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**LOUGHTON TOWN COUNCIL**

**RECREATION COMMITTEE**

**MINUTES of the meeting held on Wednesday 30<sup>th</sup> May 2007 at 7.45 p.m. at 1 Buckingham Court.**

**Present:**

**Councillors:** D J Wixley (in the Chair)  
                   R Barrett                               R E Brookes                               M R M A Chalk  
                   J Davis                                       S M Harper                               W T Lattimore

**Also in attendance:**

**Officers:**       L R Fuller (Town Clerk)  
                   P J Hoy (Properties and Projects Officer)

1 member of the public

**RC57 Apologies**

Apologies for absence were received from Cllr Benjamin.

**RC58 Confirmation of Minutes**

The minutes of the special meeting held on 18<sup>th</sup> April 2007 were CONFIRMED as a correct record and signed by the Chairman.

**RC59 Public Representations**

None were received.

**RC60 Declarations of Interest**

Cllr Brookes declared a personal but non-prejudicial interest in agenda items 5.4 and 7, Loughton Athletics Club – all weather surface and request for firework display on Roding Valley Recreation Ground, as she is acquainted with members of Loughton Athletics Club.

Cllr Wixley declared a personal but non-prejudicial interest in agenda item 8, Epping Forest consultation on proposals to extend the re-establishment of cattle grazing, as he is a member of the Friends of Epping Forest and the Loughton Residents Association representative on the Forest Forum.

**RC61 Matters for Report**

**61.1 Royal British Legion Veterans' Day event – Min no. RC56**

The Committee NOTED the report, and that in total the officer time dedicated to this matter amounted to the equivalent of approximately one officer working week. The Committee commended the Clerk for the way in which this matter had been managed.

**61.2 Roding Valley Recreation Ground lease – Min no. RC47.2**

The Committee NOTED that a current version of the lease was still awaited.

**61.3 Murray Hall – Min no. RC49**

The Committee NOTED that orders for the fencing and landscaping had been placed, and that the planning application for extended hours had been approved. Use of the hall by groups and marketing methods were discussed.

**61.4 Loughton Athletics Club – all weather surface**

The Committee AGREED to extend the deadline for the installation of an all weather surface until 31<sup>st</sup> May 2008.

**RC62 Financial Position**

The Committee NOTED the report of the end of the financial year 2006/07.

**RC63 Request for firework display on Roding Valley Recreation Ground**

The Committee regrettably REFUSED permission to allow a firework display to be held on the Roding Valley Recreation Ground on the grounds of health and safety, and the potential nuisance that would be caused to neighbouring residents.

**RC64 Epping Forest consultation on proposals to extend the re-establishment of cattle grazing**

The Committee AGREED to support fencing and cattle grids in principle as long as due regard was had for the safety of the cattle and of the public, and for the interaction of the cattle with traffic.

**RC65 Future Work of the Committee**

The Committee AGREED:

1. That the installation of a multi-sports ball court on a section of the tennis courts at the Roding Valley Recreation Ground would be on the next agenda.
2. Consideration of the area of land adjacent to Willingale Road allotments would be discussed in the future.

**RC66 Accounts for Payment**

The following accounts for payment were APPROVED.

Cheque no.	Payee	Purpose	VAT	Gross Amount
3472	Floor Protection Services Ltd	Hygiene Bins	4.74	31.83
3473	Queensbury Shelters Ltd	Bus shelter at Jessel Drive	573.83	3,852.83
3474	Homebase Ltd	Supplies for cemetery, MHall & RVRec	9.72	65.23
3475	EALC	Training		100.00
3476	SMS Cleaning Services	Window cleaning MHall		100.00
3477	Essex County Council	Personnel services	3.15	57.15
3478	Acumen Wages Service	Payroll (May)	4.78	32.08
3479	W Fayers & Sons	Supplies for cemetery	5.69	38.19
3480	Essex Security Services Ltd	BCrt security maintenance	17.50	117.50
3481	Hutton Construction Ltd	MHall construction	3,273.50	21,979.24
3482	County Mulch Ltd	Supplies for Mhall	25.46	170.96
TRF	No.2 account (May 07)	Reimburse imprest account		20,768.62
TRF	Deposits account	Reimburse imprest account		2,150.18
3483	British Telecommunications plc	Cemetery	7.95	53.39
3484	Thames Water Utilities Ltd	Supply for Mhall	6.96	74.19
3485	Wicksteed Leisure Ltd	Colebrook Lane Playground maintenance	29.24	196.33
3486	Arwin Services	Cleaning of BCrt, KHall & Brdwy toilet	131.95	885.95
3487	Cash	Reimburse petty cash	8.00	81.09
3488	Hatfield Knights FC	Refund of WRPF changing room key deposit		30.00
3489	Mains	MHall equipment	53.61	359.99
3490	EDF Energy 1 Ltd	Supply for KHall & RVRec	26.53	533.75

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3491	Whizzywig Ltd	Design & production of Newsletter & Annual Report	146.13	1,920.33
3492	EALC	Training		30.00
3493	Thames Water Utilities Ltd	Cemetery supply		83.52
3494	Citygate (London) Ltd	Stationery & supplies for cemetery, BCrt & MHall	21.29	142.94
3495	Southern Electric	MHall supply	157.51	1,057.57
3496	Thames Water Utilities Ltd	BCrt & WRPF supply		47.28
3497	J McLintock & Sons Ltd	Drinking fountain works	11.16	74.98
3498	Phoenix Lifting Systems Ltd	Annual lift service	16.63	111.63

Signed.....

Date 25<sup>th</sup> July 2007



**RC72 Matters for Report****72.1 Epping Forest consultation on cattle grazing – Min no. RC64**

The Committee NOTED the report and the Chairman reported further on a public meeting he had attended on 9<sup>th</sup> June.

**72.2 Willingale Road Playing Field Management Committee**

It was NOTED that the Premises Manager at Davenant Foundation School had agreed to meet with the management committee at the school to discuss the drainage system installed in October 2006. A suitable date was being arranged and the contents of the resultant meeting would be reported to the next Committee. The Committee also NOTED that a guide price for an extension to the changing rooms was being sought.

**72.3 Youth Shelters**

The Committee NOTED the report and AGREED that youth shelters should cease to be a regular agenda item, unless there were specific issues related to them.

**72.4 Roding Valley Recreation Ground lake**

The Committee NOTED the report of the event in which thousands of fish died, and the subsequent tests carried out. If councillors were invited to the planned meeting to discuss future strategy, councillors Angold-Stephens and Chalk would like to attend.

**72.5 Murray Hall – Min. no. RC61.3**

The Committee NOTED the report. The Clerk reported on a meeting with representatives of Essex County Council Highways department to discuss access to the Murray Hall from Borders Lane, in light of the proposed entry point to the new housing development on the college site opposite. If necessary, the working group will be asked to agree any changes to the access.

**72.6 Epping Forest District Council Audit of Open Spaces, Sports and Recreation Facilities**

The Committee NOTED that some information remained outstanding.

**RC73 Current Financial Position**

The Committee NOTED the report.

**RC74 Installation of multi-sport ball court – Min. no. RC65**

The Committee NOTED the report and AGREED not to proceed with this item.

**RC75 Roding Valley Recreation Ground – tennis courts**

The Committee considered the report on the tennis courts on the Roding Valley Recreation Ground. It was AGREED that the courts required re-surfacing and this should be carried out before internal fencing was erected. A price for re-surfacing would be sought. It might be possible to use the 2007/08 budget, set for internal fencing, for the re-surfacing and budget for the fencing again in 2008/09. Any works should be co-ordinated with the Loughton Athletic Club's proposed running track if possible so as not to waste resources but not to delay the surfacing. A basketball goal at each end of a court was preferable but depended on suitable fencing.

**RC76 Willingale Road allotments and adjacent open space**

Cllr Sheen declared a personal but non-prejudicial interest in agenda item 10, Willingale Road allotments and adjacent open space, as he is a member of the Debden Horticultural Society.

The Committee NOTED the report and AGREED that a more substantial fence should be installed to mark the boundary with the allotments. The estimated cost of

£2,100 would be shared with the Environment and Heritage Committee, with this Committee's portion coming from the contingency budget

#### **RC77 Roding Valley Recreation Ground Lease**

The Committee NOTED the report and AGREED that it did not want the lake included in the final version of the lease.

#### **RC78 Budgets and Priorities for 2008/09**

It was AGREED to obtain quotes for re-surfacing the tennis courts at Roding Valley Recreation Ground; to obtain quotes for repair of the pathway by Charlie Moules Bridge at Roding Valley Recreation Ground; to add an additional £2,000 to the skateboard facility budget and to include a line in the estimates, amount to be decided, for playground upgrading works.

The Committee AGREED to suspend Standing Order 1.4 and AGREED to conclude the meeting at 9.40pm.

#### **RC79 Future Work of the Committee**

It was AGREED that consideration of the open space adjacent to Willingale Road allotments would be added to the next Agenda.

#### **RC80 Accounts for Payment**

The following accounts for payment were APPROVED.

Cheque no.	Payee	Purpose	VAT	Gross Amount
3541	Acumen Wages Service	Payroll (July)	8.88	59.58
3542	Arwins Services	Cleaning KHall, BCrt & Broadway toilet	131.95	885.95
3543	AtoZ Supplies	Supplies & stationery for BCrt, KHall, MHall & Cemetery	14.22	95.48
3544	British Gas Business	KHall supply	1.30	27.32
3545	Craigdene Ltd	Playgrounds safety inspections	56.00	376.00
3546	Docendo Ltd	Computer maintenance	100.19	672.69
3547	Fayers Plumbing & Building Supplies	Grounds maintenance supplies for MHall	133.74	897.98
3548	Gopak Ltd	MHall supplies	1.75	11.75
3549	N-Sign Ltd	Alleyway name plates	21.88	146.90
3550	Neopost Ltd	Franking machine service	14.71	98.77
3551	Newbury Internet Services	Internet service	119.00	799.00
3552	SMS Cleaning Services	Window cleaning MHall		100.00
3553	Southern Electric	MHall supply	47.42	318.40
3554	Zurich Insurance Company	Additional premium re KHall & MHall hirers PL and drinking fountain		1,083.34
3555	Loughton Parochial Charities	Grant 07/08 (part payment)		329.00
TRF	No.2 account (July 07)	Reimburse imprest account		18,466.15
TRF	Deposits account	Reimburse imprest account		2,000.00
3556	Suzanne Mary Harper	Members' allowances		25.00
3557	Roger Edwin Pearce	Members' allowances & travel expenses		29.12
3558	Joan Davis	Members' allowances		25.30
3559	K Angold-Stephens	Members' allowances		19.50
3560	Rosemary Brookes	Members' allowances		19.50

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3561	David John Wixley	Members' allowances		19.50
3562	Caroline Pond	Members' allowances		19.50
3563	Janet Lesley Woods	Members' allowances		19.50
3564	Christopher Pond	Members' allowances		19.50
3565	Richard Pennington	Members' allowances		19.50
3566	Ellen C Murphy	Members' allowances		19.50
3567	Margaret Chalk	Members' allowances		19.50
3568	Peter Sheen	Members' allowances		19.50
3569	EDF Energy 1 Ltd	Cemetery & Christmas lights supply	3.27	68.72
3570	Regional Waste Recycling (Commercial) Ltd	Refuse collection for KHall, Cemetery & MHall	46.68	313.28
3571	Thames Water Utilities Ltd	KHall supply		55.72

**Signed.....**  
**Date 31<sup>st</sup> October 2007**

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**LOUGHTON TOWN COUNCIL**

**RECREATION COMMITTEE**

**MINUTES of the meeting held on Wednesday 31<sup>st</sup> October 2007 at 7.45 p.m. at 1 Buckingham Court.**

**Present:**

**Councillors:** D J Wixley (in the Chair)  
R Barrett J Benjamin R E Brookes  
M R M A Chalk J Davis S M Harper  
C C Pond (as substitute for Cllr W T Lattimore)

**Also in attendance:**

**Councillor:** C P Pond

**Officers:** L R Fuller (Town Clerk)  
P J Hoy (Properties and Projects Officer)

David Butler, Principal of Epping Forest College  
1 member of the press

**RC81 Apologies**

Apologies for absence were received from Cllr L Daniel. It was reported that Councillor C C Pond had been nominated as Councillor Lattimore's substitute.

**RC82 Confirmation of Minutes**

The minutes of the meeting held on 25<sup>th</sup> July 2007 were CONFIRMED as a correct record and signed by the Chairman.

**RC83 Public Representations**

None were received.

**RC84 Declarations of Interest**

Cllr C C Pond declared a personal but non-prejudicial interest in Agenda item 11 as he is a member of Essex County Council. Cllr C P Pond declared a personal but non-prejudicial interest in Agenda items 6.3.1, 6.3.2 and 8 as she is a member of Epping Forest District Council.

**RC85 Epping Forest College – playing field in Borders Lane**

David Butler was welcomed to the meeting and gave a report on plans for the re-development of the college site. The members were invited to ask questions and accepted this opportunity. Mr Butler was thanked for his input.

**RC86 Matters for Report**

The Chairman informed the Committee that there would be a change to the order of this agenda item.

**86.1.1 Roding Valley Recreation Ground lease – Min no. RC77**

The Committee NOTED the report and expressed a great deal of concern that the matter had gone on for so long. Cllr C C Pond proposed the following motion:

“That in view of the District Council’s present inability to progress the Roding Valley lease, and given the continual delays, complications, and lack of direction on this matter over the last eight years, the Committee recommends, with great regret, to Council as follows:

- 1 That Loughton Town Council gives notice to the District Council of its intention to cease to administer, occupy and pay towards the Roding Valley Recreation Ground after 31<sup>st</sup> March 2008.
- 2 That a proportion of the savings accruing from ceasing to maintain the Roding Valley be devoted to debt reduction and to improvement of the Council’s other open spaces.
- 3 That the Park Warden be redeployed on other Council tasks.
- 4 That Buckhurst Hill and Chigwell Parish Councils be informed and invited to concur with this approach.”

The motion was CARRIED and the Committee AGREED that the matter should be referred to the next meeting of the Council on 9<sup>th</sup> January 2008.

**86.1.2 Roding Valley Recreation Ground lake – Min. no. RC72.4**

The Committee NOTED the report.

**86.2 Gating of car parks – Min no. RC70**

The Committee NOTED the report and AGREED that no further action should be taken.

**86.3 Willingale Road Playing Field Management Committee – Min no. RC72.2**

The Committee NOTED the report.

**RC87 Current Financial Position**

The Committee NOTED the report.

**RC88 Roding Valley Recreation Ground tennis courts – Min. no. RC75**

The Committee NOTED the report and AGREED to request that Epping Forest District Council grant a lease to Loughton Athletics Club for part of the tennis courts, if possible including provisions which would prevent additional rights being acquired.

**RC89 Reference from Council meeting 11<sup>th</sup> July 2007 – Min. no. 242.1**

It was NOTED that information on CCTV systems in operation in Loughton was listed on Epping Forest District Council’s website.

**RC90 Open space adjacent to Willingale Road Allotments – Min. no. RC79**

It was AGREED that the Clerk would contact Epping Forest Country Care and Essex Wildlife Trust to discuss the possibility of this land being used as a nature reserve. It was also AGREED that this item be added to the Recreation Committee’s 2008/09 priority list, under the “Land adjacent to Willingale Road Allotment – future work” heading.

**RC91 Loughton Centre for Young People**

The Committee was very concerned with a number of aspects of the use and management of the Loughton Centre for Young People. It was AGREED that the relevant cabinet member at Essex County Council, Tracey Chapman, the Locality Group Manager for West Essex, Lonica Vanclay, and the remaining youth services member in the TASC be requested to attend the next meeting of the Committee.

**RC92 Committee Priorities**

The Committee reviewed its priorities and AGREED on the list shown overleaf:

Revised Priority	Main Function	Greater Detail
<b>On-going activities</b>		
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley Hall	Bookings, admin, finance, maintenance and works
High	Millennium Remembrance Grove	Tree replacements and maintenance
High	Open spaces	maintenance
High	Murray Hall	Bookings, admin, finance, maintenance and works
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Football lettings, maintenance, works
High	Playgrounds	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	
<b>Current activities</b>		
1	RV Rec Ground legal status	Awaiting Epping Forest District Council
2	Skateboard facility	Negotiations with Epping Forest College
3	Playgrounds	New works/upgrading
4	Land adjacent to Willingale Road Allotment	Possible use as a nature reserve
5	Loughton Brook (Gateway project)	Awaiting next approach from Gateway team
6	RV Rec tennis courts – internal fencing	Not until re-surfacing complete
6	RV Rec refreshment facility	Not until lease secured
6	RV Rec Colts pitch for R V Cricket Club	Licence with RV Cricket Club for consideration; no further information
6	RV Rec tennis courts	Re-surfacing
6	RV Rec Ground	Diverted path by Charlie Moules bridge
6	Loughton Athletic Club licence and surface on RV Rec tennis courts	Awaiting lease and further information on prices

### RC93 Estimates for 2008/09

#### 93.1 Fees and Charges

The Committee AGREED that all hire fees should increase in-line with the rate of inflation. The Committee also AGREED to the Rolling Programme.

The Committee AGREED to suspend standing order number 1.4 and AGREED to conclude the meeting by 9.35p.m.

**93.2** The estimates for 2008/09 were AGREED as below. It was NOTED that although a line was included for the Roding Valley Recreation Ground, the outcome of the motion referred to the Council meeting may affect this.

Cost centre		2007/08			2008/09	
		Budget	Forecast / Committed	Transfer from Earmarked Reserves	Estimate 2008/09	Transfer from Earmarked Reserves
Kingsley Hall	Expenditure	13,800	13,600		26,000	
	Income	14,000	14,000		14,000	
The Murray Hall	Expenditure	139,100	183,123		151,600	
	Income	39,100	40,000	45,725	45,000	
Other Services (Rec)	Expenditure	2,300	2,300		2,300	
Service Re-charge (Rec)	Expenditure	108,900	108,900		TBC	
Roding Valley Rec Ground	Expenditure	123,870	123,400		152,000	
	Income	6,620	5,920	697	5,620	
Open Spaces	Expenditure	14,430	13,500		17,000	
Playgrounds	Expenditure	26,040	56,860		27,000	
	Income			31,325		
Skateboard Facility	Expenditure	36,000	2,000		39,000	
	Income	34,000				36,000
Will. Rd. Playing Field	Expenditure	17,700	14,500		18,900	
	Income	800	1,000	728	800	
Van replacement fund	Expenditure	1,000	1,000		2,000	
<b>Expenditure</b>		<b>483,140</b>	<b>519,183</b>	<b>0</b>	<b>435,800</b>	<b>0</b>
<b>Income</b>		<b>94,520</b>	<b>60,920</b>	<b>78,475</b>	<b>65,420</b>	<b>36,000</b>
<b>Net Expenditure over Income</b>		<b>388,620</b>	<b>458,263</b>		<b>370,380</b>	
<b>Net Expenditure over Income*</b>			<b>379,788</b>		<b>334,380</b>	
*Including transfers from Earmarked Reserves						

**RC94 Future work of the Committee**

No items were raised.

Signed.....

Date 16<sup>th</sup> January 2008

**LOUGHTON TOWN COUNCIL**

**RECREATION COMMITTEE**

**MINUTES of the meeting held on Wednesday 16<sup>th</sup> January 2008 at 7.45 p.m. at 1 Buckingham Court.**

**Present:**

**Councillors:** D J Wixley (in the Chair)  
 R Barrett R E Brookes (from Min. no. RC 99)  
 M R M A Chalk J Davis S M Harper  
 S Pewsey (as substitute for Cllr W T Lattimore)

**Also in attendance:**

**Councillors:** R E Pearce C C Pond C P Pond  
 J L Woods

**Officers:** L R Fuller (Town Clerk)  
 P J Hoy (Properties and Projects Officer)

Councillor Ray Gooding (Essex County Council)  
 Jill Holland (TASSC Locality Manager, Essex County Council)  
 Lonica Vanclay (TASSC Locality Group Manager, Essex County Council)  
 Liz Crouch (Locality Office Manager, Essex County Council)  
 Mike Munro (Senior Facilities Manager, Essex County Council)

**RC95 Apologies**

- 95.1** Apologies for absence were received from Cllr Benjamin. It was reported that Cllr Pewsey had been nominated as Cllr Lattimore's substitute.  
**95.2** It was AGREED that Cllr R Sheen's leave of absence due to ill health would be extended to the end of the current electoral term.

**RC96 Confirmation of Minutes**

The minutes of the meeting held on 31<sup>st</sup> October 2007 were CONFIRMED as a correct record and signed by the Chairman.

**RC97 Public Representations**

None were received.

**RC98 Declarations of Interest**

Cllr C C Pond declared a personal but non-prejudicial interest in Agenda item 7, Loughton Centre for Young People, as he is a member of Essex County Council.

At the suggestion of the Chairman the meeting AGREED to bring forward Agenda item 7, Loughton Centre for Young People.

Cllr Brookes joined the meeting.

**RC99 Loughton Centre for Young People – Min. no. RC91**

Councillor Gooding and the representatives of Essex County Council Youth Services were welcomed to the meeting and an overview of the activities currently being held at the Loughton Centre was presented. The members were invited to ask questions and accepted this opportunity. Financial concerns and the security of the building

were discussed. The representatives of Essex County Council were thanked for their input and then left the meeting.

The committee AGREED that Essex County Council Youth Services had not breached the terms of the lease.

#### **RC100 Matters for Report**

##### **100.1 Roding Valley Recreation Ground tennis courts – Lease to Loughton Athletics Club – Min no. RC88**

The Committee NOTED the report.

##### **100.2 Playgrounds**

The Committee was pleased to hear about the improvements to the Roding Valley Recreation Ground and Colebrook Lane playgrounds, and congratulated the Properties and Projects Officer on his work to achieve such a good outcome. It was AGREED that an opening ceremony would be held at the Roding Valley Recreation Ground playground.

##### **100.3 Gating of car parks Min. no. RC86.2**

The Chairman reported that he had been in contact with a local resident about the Willingale Road Playing Field car park. Cllr Davis reported that at a meeting of the Police Neighbourhood Action Panel which she had attended, the police confirmed they were aware of the issues and were dealing with them.

Cllrs C C Pond and C P Pond left the meeting.

#### **RC101 Current Financial Position**

The Committee NOTED the report. The Town Clerk reported current figures on playground expenditure, much of which would come from earmarked reserves.

#### **RC102 Future work of the Committee**

No items were raised.

Signed.....

Date 12<sup>th</sup> March 2008



**107.4 Gating of Car Parks – Min. no. RC100.3**

The Committee NOTED the Chairman's report that the situation at Willingale Road Playing Field had improved.

- 107.5** The Chairman congratulated all involved in the opening of the refurbished playground at the Roding Valley Recreation Ground, particularly Paul Hoy, Properties and Projects Officer, who was responsible for the whole project.

**RC108 Current Financial Position**

The Committee NOTED the report.

**RC109 Priorities****Committee Priorities**

The Committee revised its priorities and AGREED on the list shown below:

<b>Revised Priority</b>	<b>Main Function</b>	<b>Greater Detail</b>
<b>On-going activities</b>		
High	Running the committee	Agenda, reports, research, minutes, finance, admin
High	Kingsley Hall	Bookings, admin, finance, maintenance and works
High	Millennium Remembrance Grove	Tree replacements and maintenance
High	Open spaces	maintenance
High	Murray Hall	Bookings, admin, finance, maintenance and works
High	Willingale Road Playing Field and Roding Valley Recreation Ground	Football lettings, maintenance, works
High	Playgrounds	Maintenance
High	Responding to consultations	Variable
High	Any other matters within the committee's terms of reference	
<b>Current activities</b>		
1	Skateboard facility	Negotiations with Epping Forest College
2	Playgrounds	New works/upgrading
3	Loughton Athletic Club licence and surface on RV Rec tennis courts	Awaiting lease and further information on prices
4	RV Rec tennis courts	Re-surfacing
5	RV Rec tennis courts – internal fencing	Not until re-surfacing complete
6	Land adjacent to Willingale Road Allotment	Possible use as a nature reserve
7	RV Rec Ground	Diverted path by Charlie Moules bridge
8	Loughton Brook (Gateway project)	Awaiting next approach from Gateway team

9	RV Rec refreshment facility	Not until lease secured
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### **RC110 Open Space Adjacent to Willingale Road Allotments**

**110.1** The Committee NOTED the report and AGREED that the Chairman or Vice Chairman should if possible be involved in future meetings regarding the proposed nature reserve. The Committee also AGREED that officers should seek Tree Preservation Orders on the two very old oak trees on the site.

#### **110.2 Skateboard Facility**

The Committee AGREED that consideration should be given to this site housing a skateboard facility as an alternative to the preferred location in Borders Lane and that the four options in the report should be pursued.

### **RC111 Murray Hall**

The Committee NOTED the report and AGREED to the following additions to the terms and conditions of hire: The playing of live music is not permitted in the garden; the erection of marquees is not permitted in the garden; formal children's activities in the garden must cease at 7 p.m.

### **RC112 Community Initiatives Fund 2008/09**

The Committee AGREED to the submission of an application for new play equipment at Newmans Lane Playground.

The Committee AGREED to suspend standing order number 1.4 and AGREED to conclude the meeting by 9.40p.m.

### **RC113 Future Work of the Committee**

No items were raised.

### **RC114 Exclusion of the Press and Public**

The Committee RESOLVED to exclude the press and public from the remainder of the meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following item contained legal information.

### **RC115 Playgrounds**

The Committee NOTED the report of an incident at the Newmans Lane playground, and also a report of further work to be carried out at Roding Valley Recreation Ground playground.

Signed.....  
Date 28<sup>th</sup> May 2008