream school.</p> <p>In response to the increasingly challenging financial situations of schools, and their inability to refer as many students to the Alternative Education programme due to costs, Spark has diversified what it offers to young people.</p> <ul style="list-style-type: none"> • For those with serious immediate needs we offer a counselling service with our own in-house experienced counsellors. • For those with less severe needs we offer a mentoring service with either our own highly experience Mentor or one of our volunteer Mentors we have trained. • For those who are looking for a safe and welcoming place to come after school we offer a Youth Club 2 nights a week during term time. • And for those who have left school and are currently not in employment, education or training we offer a 16-19s drop in support service. <p>We also continue to provide Alternative Education to Year 10 and 11s and we currently have students from West Hatch, Debden Park and Roding Valley attending Spark for this service.</p> <p>Our hope is that we can provide a place where young people can be offered whatever is needed to support their mental wellbeing and support them to re-engage with society, to engage with learning and employment, to engage with their communities, and to help them build resilience to becoming involved in, or the victims of, crime and antisocial activity in Loughton.</p>	
Age groups specifically catered for, if any	11-19
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes - 1068782
Number of members in the organisation	5 part time staff. Currently 10 volunteers
Number of members resident in Loughton	2 of the 5 staff resident in Loughton

Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	All activities except for Alternative Education can be accessed for free if needed.
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>Our grant application is to support the Mentoring Programme at Spark. As well as teaching on the Alternative Education Programme, Josh leads our Mentoring Programme. When we introduced mentoring we soon realised that to make it affordable and accessible to all we would have to train some volunteer Mentors to work with young people rather than have our paid Youth Workers take the sessions.</p> <p>Josh's role includes:</p> <ul style="list-style-type: none"> • Advertising and recruiting for volunteers • Meeting volunteers initially to discuss the role • Planning and leading 1 training day (10am-3pm) for new Mentors per term (3 per year) • Planning and leading 1 training/debrief session (2 hours) for existing Mentors per term (3 per year) • Arranging appointments with Mentors and new Mentees • Liaising with Mentors weekly for feedback and to answer questions/provide support <p>(See attached spreadsheet for breakdown of costs)</p> <p>Administrative Support (not included in grant application):</p> <ul style="list-style-type: none"> • Processing DBS checks for Mentors • Responding to enquiries by email and phone <p>Benefits of having volunteer mentor programme:</p> <ul style="list-style-type: none"> • Opportunity for people in community to engage with young people • Opportunity for people to volunteer, increasing self-esteem and building confidence • Opportunity for volunteers to gain new skills • Having a bank of Mentors means each young person can be matched with the most suitable Mentor • Having volunteer Mentors ensures the Mentoring is affordable and accessible. 	

Explain how Loughton residents will benefit from this project?

- The opportunity to volunteer in the local community
- Reassurance that local young people are being given positive role models in their lives
- Young people who attend the youth club will be given the opportunity to take up a mentoring place if identified as being beneficial
- People who have been referred to a Counsellor at Spark are offered mentoring at the end of their programme once their needs are no longer so severe so they can continue to access support
- People attending our 16-19s programme are offered a Mentoring if deemed beneficial increasing their chances of finding employment or training and reducing chances of being involved in anti-social activity.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	Total cost of Spark for 1 year = £98,957 Total cost of leading the mentoring programme = £5,217 Other mentoring costs = £1400
Amount of grant requested	£5,217
Funds available from organisation's own resources	Please see financial commentary. We currently have reserves that we are using weekly and which will not sustain Spark long term.
Funds granted from other bodies (please give details)	See attached 'Other Funders' spreadsheet
If there is a shortfall in these figures, how do you propose to fund the deficiency?	From the reserves built up from Alternative Education and donations/gifts in previous years together with fundraising events
PREVIOUS APPLICATIONS	

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£296 £1500	Advertising resources Youth Club Worker	Yes
1.4.16 – 31.3.17	£871	Post 16	Yes
1.4.15 – 31.3.16	£2000	2 x laptops. Youth Worker salary for Post 16 Project	Yes
1.4.14 – 31.3.15			
1.4.13 – 31.3.14			Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application

Address for correspondence

Email address

Tel. No.

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.

Signed

2/17

Name (please

Capacity in

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Ignite St Mary's Loughton
<p>Summary of aims and objectives:</p> <p>PROMOTE POSITIVE, LIFE AFFIRMING BEHAVIOUR PATTERNS AND SKILLS AMONGST YOUNG PEOPLE (AGED 0-16+), BASED ON THE TEACHING OF JESUS CHRIST AS FOUND IN THE BIBLE, THROUGH THE PROVISION OF DIVERSE, RECREATIONAL AND EDUCATIONAL ACTIVITIES. FROM SUSTAINED AND CONSTRUCTIVE RELATIONSHIPS BETWEEN YOUNG PEOPLE AND ADULTS, ENABLING YOUNG PEOPLE TO FEEL MORE INTEGRATED IN THEIR COMMUNITY, AND ALLOWING ADULTS TO FEEL MORE COMFORTABLE AROUND THEM AND BETTER RECOGNISE AND ENCOURAGE THE POSITIVE CONTRIBUTION THAT YOUNG PEOPLE CAN MAKE.</p>	
Age groups specifically catered for, if any	0-18
Is the organisation a non-profit making body?	YES
Is the organisation a Registered Charity? (if so, please give registration number)	1130673
Number of members in the organisation	APPROX 200
Number of members resident in Loughton	75%
Is membership restricted in any way?	ONLY BY AGE
Do you charge a membership fee, or charge for access to your activities? Please give details	MOST ACTIVITIES FREE. SOME SKILLS BASED/OFF SITE ACTIVITIES INCUR A SMALL FEE. FREE OR SUBSIDISED PLACES ALWAYS OFFERED TO LOW INCOME FAMILIES.
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

ALONGSIDE THE CHURCH ACTIVITIES, IGNITE ALSO RUNS FIVE DIFFERENT GROUPS EACH WEEK, ALL WITH THE PURPOSE TO CONTRIBUTE POSITIVELY TO THE COMMUNITY IN LOUGHTON WHERE WE CAN SEE THERE IS A NEED FOR YOUNG PEOPLE.

ALL THESE IGNITE ACTIVITIES HAVE AN IMPORTANT ROLE IN PROMOTING GOOD SOCIAL SKILLS BETWEEN YOUNG PEOPLE THEMSELVES AND YOUNG PEOPLE WITH ADULTS.

FOR THESE GROUPS TO RUN, THERE ARE FINANCIAL EXPENDITURES TO MAINTAIN EQUIPMENT AND TO BUY NEW RESOURCES TO KEEP THE GROUPS RELEVANT AND OF INTEREST TO THE COMMUNITY IN LOUGHTON.

WE HAVE HAD A STEADY INFLUX OF MONEY AS ACCURO AN OUTSIDE ORGANISATION WHO WERE USING OUR IGNITE BUILDING AND PAID US ROUGHLY £700 PER TERM. HOWEVER THAT HAS NOW STOPPED AS THEY HAVE MOVED BUILDINGS.

WE ARE APPLYING FOR A GRANT TO PURCHASE EQUIPMENT FOR A TELEVISION UNIVERSAL TROLLEY STAND (SEE ATTACHED), THIS WILL HELP WHEN WE ARE NEEDING TO USE MEDIA AS A TOOL TO ENGAGE CHILDREN THROUGH, SONG, POWERPOINT OR VIDEO. WE REGULARLY FIND OURSELVES NEEDING AN EXTRA PORTABLE TELEVISION WHEN WE RUN COMMUNITY GROUPS THAT REQUIRE USING MORE THAN ONE ROOM FOR DIVIDED GROUPS. WE HAVE A TELEVISION, BUT NEED TO BE ABLE TO TRANSPORT IT EASIER TO DIFFERENT ROOMS, DEPENDING ON WHERE THE GROUPS ARE MEETING.

Explain how Loughton residents will benefit from this project?

PROVIDING CARE AND SUPPORT FOR YOUNG PEOPLE AND CHILDREN IN LOUGHTON, AS WELL AS GIVE PARENTS A PLACE THEY CAN TRUST AND KNOW THEIR CHILDREN WILL GET NEW OPPORTUNITIES THAT THEY THEMSELVES MAY NOT BE ABLE TO PROVIDE.

GIVING YOUNG PEOPLE AND CHILDREN CONFIDENCE IN THEMSELVES AND AN AWARENESS OF THE POSITIVE DECISIONS THEY CAN MAKE FOR THEIR LIVES. CREATING COMMUNITY COHESION BETWEEN LOCAL YOUNG PEOPLE AND PARENTS.

DEMONSTRATING TO YOUNG PEOPLE AND CHILDREN THE ACTIVE CHANGES THEY CAN HELP MAKE IN THEIR COMMUNITY.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project

£289.95

Amount of grant requested

£289.95

Funds available from organisation's own resources	-
Funds granted from other bodies (please give details)	-
If there is a shortfall in these figures, how do you propose to fund the deficiency?	FUNDRAISING

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£800	Towards chairs for new Hope Centre	Yes
	£450	Love Loughton Fun Day	Yes
	£400	Ignite	Yes
1.4.16 – 31.3.17	£4,794	Chairs for Hope Centre	No
	£200	Ignite	Yes
	£800	Ignite	No
1.4.15 – 31.3.16	£500	Love Loughton	Yes
	£800	Speakers for community events	Yes
1.4.14 – 31.3.15	£400	Love Loughton	Yes
1.4.13 – 31.3.14	£500	Love Loughton	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant appl	
Address for correspondence	
Email address	
Tel. No.	

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Living Hope St Mary's Church
<p>Living Hope is a new and developing project at St Mary's church, seeking to engage with our local community, meeting needs and helping to create community in a variety of different ways. We are motivated by our faith and share it in a gentle way, when it is natural to do so. Our projects are for all, regardless of belief. Since our new Hope Centre at St Mary's has opened (Sept 2017) we have developed two new projects that we would like to request funds for.</p> <ol style="list-style-type: none"> 1. Lunch Club is a fortnightly lunch time gathering for those in retirement with the aim of creating community, breaking isolation and providing a fun few hours with time to chat, an engaging talk or activity and including a simple but nutritious meal and lots of tea and coffee. 2. Hope Supper is a monthly meal to which anyone can be invited with the aim of helping people to belong to a community and breaking isolation while providing a hot two course meal. At our last meal we had over 70 people, including families who use foodbank, a homeless man, lonely neighbours and church members (including children, elderly and single parents) 	
Age groups specifically catered for, if any	All
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes - 1130673
Number of members in the organisation	Lunch Club – approx 50 per session Hope Supper – approx 75 per session
Number of members resident in Loughton	Approx 85%
Is membership restricted in any way?	Lunch club is aimed at those in retirement All welcome to Hope Supper
Do you charge a membership fee, or charge for access to your activities? Please give details	There is no charge as such, but we do ask people for a suggested donation of £3 (both Lunch Club and Hope Supper) for those who are able to pay. We try to make it very clear that it is no problem if people are not able to pay, they are most welcome.

DETAILS OF GRANT APPLIED FOR

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

1. Lunch Club – we are planning on having an engaging activity or talk each session and we would like to request funds for speakers fees or resources for activities, and perhaps even trips. Funding for this will enable us to provide interesting and appropriate speakers and activities, subsidising trips for those who would struggle to afford the cost, stimulating minds and conversation. We also want to celebrate birthdays with a card and funds would also go towards buying cards.
2. Hope Supper – We are delighted to have a meal at which all generations can mix and get to know each other, including children. We have found providing a small games/toy area and crafts for children to do at the meal table a great way of keeping children occupied and helping parents to relax, as well as stimulating conversation with children. We would like to request funding to buy craft supplies (probably through Baker Ross) and a few more games.

Explain how Loughton residents will benefit from this project?

1. Lunch Club – a ready made community for those in retirement, meeting up with friends, making new ones, stimulating minds and giving a reason to get out of the house, while enjoying a lovely lunch.
2. Hope Supper – meets many needs according to those who come. Everyone is invited, so people come without a 'label' of need, but some benefits will include a hot meal for no cost for those with very difficult financial situations and opportunity to 'go out to eat'; an opportunity to make friends and break isolation; an opportunity for all the generations to be together, to enjoy and learn from each other; an opportunity for people to come and be part of a community where they can receive love and support. We provide many other activities at St Mary's church and the Hope Supper can be a great place to begin to access these other activities too.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	1. Lunch Club – approx £350 per year 2. Hope Supper – approx £560
Amount of grant requested	1. Lunch Club - £250 2. Hope Supper - £200
Funds available from organisation's own resources	Aiming for both projects to cover the food costs through donations – but £200 for each project from Living Hope budget if necessary.
Funds granted from other bodies (please give details)	
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Living Hope has a food waste project called Saved! (in partnership with Morrisons) to which people can give a small donation for food items they take, if they would like to. Donations can then be used to help fund Living Hope projects if necessary. We also try and incorporate Saved! food items into our meals to keep costs down.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Hop

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£800 £450 £400	Towards chairs for new Hope Centre Love Loughton Fun Day Ignite	Yes Yes Yes
1.4.16 – 31.3.17	£4,794 £200 £800	Chairs for Hope Centre Ignite Ignite	No Yes No
1.4.15 – 31.3.16	£500 £800	Love Loughton Speakers for community events	Yes Yes
1.4.14 – 31.3.15	£400	Love Loughton	Yes
1.4.13 – 31.3.14	£500	Love Loughton	Yes

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Love Loughton St Mary's Church Loughton
Summary of aims and objectives The provision of a community festival day and mission outreach. We want to celebrate all that is brilliant about Loughton and bring the community together, serving each other. Saturday 7 July 2018	
Age groups specifically catered for, if any	All
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes - 1130673
Number of members in the organisation	Anticipated 2000 attendance throughout the fun day
Number of members resident in Loughton	75%
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	Majority of activities will be free of charge, although there may be a small charge for some. No activity will cost more than £1 to participate. We may have a band for children that covers everything to avoid having to collect lots of separate money.
DETAILS OF GRANT APPLIED FOR	
Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate). Please see attached sheet	
Explain how Loughton residents will benefit from this project? Please see attached sheet.	

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£3,600
Amount of grant requested	£1,400
Funds available from organisation's own resources	£1,500
Funds granted from other bodies (please give details)	£200 from Ignite
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Additional fundraising and income from catering stalls and rides etc plus St Mary's funds if still a shortfall.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£800	Towards chairs for new Hope Centre	Yes
	£450	Love Loughton Fun Day	Yes
	£400	ignite	Yes
1.4.16 – 31.3.17	£4,794	Chairs for Hope Centre	No
	£200	Ignite	Yes
	£800	ignite	No
1.4.15 – 31.3.16	£500	Love Loughton	Yes
	£800	Speakers for Community Events	Yes
1.4.14 – 31.3.15	£400	Love Loughton	Yes
1.4.13 – 31.3.14	£500	Love Loughton	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	Amanda Hart
Address for correspondence	St Mary's Church 201 High Road Loughton Essex IG10 1BB

Funds available from organisation's own resources	-
Funds granted from other bodies (please give details)	-
If there is a shortfall in these figures, how do you propose to fund the deficiency?	FUNDRAISING

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£800	Towards chairs for new Hope Centre	Yes
	£450	Love Loughton Fun Day	Yes
	£400	Ignite	Yes
1.4.16 – 31.3.17	£4,794	Chairs for Hope Centre	No
	£200	Ignite	Yes
	£800	Ignite	No
1.4.15 – 31.3.16	£500	Love Loughton	Yes
	£800	Speakers for community events	Yes
1.4.14 – 31.3.15	£400	Love Loughton	Yes
1.4.13 – 31.3.14	£500	Love Loughton	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant app: _____

Address for correspondence _____

Email address _____

Tel. No. _____

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Voluntary Action Epping Forest (VAEF)
Summary of aims and objectives Voluntary Action Epping Forest (VAEF) operational since 1993 is an independent membership based charity, our mission is to work with the people of Epping Forest to empower, support and develop voluntary and community activity. As an umbrella organisation we develop new initiatives to meet community needs and promote cooperation between the voluntary and statutory sectors. We offer a range of practical support including advice on funding, help with running a voluntary organisation and provide a comprehensive Volunteer service to help local people access volunteering opportunities. We also run a diverse range of community projects including a befriending service, handyman scheme, gardening, and benefits advice for housebound residents and an additional volunteering scheme specifically for people with learning disabilities.	
Age groups specifically catered for, if any	VAEF – All ages Benefits Advice – Aged 18+ and Housebound
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes: 1097376
Number of members in the organisation	VAEF = 141 V&C Organisations Benefits Advice = 163 residents
Number of members resident in Loughton	VAEF = 16 V&C Organisations Benefits Advice = 41 Loughton residents
Is membership restricted in any way?	VAEF = No Benefits Advice = 18+ and Housebound
Do you charge a membership fee, or charge for access to your activities? Please give details	VAEF = £12 per annum Benefits Advice = £NA
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

VAEF currently provide a Benefit Advice service to housebound residents in the Epping Forest District addressing a number of problems and issues people face by helping them to gain or maintain their independence in the community. We offer advice on housing, benefits and debt, as poor housing and low income are often major barriers to recovery and wellbeing. VAEF have known clients whom are struggling to maintain a decent standard of living, frequently going without basic essentials including food, adequate heating in their homes and clothes. Assistance for example enables them to keep up with rent payments and afford essential household bills.

Referrals are received from Community Agents, Community Mental Health teams, Self, Neighbours, Frailty Team, Alzheimer's Society, Community Matrons and EFDC C.A.R.E. Epping Forest Citizens Advice Bureau (CAB) also make referrals to this service due to the fact that the Benefit Advice we offer is for housebound residents due to rural isolation, poor transport, physical disabilities and frailty and not those who can access the office based service that the CAB provide. Epping Forest Citizens Advice Bureau are supportive of this VAEF service.

We would like to continue this outreach service to meet the gap in service provision across the district.

An advisor working at VAEF is best placed to respond quickly to assisting vulnerable clients in a holistic way due to the number of other support services VAEF operate. This ensures almost immediate internal referrals, assessment and fast response times for clients. VAEF works together to put services in place to significantly improve a client's well-being. This service is a preventative, early intervention project aimed at hitting people before they reach crisis point.

The service includes:

- Benefit checks, including Attendance Allowance and Disability Living Allowance and assisting clients with the changeover to PIP (Personal Independence Payments)
- Advice on welfare benefits
- Information on and referrals to other support services

We will continue to work with clients to see if they are receiving all the help they are entitled to in the form of benefits, allowances and grants. Our advisor provides free, confidential, impartial and independent benefits advice and support to housebound residents in Epping Forest.

Currently VAEF are seeking funding to continue our Benefits Advice service for 2018/19. A dedicated Coordinator working 14 hours per week supports on average 30 housebound Loughton residents with Benefits Advice each year. With £500 funding received from Loughton Town Council in 2017/18 we increased this average to 41 Loughton residents being supported which is 6 more than anticipated.

Additional funding of £2000 from Loughton Town Council will enable the VAEF Benefits Coordinator to dedicate an additional two hours each week to Loughton residents alone, increasing this average to 60 housebound Loughton residents supported in 2018/19.

Explain how Loughton residents will benefit from this project?

The project ensures people have better chances in life as the benefits advisor will help the most vulnerable people struggling in a variety of different situations to get back on their feet, engaging with their local community or support for living with a long term condition.

The project has been operational since 2015 and has assisted 443 Epping Forest residents to date with advice and application support, 115 of these are housebound residents in Loughton.

Of the 115 Loughton residents:

16 service users have been awarded £82.30 a week
28 service users have been awarded £55.10 a week
1 service users have been awarded £21.80 a week
7 service users have been awarded a 25% reduction on their Council Tax
115 service users received advice from the service
And 11 claims are currently outstanding awaiting decision.

These benefits that would have been unclaimed had the VAEF Benefits Advice service not been available have made a significant difference to the health and well-being of the housebound Loughton clients assisted. With additional funding from Loughton Town Council, VAEF will dedicate an additional two hours each week to Loughton residents resulting in an increased number of housebound residents in Loughton assisted.

In 2017/18, to date the support from the VAEF Benefits Advisor has resulted in 41 residents being assisted, 15 of who were awarded benefits. These benefits for Loughton residents alone totalled £37,499.40 of annual benefits which would have remained unclaimed without VAEF assistance. In addition a further 3 Loughton residents received Council Tax reductions, 1 received Blue Badge assistance and 1 housing benefit. Please note that 11 claims are still awaiting decision and the project will take further referrals until March 2018 which will increase the annual benefit received by Loughton residents.

Epping Forest District is an area of contrast, a mix of urban and rural areas, wealthy and healthy, but with some of the most deprived places in Essex. Epping Forest has a significantly higher than average over 65 population. www.essexinsight.org.uk. With rural isolation, poor transport, physical disability and frailty being an issue to many, the support of our Benefit Advice service assists those who are unable to receive this support elsewhere.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes / No

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£16,271
Amount of grant requested	£2,000
Funds available from organisation's own resources	£0.00
Funds granted from other bodies (please give details)	£3000 ECF £6832 Essex Healthwatch
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Additional funding applications have been made and are awaiting decision.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£500.00	Benefits Advice	Yes / No
1.4.16 – 31.3.17	£750.00	Travel Costs for Supported Volunteering	Yes / No
1.4.15 – 31.3.16			Yes / No
1.4.14 – 31.3.15			Yes / No
1.4.13 – 31.3.14	£500.00	Befriending Transport	Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No.	

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	YES (Youth Employment Strategy) Partnership
<p>Summary of aims and objectives</p> <p>YES works with students attending secondary schools within the Epping Forest District. Three of these schools are situated in Loughton.</p> <p>YES aims to encourage the selected students to consider their future employment and equip them to enter the world of work with confidence.</p> <p>We cater for:-</p> <p>i. 20 students from Year 9, motivating them to consider their future employment.</p> <p>ii. 20 students from Year 10, developing the skills of the workplace, informing them of the expectations of employers and giving them the opportunity to meet and talk with employers and employees in their chosen occupations.</p> <p>We take the students out of the school environment and place them in the business environment of the Waltham Abbey Marriott Hotel. There, they are treated as adults, checking the seating plan, collecting delegate badges, participating in the three refreshment breaks, the same 3-course lunch that the business people are enjoying, playing motivational and team building games, being photographed receiving their certificates from their local Mayor and, finally, completing a report giving YES an honest appraisal of their thoughts on the work of the day.</p>	
Age groups specifically catered for, if any	13 – 14 year olds (Year 9) 14 – 15 year olds (Year 10)
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes Number 1175126
Number of members in the organisation	YES caters for 120 students, each year, attending schools in Loughton. There is no registered membership and no membership fee. YES has a committee of 18 members and a cohort of about 60 - 70 facilitators and business people with a wide variety of skills and experience and all providing their services free of charge.
Number of members resident in Loughton	Two Committee members and students from 3 Senior Schools
Is membership restricted in any way?	We believe that the very brightest and the very weakest students are well-catered for in the schools. We ask the schools to select students from the middle ability range, from families who want the best for their children but who have neither the time, the finance nor the contacts to provide that little extra push for them to maximise their opportunities. This is good for them it is also good for the local economy.

Do you charge a membership fee, or charge for access to your activities? Please give details	No
DETAILS OF GRANT APPLIED FOR	
<p>Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).</p> <p>YES would appreciate a grant of £1,000.00 towards the cost of the training of 40 students, in a business setting, in preparation for the World of Work</p> <p><u>To fund</u> One Motivation Conference for two schools in Loughton. (20 students from each)</p> <p><u>Conference fee</u>£3,600.00 incl AV equipment, service of three permanent members of the Hotel staff from 7.00 am – 3.30 pm, 3-course lunch Photocopying where necessary <div style="text-align: right;">£3,600.00</div></p> <p><u>Sponsorship</u> Marriott Hotel.....£1,200.00</p> <p><u>Gifts</u> Waltham Abbey Tesco (Equipment: Balloons, masking tape, spaghetti, marshmallows etc).....prizes Badges, clerical work, presentation of programme, etc.</p> <p>YES will organize fundraising event and other grants to provide the balance of £1400.00.</p>	
<p>Explain how Loughton residents will benefit from this project?</p> <p>We hope to maximise on the students' abilities. With our training, that encourages ambition and commitment, we hope to enable the students to access the best possible employment. . This should give pride and satisfaction to families and an improved local economy.</p>	
<p>Are you making this application as part of the annual round of grant applications? (closing date 31 December).</p> <p>Yes.</p>	
Total cost of project (40 Loughton students)	£3600.00
Amount of grant requested	£1,000.00
Funds available from organisation's own resources	Already committed

Funds granted from other bodies (please give details)	Marriott Hotel £1,200
If there is a shortfall in these figures, how do you propose to fund the deficiency?	We will hold some fundraising activities during the year and this together with our other grant applications and resources will fund the deficiency

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£450		Yes
1.4.16 – 31.3.17	£500		Yes
1.4.15 – 31.3.16	None		Yes / No
1.4.14 – 31.3.15	None		Yes / No
1.4.13 – 31.3.14	None		Yes / No

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure.

If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant application	
Address for correspondence	
Email address	
Tel. No	

DECLARATION

I confirm that I am authorised to make this application on behalf of the organisation named.

I certify that the information provided is correct.

I enclose the following documents in support of this application:

a) a copy of our constitution b) most recent set of audited accounts c) quotations/estimates.

I undertake on behalf of the organisation that any financial assistance offered will only be used for the purpose for which it was granted, and will be returned to the Town Council if it is not required for that purpose.

SCHEME OF GRANTING FINANCIAL ASSISTANCE

APPLICATION FORM

Please complete the form clearly in black ink and keep the writing within the boxes.
Continue on another sheet of paper if necessary.

YOUR ORGANISATION	
Name of organisation (please give location, if different from correspondence address on back page)	Citizens Advice - Epping Forest District
<p>Summary of aims and objectives</p> <p>To provide free, confidential, independent and impartial advice that people need for the problems they face.</p> <p>To improve the policies and processes that affect people's lives.</p>	
Age groups specifically catered for, if any	16 plus
Is the organisation a non-profit making body?	Yes
Is the organisation a Registered Charity? (if so, please give registration number)	Yes 1118465
Number of members in the organisation	8 trustees and 60 volunteers
Number of members resident in Loughton	4 trustees and 17 volunteers
Is membership restricted in any way?	No
Do you charge a membership fee, or charge for access to your activities? Please give details	No
DETAILS OF GRANT APPLIED FOR	

Purpose for which the grant is required including how your organisation will benefit together with details of the proposed expenditure (include copies of quotations/estimates where appropriate).

We provide a free advice service to Loughton and District residents. The number of clients remains similar from year to year but the problems are increasingly complex. Most of the enquiries are about benefits and tax credits. In the year 2016/17 clients across the district gained £1,956,830 in additional benefit and tax credits with our help and advice. Not all the clients let us know the outcome of the claims we help them with, so the figure is likely to be higher. We also assisted with the management of debt amounting to over £2,000,000.

Explain how Loughton residents will benefit from this project?

Citizens Advice is the only organisation to provide face to face advice covering a wide variety of subjects and for all ages. This is important particularly for those who come with many problems which have just become overwhelming. We give time, even over weeks, to help people manage their problems. The service in Loughton is mainly provided by volunteers assisted by a small number of paid staff.

Are you making this application as part of the annual round of grant applications? (closing date 31 December)?

Yes

If No, please explain the circumstances to justify this emergency application (please see point 2 of the scheme before completing this section).

Total cost of project	£210,000
Amount of grant requested	£8,000

Funds available from organisation's own resources	£155,840 EFDC including Debt Mitigation project (to be confirmed)
Funds granted from other bodies (please give details)	ECC, Loughton Charity, Epping and Waltham Abbey Town Councils and other local parishes whose residents use the Loughton Citizens Advice offices. All to be applied for 2018/19
If there is a shortfall in these figures, how do you propose to fund the deficiency?	Through our own fundraising activities and other grant applications.

PREVIOUS APPLICATIONS

Please give details of all grant applications made by your organisation to the Town Council, whether successful or not, in the last five years.

Financial Year	Amount	Purpose	Successful
1.4.17 – 31.3.18	£8,000	Assist with the provision of CA in Loughton	Yes
1.4.16 – 31.3.17	£8,000	" "	Yes
1.4.15 – 31.3.16	£8,000	" "	Yes /
1.4.14 – 31.3.15	£6,000	" "	Yes
1.4.13 – 31.3.14	£6,750	" "	Yes

ACCOUNTS & CONSTITUTION

You are required to send a copy of your constitution and most recent audited or independently verified accounts and balance sheet with this application together with copies of quotations/estimates for the project expenditure. **NB:** If you are part of a national or county-wide organisation, the accounts must be Loughton branch specific. If you are a new organisation without past accounts, please attach a copy of your budget for the year.

Name of person making grant applica:

Address for correspondence

Email address

Tel. No.

