



FEES AND CHARGES 2026/27

THE MURRAY HALL FEE & CHARGES

1 April 2026– 31 March 2027

All hire charges are inclusive of VAT

	Mon – Fri	Sat + Sun
Standard Hire Fee per hour (commercial organisations)	102.00	204.00
Hire Fee per hour (Loughton resident)	51.00	102.00
Hire Fee per hour (Loughton non-resident)	61.20	122.40

- Public Liability Insurance for individuals hiring the hall is included in the hire charge.
- Organisations, groups, societies, associations, and business users must have their own Public Liability Insurance cover for at least £5 million.

Foyer Area	Concessionary	Standard
Two-hour minimum hire period only Block bookings would only be accepted for a maximum period of six weeks and at short notice only if the main hall was free.	22.20	43.80

Additional setting up charges for large events (tables and chairs only)	36.00
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Additional clearing away charges (tables and chairs only)	56.40
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Storage per week (double filing cabinet)	7.38 (inc. VAT)
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Full day hire charge available	20% discount on the original cost of the total hours' hire.
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Caretaker attendance charge per hour (Additional charges when the caretaker is required on site at an event or has to carry out additional work following a hiring, such as cleaning / litter collection.	Mon – Fri	Sat	Sun
	C18.45	C27.95	C37.00

KINGSLEY HALL FEES AND CHARGES

1 April 2026– 31 March 2027

Bookings:

1 quarter booked and paid in advance – 10% discount

Concessionary rate hire fee per hour	£18.50
Standard rate fee per hour	£36.50

Public Liability Insurance for individuals hiring the hall is included in the hire charge.

Organisations, groups, societies, associations and business users must have their own Public Liability Insurance cover for at least £5 million.

BUCKINGHAM COURT FEES AND CHARGES

1 April 2026– 31 March 2027

Bookings:

Concessionary rate hire fee per hour	£17.50
Standard rate fee per hour	£35.00
Commercial rate	£53.50

Organisations, groups, societies, associations and business users must have their own Public Liability Insurance cover for at least £5 million.