LOUGHTON
TOWN COUNCIL

RESOURCES AND GENERAL SERVICES COMMITTEE

Wednesday 8 January 2020

Agenda Item 7
Estimates for 2020/21

Loughton Town Council
Annual Budget - By Committee

	Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Resources and General Services									
101 Communication									
Overhead Expenditure	17,300	15,931	17,600	11,889	0	0	19,187	0	0
Movement to/(from) Gen Reserve	(17,300)	(15,931)	(17,600)	(11,889)	0		(19,187)		
102 Office Expenses									
Total Income	0	0	0	2	0	0	0	0	0
Overhead Expenditure	12,300	10,890	13,850	8,987	0	0	12,643	0	0
Movement to/(from) Gen Reserve	(12,300)	(10,890)	(13,850)	(8,984)	0		(12,643)		
103 Audit									
Overhead Expenditure	2,925	2,880	2,925	275	0	0	3,015	0	0
Movement to/(from) Gen Reserve	(2,925)	(2,880)	(2,925)	(275)	0		(3,015)		
105 Central Personnel									
Total Income	0	10,000	0	0	0	0	0	0	0
Overhead Expenditure	307,700	299,944	314,900	228,076	0	0	317,000	0	0
Movement to/(from) Gen Reserve	(307,700)	(289,944)	(314,900)	(228,076)	0		(317,000)		
106 Council Expenses									
Total Income	0	0	0	450	0	0	0	0	0
Overhead Expenditure	14,320	13,405	14,270	14,979	0	0	15,950	0	0
Movement to/(from) Gen Reserve	(14,320)	(13,405)	(14,270)	(14,529)	0		(15,950)		

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		Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
107	**Other Services (RGS)**									
	Total Income	0	0	0	10,000	0	0	0	0	0
	Overhead Expenditure	11,250	99	11,000	0	0	0	4,000	0	0
	Movement to/(from) Gen Reserve	(11,250)	(99)	(11,000)	10,000	0		(4,000)		
108	**Members' Expenses**									
	Overhead Expenditure	2,660	2,244	2,660	33	0	0	2,660	0	0
	Movement to/(from) Gen Reserve	(2,660)	(2,244)	(2,660)	(33)	0		(2,660)		
110	**Buckingham Court**									
	Total Income	32,850	28,064	35,515	26,321	0	0	35,515	0	0
	Overhead Expenditure	31,790	39,281	32,576	16,687	0	0	34,281	0	0
	Movement to/(from) Gen Reserve	1,060	(11,217)	2,939	9,635	0		1,234		
111	**Service Re-charge (RGS)**									
	Overhead Expenditure	-257,500	-257,500	-278,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	257,500	257,500	278,000	0	0		0		
112	**Library**									
	Overhead Expenditure	13,700	10,588	13,700	11,786	0	0	14,000	0	0
	Movement to/(from) Gen Reserve	(13,700)	(10,588)	(13,700)	(11,786)	0		(14,000)		
205	**Grants**									
	Overhead Expenditure	35,500	32,025	35,500	19,400	0	0	35,500	0	0

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	Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	(35,500)	(32,025)	(35,500)	(19,400)	0		(35,500)		
Resources and General Services - Income	32,850	38,064	35,515	36,773	0	0	35,515	0	0
Expenditure	191,945	169,789	180,981	312,111	0	0	458,236	0	0
Movement to/(from) Gen Reserve	(159,095)	(131,725)	(145,466)	(275,338)	0		(422,721)		

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		Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Recreation										
208	**Kingsley Hall**									
	Total Income	37,000	39,162	41,000	34,635	0	0	41,000	0	0
	Overhead Expenditure	35,280	18,436	20,550	15,678	0	0	18,752	0	0
	Movement to/(from) Gen Reserve	1,720	20,726	20,450	18,957	0		22,248		
209	**The Murray Hall**									
	Total Income	66,620	84,399	76,428	86,370	0	0	78,800	0	0
	Overhead Expenditure	132,840	132,636	136,200	101,153	0	0	134,265	0	0
	Movement to/(from) Gen Reserve	(66,220)	(48,237)	(59,772)	(14,784)	0		(55,465)		
210	**Other Services (Rec)**									
	Total Income	0	6,223	0	0	0	0	0	0	0
	Overhead Expenditure	12,200	15,595	21,250	5,498	0	0	11,250	0	0
	Movement to/(from) Gen Reserve	(12,200)	(9,372)	(21,250)	(5,498)	0		(11,250)		
220	**Service Re-charge (Rec)**									
	Overhead Expenditure	138,000	138,000	146,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(138,000)	(138,000)	(146,000)	0	0		0		
301	**Roding Valley Recreation Gnd**									
	Total Income	4,750	10,012	9,450	7,454	0	0	10,645	0	0
	Overhead Expenditure	264,900	128,202	268,900	23,559	0	0	148,845	0	0

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		Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(260,150)	(118,191)	(259,450)	(16,104)	0		(138,200)		
303	**Open Spaces**									
	Overhead Expenditure	26,790	20,701	23,800	13,811	0	0	25,750	0	0
	Movement to/(from) Gen Reserve	(26,790)	(20,701)	(23,800)	(13,811)	0		(25,750)		
306	**Playgrounds**									
	Total Income	0	1,000	0	0	0	0	0	0	0
	Overhead Expenditure	39,990	22,019	46,800	17,938	0	0	49,960	0	0
	Movement to/(from) Gen Reserve	(39,990)	(21,019)	(46,800)	(17,938)	0		(49,960)		
310	**Skateboard Facility**									
	Overhead Expenditure	10,000	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(10,000)	0	0	0	0		0		
320	**Will. Rd. Playing Field**									
	Total Income	1,510	1,039	900	1,151	0	0	1,150	0	0
	Overhead Expenditure	18,990	20,034	19,500	10,719	0	0	21,232	0	0
	Movement to/(from) Gen Reserve	(17,480)	(18,995)	(18,600)	(9,567)	0		(20,082)		
325	**Van replacement fund**									
	Overhead Expenditure	1,000	0	1,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,000)	0	(1,000)	0	0		0		

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	Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Recreation - Income	109,880	141,835	127,778	129,610	0	0	131,595	0	0
Expenditure	679,990	495,623	684,000	188,354	0	0	410,054	0	0
Movement to/(from) Gen Reserve	(570,110)	(353,788)	(556,222)	(58,744)	0		(278,459)		

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		Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Environment and Heritage										
203	**Christmas Best Dressed Window**									
	Overhead Expenditure	375	338	360	0	0	0	350	0	0
	Movement to/(from) Gen Reserve	(375)	(338)	(360)	0	0		(350)		
305	**Cemetery (Church Lane)**									
	Total Income	22,500	10,880	15,000	10,677	0	0	14,700	0	0
	Overhead Expenditure	71,800	49,859	73,900	28,106	0	0	62,495	0	0
	Movement to/(from) Gen Reserve	(49,300)	(38,979)	(58,900)	(17,429)	0		(47,795)		
315	**Street Furniture**									
	Total Income	0	270	0	0	0	0	0	0	0
	Overhead Expenditure	33,610	28,611	28,700	16,828	0	0	32,005	0	0
	Movement to/(from) Gen Reserve	(33,610)	(28,341)	(28,700)	(16,828)	0		(32,005)		
316	**Allotments**									
	Total Income	2,970	3,157	3,075	3,081	0	0	3,220	0	0
	Overhead Expenditure	5,270	4,905	5,400	7,765	0	0	10,335	0	0
	Movement to/(from) Gen Reserve	(2,300)	(1,748)	(2,325)	(4,683)	0		(7,115)		
319	**Cemetery (Debden Lane)**									
	Overhead Expenditure	10,600	2,330	10,600	550	0	0	600	0	0
	Movement to/(from) Gen Reserve	(10,600)	(2,330)	(10,600)	(550)	0		(600)		

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
328	**Other services (EH)**									
	Overhead Expenditure	1,000	0	1,000	6	0	0	3,500	0	0
	Movement to/(from) Gen Reserve	(1,000)	0	(1,000)	(6)	0		(3,500)		
330	**Service Re-charge (EH)**									
	Overhead Expenditure	89,000	89,000	97,000	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(89,000)	(89,000)	(97,000)	0	0		0		
	Environment and Heritage - Income	25,470	14,307	18,075	13,758	0	0	17,920	0	0
	Expenditure	211,655	175,043	216,960	53,255	0	0	109,285	0	0
	Movement to/(from) Gen Reserve	(186,185)	(160,736)	(198,885)	(39,496)	0		(91,365)		

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	Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Planning and Licensing									
401 Service Re-charge (PL)									
Overhead Expenditure	30,500	30,500	35,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(30,500)	(30,500)	(35,000)	0	0		0		
403 Other Services (PLC)									
Overhead Expenditure	45,200	43,000	45,200	4,403	0	0	0	0	0
Movement to/(from) Gen Reserve	(45,200)	(43,000)	(45,200)	(4,403)	0		0		
Planning and Licensing - Income	0	0	0	0	0	0	0	0	0
Expenditure	75,700	73,500	80,200	4,403	0	0	0	0	0
Movement to/(from) Gen Reserve	(75,700)	(73,500)	(80,200)	(4,403)	0		0		

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Van									
501 Van									
Overhead Expenditure	0	0	0	2,236	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	(2,236)	0		0		
Van - Income	0	0	0	0	0	0	0	0	0
Expenditure	0	0	0	2,236	0	0	0	0	0
Movement to/(from) Gen Reserve	0	0	0	(2,236)	0		0		

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Annual Budget - By Committee

	Last Year 2018/19		Current Year 2019/20				Next Year 2020/21		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Other Costs and Income									
601 Other Costs and Income									
Total Income	683,508	683,517	725,000	724,072	0	0	0	0	0
Movement to/(from) Gen Reserve	683,508	683,517	725,000	724,072	0		0		
Other Costs and Income - Income	683,508	683,517	725,000	724,072	0	0	0	0	0
Expenditure	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	683,508	683,517	725,000	724,072	0		0		
Total Budget Income	851,708	877,723	906,368	904,214	0	0	185,030	0	0
Expenditure	1,159,290	913,955	1,162,141	560,359	0	0	977,575	0	0
Movement to/(from) Gen Reserve	(307,582)	(36,232)	(255,773)	343,855	0		(792,545)		

Agenda Item 7
Estimates for 2020/21

EARMARKED FUNDS — First Draft	2019/2020 BUDGET 1.4.19	less	add	2020.21 EARMARKED FUNDS 31.3.20
RECREATION				
Murray Hall	£40,500	-£40,500		£0
Murray/Kingsley Hall			£51,000	£51,000
Roding Valley Recreation Ground	£123,200	-£13,200		£110,000
Playgrounds	£34,000			£34,000
Open Spaces	£2,080	-£2,080		
Willingale Road Playing Fields	£7,000	-£7,000		
Defibrillators	£250	-£250		
Van Replacement	£8,000		£1,000	£9,000
Charles Moules Bridge	£0		£15,000	£15,000
Sub total	£215,030	-£63,030	£67,000	£219,000
ENVIRONMENT & HERITAGE				
Street Furniture	£5,850			£5,850
Christmas Lights	£1,000			£1,000
Community toilet scheme	£1,000			£1,000
Allotments	£4,000	-£4,000		£0
Cemetery	£27,265			£27,265
Cemetery - professional fees	£0		£10,000	£10,000
Cemetery plot maintenance endowment (restricted fund)	£8,262			£8,262
Lady Whitaker's Mead/new cemetery	£38,670			£38,670
Tree strategy	£500			£500
Roding Hub	£500	-£500		£0
Cycling measures	£0		£500	£500
Sub total	£87,047	-£4,500	£10,500	£93,047
RESOURCES & GENERAL SERVICES				
Elections	£25,000		£5,000	£30,000
Noticeboards	£1,000	-£1,000		
Office Expenses	£1,300	-£1,300		
Central Personnel - apprentice	£10,000			£10,000
Buckingham Court maintenance fund	£2,000			£2,000
Buckingham Court Rent Deposit	£8,125			£8,125
New computers/server	£0		£10,500	£10,500
Sub total	£47,425	-£2,300	£15,500	£60,625
PLANNING & LICENSING				
Neighbourhood & Local Plans	£45,000.00			£45,000.00
Design Awards Scheme	£0.00		£200.00	£200.00
Sub total	£45,000.00	£0.00	£200.00	£45,200.00
EARMARKED GRAND TOTALS	£394,502.00	-£69,830.00	£93,200.00	£417,872.00

Agenda Item 7
Estimates for 2020/21

EARMARKED FUNDS 2nd Draft	2019/2020 BUDGET 1.4.19	less	add	2020.21 EARMARKED FUNDS 31.3.20
RECREATION				
Murray Hall	£40,500	-£40,500		£0
Murray/Kingsley Hall			£51,000	£51,000
Roding Valley Recreation Ground	£123,200	-£13,200		£110,000
Playgrounds	£34,000			£34,000
Open Spaces	£2,080	-£2,080		
Willingale Road Playing Fields	£7,000	-£7,000		
Defibrillators	£250	-£250		
Van Replacement	£8,000		£1,000	£9,000
Charles Moules Bridge	£0		£15,000	£15,000
Sub total	£215,030	-£63,030	£67,000	£219,000
ENVIRONMENT & HERITAGE				
Street Furniture	£5,850			£5,850
Christmas Lights	£1,000			£1,000
Community toilet scheme	£1,000			£1,000
Allotments	£4,000	-£4,000		£0
Cemetery	£27,265			£27,265
Cemetery - professional fees	£0	-£10,000	£10,000	£0
Cemetery plot maintenance endowment (restricted fund)	£8,262			£8,262
Lady Whitaker's Mead/new cemetery	£38,670	-£18,670		£20,000
Tree strategy	£500			£500
Roding Hub	£500	-£500		£0
Cycling measures	£0		£500	£500
Sub total	£87,047	-£33,170	£10,500	£64,377
RESOURCES & GENERAL SERVICES				
Elections	£25,000		£5,000	£30,000
Noticeboards	£1,000	-£1,000		
Office Expenses	£1,300	-£1,300		
Central Personnel - apprentice	£10,000			£10,000
Buckingham Court maintenance fund	£2,000			£2,000
Buckingham Court Rent Deposit	£8,125			£8,125
New computers/server	£0		£10,500	£10,500
Sub total	£47,425	-£2,300	£15,500	£60,625
PLANNING & LICENSING				
Neighbourhood & Local Plans	£45,000.00	-£25,000.00		£20,000.00
Design Awards Scheme	£0.00		£200.00	£200.00
Sub total	£45,000.00	-£25,000.00	£200.00	£20,200.00
EARMARKED GRAND TOTALS	£394,502.00	- £123,500.00	£93,200.00	£364,202.00